



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, February 10, 2025
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

READ ALOUD: This meeting is being recorded.

I. CALL TO ORDER

- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular School Board Meeting held on January 13, 2025. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology Meeting held on February 3, 2025. ([Attachment #1](#))
 - Minutes of the Buildings and Grounds Committee Meeting held on February 3, 2025. ([Attachment #2](#))
 - Minutes of the Finance Committee Meeting held on February 3, 2025. ([Attachment #3](#))
 - Minutes of the Education Committee Meeting held on February 3, 2025. ([Attachment #4](#))
 - Minutes of the Curriculum Committee Meeting held on February 3, 2025. ([Attachment #5](#))
 - Minutes of the Community Relations Committee Meeting held on February 3, 2025. ([Attachment #6](#))
- F. Student Representatives to the Board Report..... Ms. Jalah Cook
Ms. Olivia Schaffer

- G. Solicitor's Report Attorney Kristine Rodd
- H. Assistant Superintendent Dr. Tania Stoker
- 24-25 MOY Data Presentation
 - 25-26 Middle School Curriculum Guide and High School Program of Study
- I. Business Manager's Report Mrs. Sherri Molitoris
- 2025-2026 Governor's Budget
- J. Superintendent's Report Dr. Matthew J. Link
- National School Counselors Appreciation Week – February 3-7, 2025
 - Food Service Workers Appreciation Week - February 3-7, 2025
 - NLHS SkillsUSA Qualifiers
- K. An executive session will be held at 6:00 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. **PERSONNEL**

A. Resignation/Retirement

Accept the resignation of Andrea Maldonado from her position as Special Education Paraprofessional at Northern Lehigh High School, effective at the end of the work day on January 31, 2025.

B. Rescind Appointment

Rescind the appointment of Pierre Grollinsky as second shift custodian approved on the January 13, 2025 agenda.

C. Administrative Transfer - Non-Instructional

1. Alex Lee

From: Custodian Second Shift
To: Day Shift Maintenance
Salary: \$21.78
Effective: February 3, 2025

***60 Working Day Probationary Period**

2. Susan Yesik

From: Second Shift Custodian - Slatington Elementary
To: Second Shift Custodian - Middle School
Salary: No change in salary
Effective: January 31, 2025

3. Raysa Gonzalez

From: Special Education Paraprofessional - Slatington Elementary
To: ELDP - District Wide
Salary: No change in salary
Effective: February 10, 2025

D. After-School Program Positions - Funding through Title III for Adult Evening ESL Classes

Raysa Gonzalez	ELDP Paraprofessional	Hourly Rate
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E. Unpaid Leave of Absence

Approve the following 3.5 unpaid days on December 6 (½ day), 17, 18 and 20 for employee #7613 due to medical reasons.

F. Amend Motion For Salary

Approve to amend the motion for the hiring of Jessica Schwenger approved on the January 13, 2025 board agenda to reflect the correct salary amount of \$16.39/hour.

G. Substitute - Non- Instructional

1. Motion to appointment of the following individuals as substitute secretary and/or substitute paraprofessionals for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Kristen Kardaseski

2. Motion to appointment of the following individuals as substitute cafeteria worker for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Kristen Kardaseski

H. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Sarah Wagstaff - Guest Teacher

I. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the remainder of the 2024-2025 school year:

Madeline Henderson

From: Step 3M
To: Step 3M+24

- J. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from February 11, 2025 through the next regularly scheduled board Meeting.

V. POLICY

A. Board Policy Second Reading

1. Approve school board policy #146.1 Trauma Informed, as presented after the first reading. ([Attachment #7](#))
2. Approve school board policy # 218 - Student Discipline, as presented after the first reading. ([Attachment #8](#))
3. Approve school board policy #218.1 - Weapons, as presented after the first reading. ([Attachment #9](#))
4. Approve school board policy #218.2 - Terroristic Threats, as presented after the first reading. ([Attachment #10](#))
5. Approve school board policy #222 - Tobacco and Vaping (Students), as presented after the first reading. ([Attachment #11](#))
6. Approve school board policy #227 - Controlled Substances/Paraphernalia (Students), as presented after the first reading. ([Attachment #12](#))
7. Approve school board policy #323 - Tobacco and Vaping (Employees), as presented after the first reading. ([Attachment #13](#))
8. Approve school board policy #351 - Controlled Substance Abuse (Employees), as presented after the first reading. ([Attachment #14](#))
9. Approve school board policy #801 - Public Records, as presented after the first reading. ([Attachment #15](#))
10. Approve school board policy #806 - Child Abuse, as presented after the first reading. ([Attachment #16](#))
11. Approve school board policy #904 - Public Attendance at School Events, as presented after the first reading. ([Attachment #17](#))

VI. CONFERENCES

- A. Krystle Tiedeman- PSLA Annual Conference - April 2- 4, 2025 - Erie, PA - Registration: \$596.00 - Lodging: \$616.00 - Travel: \$417.20 - Meals: \$180.00 - Total Approximate Cost: \$1,448.20 - Funding: High School Professional Development Budget

- B. Gabryella Wilder- NSTA Philadelphia Conference- March 26-29, 2025 - Philadelphia, PA - Registration: \$0.00 - Lodging: \$837.00 - Travel: \$0.00 - Meals: \$0.00 - Total Approximate Cost: \$837.00 - Funding: Curriculum Budget

VII. CURRICULUM AND INSTRUCTION

- A. As per the recommendation of the administration and Education Committee, approve the Middle School Curriculum Guide for the 2025-2026 school year, as presented.
([Attachment #18](#))
- B. As per the recommendation of the administration and Education Committee, approve the High School Program of Study for the 2025-2026 school year, as presented.
([Attachment #19](#))
- C. As per the recommendation of the administration and the Education Committee to amend the motion approved and the January 13, 2025 board meeting for the purchase of additional Amplify CKLA materials to integrate it into learning support classrooms at a cost of \$12,315.52. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #20](#))
- D. Mentor for Administrative Support Staff

Approve the following support staff assistants as mentors in accordance with the Northern Lehigh School District Administrative Support Staff Agreement:

<u>Mentor</u>	<u>New Employee</u>	<u>Stipend</u>
Kyle Kreamer	Ricardo Babilonia	\$200.00

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. As per the recommendation of the administration and Buildings & Grounds Committee, approve to allow Drum Corps International to utilize the High School, Fields, Field House, and Stadium Complex, on July 31 - August 3, 2025 for Boston Area Crusaders to practice and prepare for their competition in Allentown the evenings of August 1, 2 & 3, 2025. Their rehearsal in Bulldog Stadium is open to the local community at no cost to spectators.

- B. Election of Members to the CLIU Board of Directors

The Board of Directors nominates _____ as a candidate to be placed on the 2025 Ballot for Carbon Lehigh Intermediate Unit Board of Directors for a three-year term beginning July 1, 2025 through June 30, 2028.

X. FINANCIAL

- A. Approve the Following Financial [Reports](#)
 - 1. NLSD Investments for the month of January 2025
 - 2. General Fund Account for the month of January 2025
 - 3. Cafeteria Fund Account for the month of January 2025
 - 4. NLHS Student Scholarship Account for the month of January 2025
 - 5. NLHS Student Activities/Clubs Account for the month of January 2025
 - 6. NLMS Student Activities/Clubs Account for the month of January 2025
- B. Approve the Following List of [Bills](#):
 - 1. General Fund months of January and February, 2025
 - 2. Cafeteria Fund months of January and February, 2025
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #21](#))
- D. Lehigh Carbon Community College 2025-2026 [Budget](#)

Approve a resolution regarding the 2025-2026 Lehigh Carbon Community College Sponsor Contribution Budget. Total expenditures equal \$62,569,671.00 which represents an increase of \$1,020.890.00 or 1.7% over the 2024-2025 budget. Northern Lehigh's share of the total budget is \$159,840.00, a decrease of \$6,863.00 or -.4.1%.

- E. Carbon Lehigh Intermediate Unit 2025-2026 [Budget](#)

Approve a resolution regarding the 2025-2026 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$1,725,610.00 an increase of \$33,245.00 over the 2024-2025 budget. Northern Lehigh's share is proposed to be \$17,175, a decrease of \$379 from the 2024-2025 budget.

- F. Lehigh Career & Technical Institute 2025-2026 [Budget](#)

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2025-2026 school year. The general fund budget total is \$33,499,540.00 an increase of \$1,535,345. Northern Lehigh School District's portion of the 2025-2026 general fund budget is \$1,433,761, an increase of \$40,480. The expenditures for the Academic Center budget for the period of July 1, 2025 through June 30, 2026 total \$2,720,871, an increase of \$195,438. Northern Lehigh School District's portion of the 2025-2026 Academic Center budget is \$50,866 an increase of \$27,539. This amount represents a 5 year rolling average of 5.62 students enrolled which is the second year of rolling average for students attending.

- G. Approve to allow administration to continue membership in the Greater Lehigh Valley Chamber of Commerce at a fee of \$504.00 for the 2025-2026 school year, to be paid from the Superintendent's budget. ([Attachment #22](#))

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- H. Accept the 2023-2024 audit and management report for the single audit ending June 30, 2024. A copy of the audit was distributed to all board members prior to this evening's meeting.
 - I. As per the recommendation from the administration and Technology Committee, approve the purchase of network equipment, accessories, and associated wiring to provide network access for the high school softball/baseball fields at a cost not to exceed \$11,500, funded through the 2024-25 Technology budget.
 - J. As per the recommendation from the administration and Technology Committee, approve a five-year agreement with Earth Networks for the Sferic protect lightning alarm monitoring at a cost of \$2,654 per year, funded through the athletic budget. ([Attachment #23](#))
 - K. Per the recommendation of administration and the Finance Committee, approve a 3-year renewal agreement with Population Health Innovations effective July 1, 2025 - June 30, 2028 for the purpose of providing Health eTools software for our school nurses to collect and report state required health related information. The total three year cost is \$12,977 an increase of \$812 over the prior 3-year agreement. ([Attachment #24](#))
 - L. Per the recommendation of administration and the Finance Committee, approve a three year agreement with Willis Towers Watson Northeast, Inc as the district insurance broker effective July 1, 2025 through June 30, 2028 at a cost of \$25,000.00 per year as outlined in their proposal. ([Attachment #25](#))

XI. LEGAL

A. Expulsion Hearing Waiver Approval

The Board agrees to expulsion hearing waiver for Student #2790045. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

B. Expulsion Hearing Waiver Approval

The Board agrees to expulsion hearing waiver for Student #3090181. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE

- A. Slatington Public Library Report ([Attachment #26](#))

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [December 5, 2025](#).

B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [December 16, 2024](#).

C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [December 11, 2024](#) and Reorganization Meeting held on [December 11, 2024](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT