

Completing the FAFSA

Students must complete the FAFSA each year they wish to receive financial aid in college/ The following steps will help you complete and submit your FAFSA as soon as possible after it opens.

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| <p>1</p> | <p>GATHER MATERIALS - Gather information before you go to FAFSA.gov to complete your FAFSA.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Social Security Card or Alien Registration Card <input type="checkbox"/> Driver's license <input type="checkbox"/> Federal income tax returns, W-2s, and other records of money earned for 2023 <input type="checkbox"/> Current cash and bank account balances, records of investments, and untaxed income <input type="checkbox"/> If you're a dependent student, you will need your parent's information. |
| <p>2</p> | <p>CREATE AN FSA ID - The Federal Student Aid ID (FSA ID) is the username and password students use to complete FAFSA. The parent(s) of a dependent student also need an FSA ID to sign FAFSA. Parent(s) without a SSN will also create an FSA ID.</p> |
| <p>3</p> | <p>STUDENT FILLS IT OUT - Start your FAFSA at FAFSA.gov. Complete the sections below.</p> <p>Student Personal Circumstances - Be sure to read directions carefully and enter information accurately.</p> <ul style="list-style-type: none"> • Enter full name as shown on your social security number • Double-check your name, date of birth, and Social Security number. Even one small error can cause delays. <p>Financial Information - You MUST grant consent to transfer tax information through the IRS Direct Data Exchange (DDX). This will securely transfer data from tax returns directly into the FAFSA.</p> <p>Dependency Status - A list of questions will determine whether you are an independent or dependent student on FAFSA. Dependent students will be required to provide parental information.</p> <p>Parent Demographics - Dependent students must enter information about their legal parent(s).</p> <ul style="list-style-type: none"> • If your parents are divorced/separated, include info about the parent who provides the majority of your financial support. If that parent is remarried, include your stepparent. <p>Invite Parent(s) to the FAFSA form - You will need your parent(s) name, date of birth, social security number, and email address to invite them to complete their portion of the FAFSA form.</p> <p>Dependent Student Financials - Answer questions relating to the student's financials and tax filing status.</p> <p>College Selection - Select the college, universities, or trade schools you applied to and/or plan to attend. You can select up to 20 schools.</p> <p>Dependent Student Signature - Agree to the terms and conditions, digitally sign the form and submit the student portion</p> |
| <p>4</p> | <p>PARENTS FILL IT OUT - Parent(s) will receive an email at the email address students input above to begin the parent section of their student's FAFSA. Parents will use their FSA ID to login. Complete the sections below.</p> <p>Parent Identify Information - Be sure to read directions carefully and enter information accurately.</p> <p>DTR Consent and Approval - Parents MUST grant consent to transfer tax information through the IRS Direct Data Exchange (DDX) in order for their student to be eligible for federal financial aid.</p> <p>Parent Demographics - Complete required questions.</p> <p>Parent Financials - Answer all financial questions. If required, provide spouse or partner information.</p> <p>Parent Signature(s)-If all required sections are complete, the parent can both sign and submit the FAFSA.</p> |
| <p>5</p> | <p>FOLLOW UP - Once your completed FAFSA is Processed, send page 1 of the FAFSA Submission Summary to hhs.collegeandcareer@huttoisd.net to show proof of completion to fulfill the graduation requirement.</p> |