

MELISSA M. STILLEY
SUPERINTENDENT



TOM TOLAR
BOARD PRESIDENT

NOTICE

DEADLINE: February 16, 2025

The Tangipahoa Parish School System (TPSS) is now accepting applications for the following:

POSITION: Account Clerk II – AP Entry - Business Services Dept.– 12 Month Employee

SALARY: \$28,177 - \$39,396 (Based on verified years of relevant experience)

BENEFITS: All full-time benefits including Teachers' State Retirement and Insurance

LOCATION: To Be Determined

CRITERIA: Must have on or before the advertised deadline:

- High School Diploma or Equivalency Certificate or
- Associates Degree in Office Administration or related coursework at a State Approved Vocational School or State Approved Business School; or
- Bachelor's Degree or higher in Business Administration

Applications for this position will only be accepted through the Frontline Recruit and Hire website: www.applitrack.com/Tangischools/onlineapp. Paper applications and/or email scanned attachment(s) will not be accepted or processed for consideration.

Submit your application through the Frontline Recruit and Hire portal before the deadline of **February 16, 2025**, even if a previous paper application is on file with TPSS Human Resources. Previous paper or email applications will not be considered.

IMPORTANT: Please be advised that all applicants who apply for this position should check their email account daily, **including their SPAM folder**, for communications regarding this advertisement.

The Tangipahoa Parish School System is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, sex, age, national origin, or disability.

DATE ADVERTISEMENT POSTED:

February 7, 2025

TANGIPAHOA PARISH
SCHOOL SYSTEM

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