

FY26 CCRSD SUPERINTENDENT'S RECOMMENDED BUDGET

January 7, 2025

Presentation to Concord-Carlisle Regional School Committee

Budget Process Overview

ZERO BASED BUDGETS

- Build from ground up, re-evaluate each line item each year
- Built by principals / administrators

Town Budget Process

- “Guidelines” established by Town of Concord, communication with Carlisle



PRELIMINARY FY26 BUDGET + OPEN HEARING (FEBRUARY 2025)

Present to School Committee, and share with Town officials

Feedback loop

- Town officials
- SCOM

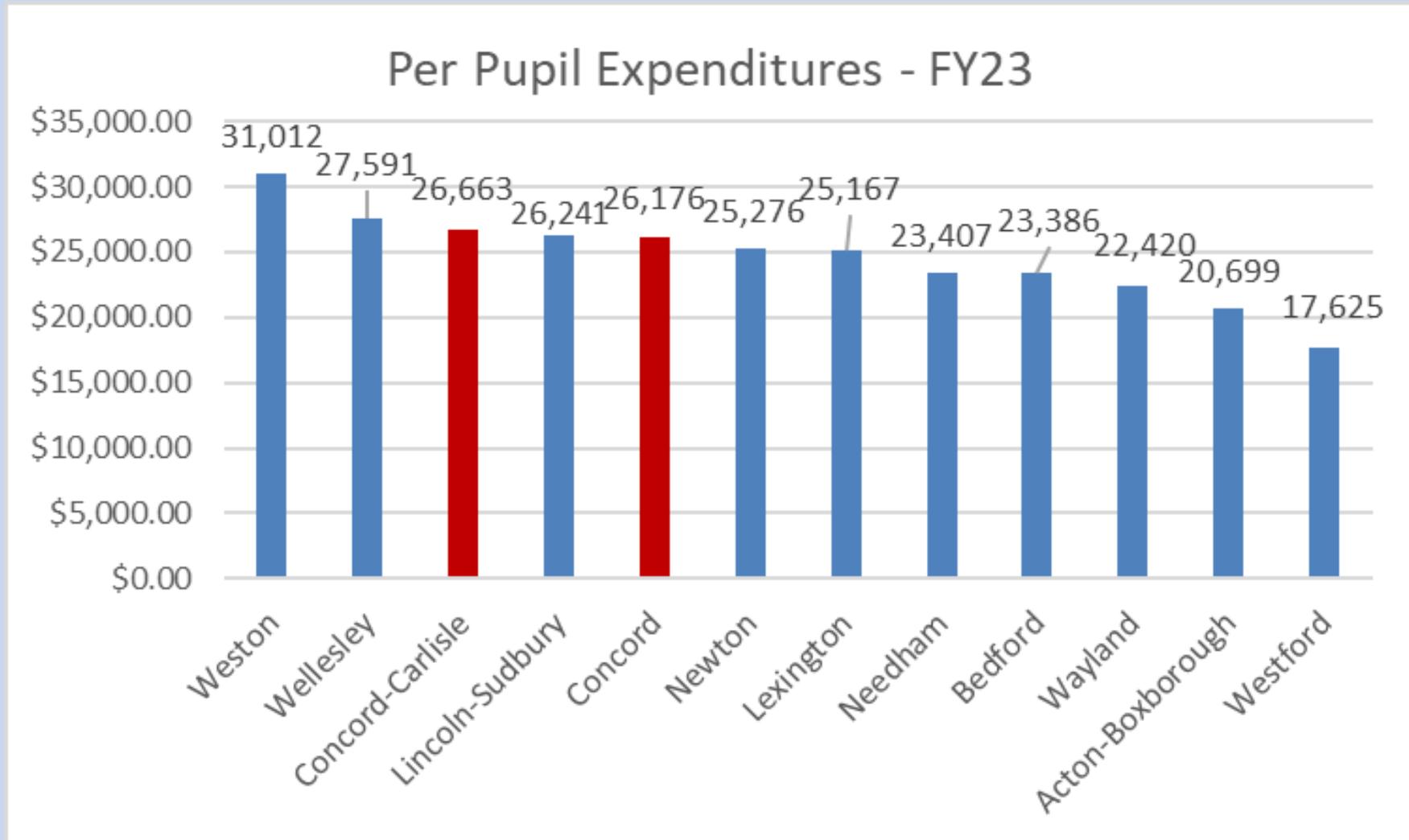
Review & Revise

New information (Jan)

- State Aid (Ch. 70, et al)
- Expense/service changes

REVISED FY26 BUDGET (AS NEEDED)

Per Pupil Expenditure Data – FY23



Budget Objectives

- Maintain existing programs and supports to students
- Support Strategic Plan initiatives
- Meet legal mandates for special education, and homelessness, and other requirements
- Balance school/student needs with fiscal capacity of the Towns of Concord and Carlisle

Budget Planning Assumptions

- Level service budgets, while meeting legal mandates
- Homeless transportation costs not budgeted, for homeless transportation will be reimbursed to the school district the following year as revenue.
- Anticipate the state phasing out of Concord homeless shelter over next 18 months, with grant funding remaining available to offset costs through FY26 for shelter students attending CCHS

FY26 CCRSD BUDGET SUMMARY- BY DESE FUNCTION

DESE FUNCTION	DESE FUNCTION DESCRIPTION	FY25 ADOPTED BUDGET	FY26 PROPOSED BUDGET	Change (\$) FY26 BUD vs. FY25 BUD	Change (%) FY26 BUD vs. FY2 BUD
1000	DISTRICT ADMINISTRATION	1,701,705	1,773,398	71,693	4.2%
2000	TEACHING & INSTR. SUPPT.	20,909,588	21,431,651	522,064	2.5%
3000	OTHER SCHOOL SERVICES	3,399,887	3,710,816	310,929	9.1%
4000	MAINTENANCE & OPERATIONS	2,324,240	2,432,358	108,118	4.7%
5000	FIXED CHARGES	4,456,572	4,560,733	104,161	2.3%
7000	FIXED ASSETS	391,900	366,562	(25,338)	-6.5%
8000	DEBT SERVICE	3,913,137	3,795,034	(118,103)	-3.0%
9000	OUT OF DISTRICT TUITIONS	1,877,880	2,409,400	531,520	28.3%
	TOTAL	38,974,907	40,479,952	1,505,045	3.86%

Key Drivers – by DESE 1000 FUNCTION

District Administration (1000)

- **\$72K, 4.2% increase over FY25 Budget**
- \$39.2K increase in software/support costs
 - \$12.2K for Tyler Tech accounting software conversion to cloud based product hosted by vendor, to enhance cybersecurity
 - Panorama \$8K, previously covered by grant funds
 - Google Education Plus subscription \$6.3K
 - Remainder price increases on existing subscriptions
- Administrative salaries increased \$26K (1.9%), COLAs offset by savings on replacement/retirement savings for instructional technologist

Key Drivers – by DESE 1000 FUNCTION

Teaching & Instructional Support (2000)

- **\$522K, 2.5% increase over FY25 Budget**
- **CCTA salaries increased \$345K (2.1%)**
 - **Reduction in 0.92 FTE**
 - **Additional Pathways tuition offset to salaries of \$45K**
 - **Savings on replacement hires and above two items significantly offsetting COLA and steps/lanes**
- **Supplies / materials / equipment increased \$118K, primarily due to additional \$90K in tech. budget to begin replacing interactive boards**
- **Non-teachers salaries increased \$54K (1.8%), 0.25 FTE reduction**

Key Drivers – by DESE 1000 FUNCTION

Other School Services (3000)

- **\$311K, 9.1% increase over FY25 Budget**
 - \$122K due to increase in SPED transportation costs
 - \$58K Athletic Coaches salaries (benchmarked and adjusted in 3 year cycles up until FY25, resulting in ~9% increase; tied to COLA going forward)
 - Add 1.0 FTE Assistant Athletic Director \$60K
 - Regular Ed Transportation increased \$23K (2.4%)

Key Drivers – by DESE 1000 FUNCTION

Maintenance and Operations (4000)

- **\$108K, 4.7% increase over FY25 Budget**
 - IT Networking Costs \$29K increase due primarily to adding cyber threat detection services and support
 - CCHS Heating costs \$13K (11%) due to rate increases for gas supply
 - Water / sewer \$12K increase for estimated storm-water assessment costs
 - Remainder primarily due to contractual wage increases

Key Drivers – by DESE 1000 FUNCTION

Fixed Charges (5000)

- **\$104K, 2.3% increase over FY25 Budget**
 - \$137K increase (6.1%) in Medical Insurance (active and retiree)
 - \$42K increase in property / liability insurance
 - \$31K rental costs for lease of Launch retail space

Offset by reductions in:

- Social Security Tax -\$63K
- Concord Retirement Assessment -\$31K

Key Drivers – by DESE 1000 FUNCTION

Fixed Assets (7000)

- **(\$25K) , -6.5% reduction from FY25 Budget**
 - Due to one time cost to replace computer lab hardware budgeted in FY25

Key Drivers – by DESE 1000 FUNCTION

Debt Service (8000)

- **-\$118K, -3.0% decrease from FY25 Budget**
 - Access Road Bond Anticipation Note (BAN) added in FY25, interest and small principal re-payment budgeted in FY26
 - Other BAN (landfill remediation) is being paid down, with final payment in FY26
 - Existing Bonds related to CCHS Bldg Project are level principal, declining interest, driving the decrease in debt service

Key Drivers – by DESE 1000 FUNCTION

Out of District Tuitions (9000)

- **Increased \$532K, (28%) over FY25 Budget**
 - Gross tuition costs for special education, prior to offsets, decreased from \$3.541M to \$4.003M, equating to \$462K increase (13%)
 - Budget offsets from Circuit-breaker and IDEA grant are flat (\$1.720M)
 - State assessments for Charter Schools (\$20K), School Choice (\$17K), and other organizations (\$32K) increased by \$69K

Salaries / Non-Salary accounts Breakout

Expense Type	FY25 ADOPTED BUDGET	FY26 PROPOSED BUDGET	\$ Difference	% Difference
Salary accounts	24,267,142	24,912,614	645,472	2.66%
Non-Salary accounts	14,707,765	15,567,338	859,573	5.84%
Total	38,974,907	40,479,952	1,505,045	3.86%

Staffing: FTE's decreased by 0.2 FTE, from 225.20 FTE's in FY25 to 225.0 FTE's in FY26

Supporting Homeless Students – Financial update

Educational program funding

- Estimated FY25 grant funding of ~\$72K
- Expected extension of grant program beyond 12/31/24

Homeless transportation (travel to home district)

- Homeless transportation costs for FY25 have increased and are currently projected at \$69,000
 - Unbudgeted, reimbursed from state/fed on a lag basis

Other Post-Employment Benefits

- OPEB Trust value @ 06/30/2024 \$10,382,872
- OPEB Liability @ 6/30/2024 \$17,421.857

60% Funding Level

- *FY26 Budgeted Contribution of \$425,000*

FY26 Revenue Budget – Comparison to FY25

Revenue	FY26	FY25	Difference	Diff. %
Chapter 70	\$ 3,421,429	\$ 3,351,654	\$ 69,775	2.1%
Excess & Deficiency (E&D)	\$ 300,000	\$ 300,000	\$ -	0.0%
Misc Revenue	\$ 30,000	\$ 30,000	\$ -	0.0%
Rental Income	\$ -	\$ -	\$ -	0.0%
Interest	\$ 275,000	\$ 275,000	\$ -	0.0%
Charter Reimbursement	\$ 25,000	\$ 1,359	\$ 23,641	1739.6%
Chapter 71	\$ 825,815	\$ 810,000	\$ 15,815	2.0%
Total	\$ 4,877,244	\$ 4,768,013	\$ 109,231	2.3%

FY26 Assessments

SCOM BUDGET SLIDE - ASSESSMENTS					
	Total	Concord	Carlisle		
Total CCRSD Expenditure Budget	40,479,952				
less: Chapter 70 Revenue	-3,421,429				
less: Chapter 71 Revenue	-825,815				
Misc Revenue	-30,000				
Rental Income	0				
Interest	-275,000				
Charter Reimbursement	-25,000				
Utilitization of Excess & Deficiency	-300,000				
Total Assessment to Towns - FY26	35,602,708	27,282,355	8,320,353		
Assessment to Towns - FY25	34,206,894	26,140,908	8,065,986		
\$ Difference	1,395,814	1,141,447	254,367		
% Difference	4.08%	4.37%	3.15%		
% of Students - CCHS FY25 (10/1/24)		76.63%	23.37%		

FY26 Assessments

Assessment Comparison w/o Debt				Concord	Carlisle	Total
FY2025				23,150,489	7,143,268	30,293,757
FY2026				24,374,220	7,433,454	31,807,674
Difference				1,223,731	290,186	1,513,917
				5.29%	4.06%	5.00%
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Assessment Comparison w/ Debt Service				Concord	Carlisle	Total
FY2025				26,140,908	8,065,986	34,206,894
FY2026				27,282,355	8,320,353	35,602,708
Difference				1,141,447	254,367	1,395,814
				4.37%	3.15%	4.08%

FY26 Assessments – Enrollment Shift Impact

	Concord		Carlisle	
	%	Students	%	Students
FY25 Enrollment %	76.42%	885	23.58%	273
FY26 Enrollment %	76.63%	859	23.37%	262

Approximately \$75K impact/shift on assessments due to enrollment changes

Assessment Comparison to Finance Committee Guideline

Finance Committee guidelines are exclusive of debt; for FY26, the Finance Committees established a 3.48% guideline for CCRSD that had a one time exclusion of the impact of out of district tuition increases

	CARLISLE	CONCORD
FY26 CCRSD Assessment, Including Debt	\$ 8,320,353	\$ 27,282,355
Less: Debt Service	\$ (886,899)	\$ (2,908,135)
Assessments, excl. Debt	\$ 7,433,454	\$ 24,374,220
Exclude OOD Tuition Increase	\$ (107,969)	\$ (354,031)
FY26 Assessment Total Excl. Debt, OOD Increase	\$ 7,325,485	\$ 24,020,190
Finance Committee Guideline	\$ 7,391,853	\$ 23,957,154
Gap to Guideline	\$ (66,368)	\$ 63,036

Excess & Deficiency

- June 30, 2023 Certified E&D Balance: \$1,776,766 (4.7%)
- Limited to 5% of Operating + Capital Budget (current year)
- Cap = 1,892,555
- Will provide an update at upcoming meeting when June 30, 2024 certification is obtained by Division of Local Services (MA Dept. of Revenue)

Potential Areas for Cuts, if needed

- OPEB Trust Contribution is currently \$425,000, consider reducing by up to \$50,000
- Technology Budget – consider reducing 50% of the cost related to interactive board replacement (\$45K)

QUESTIONS ?

REFERENCE SLIDES

Expenditure Budgets: DESE Categories

- **ADMIN (“1000”)** = SCHOOL COMMITTEE, SUPERINTENDENT, BUSINESS OFFICE, ADMIN TECHNOLOGY, LEGAL SERVICES
- **INSTRUCTIONAL SERVICES (“2000”)** = TEACHING & LEARNING STAFF & MATERIALS, STUDENT SVCS, CLASSROOM INSTRUCTION, TEACHERS, PARAS, PROFESSIONAL DEVELOPMENT, CLASSROOM SUPPLIES, ETC, GUIDANCE, & PSYCHOLOGICAL SVCS
- **OTHER SCHOOL SERVICES (“3000”)** = NURSING, FOOD SERVICE, TRANSPORTATION, STUDENT ACTIVITIES, & ATHLETICS
- **OPERATIONS & MAINTENANCE (“4000”)** = CUSTODIAL SERVICES, UTILITIES, MAINTENANCE OF BUILDINGS / GROUNDS, TECH NETWORK & INFRASTRUCTURE
- **FIXED CHARGES (“5000”)** = LEASES, INSURANCE COSTS, RETIREMENT COSTS, OPEB
- **TUITIONS (“9000”)** = SPED OOD PLACEMENTS, SCHOOL CHOICE, CHARTER TUITION