



BROWNVILLE INDEPENDENT SCHOOL DISTRICT

Job Description

Date: [REDACTED] **Revised 01/22/24**
Employee Name: [REDACTED]
Employee ID #: [REDACTED]
Campus: [REDACTED]
Title: Classroom Teacher
Date Revised: 5/23/2023
Pay Grade Level: Teacher Hiring Salary - 187 Days
Reports To: Campus Principal

(This position is categorized as contractual under the BISD Board Adopted Employment Policy DCB Legal)

The role of the **Title I-A Grade Level Elementary Teacher** is to provide students with suitable learning activities and experiences in the assigned core academic subjects. This helps students reach their full potential in intellectual, emotional, physical, and social growth. The teacher enables students to develop the competencies and skills necessary to function successfully in society.

QUALIFICATION REQUIREMENTS: To effectively fulfill the responsibilities of this position, an individual must competently execute each essential function as detailed in the evaluation section of this document. The minimum requirements outlined below reflect the requisite knowledge, skills, and abilities necessary for performing these essential functions. Reasonable accommodations may be implemented to assist individuals with disabilities in executing these essential functions.

PREREQUISITES:

- * Bachelor's Degree from accredited university;
- * Valid Texas teacher certificate with required endorsements or required training for subject and level assigned; and
- * Highly qualified status in the core academic subject area, if applicable.

PREFERRED:

- * General knowledge of curriculum & instruction;
- * Ability to instruct students and manage their behavior; and
- * Strong organizational, communication, and interpersonal skills.

LANGUAGE SKILLS: The capacity to read, analyze, and interpret a variety of materials, including general business periodicals, professional journals, technical procedures, and governmental regulations. Additionally, the capacity to compose reports, business correspondence, and procedural manuals. Furthermore, the capacity to present information effectively and address inquiries from diverse groups, including students, parents, colleagues, administrators, and members of the public.

MATHEMATICAL SKILLS: The ability to accurately perform calculations involving discounts, interest, commissions, proportions, percentages, area, circumference, and volume is essential. Additionally, proficiency in the fundamental concepts of algebra and geometry is highly valuable in various analytical contexts.

REASONING ABILITY: Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER SKILLS AND ABILITIES: Computer and spreadsheet skills are required. Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the school community. Ability to speak clearly and concisely both in oral and written communication. Ability to perform duties with awareness of all district requirements and Board of Education policies.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.

MENTAL DEMANDS/PHYSICAL DEMANDS/ENVIRONMENTAL FACTORS: Maintain emotional control under stress. Frequent standing, stooping, bending, pulling and pushing. Move small stacks of textbooks, media equipment, desks, and other classroom equipment.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

INSTRUCTIONAL DUTIES:

1. Develop and implement lesson plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required.
2. Prepare lessons that reflect accommodations for differences in student learning styles.
3. Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
4. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
5. Conduct assessment of student learning styles and use results to plan instructional activities.
6. Work cooperatively with special education teachers to modify curricula as needed for special education students according to
7. Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements.
8. Plan and supervise assignments of teacher aide(s) and volunteer(s).
9. Use technology to strengthen the teaching/learning process.

STUDENT GROWTH & DEVELOPMENT

10. Help students analyze and improve study methods and habits.
11. Conduct ongoing assessment of student achievement through formal and informal testing.
12. Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
13. Be a positive role model for students, support mission of school district.

CLASSROOM MANAGEMENT & ORGANIZATION

14. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of
15. Manage student behavior in accordance with Student Code of Conduct and student handbook.
16. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
17. Assist in selection of books, equipment, and other instructional materials.

COMMUNICATION

18. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
19. Maintain a professional relationship with colleagues, students, parents, and community members.
20. Use effective communication skills to present information accurately and clearly.

PROFESSIONAL GROWTH & DEVELOPMENT: WORKING CONDITIONS:

21. Participate in staff development activities to improve job-related skills.
22. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.
23. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
24. Attend and participate in faculty meetings and serve on staff committees as required.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities that may be assigned or skills that may be required.

Approved by _____ **Date** _____

Reviewed by _____ **Date** _____
