

# San Pasqual Union School District

*The Little School in the Valley*

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## **BOARD OF EDUCATION REGULAR MEETING**

**Tuesday, February 11, 2025, at San Pasqual Union School**

**4:30 p.m. Regular Session**

*At 4:30 p.m., an open session will allow for public comment on Closed Session agenda items, followed immediately by a closed session.*

### **I. CALL TO ORDER/OPEN SESSION**

Kami Goe, President	_____	Laurisa Murray, Trustee	_____
Christy Gourley, Vice President	_____	Amelia Redmond, Trustee	_____
John Merz, Trustee	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

### **II. CLOSED SESSION**

C. LABOR NEGOTIATIONS (GC §54957.6)

D. PERSONNEL – appointments, transfers, resignations, and/or reassignments  
(GC §54957, 54954, 54957.6)

E. DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN (EC §32281)

F. EVALUATION OF SUPERINTENDENT/PRINCIPAL PERFORMANCE  
(GC§54957, 54954)

### **III. RECONVENE OPEN SESSION**

G. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

H. REPORT OF ACTION TAKEN IN CLOSED SESSION

- I. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic within the Board’s jurisdiction.
- J. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 1/14/2025 regular meeting. Any changes to the full agenda, minutes, or consent agenda must be made now.  
*Supporting Documentation:* [Minutes 1/14/25](#)

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote:* Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- K. SAN PASQUAL UNION SCHOOL DISTRICT ELEMENTARY TEACHERS’ ASSOCIATION (SPETA) REPORT

Jolene Mallory, SPETA President

- L. CURRICULUM REPORT

- 1. Garden and Community Exploratory (student presentation)
- 2. Kagan Cooperative Learning
- 3. Mathematics Adoption (iReady Classroom Mathematics and Savvas Envision Pilot)
- 4. Dyslexia Screener (Amira Pilot)

- M. FEDERAL FUNDING BUDGET UPDATE

Kristin DiNofia, Chief Business Officer

- N. BOARD GOALS REPORT

2024-25 Local Control and Accountability Plan (LCAP) Mid-Year Report  
Mark Burroughs, Superintendent/Principal & Nicole Zdunich, Assistant Principal  
*Supporting Documentation:* [2024-25 LCAP Mid-Year Report](#)

- O. ASSISTANT PRINCIPAL REPORT

Nicole Zdunich, Assistant Principal

- P. SUPERINTENDENT REPORT

Mark Burroughs, Superintendent/Principal

#### IV. ACTION/DISCUSSION ITEMS

- Q. APPROVAL OF EARLY NOTIFICATION INCENTIVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SAN PASQUAL UNION SCHOOL DISTRICT ELEMENTARY TEACHERS' ASSOCIATION (SPETA) AND THE SAN PASQUAL UNION SCHOOL DISTRICT. The agreement provides a \$2,000 payment to certificated employees who submit an irrevocable resignation letter no later than February 28, 2025.

Supporting Documentation: [SPETA/SPUSD Early Notification Incentive MOU](#)

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- R. APPROVAL OF THE COMPREHENSIVE SCHOOL SAFETY PLAN (CSSP) - The draft plan was approved by the School Site Council on 11/19/24 and presented to the Governing Board for a first read on January 14, 2025.

Supporting Documentation:

[DRAFT SPUSD School Safety Plan \(Public Sections Only\)](#)

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- S. APPROVAL OF FIRST AMENDMENT TO SOLAR POWER PURCHASE AGREEMENT between Rockwood Road Solar Project 2023, LLC and San Pasqual Union School District. The amendment relocates a solar array from the playground to the East Parking lot, reducing the system size by 2.1% (487,738 to 477,477 kilowatt hours per year) and maintaining the PPA rate of 0.22775.

Supporting Documentation: [First Amendment to PPA](#)

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- T. APPROVAL OF ESTIMATE FROM SAN DIEGO BACKFLOW TESTING to install backflow cages to protect backflow valves, total cost not to exceed \$6,500.

Supporting Documentation: [San Diego Backflow Testing Estimate #965603](#)

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- U. APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ESCONDIDO UNION SCHOOL DISTRICT to provide vision, orientation & mobility, and adaptive physical education services and assessments through June 30, 2025, total costs not to exceed \$75,000.

*Supporting Documentation:* [EUSD MOU Vision Services Dec24-Jun25](#)

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_ *Redmond* \_\_\_\_\_

- V. APPROVAL TO SPONSOR A CAPSTONE TEAM PROJECT with the University of California San Diego (UCSD) Rady School of Management. The project would use advanced analytic solutions to drive positive school outcomes, including academic growth and achievement.

*Supporting Documentation:* [UCSD Capstone Analytics Proposal](#)

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_ *Redmond* \_\_\_\_\_

- W. POLICY MANUAL CHANGES: Second Reading and proposed approval of recommended changes to the District Policy Manual as recommended by the California School Boards Association. Documents are available by request in the District office during regular business hours.

*Supporting Documentation:*

[September Policy Updates Guidesheet](#)

[September Policy Recommended Updates](#)

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_ *Redmond* \_\_\_\_\_

- X. POLICY MANUAL CHANGES: First Reading and consideration of District Policy Manual updates to Administration Regulation 5145.13, Response to Immigration Enforcement, as recommended by the California School Board Association (CSBA).

*Supporting Documentation:* [AR 5145.13 Response to Immigration](#)

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_ *Redmond* \_\_\_\_\_

- Y. CSBA DELEGATE ASSEMBLY ELECTIONS: Ballot for election of representative to the CSBA Assembly. There are nine (9) vacancies. The Board may nominate up to six (6) candidates.

Supporting Documentation: [CSBA 2025 Delegate Assembly Ballot](#)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- Z. APPROVAL OF AGREEMENT WITH CHRISTY WHITE, INC. to provide external auditing services for fiscal years ending June 30, 2025, 2026, and 2027.

Supporting documentation: [Agreement with Christy White](#)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

- AA. PERSONNEL: APPROVAL TO ADD EXECUTIVE ASSISTANT & STUDENT DATA SYSTEMS COORDINATOR POSITION TO THE CLASSIFIED SALARY SCALE at a salary range 54 with an additional stipend for monthly board attendance.

Supporting Documentation: [Executive Assistant & Student Data Systems Coordinator](#)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

## V. CONSENT AGENDA

- BB. APPROVAL OF AGREEMENTS WITH POINT LOMA NAZARENE UNIVERSITY (PLNU) to provide PLNU students with student teaching, teacher internship, and fieldwork opportunities at San Pasqual Union School.

Supporting Documentation:

[PLNU Student Teaching Partnership Agreement](#)

[PLNU Teaching Internship Agreement](#)

[PLNU Fieldwork Placement Agreement](#)

- CC. APPROVAL OF SAN PASQUAL UNION SCHOOL LIBRARY PURCHASES.

Supporting Documentation: [Library Purchases](#)

DD. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants, and Quarterly Financial Disclosure

Supporting documentation: [Financial Report February 2025](#)

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Vote: Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_ Redmond \_\_\_\_\_

## VI. BOARD COMMENTS

EE. Comments by Trustees

## VII. RETURN TO CLOSED SESSION (if needed)

## VIII. RECONVENE OPEN SESSION (if needed)

FF. REPORT OF ACTION TAKEN IN CLOSED SESSION (if needed)

## IX. ADJOURNMENT

**NEXT MEETING: March 11, 2025, at 4:30 pm**

### ***Looking Ahead:***

*2/14-2/17 - No School - Presidents' Day*

*2/20 - 2025 SPU Teacher/Employee of the Year Assembly*

*2/22 - Sweetheart Dance*

*2/28 - Winter Ball*

*3/7 - End 2nd Trimester (Minimum Day)*

*Separate attachments are available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications, including auxiliary aids and services, to participate in the Board meeting should contact the Superintendent or designee in writing.*