

LANDER COUNTY SCHOOL DISTRICT  
P.O. BOX 1300  
Battle Mountain, NV 89820  
(775) 635-2886 Ext:1101  
FAX (775) 635-5347

**POSITION ANNOUNCEMENT:**  
**Battle Mountain Elementary School**  
**Half Time School Paraprofessional: School Climate**

**STARTING DATE:** August 2025.

**SALARY & BENEFITS:** The annual salary will be determined by appropriate placement on the Lander County School District (LCSD) Classified Salary Schedule. The salary range is between \$22,721-\$36,155. With benefits.

**QUALIFICATIONS:** High School graduation or other equivalent (i.e. GED, College, Technical or Trade school transcript, freight equivalency, etc.) Associates Degree from an accredited college or university; completed 48 semester hours of credit from a college or university; minimum passing score of 460 on the educational testing service para-pro assessment. **FINGERPRINTING IS REQUIRED AT THE TIME OF HIRE.**

**ESSENTIAL FUNCTIONS:**

1. Assists students participating in school climate and safety initiatives such as HOPE Squad, Lander Youth Team, Signs of Suicide and Multi-Tiered System of Support
2. Assists with implementing student behavior and safety plans.
3. Assists with planning & preparation for grant advisory team meetings & training events.
4. Conducts observations of student behavior during Tier 1 instruction
5. Assists with data entry & fidelity checks.
6. Enforce school rules, regulations, and safety standards as prescribed.
7. Contribute to reports on student progress, behavior, and performance.
8. Contribute to reports on district, community, and school safety initiatives.
9. Assist students with daily assigned activities.
10. Supervise students in halls, cafeteria, and playground.
11. Administer first aid and/or CPR as necessary.
12. Other duties as assigned.

**NOTE: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility**

**QUALIFICATIONS:**

**Knowledge of:**

- Instructional techniques and strategies;
- Microsoft office package including but not limited to Microsoft Word and Excel;
- Basic mathematics and correct English usage to include spelling, grammar, and punctuation; and
- Student behavior and characteristics.

**Skill to:**

- Operate office equipment, computers, and other equipment to prepare learning materials and resources; and
- Work cooperatively with employees, students, parents/guardians, and the public.

**Ability to:**

- Effectively tutor students;
- Multi-task and determine priorities; and
- Interpret and apply oral and written instruction.
- Monitor and document activities

**REQUIRED CERTIFICATIONS AND LICENSES:**

- Current Cardiopulmonary Resuscitation (CPR) certificate from the American Heart Association, American Red Cross, or other similar organization. Certification must be maintained for the duration of the assignment.
- Registered Behavior Technician certificate or willingness to obtain.

**CLOSING DATE:** This position will remain open until filled.

**APPLICATION:** To be considered, application materials submitted must include:

Formal letter of interest  
Resume  
Completed application

**REQUEST FOR TRANSFER:** Submit a formal letter of interest to [HR@landernv.net](mailto:HR@landernv.net)

**APPLICATION MAY BE REQUESTED FROM:**

Lander County School District  
Administration Office  
P.O. Box 1300  
Battle Mountain, NV 89820  
Phone: (775) 635-2886 EXT: 1101

District Website at  
[www.lander.k12.nv.us](http://www.lander.k12.nv.us)  
Electronic copies are available

**EMAIL: HR@LANDERNV.NET**

**Contact Person:**

Cassandra Anson, Personnel

LCSD is an Equal Employment Opportunity employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.