

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Acceptance of Bid and Award of Electrical Construction Contract
High School Panel Feeder Replacement Project

AIA® Document A104® – 2017

Standard Abbreviated Form of Agreement Between Owner and Contractor

AGREEMENT made as of the Twentieth day of January in the year Twenty Twenty Five.

BETWEEN the Owner:

Fox Chapel Area School District
Daniel Breitzkreutz - Director of Ancillary Services
611 Field Club Road
Pittsburgh, PA 1523

and the Contractor:

Right Electric, Inc.
317 Meridian Road
Butler, PA 16001

for the following Project:

FCASD High School Panel Feeder Replacement
611 Field Club Road
Pittsburgh, PA 15238

The Engineer:

H.F. Lenz Co.
George McMillan, P.E. - Principal
322 State Street
Conneaut, OH 44030

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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EXHIBIT A DETERMINATION OF THE COST OF THE WORK

ARTICLE 1 THE WORK OF THIS CONTRACT

The Contractor shall execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The date of commencement of the Work shall be:

(Paragraph deleted)

☐ The date of this Agreement.

☒ A date set forth in a notice to proceed issued by the Owner.

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☐ Established as follows:
(Paragraphs deleted)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 2.2 The Contract Time shall be measured from the date of commencement.

§ 2.3 Substantial Completion

§ 2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check the appropriate box and complete the necessary information.)

☐ Not later than ☐ calendar days from the date of commencement of the Work.

☒ By the following date: April 04, 2025

§ 2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	N/A

§ 2.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 2.3, liquidated damages, if any, shall be assessed as set forth in Section 3.5.

ARTICLE 3 CONTRACT SUM

§ 3.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one of the following:

(Paragraph deleted)

☒ Stipulated Sum, in accordance with Section 3.2 below

☐ Cost of the Work plus the Contractor's Fee, in accordance with Section 3.3 below

☐ Cost of the Work plus the Contractor's Fee with a Guaranteed Maximum Price, in accordance with Section 3.4 below

(Based on the selection above, complete Section 3.2, 3.3 or 3.4 below.)

§ 3.2 The Stipulated Sum shall be Forty Thousand Dollars and 0/100 (\$40,000.00), subject to additions and deductions as provided in the Contract Documents.

§ 3.2.1 The Stipulated Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

No Alternates - Base Bid

§ 3.2.2 Unit prices, if any:

Item	Units and Limitations	Price per Unit (\$0.00)
N/A	N/A	N/A

§ 3.2.3 Allowances, if any, included in the stipulated sum:

(Identify each allowance.)

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Item	Price
N/A	N/A

§ 3.3 Cost of the Work Plus Contractor's Fee

§ 3.3.1 The Cost of the Work is as defined in section 3.2.

§ 3.3.2 The Contractor's Fee: N/A

§ 3.4 Cost of the Work Plus Contractor's Fee With a Guaranteed Maximum Price

§ 3.4.1 The Cost of the Work is as defined in Exhibit A, Determination of the Cost of the Work.

§ 3.4.2 The Contractor's Fee: N/A

§ 3.4.3 Guaranteed Maximum Price

§ 3.4.3.1 The sum of the Cost of the Work and the Contractor's Fee is guaranteed by the Contractor not to exceed [], subject to additions and deductions by changes in the Work as provided in the Contract Documents. This maximum sum is referred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Contractor without reimbursement by the Owner.

(Paragraph deleted)

§ 3.4.3.2 The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other

§ 3.4.3.3 Unit Prices, if any:

(Identify the item and state the unit price and the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A	N/A	N/A

§ 3.4.3.4 Allowances, if any, included in the Guaranteed Maximum Price:

(Identify each allowance.)

Item	Price
N/A	N/A

§ 3.4.3.5 Assumptions, if any, on which the Guaranteed Maximum Price is based:

§ 3.4.3.6 To the extent that the Contract Documents are anticipated to require further development, the Guaranteed Maximum Price includes the costs attributable to such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

§ 3.4.3.7 The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions contained in Section 3.4.3.5. The Owner shall promptly furnish such revised Contract Documents to the Contractor. The Contractor shall notify the Owner and Engineer of any inconsistencies between the agreed-upon assumptions contained in Section 3.4.3.5 and the revised Contract Documents.

§ 3.5 Liquidated damages, if any:

N/A

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ARTICLE 4 PAYMENT

§ 4.1 Progress Payments

§ 4.1.1 Based upon Applications for Payment submitted to the Engineer by the Contractor and Certificates for Payment issued by the Engineer, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 4.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.

§ 4.1.3 Provided that an Application for Payment is received by the Engineer not later than the 7th day of a month, the Owner shall make payment of the certified amount to the Contractor not later than two weeks (14 days) upon receipt from the Engineer. If an Application for Payment is received by the Engineer after the date fixed above, payment shall be made by the Owner not later than two weeks (14 days) upon receipt from the Engineer.

§ 4.1.4 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold retainage from the payment otherwise due as follows:

(Paragraph deleted)

Ten Percent (10%) each progress payment.

§ 4.1.5 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Paragraphs deleted)

§ 4.2 Final Payment

§ 4.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 18.2, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 the Contractor has submitted a final accounting for the Cost of the Work, where payment is on the basis of the Cost of the Work with or without a Guaranteed Maximum Price; and
- .3 a final Certificate for Payment has been issued by the Engineer in accordance with Section 15.7.1.

§ 4.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Engineer's final Certificate for Payment, or as follows:

ARTICLE 5 DISPUTE RESOLUTION

§ 5.1 Binding Dispute Resolution

For any claim subject to, but not resolved by, mediation pursuant to Section 21.5, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

☒ [X] Arbitration pursuant to Section 21.6 of this Agreement

☐ [] Litigation in a court of competent jurisdiction

☐ [] Other

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, claims will be resolved in a court of competent jurisdiction.

ARTICLE 6 ENUMERATION OF CONTRACT DOCUMENTS

§ 6.1 The Contract Documents are defined in Article 7 and, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

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§ 6.1.1 The Agreement is this executed AIA Document A104™-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 6.1.2 Building information modeling exhibit, dated as indicated below:

N/A

§ 6.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
6 - A201_2017 General Conditions of Contract for Construction	A201_2017 General Conditions of Contract for Construction	12/08/2024	39
7 - SUPPLEMENTARY CONDITIONS	SUPPLEMENTARY CONDITIONS	12/08/2024	6
8 - SPECCOND - Done	SPECCOND	12/08/2024	3

§ 6.1.4 The Specifications:

(Paragraphs deleted)

Section	Title	Date	Pages
Front End Specifications	Front End Specifications	12/08/2024	87
E-001 (Drawing)	Electrical specifications on drawing	12/08/2024	1

§ 6.1.5 The Drawings:

(Paragraphs deleted)

Number	Title	Date
CS001	COVER SHEET	12/08/2024
E-001	SYMBOLS, ABBREVIATIONS, SPECIFICATIONS, & GENERAL NOTES - ELECTRICAL	12/08/2024
E-301	BASEMENT & FIRST FLOOR PLAN - ELECTRICAL	12/08/2024
E-501	DETAILS - ELECTRICAL	12/08/2024
E-601	ONE-LINE DIAGRAM - ELECTRICAL	12/08/2024

§ 6.1.6 The Addenda, if any:

Number	Date	Pages
Addendum No. 1	12/20/2024	1 (Bid form)
Bulletin No. 1	01/10/2025	1 (E-301)

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are enumerated in this Article 6.

§ 6.1.7 Additional documents, if any, forming part of the Contract Documents:

.1 Other Exhibits: N/A

[] Exhibit A, Determination of the Cost of the Work.

[] AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:

(Paragraphs deleted)

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[] The Sustainability Plan:

Title	Date	Pages
N/A	N/A	N/A

[] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A	N/A	N/A	N/A

.2 Other documents, if any, listed below:

N/A

ARTICLE 7 GENERAL PROVISIONS

§ 7.1 The Contract Documents

The Contract Documents are enumerated in Article 6 and consist of this Agreement (including, if applicable, Supplementary and other Conditions of the Contract), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Engineer. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 7.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind between any persons or entities other than the Owner and the Contractor.

§ 7.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 7.4 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Engineer and the Engineer's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 7.5 Ownership and use of Drawings, Specifications and Other Instruments of Service

§ 7.5.1 The Engineer and the Engineer's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Engineer's or Engineer's consultants' reserved rights.

§ 7.5.2 The Contractor, Subcontractors, Sub-subcontractors and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to the protocols established pursuant to Sections 7.6 and 7.7, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not

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use the Instruments of Service on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Engineer and the Engineer's consultants.

§ 7.6 Digital Data Use and Transmission

The parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

§ 7.7 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 7.8 Severability

The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 7.9 Notice

§ 7.9.1 Except as otherwise provided in Section 7.9.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:

(Paragraphs deleted)

§ 7.9.2 Notice of Claims shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 7.10 Relationship of the Parties

Where the Contract is based on the Cost of the Work plus the Contractor's Fee, with or without a Guaranteed Maximum Price, the Contractor accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Engineer and exercise the Contractor's skill and judgment in furthering the interests of the Owner; to furnish efficient business administration and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish and approve, in a timely manner, information required by the Contractor and to make payments to the Contractor in accordance with the requirements of the Contract Documents.

ARTICLE 8 OWNER

§ 8.1 Information and Services Required of the Owner

§ 8.1.1 Prior to commencement of the Work, at the written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 8.1.1, the Contract Time shall be extended appropriately.

§ 8.1.2 The Owner shall furnish all necessary surveys and a legal description of the site.

§ 8.1.3 The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 8.1.4 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 9.6.1, the Owner shall secure and pay for other necessary approvals,

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easements, assessments, and charges required for the construction, use, or occupancy of permanent structures or for permanent changes in existing facilities.

§ 8.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the requirements of the Contract Documents, or repeatedly fails to carry out the Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order is eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity.

§ 8.3 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents, and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to any other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Engineer and the Engineer may, pursuant to Section 15.4.3, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including the Owner's expenses and compensation for the Engineer's additional services made necessary by such default, neglect, or failure. If the Contractor disagrees with the actions of the Owner or the Engineer, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 21.

ARTICLE 9 CONTRACTOR

§ 9.1 Review of Contract Documents and Field Conditions by Contractor

§ 9.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 9.1.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 8.1.2, shall take field measurements of any existing conditions related to that portion of the Work and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Engineer any errors, inconsistencies, or omissions discovered by or made known to the Contractor as a request for information in such form as the Engineer may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional unless otherwise specifically provided in the Contract Documents.

§ 9.1.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Engineer any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Engineer may require.

§ 9.2 Supervision and Construction Procedures

§ 9.2.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters.

§ 9.2.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for or on behalf of the Contractor or any of its Subcontractors.

§ 9.3 Labor and Materials

§ 9.3.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other

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facilities and services necessary for proper execution and completion of the Work whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 9.3.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 9.3.3 The Contractor may make a substitution only with the consent of the Owner, after evaluation by the Engineer and in accordance with a Modification.

§ 9.4 Warranty

The Contractor warrants to the Owner and Engineer that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation or normal wear and tear under normal usage. All other warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 15.6.3.

§ 9.5 Taxes

The Contractor shall pay sales, consumer, use, and other similar taxes that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 9.6 Permits, Fees, Notices, and Compliance with Laws

§ 9.6.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 9.6.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 9.7 Allowances

The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. The Owner shall select materials and equipment under allowances with reasonable promptness. Allowance amounts shall include the costs to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts. Contractor's costs for unloading and handling at the site, labor, installation, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowance.

§ 9.8 Contractor's Construction Schedules

§ 9.8.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Engineer's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work.

§ 9.8.2 The Contractor shall perform the Work in general accordance with the most recent schedule submitted to the Owner and Engineer.

§ 9.9 Submittals

§ 9.9.1 The Contractor shall review for compliance with the Contract Documents and submit to the Engineer Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents in coordination with the

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Contractor's construction schedule and in such sequence as to allow the Engineer reasonable time for review. By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Engineer that the Contractor has (1) reviewed and approved them; (2) determined and verified materials, field measurements, and field construction criteria related thereto, or will do so; and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. The Work shall be in accordance with approved submittals.

§ 9.9.2 Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents.

§ 9.9.3 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents or unless the Contractor needs to provide such services in order to carry out the Contractor's own responsibilities. If professional design services or certifications by a design professional are specifically required, the Owner and the Engineer will specify the performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional. If no criteria are specified, the design shall comply with applicable codes and ordinances. Each Party shall be entitled to rely upon the information provided by the other Party. The Engineer will review and approve or take other appropriate action on submittals for the limited purpose of checking for conformance with information provided and the design concept expressed in the Contract Documents. The Engineer's review of Shop Drawings, Product Data, Samples, and similar submittals shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. In performing such review, the Engineer will approve, or take other appropriate action upon, the Contractor's Shop Drawings, Product Data, Samples, and similar submittals.

§ 9.10 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 9.11 Cutting and Patching

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

§ 9.12 Cleaning Up

The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus material from and about the Project.

§ 9.13 Access to Work

The Contractor shall provide the Owner and Engineer with access to the Work in preparation and progress wherever located.

§ 9.14 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Engineer harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents or where the copyright violations are contained in Drawings, Specifications or other documents prepared by the Owner or Engineer. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Engineer.

§ 9.15 Indemnification

§ 9.15.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Engineer, Engineer's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for

whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section 9.15.1.

§ 9.15.2 In claims against any person or entity indemnified under this Section 9.15 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 9.15.1 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

ARTICLE 10 ENGINEER

§ 10.1 The Engineer will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction, until the date the Engineer issues the final Certificate for Payment. The Engineer will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract.

§ 10.2 Duties, responsibilities, and limitations of authority of the Engineer as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Engineer. Consent shall not be unreasonably withheld.

§ 10.3 The Engineer will visit the site at intervals appropriate to the stage of the construction to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Engineer will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 10.4 On the basis of the site visits, the Engineer will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Engineer will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Engineer will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 10.5 Based on the Engineer's evaluations of the Work and of the Contractor's Applications for Payment, the Engineer will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 10.6 The Engineer has authority to reject Work that does not conform to the Contract Documents and to require inspection or testing of the Work.

§ 10.7 The Engineer will review and approve or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 10.8 The Engineer will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Engineer will make initial decisions on all claims, disputes, and other matters in question between the Owner and Contractor but will not be liable for results of any interpretations or decisions rendered in good faith.

§ 10.9 The Engineer's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

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ARTICLE 11 SUBCONTRACTORS

§ 11.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site.

§ 11.2 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Engineer of the Subcontractors or suppliers proposed for each of the principal portions of the Work. The Contractor shall not contract with any Subcontractor or supplier to whom the Owner or Engineer has made reasonable written objection within ten days after receipt of the Contractor's list of Subcontractors and suppliers. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 11.3 Contracts between the Contractor and Subcontractors shall (1) require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by the terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by the Contract Documents, assumes toward the Owner and Engineer, and (2) allow the Subcontractor the benefit of all rights, remedies and redress against the Contractor that the Contractor, by these Contract Documents, has against the Owner.

ARTICLE 12 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 12.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 12.2 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's activities with theirs as required by the Contract Documents.

§ 12.3 The Owner shall be reimbursed by the Contractor for costs incurred by the Owner which are payable to a Separate Contractor because of delays, improperly timed activities, or defective construction of the Contractor. The Owner shall be responsible to the Contractor for costs incurred by the Contractor because of delays, improperly timed activities, damage to the Work, or defective construction of a Separate Contractor.

ARTICLE 13 CHANGES IN THE WORK

§ 13.1 By appropriate Modification, changes in the Work may be accomplished after execution of the Contract. The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, with the Contract Sum and Contract Time being adjusted accordingly. Such changes in the Work shall be authorized by written Change Order signed by the Owner, Contractor, and Engineer, or by written Construction Change Directive signed by the Owner and Engineer. Upon issuance of the Change Order or Construction Change Directive, the Contractor shall proceed promptly with such changes in the Work, unless otherwise provided in the Change Order or Construction Change Directive.

§ 13.2 Adjustments in the Contract Sum and Contract Time resulting from a change in the Work shall be determined by mutual agreement of the parties or, in the case of a Construction Change Directive signed only by the Owner and Engineer, by the Contractor's cost of labor, material, equipment, and reasonable overhead and profit, unless the parties agree on another method for determining the cost or credit. Pending final determination of the total cost of a Construction Change Directive, the Contractor may request payment for Work completed pursuant to the Construction Change Directive. The Engineer will make an interim determination of the amount of payment due for purposes of certifying the Contractor's monthly Application for Payment. When the Owner and Contractor agree on adjustments to the Contract Sum and Contract Time arising from a Construction Change Directive, the Engineer will prepare a Change Order.

§ 13.3 The Engineer will have authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes

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shall be effected by written order and shall be binding on the Owner and Contractor. The Contractor shall carry out such written orders promptly. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Engineer and shall not proceed to implement the change in the Work.

§ 13.4 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be equitably adjusted as mutually agreed between the Owner and Contractor; provided that the Contractor provides notice to the Owner and Engineer promptly and before conditions are disturbed.

ARTICLE 14 TIME

§ 14.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing this Agreement the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 14.2 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 14.3 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 14.4 The date of Substantial Completion is the date certified by the Engineer in accordance with Section 15.6.3.

§ 14.5 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) changes ordered in the Work; (2) by labor disputes, fire, unusual delay in deliveries, abnormal adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Contractor's control; or (3) by other causes that the Contractor asserts, and the Engineer determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Engineer may determine, subject to the provisions of Article 21.

ARTICLE 15 PAYMENTS AND COMPLETION

§ 15.1 Schedule of Values

§ 15.1.1 Where the Contract is based on a Stipulated Sum or the Cost of the Work with a Guaranteed Maximum Price pursuant to Section 3.2 or 3.4, the Contractor shall submit a schedule of values to the Engineer before the first Application for Payment, allocating the entire Stipulated Sum or Guaranteed Maximum Price to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy required by the Engineer. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 15.1.2 The allocation of the Stipulated Sum or Guaranteed Maximum Price under this Section 15.1 shall not constitute a separate stipulated sum or guaranteed maximum price for each individual line item in the schedule of values.

§ 15.2 Control Estimate

§ 15.2.1 Where the Contract Sum is the Cost of the Work, plus the Contractor's Fee without a Guaranteed Maximum Price pursuant to Section 3.3, the Contractor shall prepare and submit to the Owner a Control Estimate within 14 days of executing this Agreement. The Control Estimate shall include the estimated Cost of the Work plus the Contractor's Fee.

§ 15.2.2 The Control Estimate shall include:

- .1 the documents enumerated in Article 6, including all Modifications thereto;
- .2 a list of the assumptions made by the Contractor in the preparation of the Control Estimate to supplement the information provided by the Owner and contained in the Contract Documents;
- .3 a statement of the estimated Cost of the Work organized by trade categories or systems and the Contractor's Fee;
- .4 a project schedule upon which the Control Estimate is based, indicating proposed Subcontractors, activity sequences and durations, milestone dates for receipt and approval of pertinent information, schedule of shop drawings and samples, procurement and delivery of materials or equipment the Owner's occupancy requirements, and the date of Substantial Completion; and

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- .5 a list of any contingency amounts included in the Control Estimate for further development of design and construction.

§ 15.2.3 When the Control Estimate is acceptable to the Owner and Engineer, the Owner shall acknowledge it in writing. The Owner's acceptance of the Control Estimate does not imply that the Control Estimate constitutes a Guaranteed Maximum Price.

§ 15.2.4 The Contractor shall develop and implement a detailed system of cost control that will provide the Owner and Engineer with timely information as to the anticipated total Cost of the Work. The cost control system shall compare the Control Estimate with the actual cost for activities in progress and estimates for uncompleted tasks and proposed changes. This information shall be reported to the Owner, in writing, no later than the Contractor's first Application for Payment and shall be revised and submitted with each Application for Payment.

§ 15.2.5 The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions contained in the Control Estimate. The Owner shall promptly furnish such revised Contract Documents to the Contractor. The Contractor shall notify the Owner and Engineer of any inconsistencies between the Control Estimate and the revised Contract Documents.

§ 15.3 Applications for Payment

§ 15.3.1 Prior to the date established for each progress payment, the Contractor shall submit to the Engineer an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 15.1, for completed portions of the Work. The application shall be notarized, if required; be supported by all data substantiating the Contractor's right to payment that the Owner or Engineer require; shall reflect retainage if provided for in the Contract Documents; and include any revised cost control information required by Section 15.2.4. Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 15.3.2 With each Application for Payment where the Contract Sum is a stipulated sum, the Contractor shall submit certified payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner to demonstrate that cash disbursements already made by the Contractor on account of the Cost of the Work equal or exceed progress payments already received by the Contractor plus payrolls for the period covered by the present Application for Payment, less that portion of the progress payments attributable to the Contractor's Fee.

§ 15.3.3 Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 15.3.4 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the Owner's interests.

§ 15.4 Certificates for Payment

§ 15.4.1 The Engineer will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Engineer determines is properly due, or notify the Contractor and Owner of the Engineer's reasons for withholding certification in whole or in part as provided in Section 15.4.3.

§ 15.4.2 The issuance of a Certificate for Payment will constitute a representation by the Engineer to the Owner, based on the Engineer's evaluations of the Work and the data in the Application for Payment, that, to the best of the Engineer's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the

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Contract Documents prior to completion and to specific qualifications expressed by the Engineer. However, the issuance of a Certificate for Payment will not be a representation that the Engineer has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 15.4.3 The Engineer may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Engineer's opinion the representations to the Owner required by Section 15.4.2 cannot be made. If the Engineer is unable to certify payment in the amount of the Application, the Engineer will notify the Contractor and Owner as provided in Section 15.4.1. If the Contractor and the Engineer cannot agree on a revised amount, the Engineer will promptly issue a Certificate for Payment for the amount for which the Engineer is able to make such representations to the Owner. The Engineer may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Engineer's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 9.2.2, because of

- .1 defective Work not remedied;
- .2 third-party claims filed or reasonable evidence indicating probable filing of such claims unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 15.4.4 When either party disputes the Engineer's decision regarding a Certificate for Payment under Section 15.4.3, in whole or in part, that party may submit a Claim in accordance with Article 21.

§ 15.5 Progress Payments

§ 15.5.1 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to sub-subcontractors in a similar manner.

§ 15.5.2 Neither the Owner nor Engineer shall have an obligation to pay or see to the payment of money to a Subcontractor or supplier except as may otherwise be required by law.

§ 15.5.3 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 15.5.4 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 15.6 Substantial Completion

§ 15.6.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 15.6.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Engineer a comprehensive list of

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items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 15.6.3 Upon receipt of the Contractor's list, the Engineer will make an inspection to determine whether the Work or designated portion thereof is substantially complete. When the Engineer determines that the Work or designated portion thereof is substantially complete, the Engineer will issue a Certificate of Substantial Completion which shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 15.6.4 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 15.7 Final Completion and Final Payment

§ 15.7.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Engineer will promptly make such inspection and, when the Engineer finds the Work acceptable under the Contract Documents and the Contract fully performed, the Engineer will promptly issue a final Certificate for Payment stating that to the best of the Engineer's knowledge, information and belief, and on the basis of the Engineer's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Engineer's final Certificate for Payment will constitute a further representation that conditions stated in Section 15.7.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 15.7.2 Final payment shall not become due until the Contractor has delivered to the Owner a complete release of all liens arising out of this Contract or receipts in full covering all labor, materials and equipment for which a lien could be filed, or a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including costs and reasonable attorneys' fees.

§ 15.7.3 The making of final payment shall constitute a waiver of claims by the Owner except those arising from

- .1 liens, claims, security interests or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 15.7.4 Acceptance of final payment by the Contractor, a Subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of the final Application for Payment.

ARTICLE 16 PROTECTION OF PERSONS AND PROPERTY

§ 16.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation, or replacement in the course of construction.

The Contractor shall comply with, and give notices required by, applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons and property and their protection from

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damage, injury, or loss. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, a Subcontractor, a sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 16.1.2 and 16.1.3. The Contractor may make a claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Engineer or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 9.15.

§ 16.2 Hazardous Materials and Substances

§ 16.2.1 The Contractor is responsible for compliance with the requirements of the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents, and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Engineer of the condition. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 16.2.2 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Engineer, Engineer's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area, if in fact, the material or substance presents the risk of bodily injury or death as described in Section 16.2.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 16.2.3 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Contractor for all cost and expense thereby incurred.

ARTICLE 17 INSURANCE AND BONDS

§ 17.1 Contractor's Insurance

§ 17.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in this Section 17.1 or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the insurance required by this Agreement from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 18.4, unless a different duration is stated below:

§ 17.1.2 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars and 0/100 (\$1,000,000.00) each occurrence, Two Million Dollars and 0/100 (\$2,000,000.00) general aggregate, and Two Million Dollars and 0/100 (\$2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 9.15.

§ 17.1.3 Automobile Liability covering vehicles owned by the Contractor and non-owned vehicles used by the Contractor, with policy limits of not less than One Million Dollars and 0/100 (\$1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

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§ 17.1.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Section 17.1.2 and 17.1.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 17.1.5 Workers' Compensation at statutory limits.

§ 17.1.6 Employers' Liability with policy limits not less than One Hundred Thousand and 0/100 (\$100,000.00) each accident, One Hundred Thousand and 0/100 (\$100,000.00) each employee, and Five Hundred Thousand and 0/100 (\$500,000.00) policy limit.

§ 17.1.7 The Contractor is not required to furnish professional services as part of the work.

§ 17.1.8 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than One Million Dollars and 0/100 (\$1,000,000.00) per claim and One Million Dollars and 0/100 (\$1,000,000.00) in the aggregate.

§ 17.1.9 Coverage under Sections 17.1.7 and 17.1.8 may be procured through a Combined Professional Liability and Pollution Liability insurance policy.

§ 17.1.10 The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Section 17.1 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the period required by Section 17.1.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy.

§ 17.1.11 The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ 17.1.12 To the fullest extent permitted by law, the Contractor shall cause the commercial liability coverage required by this Section 17.1 to include (1) the Owner, the Engineer, and the Engineer's Consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Engineer and the Engineer's Consultants, CG 20 32 07 04.

§ 17.1.13 Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by this Section 17.1, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 17.1.14 Other Insurance Provided by the Contractor

(Paragraph deleted)

Coverage	Limits
N/A	N/A

§ 17.2 Owner's Insurance

§ 17.2.1 Owner's Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance.

§ 17.2.2 Property Insurance

§ 17.2.2.1 The Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed or materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section 17.2.2.2, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ 17.2.2.2 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section 17.2.2.1 or, if necessary, replace the insurance policy required under Section 17.2.2.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 18.4.

§ 17.2.2.3 If the insurance required by this Section 17.2.2 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ 17.2.2.4 If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 18.4, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ 17.2.2.5 Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Section 17.2.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by this Section 17.2.2. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ 17.2.2.6 Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any insurance required by this Section 17.2.2, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 17.2.2.7 Waiver of Subrogation

§ 17.2.2.7.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Engineer and Engineer's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by this Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Engineer, Engineer's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this Section 17.2.2.7 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of

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indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 17.2.2.7.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 17.2.2.7.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 17.2.2.8 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause. The Owner shall pay the Engineer and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements, written where legally required for validity, the Engineer and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 17.2.3 Other Insurance Provided by the Owner

(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits
N/A	N/A

§ 17.3 Performance Bond and Payment Bond

§ 17.3.1 The Owner shall have the right to require the Contractor to furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in the Contract Documents on the date of execution of the Contract.

§ 17.3.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

ARTICLE 18 CORRECTION OF WORK

§ 18.1 The Contractor shall promptly correct Work rejected by the Engineer or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed, or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Engineer's services and expenses made necessary thereby, shall be at the Contractor's expense, unless compensable under Section A.1.7.3 in Exhibit A, Determination of the Cost of the Work.

§ 18.2 In addition to the Contractor's obligations under Section 9.4, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 15.6.3, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty.

§ 18.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 8.3.

§ 18.4 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 18.5 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Article 18.

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ARTICLE 19 MISCELLANEOUS PROVISIONS

§ 19.1 Assignment of Contract

Neither party to the Contract shall assign the Contract without written consent of the other, except that the Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignment.

§ 19.2 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 21.6.

§ 19.3 Tests and Inspections

Tests, inspections, and approvals of portions of the Work required by the Contract Documents or by applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities shall be made at an appropriate time. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Engineer timely notice of when and where tests and inspections are to be made so that the Engineer may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 19.4 The Owner's representative:

Daniel Breitreutz - Director of Ancillary Services
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 1523
daniel_breitreutz@fcasd.edu
412-967-2474

§ 19.5 The Contractor's representative:

Joe Stiner
Right Electric, Inc.
317 Meridian Road
Butler, PA 16001
jstiner@rightelectric.com
724-482-2181

§ 19.6 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

ARTICLE 20 TERMINATION OF THE CONTRACT

§ 20.1 Termination by the Contractor

If the Engineer fails to certify payment as provided in Section 15.4.1 for a period of 30 days through no fault of the Contractor, or if the Owner fails to make payment as provided in Section 4.1.3 for a period of 30 days, the Contractor may, upon seven additional days' notice to the Owner and the Engineer, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

§ 20.2 Termination by the Owner for Cause

§ 20.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

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- .2 fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 20.2.2 When any of the reasons described in Section 20.2.1 exists, the Owner, upon certification by the Engineer that sufficient cause exists to justify such action, may, without prejudice to any other remedy the Owner may have and after giving the Contractor seven days' notice, terminate the Contract and take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor and may finish the Work by whatever reasonable method the Owner may deem expedient. Upon request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 20.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 20.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 20.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Engineer's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Engineer, upon application, and this obligation for payment shall survive termination of the Contract.

§ 20.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Owner shall pay the Contractor for Work executed; and costs incurred by reason of such termination, including costs attributable to termination of Subcontracts; and a termination fee, if

(Paragraphs deleted)

any.

ARTICLE 21 CLAIMS AND DISPUTES

§ 21.1 Claims, disputes, and other matters in question arising out of or relating to this Contract, including those alleging an error or omission by the Engineer but excluding those arising under Section 16.2, shall be referred initially to the Engineer for decision. Such matters, except those waived as provided for in Section 21.11 and Sections 15.7.3 and 15.7.4, shall, after initial decision by the Engineer or 30 days after submission of the matter to the Engineer, be subject to mediation as a condition precedent to binding dispute resolution.

§ 21.2 Notice of Claims

§ 21.2.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 18.2, shall be initiated by notice to the Engineer within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 21.2.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 18.2, shall be initiated by notice to the other party.

§ 21.3 Time Limits on Claims

The Owner and Contractor shall commence all claims and causes of action against the other and arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in this Agreement whether in contract, tort, breach of warranty, or otherwise, within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all claims and causes of action not commenced in accordance with this Section 21.3.

§ 21.4 If a claim, dispute or other matter in question relates to or is the subject of a mechanic's lien, the party asserting such matter may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

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§ 21.5 The parties shall endeavor to resolve their disputes by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with their Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 21.6 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association, in accordance with the Construction Industry Arbitration Rules in effect on the date of this Agreement. Demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 21.7 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 21.8 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, any party to an arbitration may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of a Claim not described in the written Consent.

§ 21.9 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 21.10 Continuing Contract Performance

Pending final resolution of a Claim, except as otherwise agreed in writing, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 21.11 Waiver of Claims for Consequential Damages

The Contractor and Owner waive claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes


- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 20. Nothing contained in this Section 21.11 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)



CONTRACTOR (Signature)

Scott Straynick, President
(Printed name and title)

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Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Canzian/Johnston & Associates, LLC – Agreement
Fairview Elementary School Window Replacement Project

AIA® Document B104® – 2017

Standard Abbreviated Form of Agreement Between Owner and Architect

AGREEMENT made as of the 21st day of January in the year 2025
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238

and the Architect:
(Name, legal status, address and other information)

Canzian/Johnston and Associates LLC
361 Main Street
New Kensington, PA 15068

for the following Project:
(Name, location and detailed description)

Fairview Elementary School – Window Replacement
738 Dorseyville Road
Pittsburgh, PA 15238

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)

Scope of Work.

- Scope of Work: The project's Scope of Work includes the replacement of all existing aluminum framed punched window units with new fiberglass framed window units; this will not include "storefront" entrances including doors. Existing storefront is to remain; this is found mostly at entrances and similar locations. Attached are drawings indicating those openings anticipated by CJA as being within the scope of work and not in the scope of work. The final configuration of the window units shall be coordinated between CJA and representatives of the District.
- Obscured glazing has been requested in areas such as public restrooms and nurses/health suites; where possible, non-venting (not operable) window units would be used at restrooms.
- No new window treatments are in the scope of the work.
- There are eight (8) glass block openings that shall be included in the work; they are located at the cafeteria (6) and restrooms (2).
- Existing doors and frames are to remain.
- Windows shall be fiberglass with Basis of Design being Pella and an approved manufacturer identified as Marvin in order to promote competition. Window design shall be coordinated between the two manufacturers to assure both manufacturers can comply with design requirements.
- Interior work is envisioned only as that needed for replacement of window units, cutting and patching with subsequent painting of patched surfaces if required.
- FCASD provided existing drawings of the building will be used to form the basis of CJA's drawings. This will enable confirmation of window locations and approximate sizes (sizes will be subject to verification via a field survey sampling of existing windows).

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A construction budget has not been identified.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 1.4 The term "Contractors" refers to persons or entities who perform Work under contracts with the Owner that are administered by the Architect. The term "Contractors" is used to refer to such persons or entities, whether singular or plural. The term does not include the Owner's own forces, or Separate Contractors, which are persons or entities who perform construction under separate contracts with the Owner not administered by the Architect.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.2 The Architect, at its own expense, shall obtain and maintain the following insurance until termination of this Agreement, insurance policies with insurers approved by the Owner in at least the amounts shown below. Owner shall be named as an additional insured on the Architect's General Liability insurance policy. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program which may otherwise provide coverage to owner. Architect shall submit to the Owner prior to commencement of services under this Agreement certificates of insurance evidencing the required insurance which name the Owner as an additional insured on the General Liability insurance policy and which state that thirty (30) days advance notice will be given by registered mail to Owner of cancellation or modification of the required insurance. Commercial General Liability and if necessary commercial umbrella insurance written on an ISO occurrence form approved by Owner and shall provide coverage for liability arising from premises, operations, independent contractor, products-completed operation, personal injury and advertising injury and liability assumed under an insured contract.

Deductible amounts under the foregoing policies shall be paid by the Architect.

It is expressly understood that the Owner does not, in any way, represent that the type and/or minimum limits of insurance specified are sufficient or adequate to protect Architect's interest or liability.

If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.8:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

Bodily Injury \$2,000,000 each occurrence.
Property Damage \$2,000,000 each occurrence.
Separate aggregate limit for product/completed operations \$2,000,000.00.

.2 Automobile Liability

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Business Automotive Liability covering all owned, non-owned and hired vehicles.
Bodily Injury \$1,000,000 each occurrence.
Property Damage \$1,000,000 each occurrence.

.3 Workers' Compensation

Workmen's Compensations as required by Federal, State and Local Law.

.4 Professional Liability

Professional Liability Insurance Coverage. If written on a claim made basis, Architect shall maintain such coverage for a period of six (6) years after completion of the project. Such coverage shall be written within limits of \$2,000,000 dollars.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and do not include structural, mechanical, plumbing, and electrical engineering services.

§ 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner's other consultants. The Architect shall consult with the Owner, research applicable design criteria, attend plan review and progress Project meetings during preconstruction, and bi-weekly (every two (2) weeks) progress meetings from construction through Project completion. The Architect shall attend and participate in meetings called by the Owner's Facilities Committee and School Board meetings when requested. If other or additional meetings become necessary at any time as a result of the Project requirements or schedule, the Owner and Architect will mutually agree upon a schedule of these additional meetings as part of basic services. The Architect shall, communicate regularly with members of the Project team and report progress to the Owner at the Owner's request and otherwise, on a bi-weekly (every two (2) weeks) basis.

§ 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit, for the the Owner's approval a schedule for the performance of the Architect's services. The schedule shall include design phase milestone dates, as well as the anticipated dates for commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. This schedule shall include allowances for periods of time for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.3 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.1.5 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.2 Preliminary Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall discuss with the Owner, the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.

§ 3.2.3 The Architect shall consider with the Owner the relative value of alternative materials, building systems and equipment, together with other considerations based on program, and aesthetics, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval. The Design Documents shall consist of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.5 The Architect shall submit the Design Documents to the Owner and request the Owner's approval. The Architect shall meet with the Owner to review the Design Documents.

§3.2.6 In the further development of the drawings and specifications during this phase of design, the Architect shall review and submit to the Owner an Estimate of the Cost of the Work based on current area, for the benefit of the Owner. The Architect's estimate represents the Architect's judgment as a design professional and it is recognized that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant that the construction bids will not vary from the Architect's estimates or the Owner's budget for the Cost of the Work.

§ 3.3 Construction Documents Phase Services

§ 3.3.1 Based on the Owner's approval of the Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the cost of the Work, the Architect shall prepare for the Construction Documents for the Owner's approval. Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.1.1 The Architect shall incorporate Bidding Requirements, General and Supplemental Conditions to the Contract, Bid Packaging including the Work defined in the Summary of the Project and General Requirements defined in Division One Specifications into the design and Construction Documents.

§ 3.3.1.2 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreements between the Owner and Contractors; and (3) the Conditions of the Contracts for Construction (General, Supplementary and other Conditions); and (4) a project manual that includes the Conditions of the Contracts for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.3.1.3 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner. The Architect shall meet with the Owner to review the Construction Documents.

§ 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

3.3.5 PROCUREMENT PHASE SERVICES

§ 3.3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining competitive bids; (2) confirming responsiveness of bids; (3) determining the successful bid, if any; and (4) awarding and preparing Contracts for Construction.

§ 3.3.5.2 The Architect shall assist the Owner in bidding the Project by

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and
- .4 organizing and conducting the opening of bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.4 Construction Phase Services

§ 3.4.1 General

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104™-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.4.2 Evaluations of the Work

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and the Architect does not have the authority to require inspection or testing of the Work. The Architect may recommend the Owner carry out inspection or testing of the Work.

§ 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within 14 calendar days.

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§ 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.4.3 Certificates for Payment to Contractor

§ 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

§ 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.4.4 Submittals

§ 3.4.4.1 The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.

§ 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.4.4.3 The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing according to the Contract Documents.

§ 3.4.5 Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.4.6 Project Completion

The Architect shall conduct one inspection to determine the date or dates of Substantial Completion and one inspection to determine the date of final completion; issue Certificates of Substantial Completion; forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and issue a final Certificate for Payment based upon a final inspection

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indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.5 Indemnity

The Architect agrees indemnify and hold harmless the Owner, the Owner's officers, directors, administrators, Board Members, agents, servants and employees from and against any and all damages, losses, judgements and/or verdicts arising from or in any way related to claims by anyone, including claims for attorney's fees and expenses, for the wrongful and/or negligent acts, errors, or omissions of the Architect, its agents, servants, employees or consultants, but only to the extent that the Architect's wrongful or negligent acts, errors, or omissions, cause the damage, loss, judgment or verdict.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services are not included in Basic Services but may be required for the Project. The Architect shall provide the Supplemental Services indicated below, and the Owner shall compensate the Architect as provided in Section 11.2. Supplemental Services may include programming, site evaluation and planning, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or independent consultants, detailed cost estimates, on-site project representation beyond requirements of Section 4.2.2, value analysis, interior architectural design, tenant related services, preparation of record drawings, commissioning, sustainable project services, and any other services not otherwise included in this Agreement. *(Identify below the Supplemental Services that the Architect is required to provide and insert a description of each Supplemental Service, if not further described in an exhibit attached to this document.)*

§ 4.2 The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner. The Architect shall not provide the Additional Services until the Architect receives the Owner's written authorization. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

§ 4.2.1 The Architect shall provide services necessitated by a change in the Initial Information, changes in previous instructions or approvals given by the Owner, or a material change in the Project including size; quality; complexity; the Owner's schedule or budget for Cost of the Work; or procurement or delivery method as an Additional Service.

§ 4.2.2 The Architect has included in Basic Services bi-weekly (every two weeks) visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

§ 4.2.3 The Architect shall, as an Additional Service, provide services made necessary by a Contractor's proposed change in the Work. The Architect shall prepare revisions to the Architect's Instruments of Service necessitated by Change Orders and Construction Change Directives as an Additional Service.

§ 4.2.4 If the services covered by this Agreement have not been completed within fifteen (15) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the

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Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project; a written legal description of the site; and services of geotechnical engineers or other consultants, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

§ 5.4 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.5 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests; tests for air and water pollution; and tests for hazardous materials.

§ 5.6 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.7 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.8 The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

§ 5.9 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.10 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, construction procurement activities have not commenced within 90 days after the Architect submits the Construction Documents to the Owner the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. [f an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3

(Paragraphs deleted)

The Owner and the Architect shall share the mediator's fees equally. The mediation shall be held in a place where the Project is located unless another location is mutually agreed upon. Agreement reached in mediation shall be enforceable as settlement agreement in any court have jurisdiction thereof.

§ 8.2.4 Any controversy or claim arising out of or relating to this contract, or the breach thereof shall be settled by arbitration administered by the American Arbitration Association under its construction arbitration rules, and judgment on the award rendered by the arbitrators(s) may be entered in any court having jurisdiction thereof. Any such arbitration shall be held in Pittsburgh, Pennsylvania. Architect consents to the joinder to any such arbitration of any other persons or parties whose presence is necessary, in the judgment of Owner, to a full and complete resolution

of any such controversies or claims. However, Owner retains the option to elect to litigate any controversies or claims in the appropriate state or federal court located in Allegheny County, Pennsylvania, which venue shall be the exclusive forum for any and all such litigation. Architect agrees to the jurisdiction of such courts located in Allegheny County, Pennsylvania over it and expressly waives any such challenge to jurisdiction or venue. **IF ELECTED BY OWNER, ARCHITECT AGREES TO WAIVE THE RIGHT TO A TRIAL BY JURY AND AGREES TO A TRIAL BEFORE A JUDGE AS THE FINDER OF FACT.**

§ 8.3 Arbitration – Entire Section Intentionally Deleted

(Paragraphs deleted)

§ 8.3.4 Consolidation or Joinder– Entire Section Intentionally Deleted

(Paragraphs deleted)

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails, without good cause, to make payments to the Architect in accordance with this Agreement, such failure may be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend or terminate services, the Architect shall give seven days' written notice to the Owner. All claims by and between the parties arising out of such a suspension or termination shall be subject to Article 8.2..

§ 9.2 If the Owner suspends the Project for reasons unrelated to Architect or Architect's performance, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall, as agreed by the parties, be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted, as agreed by the parties.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7

(Paragraphs deleted)

Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated.

§ 9.8 In the event of termination of this Agreement by either party, So long as amounts due to the Architect have been fully paid, Owner shall continue to have a license to use the Instruments of Service but only under the directions and supervision of a duly licensed professional who shall agree to assume responsibilities for interpretations of the design after the termination.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

\$42,000.00
- .2 Percentage Basis
(Insert percentage value)

() % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.
- .3 Other
(Describe the method of compensation)

§ 11.2 For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Hourly or stipulated sum as agreed upon in advance of the service being provided.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly or stipulated sum as agreed upon in advance of the service being provided.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus zero percent (0 %), or as follows:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Preliminary Design Phase (Row deleted)	Thirty	percent (30	%)
Construction Doc. Phase	Forty	percent (40	%)
Bidding or Negotiation Phase	Five		5	%)
Construction Admin Phase	Twenty-five		25	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Principal Time	\$165
Project Manager	\$135
Project designer II	\$128
Project Designer I	\$110
Technical CADD	\$85
Administration	\$65

(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Reasonable costs of Postage and printing;
- .6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;

- .8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally maintained by the Architect and the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus zero percent (0 %) of the expenses incurred.

§ 11.9 Payments to the Architect

§ 11.9.1 Initial Payment

An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid forty-five (45) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

6 % Six Percent per year

§ 11.9.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.9.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

None

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B104™-2017, Standard Abbreviated Form of Agreement Between Owner and Architect

.2

(Paragraphs deleted)

Other documents:

(List other documents, if any, including additional scopes of service forming part of the Agreement.)

Exhibit A: Existing elevations indicating window openings within and not within the scope of work.

Note: There are 8 glass block openings not indicated in the exhibit that are also within the scope of work; they are located at the cafeteria (6) and at existing restrooms (2).

This Agreement entered into as of the day and year first written above.

Init.

OWNER (Signature)

(Printed name and title)



ARCHITECT (Signature)

Dan Macek, Principal
(Printed name, title, and license number, if required)

Init.

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

ABC Transit, Inc. – Agreement

AGREEMENT MADE BY AND BETWEEN
FOX CHAPEL AREA SCHOOL DISTRICT ("SCHOOL DISTRICT")
611 Field Club Road
Pittsburgh, PA 15238

AND

ABC TRANSIT, INC. ("CONTRACTOR")
4242 William Flynn Hwy
Allison Park, PA 15101

The purpose of this Agreement is the provision of adequate transportation services for school pupils as designated by the School District and in conformity with local policies and legal requirements.

In consideration of the mutual covenants of the parties hereinafter set forth and other good and valuable consideration, intending to be legally bound, the parties do agree as follows:

1. The Contractor agrees to provide and the School District agrees to accept transportation services for school pupils who shall be designated by the School District for the school years 2025-26, 2026-27, 2027-28, 2028-29, 2029-30.
2. The contract shall begin July 1, 2025, and terminate June 30, 2030, unless terminated for cause or by mutual consent of the parties. In the event that the Contractor breaches any material term or condition of this Agreement, the School District shall send written notice to the Contractor. The Contractor shall have a reasonable opportunity, not to exceed 45 days, to cure a breach. However, if the Contractor begins to, but with the exercise of due diligence is unable to, cure the breach within 45 days on, written request of the Contractor, the cure period may be extended for a period up to ninety (90) days from the date of the written notice of breach so long as the Contractor, in the discretion of School District continues reasonable efforts to cure the breach. Should the Contractor fail to timely cure the breach, School District shall have the right to terminate the Agreement. If the breach implicates the ongoing health, safety, and/ or welfare of a student or students of the School District and Contractor refuses to cure said breach to the School District's satisfaction, School District shall have the right to immediately terminate the Agreement.
3. The contract expressly incorporates all applicable federal, state, and local laws, ordinances and regulations relative to the ownership, maintenance, or operation of motor vehicles and school buses.
4. It is understood and agreed between the parties that the Contractor is being retained only for the purposes and to the extent set forth in this Agreement and its relationship to the School District during the term of this Agreement is that of an independent contractor. None of the employees of the Contractor shall be considered to have employee status with the School

District. Furthermore, the Contractor agrees and acknowledges that it is solely responsible for complying with the provisions of the Pennsylvania Workers' Compensation Act, the Pennsylvania Unemployment Compensation Act, and all other statutes and regulations governing employees.

5. The contract may not be assigned or transferred by the Contractor to any party without written approval of the School District. However, if Contractor seeks to assign this contract to a parent or subsidiary of Contractor, School District shall not unreasonably withhold or unduly delay its approval.
6. The Contractor agrees to furnish such reports as may be required by the School District or its designated representative. State reports are to be considered part of this provision and will be submitted to the School District thirty (30) days prior to the submission date designated by the State.
7. On or before September 1 of each year during the term of the contract, the Contractor shall complete a work sheet for each vehicle covered by the contract. The work sheet shall specify the VIN Number, route number, daily mileage traveled with students, daily miles traveled without students assigned, year of manufacture, seating capacity, and the driver assigned. The work sheet shall also specify the vehicle odometer readings on or about July 1 prior to the beginning of the school year and on or about June 30 at the end of the school year. Once during each month, from October through May, for to- and- from school transportation, a work sheet shall be completed by the Contractor specifying the number of miles the vehicle traveled, with students and the number of miles the vehicle traveled without students.
8. The Contractor agrees to indemnify and hold harmless the School District and any of its elected officials, officers, agents, servants or employees from and against all claims, demands, losses, costs, damages, suits, judgments, penalties, expenses and liabilities of any kind or nature whatsoever arising directly or indirectly out or in connection with the performance of this Agreement, including but not limited to any claims which may be brought by any third parties by reason of injury to person or property resulting from negligence, carelessness, intentional conduct or otherwise in the performance of the Contractor's obligations under this Agreement, or caused by any defective or improper vehicle used in the performance thereof, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of School District, its agents or employees.
9. The Contractor agrees to indemnify, save harmless and defend the School District against any claim or loss arising from an accident or damage to any person or property on account of the negligence, recklessness, or intentional misconduct by the Contractor, its employees, or its agents in providing service hereunder, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of School District, its agents or employees. Contractor shall carry with an insurance company or companies, authorized to ensure against such risks in Pennsylvania, public liability insurance with respect to each vehicle used by it under this Agreement in policy amounts of not less than \$1,000,000 for bodily injury and property damage

with \$4,000,000 umbrella coverage. Contractor shall maintain, at its expense, insurance coverage in the amount of not less than \$1,000,000 per occurrence for acts or events of alleged abuse, sexual assault, or sexual misconduct. Contractor shall cause the School District to be named as an additional insured in the insurance policies for claims arising under this contract. The insurance policies shall contain a provision for thirty-day notice of cancellation to the School District by the insurer and the Contractor. Contractor shall require the insurer to provide to School District, written proof of such insurance prior to the commencement of the term of this Agreement.

10. The rates in Exhibit A do not include a Performance Bond requirement. If a Performance Bond is required, upon demand and proof of the cost of the bond, School District will reimburse Contractor in an amount equal to the actual cost of the bond plus 3.5%.

DRIVERS

11. The Contractor agrees every school bus driver shall meet all applicable federal and state regulations regarding application, age, fitness, competence, training, conduct, licensing, physical examination and continuing eligibility, provided that such operators shall have passed periodically administered physical examinations required by either the Public Utility Commission, the Interstate Commerce Commission or the Department of Transportation.
12. The Contractor shall maintain an accurate and comprehensive driver qualification database for tracking driver information and maintain copies of all documentation for each driver. No later than August 1 each year, the Contractor shall provide to the School District a copy of the driver qualification database.

The comprehensive driver qualification database shall include:

- Driver name and location of assignment
- License information
- State Motor Vehicle Record
- Annual Physical Examination Certificate
- Act 34 Clearances
- Act 151 Child Abuse Clearances
- Act 114 Federal Criminal History
- Adherence to Act 153

All drivers must have in their possession the following documents in order to legally operate a school bus:

- A current valid physician's certificate, signed by the driver
- A current valid Pennsylvania driver's license
- A current valid Pennsylvania School Operator's License, signed by the driver
- A current valid School Bus Operator's Certificate, signed by the driver

13. The Contractor will obtain annual motor vehicle reports from the Department of Transportation for each driver to verify driver requirement accuracy. Contractor shall renew all clearances every five (5) years, or more frequently if required by applicable federal or state law.

Drivers are also required to:

- Comply with all government requirements applicable to the use or operation of a vehicle.
 - Complete required initial training and recertification every four years or as required by law.
 - Receive training that outlines the School District policies on child abuse and that training required under Act 126 of 2012, or as that act may be amended.
 - Report ANY arrest or conviction after original clearances are submitted or of ANY allegation of child abuse.
14. The Contractor understands and agrees that it shall have in place a procedure to notify the School District of any arrest or conviction of a driver or of any allegation of child abuse against a driver after the date of the most recent clearance submitted to the School District.
 15. The Contractor will evaluate information that goes beyond the minimum statutory requirements regarding qualification of school bus drivers, including Section 111 of the PA School Code crimes where the convictions are beyond the five-year look back period. All crimes will be considered for this evaluation. While these crimes do not, under the Public School Code, disqualify individuals absolutely from employment, they will be considered on an individual basis in evaluating an applicant's overall qualifications and suitability to work closely with children.
 16. The Contractor agrees to provide at no cost to the School District, all information and documentation needed to comply with all mandatory background check requirements for criminal history and child abuse.
 17. The Contractor agrees to assign drivers to routes August 1st of each school year and no change shall be made in any assignment without the mutual agreement of the School District.
 18. The Contractor agrees that it and its drivers shall comply with and observe all provisions of the Pennsylvania Vehicle Code and all other applicable laws.
 19. Contractor agrees that no person other than a school pupil may be transported in a school vehicle except that a teacher, driver in training, or other school official may ride when designated by the Superintendent of Schools or his/her designee. Nothing except passengers and their belongings shall be transported in the school vehicle while it is engaged in transporting pupils to and from school.

20. The Contractor agrees that a school bus, including Type A vehicles, shall not be loaded beyond the seating capacity as set forth in minimum standards as indicated on the "Approved School Bus Sticker".
21. The Contractor shall instruct drivers to follow the discipline policy and emergency policy as adopted by the School District. The Contractor shall provide each driver, and expect each driver to comply with, a procedure manual that addresses practices and safety procedures mutually agreed upon by the parties.
22. It shall be the responsibility of the Contractor through its drivers to maintain order in each vehicle in accordance with the regulations adopted by the School District. The drivers will be required to complete and submit disciplinary reports, as needed. No driver shall administer punishment. All emergency situations and all other major disciplinary problems shall be promptly reported to the School District.
24. No driver shall not deviate from transportation routes, stops, and times as designated by the School District except by consent of the School District or in the event of an emergency, which shall be promptly reported to the School District.
25. It is expressly understood between the parties that if the School District should become dissatisfied with any driver employed by the Contractor, the School District shall have the right to direct the Contractor, and the Contractor shall consent to, transferring said driver to another run or another school district.
26. The Contractor will take the necessary steps to ensure that substitute drivers know the route and stops which they are assigned. This may include color-coded maps, route printouts, an oral review of the route upon reporting for duty and/or in-service programs. Substitutes must be aware of all Contractor and School District transportation policies and procedures related to providing safe passage to and from school. Each bus shall have a route book with stop and route information and current student roster.
27. In the event that mandatory employer paid health care, paid FMLA, or paid time off requirements not in effect as of execution of this Agreement become legally required of the Contractor in performance of this Agreement, upon request by Contractor, the School District and Contractor agree to negotiate in good faith any change in rates or compensation due under this Agreement.

VEHICLES

28. The Contractor shall furnish the requisite number of vehicles to provide a total student transportation program as described throughout this Agreement. The Contractor shall provide all necessary labor, materials, supplies and pay all other costs required to operate said vehicles in the performance of the contract.

29. Contractor must always provide the School District a current list of vehicles in service. The list shall contain all information required by the School District. School buses and vans used on dedicated routes will not exceed ten (10) years of age, including spares.
30. The full-size vehicles to be furnished by the Contractor shall be of a minimum seventy-two (72) passenger capacity identified with large numerals. The Contractor shall have available at least six (6) eighty-four (84) passenger capacity buses. The Contractor, will also provide the necessary number of mini-buses for use in special situations. e.g. special education transportation athletic and extra-curricular activities. The number units in operation throughout the duration of the contact may vary based on several factors, to include, but not limited to enrollment and operational need.
31. The Contractor shall provide three (3) digital cameras with audio capability in each school bus and one (1) digital camera with audio capability in each school van.
32. By 5:00 the following business day, the Contractor must deliver by electronic mail to the Director of Ancillary Services all videos requested.
33. The Contractor agrees that all vehicles furnished shall be for the exclusive use of the School District and no substitution with an older vehicle or a vehicle with less passenger capacity is allowed. In the event any vehicle decaled with "FOX CHAPEL AREA" is used for any non-school district related function, the decals will be covered at all times during the function.
34. As the initial vehicles age during the term of this contract, the Contractor shall be required to replace any vehicle, in kind, with a newer vehicle. The Contractor shall, prior to placing the vehicle in service, provide proof through the submission of invoices, title, and registrations that all vehicles and components are, in fact, new as specified and that said vehicles, were not reconditioned or reconstructed.
35. The School District hereby requires that the Contractor maintain a terminal manager, maintenance supervisor for mechanics, dispatchers, safety field supervisor, and related personnel to properly staff the operation, and a bus garage and any related facilities located within five (5) miles of the boundaries of the School District. If relocation to a different facility becomes necessary, the School District will only be responsible for time and mileage that is run inside the boundaries of the School District and will not be responsible for any time and mileage run outside of its boundaries.
36. The School District hereby requires an audible backup alarm on all vehicles required to back up at any time during the course of their assigned routes.
37. The Contractor shall furnish vehicles that conforms to the standards for school transportation vehicles approved by the Pennsylvania Department of Transportation, Public Utility Commission, and mass transit authorities, as applicable. School buses and Type A vehicles shall meet the

minimum standards set by applicable governmental agencies and shall pass annual inspections by the Pennsylvania State Police during the month of August. Type B and C school vehicles shall conform to the minimum standards of applicable governmental agencies.

38. All vehicles shall conform to the laws of the Commonwealth and shall be in good mechanical and sanitary condition. Contractor shall keep records of all vehicles indicating all repair and maintenance work done and all breakdowns. Copies of all such reports shall be available to the School District on a continuing basis. Contractor agrees to furnish any and all reports within (5) working days of receipt of a request by from the School District.
39. Each vehicle shall be equipped with a radio that will be in communication with a base station located at the bus garage. All school bus vehicles shall be equipped with a crossing arm designated to keep students far enough in front of the vehicle to be seen by the driver while they cross the street.
40. In the event that any governmental agency imposes mandate not in effect as of execution of this Agreement requiring a retrofit of vehicles existing in the District fleet for the legal operation of any vehicle that is to be used for the purposes of this Agreement, and which are required to be installed within the term of this Agreement, upon request by Contractor, the School District and Contractor agree to negotiate in good faith any change in rates or compensation due under this Agreement.
41. All vehicles equipped with seat belts will be checked daily by the drivers to ensure each seat is equipped with seatbelts. Should the driver find a defective or missing seatbelt, they will in turn report to the maintenance staff for repair immediately. The Contractor agrees to provide a vehicle Post Trip Inspection policy and procedure that will insure vehicles have been inspected for vandalism, cleanliness and for any students that may have been left on the vehicle. This inspection must take place immediately following completion of the vehicle run.
42. In case of adverse weather conditions, the Contractor will take all necessary precautions to ensure that the vehicles are ready to run. This would include, but not be limited to, appropriate fuel mix and staff on hand earlier than normal scheduled times, etc.
43. If the Contractor is unable to provide Coach Bus services at a competitive rate, the School District reserves the right to purchase services for Coach Buses from an agent other than the Contractor for extracurricular activities and/or special events.
44. Contractor will be given the right of first refusal on any additional home to school route the School District seeks to add during the term of this Agreement. However, the School District reserves the right, at its sole discretion, to arrange with parents and/or guardians, or to assign its employees to transport students on a temporary basis not to exceed one (1) year. In the event Contractor is unable to provide service for a route, the Contractor shall have the right, at the Contractor' risk, to temporarily contract with other local transportation contractors or providers at the same approved rate, until such time Contractor is able to provide service for the added

routes. At no time may Contractor temporarily contract with other local transportation contractors or providers to provide service on more than five (5) routes, unless approved by the School District. All contractors will be subject to Administrative approval. If Contractor is unable to provide another local transportation contractor provider, the School District may use a third-party carrier on a temporary basis for said route not to exceed one (1) year.

45. The District agrees to assume the cost of all tolls incurred during Primary, Special, Auxiliary and Summer/ESY Transportation. Contractor will utilize EZ Pass technology to track all toll costs and provide reports to the District as part of the monthly invoice for reimbursement.

SCHEDULES AND SCHOOL YEAR

46. The Contractor agrees to assist the School District with a computerized transportation system capable of scheduling, routing, mapping, assigning students, providing reports and any other capability currently available through Transfinder. The Contractor will provide an interface to act as client access to the School District operated Transfinder software. Said system shall establish at the minimum both morning and evening School District bus schedules, bus routes, bus stop locations and student lists. The School District agrees to pay for one license per year for Transfinder access upon Contractor request. The School District reserves the right to limit or restrict contractor access.
47. The student lists are to be organized by bus assignment and trip, e.g. secondary, middle, or elementary, and are to include at the minimum the bus stop names, student names, addresses, telephone numbers, and student grade level. The computerized transportation system shall provide for the immediate updating of data and the automatic conversion of current year data to the next year for the purpose of planning and preparing yearly transportation services. The School District must grant prior approval of all driver assignments, bus schedules, bus routes and student lists prior to the beginning of the school year, and prior to any implementation of the School District transportation services by the Contractor.
48. The Contractor shall employ at least one person within the terminal, as designated in paragraph 35, whose primary responsibility is to operate and keep up-to-date the computerized transportation system.
49. The School District shall prepare an operating time schedule in cooperation with the Contractor. This schedule shall designate the time and place of all bus stops, both morning and evening. Time schedules may be modified by the School District, or its representative, as occasion demands, only after due notice has been given to parents and the Contractor. It is specifically agreed between the parties that the School District, in its sole discretion, shall designate all transportation routes, stops, and number and type of vehicles necessary for said transportation services.
50. The School District reserves the right to increase or decrease the number of required vehicles and to change any and all bus routes throughout the term of the contract. Any matter not

specifically contained herein shall be addressed and adjusted by the School District excepting that no vehicle will be deleted from the schedule without first consulting with the Contractor, providing cause for said reduction

51. The School District reserves the right to increase or decrease the number of transportation days to be scheduled for each school year of the contract. The minimum number of transportation days shall not be less than 180.
52. School District Discontinuance of Service – In the event that the School District decides to no longer offer its students daily transportation during the term of this Agreement, the School District agrees to pay Contractor 50% of the daily rate then due under this Agreement, for each vehicle used for in-district routes for 178 days per year for one (1) year following the official date of termination of transportation to district students. Any payment shall be made monthly no later than the tenth (10) day of the month

PAYMENT

53. The School District shall pay Contractor for its services hereunder in accord with the Schedule of Rates marked as Exhibit A, which is attached and made part of this Agreement. Contractor shall submit detailed invoices in the form required by the School District. An invoice for all services or costs to be reimbursed each month shall be submitted no later than the tenth (10th) day of the following month.
54. Once a Daily Transportation Rate is determined and notification is made to the Contractor based upon a 180-day school year and in the event the annual requirement falls below the 180 days of regular transportation because of modifications made to the school calendar, the School District will pay 100% payment for 180 days in a calendar year for in-district routes, 95% payment for out-of-district routes based on accepted annual calendar as of August 15th of current contract year and summer school at 95% payment based on the published calendars.
55. The Contractor shall receive a Minimum Trip Rate in the event the Contractor is scheduled by the School District for a trip that is canceled by the School District after the Contractor has departed the garage for the pick-up site, within the approved time schedule. The Minimum Trip Rate for a Regular bus is \$150.00 and for a Mini-bus the Minimum Trip Rate is \$150.00.
56. The Contractor shall provide complete athletic and extracurricular activity transportation service. Payments to the Contractor for athletic and extracurricular activities shall be based upon the departure from the school building to the stated destination and return to the respective school building. One-way trip rates, within the school district will be invoiced according to same rate structure outlined in Exhibit A.
57. In the event the transportation services provided hereunder become subject to sales, use or similar taxes, upon request by Contractor, any substantial increase as a result of compliance will be additional costs that will be negotiated in good faith with the School District.

FUEL CLAUSE

58. The Secretary of the Board of School Directors of the School District is hereby authorized, subject to existing laws, at any time and from time to time to execute such exemption certificates as may be required for Contractor, acting on behalf of School District, to purchase fuel in the name of the School District for use exclusively in connection with the performance of this Agreement and Contractor may have such items invoiced to the School District at Contractor's address and all such invoices shall be paid for by the School District out of monies then owing to Contractor by the School District for service rendered
59. The School District reserves the right to purchase fuel through the AIU 3 Joint Purchasing Agreement for fuel. Fuel usage will be determined by the Contractor and School District for each year. If the School District purchases fuel through the AIU 3 Joint Purchasing Agreement, the Contractor shall be required to use the fuel purchased by the School District and shall reimburse the School District for its cost. The Contractor, will be responsible for purchasing any unused allocated fuel for this contract.
60. Contractor shall maintain such security as is necessary to prevent the unauthorized use of such fuel and shall further keep such records as the School District may require from time to time in order to verify the proper use thereof. Contractor further covenants that it shall not purchase any fuel in the name of the School District unless there are sufficient monies owed to the Contractor for services rendered under this Agreement as of the date of delivery of such fuel to cover the cost thereof.
61. The Contractor shall provide all fuel and gasoline necessary to complete the agreed transportation services for the entirety of the Agreement up to \$2.75/gallon. All daily vehicle rates will increase by \$5.00/day if fuel and/or gasoline exceeds \$2.75/gallon. Daily vehicle rates will increase \$5.00/day after that for every \$.25/gallon increase. The School District will purchase first 7,500 gallons of diesel or 8,500 gallons of gasoline for contract annually based on AIU consortium participation. The School District shall deduct the amount of each such payment from the next scheduled payment due Contractor under this Agreement. Contractor warrants and covenants to indemnify the School District and hold it harmless against any charge, claim, suit, demand or liability of any kind whatsoever arising out of any such purchase or the execution of any such exemption certificates. The Contractor shall be responsible for the preparation and record keeping of all documents required by local, State, and/or Federal government agencies relating to said fuel purchases. The Contractor agrees to comply with all federal, state, county and/or municipal building, fire prevention, health and sanitation codes applicable to storage tanks, and in particular, applicable to the storage of combustible materials.
62. The contractor, at its own expense. shall carry public liability insurance issued by a responsible insurance company, protecting the School District against any and all damages, claims, liens, judgments, expenses and other costs by reason of any action or injury occurring in or through the Contractor's use of fuel storage tanks.

NON-PUBLIC SCHOOL STUDENTS

63. Applicable law requires transportation of resident students to non-public schools situated within ten (10) miles of the School District's boundaries.
64. Specialized services for non-public schools shall be considered part of the contract with some limited exceptions. Specialized non-public transportation services may be needed to remote locations beyond the ten (10) limitation. Because of the specialized attention needed to transport some students to rather remote locations, the School District may contract with individuals or companies that service other school districts. These specialized contracts shall not be covered by this proposal although the prime Contractor shall be consulted and given consideration in the preparation of those contracts.
65. Payment to the Contractor for non-public transportation services shall be based on the Rate Schedule set forth on Exhibit A.

PENALTIES

66. The following failures to comply with the terms of this Agreement shall result in the Contractor not being paid for the noncompliant route, for each day of noncompliance.
 - A. A driver changing a route or stop, without approval of the School District, unless such change in route or stop is the result of an emergency, in which case notice and securing approval shall occur as soon as possible.
 - B. A driver leaving a bus unattended, with children on board.
 - C. A driver failing to complete a run or being late for a run as a result of insufficient fuel.
 - D. Contractor's failure to respond to a breakdown with a replacement vehicle, within thirty (30) minutes of the breakdown if such breakdown occurs within the boundaries of the School District unless such failure is due to adverse weather, road construction or traffic delays beyond the control of Contractor.
 - E. Contractor's failure to notify the School District of any known problems that result in one or more buses being late due to negligence of Contractor.

FORCE MAJEURE

67. In the event Contractor is unable to provide the transportation services as specified in this Agreement because of a condition or cause beyond Contractor's control, the Contractor may assert Force Majeure as an excuse for failure to perform its obligations to the extent allowed by law.

MISCELLANEOUS

68. The School District shall purchase at Contractor's expense rock salt for Contractor use.
69. Negotiations as to the terms of a five (5) year contract renewal option may commence at Contractor's request no later than June 30, 2029. Any option, would be at the discretion of the School District.
70. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania provided, however, no ambiguity, if any, in this Agreement shall be interpreted against either party because such applicable party drafted any portion of this Agreement.
71. The state and federal courts of Allegheny County, Pennsylvania will have exclusive original jurisdiction of any disputes, claims, or controversies related to this Agreement or any transactions contemplated by this Agreement, subject to ordinary rights of appeal, with any order or judgment enforceable in any court of competent jurisdiction.
72. Pursuant to the Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101 et seq., this Agreement and records related to it may be deemed public records subject to production upon request. The Contractor will be made aware of any request for records related to this Agreement or its services.
73. All notices given hereunder shall be in writing, and shall be sent by registered mail to the parties at their respective addresses as follows:

TO SCHOOL DISTRICT:

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
Attn: Director of Ancillary Services

TO CONTRACTOR:

ABC Transit, Inc.
4242 William Flynn Hwy.
Allison Park, PA 15101 Attn:
Aaron Silverman

74. This instrument embodies the whole agreement of the parties. There are no promises, conditions, or obligations other than those contained herein; and, this Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties.

IN WITNESS WHEREOF, the **Fox Chapel Area School District and ABC Transit, Inc.** intending to be legally bound hereby execute this Agreement this 10th day of February, 2025.

ATTEST:

Fox Chapel Area School District

Kathleen Anuszek, Board Secretary

Marybeth Dadd, President

WITNESS:

ABC Transit, Inc.



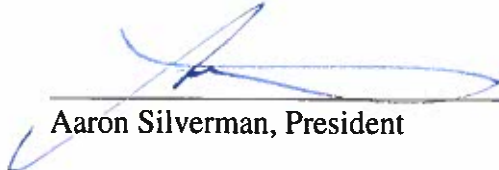

Aaron Silverman, President

EXHIBIT A – SCHEDULE OF RATES**ABC Transit Inc. 2025-2030 Rate Sheet
Fox Chapel Area School District**

Home to School Rates (per route)	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>2028-29</u>	<u>2029-30</u>
77-90 Passenger	\$425.00	\$439.88	\$455.27	\$471.21	\$487.70
84 Passenger Electric		\$922.00	\$968.10	\$1,016.51	\$1,067.33
84 Passenger Electric with \$170,000 Grant		\$899.00	\$943.95	\$991.15	\$1,040.70
36-72 Passenger	\$382.05	\$395.42	\$409.26	\$423.59	\$438.41
72 Passenger Electric		\$885.00	\$929.25	\$975.71	\$1,024.50
72 Passenger Electric with \$170,000 Grant		\$860.00	\$903.00	\$948.15	\$995.56
10-35 Passenger	\$343.20	\$355.21	\$367.64	\$380.51	\$393.83
W/C Van	\$361.00	\$373.64	\$386.71	\$400.25	\$414.26
School Bus Construction Vehicle (SBCV)	\$343.00	\$355.01	\$367.43	\$380.29	\$393.60
9 Passenger (Unlit)	\$267.00	\$276.35	\$286.02	\$296.03	\$306.39
Activity Runs/Mid-Day Run	\$125.00	\$129.38	\$133.90	\$138.59	\$143.44
Early Dismissal	\$101.00	\$104.54	\$108.19	\$111.98	\$115.90
Monitor	\$125.00	\$129.38	\$133.90	\$138.59	\$143.44
Athletic/Extracurricular Activity Transportation	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>2028-29</u>	<u>2029-30</u>
Trips	\$273.60	\$283.18	\$293.09	\$303.35	\$313.96
Hourly Over 4 Hours-Billed in 15 min increments	\$14.69	\$15.20	\$15.74	\$16.29	\$16.86
Mileage in excess of 50 Miles (per mile)	\$2.75	\$2.85	\$2.95	\$3.05	\$3.16
Activity/Mid-Day Run	\$125.00	\$129.38	\$133.90	\$138.59	\$143.44
Shuttle Trips (In-District 9 AM-2:15 PM)	\$125.00	\$129.38	\$133.90	\$138.59	\$143.44

NOTES:

- All daily home-to-school rates are based on maximum time of 5.5 hours AM/PM and 100 miles per route. This is from leaving garage and return to garage in AM and PM. Above rates are for vehicles one (1) year of age through 10 years of age.
- All Athletic/Extracurricular Activity rates (Except Day Trip category) are based on maximum time of 4 hours and 75 miles.
- Rate sheet includes 100% payment to Contractor for 180 days in a calendar year for in-district routes, 95% payment for out-of-district routes based on accepted annual calendar as of August 15th of current contract year and summer school at 95% payment based on the published calendars.
- The Contractor shall provide all fuel and gasoline necessary to complete the agreed transportation services for the entirety of the Agreement up to \$2.75/gallon. All daily vehicle rates will increase by \$5.00/day if fuel and/or gasoline exceeds \$2.75/gallon. Daily vehicle rates will increase \$5.00/day after that for every \$.25/gallon increase. District will purchase first 7,500 gallons of diesel or 8,500 gallons of gasoline for contract annually based on AIU consortium participation.
- Rates reflect pandemic or declared public health risk cost exceeding \$1,000 per month paid by District, not to exceed \$5,000. Contractor will itemize lists of expenses if costs exceed \$1,000. Over \$5,000 will be renegotiated.
- Alternative Fuel Option: while diesel is currently the most economical fuel and our vehicles are equipped with the cleanest emissions technology available, we would be open to discussing alternative fuel options.
- Electric rates are for FCASD to install and maintain electric charging station at one district school/property and provide electric supply.
- District is responsible for equipment deemed necessary for students transportation beyond Original Equipment Manufacturer.
- All rates for Primary, Special and Auxiliary rates are the same for Summer School/ESY.
- Rate sheet reflects ABC Transit Inc. name on majority of all vehicles.

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Disbursements (Fund 10) – January 2025

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
BUFFALO BILLS	1023800003912000	PRINC SRV-HS	658	SOFTWARE	\$32.03
21ST CENTURY CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$2,188.10
3D UNIVERSE	1011100003912270	REG ED-HS-TECHED	752	CAP NEW EQUIP	\$2,698.00
A. G. MAURO CO. INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$345.50
AASA ASPIRING	1028340000000000	STF DV-N.INST CRT	360	EMPLOYEE TRAINING SERVICE	\$4,800.00
AATG	1011100003912160	REG ED-HS-FORGN	810	DUES & FEES	\$90.00
ABC FIRE EXTINGUISHER, INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$760.63
ABC TRANSIT INC.	1032500002910575	ATH-DMS-WRESTLING	513	CONTRACTED TRANSPORTATION	\$420.00
ABC TRANSIT INC.	1032500002310551	ATH-GR7-B-BSKT	513	CONTRACTED TRANSPORTATION	\$140.00
ABC TRANSIT INC.	1032500002310564	ATH-GR7-G-BSKT	513	CONTRACTED TRANSPORTATION	\$278.00
ABC TRANSIT INC.	1032500002410551	ATH-GR8-B-BSKT	513	CONTRACTED TRANSPORTATION	\$140.00
ABC TRANSIT INC.	1032500002410564	ATH-GR8-G-BSKT	513	CONTRACTED TRANSPORTATION	\$278.00
ABC TRANSIT INC.	1032500003412551	ATH-JV-B-BSKT	513	CONTRACTED TRANSPORTATION	\$150.37
ABC TRANSIT INC.	1032500003412551	ATH-JV-B-BSKT	513	CONTRACTED TRANSPORTATION	\$156.10
ABC TRANSIT INC.	1032500003912551	ATH-VAR-B-BSKT	513	CONTRACTED TRANSPORTATION	\$156.10
ABC TRANSIT INC.	1032500003912561	ATH-VAR-CHEER	513	CONTRACTED TRANSPORTATION	\$252.00
ABC TRANSIT INC.	1032500003912578	ATH-VAR-G-WRESTLING	513	CONTRACTED TRANSPORTATION	\$480.00
ABC TRANSIT INC.	1032500003912575	ATH-VAR-WRESTLING	513	CONTRACTED TRANSPORTATION	\$264.00
ABC TRANSIT INC.	1012430001905390	GIFTED-FV-SPPRG	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1012430003912390	GIFTED-HS-SPPRG	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1012110003912310	LIFE SKIL-HS-SPED	513	CONTRACTED TRANSPORTATION	\$197.32
ABC TRANSIT INC.	1012110003912310	LIFE SKIL-HS-SPED	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1027500000000000	NPUBL TRAN	513	CONTRACTED TRANSPORTATION	\$86,335.91
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$984.00
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$756.00
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$264.00
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$684.00
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$264.00
ABC TRANSIT INC.	1011100001905000	REG ED-FV	513	CONTRACTED TRANSPORTATION	\$456.00
ABC TRANSIT INC.	1011100003912122	REG ED-HS-ART	513	CONTRACTED TRANSPORTATION	\$276.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$912.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$390.60
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$556.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$228.00
ABC TRANSIT INC.	1011100001907000	REG ED-KR	513	CONTRACTED TRANSPORTATION	\$288.00
ABC TRANSIT INC.	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$127,404.68
ABC TRANSIT INC.	1027200003914000	STU TRANS-AW BEATTIE	513	CONTRACTED TRANSPORTATION	\$6,483.47
ABC TRANSIT INC.	1027200000000310	STU TRANS-SPED	513	CONTRACTED TRANSPORTATION	\$93,163.21
ABC TRANSIT INC.	1032100002910510	STUD ACT-DMS-ACTIV	513	CONTRACTED TRANSPORTATION	\$2,367.84
ABC TRANSIT INC.	1032100002910550	STUD ACT-DMS-ATHLE	513	CONTRACTED TRANSPORTATION	\$2,071.86
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$1,775.88
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$408.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$384.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$388.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$264.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$252.00
ABC TRANSIT INC.	1032100003912550	STUD ACT-HS-ATHLE	513	CONTRACTED TRANSPORTATION	\$2,071.86
ABC TRANSIT INC.	1012908913912310	OTHR SPT-ACCS-HS-SPED	444	RENTAL OF VEHICLES	\$1,841.92
ABDO-SPOTLIGHT-MAGIC WAGON	1022500001904000	LIBR SRV-OH	640	BOOKS	\$1,512.85
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.050	DEPCAR/FSA PRETX-EE AF	\$21,616.97
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.052	VOL BEN AFTER TAX - EE AF	\$24,177.60
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.053	VOL BEN POSTTAX - TX LIFE	\$3,760.99
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.051	VOL BEN PRETX - EE AF	\$10,305.26
ACH - ARBITERPAY	1032500003912000	ATHLETIC-HS	330	PROFESSIONAL SERVICES	\$3,000.00
ACH - EXPERTPAY	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$6,395.33
ACH - FNB	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$111.64
ACH - GUTTMAN ENERGY INC	1026500003912000	VEHIC MNT-HS	626	GASOLINE	\$936.58
ACH - GUTTMAN ENERGY INC	1026500003912000	VEHIC MNT-HS	626	GASOLINE	\$249.32
ACH - GUTTMAN ENERGY INC	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$345.82
ACH - GUTTMAN ENERGY INC	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$28.86
ACH - INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.011	FEDERAL INCOME TAX (FIT)-	\$409,106.54

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
ACH - INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.012	FICA PAYABLE-ER	\$494,104.78
ACH - INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.019	MEDICARE PAYABLE-ER	\$115,556.96
ACH - NORTH DISTRICT CREDIT UNION	10	GENERAL FUND	0462.006	CREDIT UNION-EE	\$65,980.52
ACH - OMNI FINANCIAL	10	GENERAL FUND	0462.028	403B - TRADITIONAL	\$97,589.32
ACH - OMNI FINANCIAL	10	GENERAL FUND	0462.048	403B ROTH	\$13,998.00
ACH - OMNI FINANCIAL	1023900000000000	OTH ADMIN	115	ADMIN PAYOUT	\$39,289.99
ACH - OMNI FINANCIAL	1023900000000000	OTH ADMIN	115	ADMIN PAYOUT	\$5,583.72
ACH - OMNI FINANCIAL	10	GENERAL FUND	0462.010	EMPLYER TAX SHELTT ANN PAY	\$4,240.90
ACH - PA DEPT OF LABOR - PAUC	10	GENERAL FUND	0462.029	UNEMP COMP INS PAYABLE-ER	\$9,391.09
ACH - PA DEPT OF REVENUE	10	GENERAL FUND	0462.027	STATE INCOME TAX-EE	\$122,103.53
ACH - PA DEPT OF REVENUE	10	GENERAL FUND	0462.027	STATE INCOME TAX-EE	\$122,103.53
ACH - PITNEY BOWES INC	1023900000000000	OTH ADMIN	530	COMMUNICATIONS	\$50.00
ACH - PITNEY BOWES INC	1023900000000000	OTH ADMIN	530	COMMUNICATIONS	\$4,400.00
ACH - PSERS	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$2,720.57
ACH - PSERS	10	GENERAL FUND	0462.025	PSERS-EE	\$302,527.71
ACH - PSERS	10	GENERAL FUND	0462.025	PSERS-EE	\$329,947.80
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$271.82
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$141.60
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$26.36
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$10.54
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$11.64
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$52.36
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$5.82
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$27.61
ACH - PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$63.53
ACH - PSERS VOYA	10	GENERAL FUND	0462.042	VOYA RETIRE - EE	\$11,742.05
ACH - PSERS VOYA	10	GENERAL FUND	0462.041	VOYA RETIRE - ER	\$9,174.33
ACH - SEIU LOCAL 32BJ	10	GENERAL FUND	0462.009	DUES (PSEA/SEIU/ESPA)-EE	\$2,755.00
ACH - UNUM	10	GENERAL FUND	0462.018	LTD INSURANCE-ER	\$860.53
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1012900002910310	OTHR SPT-DMS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.86
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.85
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,714.35
ACRISURE MID-ATLANTIC PARTNERS LLC	1023300000000000	TAX SRV	525	BONDING INSURANCE	\$1,370.88
ACSHIC	10	GENERAL FUND	0462.007	DENTAL INS PAYABLE	\$45,330.08
ACSHIC	10	GENERAL FUND	0462.014	HEALTH INSURANCE	\$1,029,856.64
ACSHIC	10	GENERAL FUND	0462.032	VISION INS PAYABLE	\$7,131.57
ADD-EDUCATION INC	1012410002910310	LRN SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$2,403.60
ADD-EDUCATION INC	1012410002910310	LRN SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$11,628.80
ADD-EDUCATION INC	1012410001905310	LRN SPT-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$6,974.10
ADD-EDUCATION INC	1012410003912310	LRN SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$600.00
ADD-EDUCATION INC	1012410003912310	LRN SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$4,658.00
ADD-EDUCATION INC	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$1,509.60
ADD-EDUCATION INC	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$8,477.60
ADD-EDUCATION INC	1012410001907310	LRN SPT-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$3,015.60
ADD-EDUCATION INC	1012410001904310	LRN SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$1,488.80
ADD-EDUCATION INC	1012410001904310	LRN SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$2,896.80
ADVANCE AUTO PARTS	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$150.34
ADVANCE AUTO PARTS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$18.12
ADVANTAGE SPORT & FITNESS INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	752	CAP NEW EQUIP	\$400.00
ADVANTAGE SPORT & FITNESS INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	752	CAP NEW EQUIP	\$500.00
ADVANTAGE SPORT & FITNESS INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	752	CAP NEW EQUIP	\$216.00
ADVANTAGE SPORT & FITNESS INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	752	CAP NEW EQUIP	\$434.00
ADVANTAGE SPORT & FITNESS INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	752	CAP NEW EQUIP	\$3,995.00
AEC GROUP LLC.	1021240000000000	INFO SRV	766	CAP REPLACE TECH EQUIP	\$6,016.68
AEC GROUP LLC.	1021240000000000	INFO SRV	650	TECH SUPPLIES	\$751.06
AGORA CYBER CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.85
AGORA CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,714.35
AIU EB CONF	1028340000000000	STF DV-N.INST CRT	360	EMPLOYEE TRAINING SERVICE	\$25.00
ALDI	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$29.60
ALDI	1023800002910000	PRINC SRV-DMS	610	GENERAL SUPPLIES	\$11.34
ALEXANDER POELLNITZ	1022710003912000	STF DV INST CRT-HS	240	TUITION REIMBURSEMENT	\$1,545.00
ALLEGHENY ADULT & PEDIATRIC THERAPY	1012900001908310	OTHR SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$1,800.00
ALLEGHENY EDUCATIONAL SYSTEMS INC.	1011100003912122	REG ED-HS-ART	762	CAP REPLACE EQUIP	\$6,468.00
ALLEGHENY INTERMEDIATE UNIT	1012330003912310	AUTS SPT-HS-SPED	322	AIU SERVICES	\$28,963.01
ALLEGHENY INTERMEDIATE UNIT	1012250003912310	LANG SPT-HS-SPED	322	AIU SERVICES	\$1,929.55
ALLEGHENY INTERMEDIATE UNIT	1012900001908310	OTHR SPT-HW-SPED	322	AIU SERVICES	\$558.00

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
ALLEGHENY INTERMEDIATE UNIT	1011100002910153	REG ED-DMS-ESL	322	AIU SERVICES	\$464.55
ALLEGHENY INTERMEDIATE UNIT	1011100002910153	REG ED-DMS-ESL	322	AIU SERVICES	\$164.35
ALLEGHENY VALLEY WINLECTRIC CO.	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$546.28
ALLEGHENY VALLEY WINLECTRIC CO.	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$55.00
ALPHA TENNIS	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$15.00
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$132.40
AMAZON	1011100001907110	REG ED-KR-GENRL	752	CAP NEW EQUIP	\$3,538.68
AMAZON	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$56.67
AMAZON	1012330001908310	AUTS SPT-HW-SPED	610	GENERAL SUPPLIES	\$445.82
AMAZON	1022200001907000	AV SRV-KR	610	GENERAL SUPPLIES	\$172.16
AMAZON	1025110000000000	BUSINESS	610	GENERAL SUPPLIES	\$30.59
AMAZON	1025110000000000	BUSINESS	610	GENERAL SUPPLIES	\$24.28
AMAZON	1011904111907000	FED PRG-TITL1-KR	610	GENERAL SUPPLIES	\$44.45
AMAZON	1011904111907000	FED PRG-TITL1-KR	610	GENERAL SUPPLIES	\$239.70
AMAZON	1012430003912390	GIFTED-HS-SPPRG	610	GENERAL SUPPLIES	\$101.04
AMAZON	1021200002910000	GUIDANCE-DMS	610	GENERAL SUPPLIES	\$700.66
AMAZON	1021200001907000	GUIDANCE-KR	610	GENERAL SUPPLIES	\$118.60
AMAZON	1021200001904000	GUIDANCE-OH	610	GENERAL SUPPLIES	\$238.44
AMAZON	1021203631904000	GUIDANCE-PCCD 41672-OH	610	GENERAL SUPPLIES	\$116.97
AMAZON	1021240000000000	INFO SRV	610	GENERAL SUPPLIES	\$316.68
AMAZON	1022500001907000	LIBR SRV-KR	610	GENERAL SUPPLIES	\$131.90
AMAZON	1023800001908000	PRINC SRV-HW	610	GENERAL SUPPLIES	\$99.69
AMAZON	1012600001907310	PT OT SERV-KR-SPED	610	GENERAL SUPPLIES	\$49.74
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$119.96
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$32.99
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$6.97
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$329.30
AMAZON	1011100002910260	REG ED-DMS-COMPU	610	GENERAL SUPPLIES	\$430.47
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$188.71
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$118.36
AMAZON	1011100002910170	REG ED-DMS-MATH	610	GENERAL SUPPLIES	\$51.39
AMAZON	1011100002910170	REG ED-DMS-MATH	610	GENERAL SUPPLIES	\$148.87
AMAZON	1011100002910140	REG ED-DMS-PHYED	610	GENERAL SUPPLIES	\$39.75
AMAZON	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$24.95
AMAZON	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$64.72
AMAZON	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$3,479.53
AMAZON	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$420.40
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$85.67
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$83.94
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$149.18
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$124.50
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$61.59
AMAZON	1011100003912160	REG ED-HS-FORGN	610	GENERAL SUPPLIES	\$195.22
AMAZON	1011100003912160	REG ED-HS-FORGN	610	GENERAL SUPPLIES	\$62.66
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$138.03
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$278.82
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$571.28
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$611.01
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$68.70
AMAZON	1011100001908260	REG ED-HW-COMPU	610	GENERAL SUPPLIES	\$757.90
AMAZON	1011100001908121	REG ED-HW-MUSIC	610	GENERAL SUPPLIES	\$749.69
AMAZON	1011100001908140	REG ED-HW-PHYED	610	GENERAL SUPPLIES	\$129.05
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$34.52
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$121.19
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$386.98
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$293.97
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$417.02
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$45.99
AMAZON	1011100001907122	REG ED-KR-ART	610	GENERAL SUPPLIES	\$29.10
AMAZON	1011100001907122	REG ED-KR-ART	610	GENERAL SUPPLIES	\$131.35
AMAZON	1011100001907260	REG ED-KR-COMPU	610	GENERAL SUPPLIES	\$941.28
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$18.99
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$282.66
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$19.99
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$169.97
AMAZON	1011100001904122	REG ED-OH-ART	610	GENERAL SUPPLIES	\$79.40

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
AMAZON	1011100001904260	REG ED-OH-COMPU	610	GENERAL SUPPLIES	\$344.70
AMAZON	1011101191904110	REG ED-STEAM CURR-OH	610	GENERAL SUPPLIES	\$129.10
AMAZON	1011101301904000	REG ED-TUGBOAT-OH	610	GENERAL SUPPLIES	\$247.14
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$463.77
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$56.84
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$13.95
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$381.78
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$57.74
AMAZON	1021240000000000	INFO SRV	650	TECH SUPPLIES	\$357.76
AMAZON	1011100001908260	REG ED-HW-COMPU	650	TECH SUPPLIES	\$499.97
AMAZON	1011100001907260	REG ED-KR-COMPU	650	TECH SUPPLIES	\$35.98
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$77.67
AMAZON	1023600000000103	SUPERINT-ASUPT	610	GENERAL SUPPLIES	\$10.05
AMAZON	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$65.88
AMAZON	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$74.28
AMERGIS HEALTHCARE STAFFING, INC.	1024400003912000	HLTH SERV-HS	329	PROF EDUCATIONAL SERVICES	\$1,054.35
AMERGIS HEALTHCARE STAFFING, INC.	1024400003912000	HLTH SERV-HS	329	PROF EDUCATIONAL SERVICES	\$1,819.40
AMERGIS HEALTHCARE STAFFING, INC.	1024400003912000	HLTH SERV-HS	329	PROF EDUCATIONAL SERVICES	\$1,076.90
AMERICAN ASSOC OF	1028340000000000	STF DV-N.INST CRT	810	DUES & FEES	\$4,800.00
AMERICAN LIBRARY ASSOCIATION	1022500003912000	LIBR SRVC-HS	640	BOOKS	\$62.20
AMERICAN LIBRARY ASSOCIATION	1022500003912000	LIBR SRVC-HS	810	DUES & FEES	\$190.00
AMY J BERESIK	1022710002910000	STF DV INST CRT-DMS	240	TUITION REIMBURSEMENT	\$1,785.00
AMY J BERESIK	1022710002910000	STF DV INST CRT-DMS	240	TUITION REIMBURSEMENT	\$1,785.00
ANDREWS AND PRICE	1023500003912310	LEGAL-HS-SPED	330	PROFESSIONAL SERVICES	\$55.50
ANDREWS AND PRICE	1023500003912310	LEGAL-HS-SPED	330	PROFESSIONAL SERVICES	\$42.00
APPLE INC.	1012410003912310	LRN SPT-HS-SPED	650	TECH SUPPLIES	\$329.00
ARETEL LABS, INC.	1012430003912390	GIFTED-HS-SPPRG	810	DUES & FEES	\$440.00
ASHA	1012250001905310	LANG SPT-FV-SPED	810	DUES & FEES	\$278.00
ASHA	1012250001908310	LANG SPT-HW-SPED	810	DUES & FEES	\$278.00
ASHA	1012250002910310	LANG SPT-MS-SPED	810	DUES & FEES	\$278.00
ASHA	1012250001904310	LANG SPT-OH-SPED	810	DUES & FEES	\$278.00
ASHLEY LYNN CONSTANTINE-HARRIS	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$74.17
B & R POOLS	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$232.00
B & R POOLS	1032500003912555	ATH-VAR-B-SWIM	610	GENERAL SUPPLIES	\$517.50
B & R POOLS	1032500003912568	ATH-VAR-G-SWIM	610	GENERAL SUPPLIES	\$517.50
B & R POOLS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$4,230.00
B&Z DELI	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	(\$76.15)
BACKPACK FOR HUNGER FC AREA, INC.	1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$43,453.57
BAILEY LYNN TRACZYNSKI	1022710001907000	STF DV INST CRT-KR	240	TUITION REIMBURSEMENT	\$1,548.00
BAMBULAB.US	1032101383912510	STDT ACT-ROBOTICS-HS-ACTI	610	GENERAL SUPPLIES	\$2,387.70
BARNES & NOBLE INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$66.40
BEAVER AREA SCHOOL DISTRICT	1032500003912555	ATH-VAR-B-SWIM	810	DUES & FEES	\$60.00
BEAVER AREA SCHOOL DISTRICT	1032500003912568	ATH-VAR-G-SWIM	810	DUES & FEES	\$60.00
BENJAMIN HILTON	1023900000000000	OTH ADMIN	299	ALL OTHER EMP BENEFITS	\$50.00
BINDERY MACHINE REPAIR	1025400000000000	PRINTING	432	REPAIR OF EQUIPMENT	\$7.35
BIRDBRAIN TECHNOLOGIES, INC.	1011100001908260	REG ED-HW-COMPU	650	TECH SUPPLIES	\$92.00
BLACK ROCK TECHNOLOGY GROUP	1021240002910000	DATA/INFO-DMS	650	TECH SUPPLIES	\$175.00
BLACK ROCK TECHNOLOGY GROUP	1021240003912000	DATA/INFO-HS	650	TECH SUPPLIES	\$200.00
BLACKHAWK SCHOOL DISTRICT	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$1,180.00
BLICK ART MATERIALS	1011100002910122	REG ED-DMS-ART	610	GENERAL SUPPLIES	\$15.00
BLICK ART MATERIALS	1011100002910122	REG ED-DMS-ART	610	GENERAL SUPPLIES	\$67.47
BLICK ART MATERIALS	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$1,400.76
BOATHOUSE	1028360000000000	STF DV-N.INST NCRT	580	TRAVEL	\$54.52
BOROUGH OF SHARPSBURG	1033000000000000	COMM SRV	390	OTHER PROF SERVICES	\$2,715.17
BOROUGH OF SHARPSBURG	1033000000000000	COMM SRV	390	OTHER PROF SERVICES	\$6,510.57
BSN SPORTS	1011100001908140	REG ED-HW-PHYED	610	GENERAL SUPPLIES	\$537.95
BUBBA GUMP	1028360000000000	STF DV-N.INST NCRT	580	TRAVEL	\$62.15
BUDGET	1028360000000000	STF DV-N.INST NCRT	580	TRAVEL	\$504.94
BUSINESS JOURNA	1026200000000000	OPER MNT	640	BOOKS	\$135.00
CALIENTE PIZZA	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$30.15
CANON-MCMILLAN SCHOOL DISTRICT	1012900003912310	OTHR SPT-HS-SPED	561	TUITION TO OTHER LEA IN P	\$1,674.75
CAPBARGAIN	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$205.92
CARNEGIE MUSEUM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$577.50
CARNEGIE SCIENCE	1011101502910110	REG ED-COLL-DMS-GNRL	810	DUES & FEES	\$1,619.00
CARNEGIE SCIENCE	1011100002910000	REG ED-DMS	810	DUES & FEES	\$90.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$36.13

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$14.76
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$26.96
CATALYST ACADEMY CHARTER SCHOOL	1011100001904000	REG ED-OH	562	TUITION-PA CHARTER SCHLS	\$3,428.71
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	640	BOOKS	\$8,070.00
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	640	BOOKS	\$485.25
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	640	BOOKS	\$1,635.00
CENGAGE LEARNING	1011100001904153	REG ED-OH-ESL	640	BOOKS	\$180.00
CENGAGE LEARNING	1011100001904153	REG ED-OH-ESL	640	BOOKS	\$18.00
CENTRAL CATHOLIC HIGH SCHOOL	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$54.00
CENTURY SPORTS	1032500003412563	ATH-JV-FBALL	610	GENERAL SUPPLIES	\$162.47
CENTURY SPORTS	1032500003912563	ATH-VAR-FBALL	610	GENERAL SUPPLIES	\$162.48
CENTURY SPORTS	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$4,050.75
CHAT GPT	1028180000000000	SYS TECH	658	SOFTWARE	\$20.00
CHAT GPT	1023800003912000	PRINC SRV-HS	658	SOFTWARE	\$20.00
CHERRY LAKE PUBLISHING	1022500001904000	LIBR SRV-OH	640	BOOKS	\$514.80
CHINA SEA	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$493.00
CHURN	1011100001905000	REG ED-FV	635	MEALS/REFRESHMENTS	\$80.00
COLLEGE BOARD	1021420003912000	TEST SRV-HS	329	PROF EDUCATIONAL SERVICES	\$2,066.40
COMBUSTION SERVICE & EQUIPMENT CO.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$698.90
COMBUSTION SERVICE & EQUIPMENT CO.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$1,330.60
COMBUSTION SERVICE & EQUIPMENT CO.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$590.30
COMDOC INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$639.00
COMDOC INC.	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$166.88
COMDOC INC.	1011100001907000	REG ED-KR	432	REPAIR OF EQUIPMENT	\$261.04
COMM OF PA	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$37.00
COMMONWEALTH CHARTER ACADEMY	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$10,328.57
COMMONWEALTH CHARTER ACADEMY	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.86
COMMONWEALTH CHARTER ACADEMY	1011100001905000	REG ED-FV	562	TUITION-PA CHARTER SCHLS	\$1,714.35
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$937.20
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$106.60
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$201.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$172.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$100.50
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$201.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$100.50
CONVERGINT TECHNOLOGIES LLC	1046000003912000	CONSTRUC-HS	450	CONSTRUCTION SERVICES	\$15,629.36
COSTCO	1021200002910000	GUIDANCE-DMS	635	MEALS/REFRESHMENTS	\$94.01
COUNTY OF ALLEGHENY LODGE #91 FOP	1026600000000000	SECURITY	810	DUES & FEES	\$4,320.00
D. H. BERTENTHAL AND SONS	1026200002910000	OPER MNT-DMS	610	GENERAL SUPPLIES	\$1,585.00
DAGOSTINO ELECTRONIC SERVICES, INC.	1026603620000000	SAFETY-PCCD 41994	762	CAP REPLACE EQUIP	\$16,543.62
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600001908000	SECURITY-HW	762	CAP REPLACE EQUIP	\$1,762.75
DAGOSTINO ELECTRONIC SERVICES, INC.	1021240000000000	INFO SRV	438	REPAIR OF TECH EQUIP	\$130.50
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600002910000	SECURITY-DMS	650	TECH SUPPLIES	\$1,362.82
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600001905000	SECURITY-FV	650	TECH SUPPLIES	\$2,550.41
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600001905000	SECURITY-FV	650	TECH SUPPLIES	\$1,612.69
DANINOS	1028360000000000	STF DV-NINST NCRT	580	TRAVEL	\$36.21
DAY SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$7,215.25
DAY SCHOOL	1012900001908310	OTHR SPT-HW-SPED	567	TUITION-APS	\$7,215.25
DAY SCHOOL	1012900001907310	OTHR SPT-KR-SPED	567	TUITION-APS	\$7,215.25
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$13.25
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$13.25
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$11.86
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$30.21
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$15.96
DEMCO INC.	1022500001907000	LIBR SRV-KR	610	GENERAL SUPPLIES	\$459.72
DEMCO INC.	1022500001904000	LIBR SRV-OH	610	GENERAL SUPPLIES	\$189.29
DENNIS MICHAEL ADAMS	1028180000000000	SYS TECH	438	REPAIR OF TECH EQUIP	\$798.00
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210002910310	HEAR SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$105.85
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210001905310	HEAR SPT-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$396.00
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210003912310	HEAR SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$329.17
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210001908310	HEAR SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$238.50
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210001904310	HEAR SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$631.21
DESANTIS SOLUTIONS	1026200002910000	OPER MNT-DMS	610	GENERAL SUPPLIES	\$184.10
DICKS SPORTING G	1032501523912550	ATH-ATHACT-HS-ATHLE	610	GENERAL SUPPLIES	(\$129.99)
DMARCLY	1021240000000000	INFO SRV	658	SOFTWARE	\$69.00
DNS MADE EASY	1028180000000000	SYS TECH	432	REPAIR OF EQUIPMENT	\$675.00

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
DOBIL LABORATORIES INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$614.95
DOBIL LABORATORIES INC.	1046000002910000	CONSTRUC-DMS	450	CONSTRUCTION SERVICES	\$45,315.00
DOLLAR TREE	1028180000000000	SYS TECH	610	GENERAL SUPPLIES	\$15.00
DORSEYVILLE MIDDLE SCHOOL PTO	1000000000000000	REV	R6999	MISC REVENUE	\$600.00
DQE COMMUNICATIONS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,100.00
DRC DATA RECOGNITION CORPORATION	1021420002910000	TEST SRV-DMS	610	GENERAL SUPPLIES	\$83.33
DRC DATA RECOGNITION CORPORATION	1021420001905000	TEST SRV-FV	610	GENERAL SUPPLIES	\$83.33
DRC DATA RECOGNITION CORPORATION	1021420003912000	TEST SRV-HS	610	GENERAL SUPPLIES	\$83.35
DRC DATA RECOGNITION CORPORATION	1021420001908000	TEST SRV-HW	610	GENERAL SUPPLIES	\$83.33
DRC DATA RECOGNITION CORPORATION	1021420001907000	TEST SRV-KR	610	GENERAL SUPPLIES	\$83.33
DRC DATA RECOGNITION CORPORATION	1021420001904000	TEST SRV-OH	610	GENERAL SUPPLIES	\$83.33
DUNKIN DONUTS	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$40.47
DUNKIN DONUTS	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	(\$5.75)
DUQUESNE LIGHT COMPANY	1026200002910000	OPER MNT-DMS	622	ELECTRICITY	\$4,142.24
DUQUESNE LIGHT COMPANY	1026200001905000	OPER MNT-FV	622	ELECTRICITY	\$2,225.17
DUQUESNE LIGHT COMPANY	1026200003912000	OPER MNT-HS	622	ELECTRICITY	\$9,840.69
DUQUESNE LIGHT COMPANY	1026200001908000	OPER MNT-HW	622	ELECTRICITY	\$3,813.36
DUQUESNE LIGHT COMPANY	1026200001907000	OPER MNT-KR	622	ELECTRICITY	\$2,251.23
DUQUESNE LIGHT COMPANY	1026200001904000	OPER MNT-OH	622	ELECTRICITY	\$3,941.80
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$607.76
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$303.88
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$1,211.58
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$380.00
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$303.88
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$303.88
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$303.88
EBSCO SUBSCRIPTION SERVICES	1022500001907000	LIBR SRV-KR	640	BOOKS	\$199.95
EDUCATION CNTR AT WATSON INSTITUTE	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$19,362.03
EDUCATION CNTR AT WATSON INSTITUTE	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$19,362.03
EDUCATION CNTR AT WATSON INSTITUTE	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$19,362.03
EDUCATION CNTR AT WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	567	TUITION-APS	\$19,362.03
EDUCATION CNTR AT WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	567	TUITION-APS	\$19,362.03
EFCC ACQUISITION CORP.	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$728.50
EFCC ACQUISITION CORP.	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$1,468.75
EFCC ACQUISITION CORP.	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$1,833.00
EFCC ACQUISITION CORP.	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$1,938.75
ELITE COACH	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$2,850.00
EPS OPERATIONS, LLC	1011100001905000	REG ED-FV	640	BOOKS	\$9.95
EPS OPERATIONS, LLC	1011100001905000	REG ED-FV	640	BOOKS	\$62.45
EQUIPARTS	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$158.32
EQUIPARTS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$849.47
EQUIPARTS	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$800.00
EZ PASS	1026200003912000	OPER MNT-HS	580	TRAVEL	\$37.80
FAIRVIEW ELEMENTARY PTO	1000000000000000	REV	R6999	MISC REVENUE	\$600.00
FCAHS ACTIVITIES FUND	1000000000000000	REV	R6999	MISC REVENUE	\$2,000.00
FCASD CAFETERIA FUND	1011904111907170	FED PRG-TITL1-KR-MATH	610	GENERAL SUPPLIES	\$68.20
FCASD CAFETERIA FUND	1032500003912000	ATHLETIC-HS	635	MEALS/REFRESHMENTS	\$124.00
FCASD CAFETERIA FUND	1023800001904000	PRINC SRV-OH	635	MEALS/REFRESHMENTS	\$773.00
FCASD CAFETERIA FUND	1022711410000000	STF DV INST CRT-PTA	635	MEALS/REFRESHMENTS	\$235.00
FIBER & CABLE SPECIALISTS, INC	1021240000000000	INFO SRV	438	REPAIR OF TECH EQUIP	\$6,160.00
FILTECH INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$646.16
FINITURA INC	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$3,936.33
FIRST STUDENT, INC.	10272000000000310	STU TRANS-SPED	513	CONTRACTED TRANSPORTATION	\$4,286.75
FLICKR	1023700000000000	COMM REL	658	SOFTWARE	\$71.99
FLINN SCIENTIFIC INC.	1011100003912180	REG ED-HS-SCIEN	640	BOOKS	\$9.95
FLINN SCIENTIFIC INC.	1011100003912180	REG ED-HS-SCIEN	640	BOOKS	\$97.00
FLINN SCIENTIFIC INC.	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$117.83
FLINN SCIENTIFIC INC.	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$1,155.00
FLUTTERBEE EDUCATION GROUP	1022500001904000	LIBR SRV-OH	640	BOOKS	\$500.70
FOLLETT CONTENT SOLUTIONS, LLC	1022500001905000	LIBR SRV-FV	640	BOOKS	\$1,930.82
FOLLETT CONTENT SOLUTIONS, LLC	1022500001908000	LIBR SRV-HW	640	BOOKS	\$2,997.63
FOLLETT CONTENT SOLUTIONS, LLC	1022500001907000	LIBR SRV-KR	640	BOOKS	\$312.80
FOXES DEN	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$84.00
FOXES WRESTLING CLUB	1000000000000000	REV	R6710	ADMISSIONS	\$166.50
FRANK VULCANO, JR.	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$500.00
FRAUD	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	(\$55.58)

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
FSP NSCA	1032501523912550	ATH-ATHACT-HS-ATHLE	580	TRAVEL	\$320.00
GET GO	1012908913912310	OTHR SPT-ACCS-HS-SPED	626	GASOLINE	\$57.70
GETFPV	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$595.81
GIANT EAGLE	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$24.57
GIANT EAGLE	1029100000000000	OTHER SUPPORT SERVICES	610	GENERAL SUPPLIES	\$500.00
GIANT EAGLE	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$20.65
GIANT EAGLE	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$61.07
GIANT EAGLE	1011100001905000	REG ED-FV	635	MEALS/REFRESHMENTS	\$45.43
GIANT EAGLE	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$269.98
GIANT EAGLE	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$105.07
GIANT EAGLE	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$62.43
GIANT EAGLE	1023800002910000	PRINC SRV-DMS	635	MEALS/REFRESHMENTS	\$33.78
GIANT EAGLE	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$295.00
GIANT EAGLE	1023800001904000	PRINC SRV-OH	635	MEALS/REFRESHMENTS	\$84.96
GIMKIT	1011100003912180	REG ED-HS-SCIEN	658	SOFTWARE	\$59.88
GINO BROS	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$85.65
GKELITE	1032500003912573	ATH-HS-GYMNSTCS	610	GENERAL SUPPLIES	\$541.50
GORDON SNYDER PHOTOGRAPHY	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$3,075.00
GRAINGER	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$43.70
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$84.10
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$1,287.45
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$33.10
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$28.00
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$52.52
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$102.20
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$68.87
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$39.69
GRAINGER	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$108.24
GREATAMERICA FINANCIAL SERVICES	1025400000000000	PRINTING	448	LEASE OF TECH SERVICES	\$992.50
H. F. LENZ CO.	1026200000000000	OPER MNT	330	PROFESSIONAL SERVICES	\$1,066.56
HAB-DLT (ER)	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$91.50
HANNAH YVONNE ROUX	1011100001904000	REG ED-OH	580	TRAVEL	\$19.10
HARMAR TIRE & SERVICE	1026500003912000	VEHIC MNT-HS	433	REPAIR OF VEHICLES	\$25.10
HARMAR TIRE & SERVICE	1026500003912000	VEHIC MNT-HS	433	REPAIR OF VEHICLES	\$44.00
HARTWOOD ELEMENTARY PTO	1000000000000000	REV	R6999	MISC REVENUE	\$600.00
HAVTECH PARTS DIVISION, LLC	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$2,922.31
HEATHER E BONNAR	1011100001905000	REG ED-FV	580	TRAVEL	\$9.72
HEATHER LOUISE MANN	1028360000000000	STF DV-N.INST NCRT	240	TUITION REIMBURSEMENT	\$300.00
HEIDI ANN CELENDER	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$90.00
HERSHEY LODGE	1028344310000000	STF-DV-N.INST CRT-TITL4	580	TRAVEL	\$24.72
HERSHEY LODGE	1028360000000000	STF DV-N.INST NCRT	580	TRAVEL	\$398.49
HIDDEN STILL	1028344310000000	STF-DV-N.INST CRT-TITL4	580	TRAVEL	\$40.28
HOLIDAY VALLEY	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$2,664.00
HOME DEPOT	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$89.60
HOOK FISH & CHIC	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$154.28
HORIZON INFORMATION SERVICES	1032500003912000	ATHLETIC-HS	431	BUILDING MAINTENANCE	\$289.14
HOSACK SPECHT MUETZEL & WOOD LLP	1025110000000000	BUSINESS	330	PROFESSIONAL SERVICES	\$5,056.25
HOUGHTON-MIFFLIN-HARCOURT	1022600002910000	CURR DEV-DMS	640	BOOKS	\$696.00
IGNITION DRAWING	1011100003912270	REG ED-HS-TECHED	658	SOFTWARE	\$32.00
IN COMMUNITY MAGAZINES INC.	1023700000000000	COMM REL	550	PRINTING	\$7,440.00
INDEED	1028310000000000	STAFF SERVICES	650	TECH SUPPLIES	(\$241.50)
INDENTIGO	1023800003912000	PRINC SRV-HS	810	DUES & FEES	\$26.20
INITIATIVES IN ACTION, LLC	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$3,600.00
INSIGHT PA CYBER CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$6,885.72
INSIGHT PA CYBER CHARTER SCHOOL	1011100002910000	REG ED-DMS	562	TUITION-PA CHARTER SCHLS	\$2,571.54
INSIGHT PA CYBER CHARTER SCHOOL	1011100001907000	REG ED-KR	562	TUITION-PA CHARTER SCHLS	\$2,571.53
INSTITUTIONAL SPECIALTIES INC.	1032500003912000	ATHLETIC-HS	431	BUILDING MAINTENANCE	\$545.00
INTL ACADEMIC COM	1012430003912390	GIFTED-HS-SPPRG	810	DUES & FEES	\$416.00
INTL FEE	1011100002910160	REG ED-DMS-FORGN	658	SOFTWARE	\$0.09
INTUIT QUICKBOOKS	1025110002910510	BUSINESS-DMS-ACTIV	658	SOFTWARE	\$34.45
INTUIT QUICKBOOKS	1025110003912510	BUSINESS-HS-ACTIV	658	SOFTWARE	\$34.45
INTUIT QUICKBOOKS	1032100002910510	STUD ACT-DMS-ACTIV	658	SOFTWARE	\$34.45
INTUIT QUICKBOOKS	1032100003912510	STUD ACT-HS-ACTIV	658	SOFTWARE	\$34.45
INVENTABLE INC	1011100001908260	REG ED-HW-COMPU	610	GENERAL SUPPLIES	\$247.55
ITALIAN VILLAGE	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$83.80
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$31.10

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$9.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$31.10
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$28.80
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$31.10
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$86.00
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$153.70
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$65.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$30.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$50.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$15.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$46.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$44.70
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$49.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$70.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$36.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$45.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$52.00
J. W. PEPPER & SON INC.	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$50.00
J. W. PEPPER & SON INC.	1011100001907123	REG ED-KR-BAND	610	GENERAL SUPPLIES	\$105.99
J.C. EHRLICH CO. INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$47.30
J.C. EHRLICH CO. INC.	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$47.30
J.C. EHRLICH CO. INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$95.79
J.C. EHRLICH CO. INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$145.13
J.C. EHRLICH CO. INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$52.03
J.C. EHRLICH CO. INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$47.30
J.C. EHRLICH CO. INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$78.05
JENGER	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$10.00
JENNIFER DEPOLI ANTONIKAS	1011100003912241	REG ED-HS-CHDEV	610	GENERAL SUPPLIES	\$119.68
JENNIFER DEPOLI ANTONIKAS	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$64.41
JESSICA RESEK	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$49.96
JHAERO	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$469.00
JML LANDSCAPE LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$2,060.84
JML LANDSCAPE LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$1,055.41
JML LANDSCAPE LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$4,311.67
JML LANDSCAPE LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	(\$1,094.00)
JML LANDSCAPE LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$785.00
JML LANDSCAPE LLC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$1,828.34
JML LANDSCAPE LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$1,526.50
JML LANDSCAPE LLC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$2,822.91
JOANN FABRICS	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$164.68
JORDAN TAX SERVICE INC.	10233000000000000	TAX SRV	310	ADMINISTRATIVE SERVICES	\$130.24
JORDAN TAX SERVICE-O'HARA LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$1,119.50
JORDAN TAX SERVICE-O'HARA LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$4,157.48
JOSTENS	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$35.85
JOSTENS	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$110.55
JOSTENS	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$202.95
JULIA LYNN PUNTIL	1022710001905000	STF DV INST CRT-FV	240	TUITION REIMBURSEMENT	\$1,836.00
JULIA LYNN PUNTIL	1022710001905000	STF DV INST CRT-FV	240	TUITION REIMBURSEMENT	\$1,836.00
JW PEPPER	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$2,329.17
KELLY SERVICES INC.	1023800001905000	PRINC SRV-FV	329	PROF EDUCATIONAL SERVICES	\$3,628.57
KELLY SERVICES INC.	1023800001905000	PRINC SRV-FV	329	PROF EDUCATIONAL SERVICES	\$1,709.55
KELLY SERVICES INC.	1023800003912000	PRINC SRV-HS	329	PROF EDUCATIONAL SERVICES	\$4,008.60
KELLY SERVICES INC.	1023800003912000	PRINC SRV-HS	329	PROF EDUCATIONAL SERVICES	\$1,945.35
KELLY SERVICES INC.	1023800001908000	PRINC SRV-HW	329	PROF EDUCATIONAL SERVICES	\$1,061.10
KELLY SERVICES INC.	1023800001908000	PRINC SRV-HW	329	PROF EDUCATIONAL SERVICES	\$412.65
KELLY SERVICES INC.	1023800001907000	PRINC SRV-KR	329	PROF EDUCATIONAL SERVICES	\$4,126.50
KELLY SERVICES INC.	1023800001907000	PRINC SRV-KR	329	PROF EDUCATIONAL SERVICES	\$1,827.45
KELLY SERVICES INC.	1023800001904000	PRINC SRV-OH	329	PROF EDUCATIONAL SERVICES	\$6,738.29
KELLY SERVICES INC.	1023800001904000	PRINC SRV-OH	329	PROF EDUCATIONAL SERVICES	\$2,264.78
KELLY SERVICES INC.	1011100002910110	REG ED-DMS-GENRL	329	PROF EDUCATIONAL SERVICES	\$13,176.01
KELLY SERVICES INC.	1011100001905110	REG ED-FV-GENRL	329	PROF EDUCATIONAL SERVICES	\$4,937.65
KELLY SERVICES INC.	1011100001905110	REG ED-FV-GENRL	329	PROF EDUCATIONAL SERVICES	\$2,598.76
KELLY SERVICES INC.	1011100003912110	REG ED-HS-GENRL	329	PROF EDUCATIONAL SERVICES	\$3,385.13
KELLY SERVICES INC.	1011100003912110	REG ED-HS-GENRL	329	PROF EDUCATIONAL SERVICES	\$7,927.89
KELLY SERVICES INC.	1011100001908110	REG ED-HW-GENRL	329	PROF EDUCATIONAL SERVICES	\$8,295.77
KELLY SERVICES INC.	1011100001908110	REG ED-HW-GENRL	329	PROF EDUCATIONAL SERVICES	\$3,557.25

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
KELLY SERVICES INC.	1011100001907110	REG ED-KR-GENRL	329	PROF EDUCATIONAL SERVICES	\$11,491.90
KELLY SERVICES INC.	1011100001904110	REG ED-OH-GENRL	329	PROF EDUCATIONAL SERVICES	\$8,265.38
KELLY SERVICES INC.	1011100001904110	REG ED-OH-GENRL	329	PROF EDUCATIONAL SERVICES	\$6,162.76
KERR PTO	1000000000000000	REV	R6999	MISC REVENUE	\$1,000.00
KEVIN EDWARD SHIELDS	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$599.00
KEVIN EDWARD SHIELDS	1032500003912551	ATH-VAR-B-BSKT	580	TRAVEL	\$209.71
KEYBOARD TEX	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$425.00
KEYSTONE COLLECTIONS GROUP	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$373.71
KEYSTONE COLLECTIONS GROUP	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$601.17
KEYSTONE COLLECTIONS GROUP-EIT	10	GENERAL FUND	0462.016	LOCAL SCHOOL/WAGE TAX-EE	\$145,089.32
KEYSTONE COLLECTIONS GROUP-LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$502.33
KEYSTONE COLLECTIONS GROUP-LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$2,612.20
KISKI VALLEY UNIFO	1026600003912000	SECURITY-HS	610	GENERAL SUPPLIES	\$47.70
KRISTINE OROSZ	1021400002910000	PSYCHOL-DMS	329	PROF EDUCATIONAL SERVICES	\$1,180.00
KRISTINE OROSZ	1021400001905000	PSYCHOL-FV	329	PROF EDUCATIONAL SERVICES	\$650.00
KRISTINE OROSZ	1021400003912000	PSYCHOL-HS	329	PROF EDUCATIONAL SERVICES	\$660.00
KRISTINE OROSZ	1021400001908000	PSYCHOL-HW	329	PROF EDUCATIONAL SERVICES	\$545.00
KRISTINE OROSZ	1021400001907000	PSYCHOL-KR	329	PROF EDUCATIONAL SERVICES	\$265.00
KRISTINE OROSZ	1021400001904000	PSYCHOL-OH	329	PROF EDUCATIONAL SERVICES	\$2,640.00
LA ROCHE UNIVERSITY	1021200003912000	GUIDANCE-HS	810	DUES & FEES	\$356.56
LAGUNA TOOLS, INC.	1011100003912270	REG ED-HS-TECHED	752	CAP NEW EQUIP	\$2,347.86
LAKESHORE LEARNING	1018010001707000	PRE-K-PK-KR	610	GENERAL SUPPLIES	\$214.91
LAURA MARIE MILLER	1023800002910000	PRINC SRV-DMS	580	TRAVEL	\$24.92
LAURA MARIE MILLER	1022710002910000	STF DV INST CRT-DMS	580	TRAVEL	\$1,219.08
LAURA MARIE MILLER	1022710002910000	STF DV INST CRT-DMS	580	TRAVEL	\$1,742.23
LAURA MARIE MILLER	1028340002910000	STF DV-N.INST CRT-DMS	580	TRAVEL	\$406.36
LAURA MARIE MILLER	1028340002910000	STF DV-N.INST CRT-DMS	580	TRAVEL	\$580.74
LAURA MARIE MILLER	1028340002910000	STF DV-N.INST CRT-DMS	580	TRAVEL	\$8.68
LAUREN MARIE COPELAND	1011100001904000	REG ED-OH	580	TRAVEL	\$19.10
LERNER PUBLICATIONS	1022500001904000	LIBR SRV-OH	640	BOOKS	\$1,021.55
LEXIA LEARNING SYSTEMS LLC	1028340000000000	STF DV-N.INST CRT	810	DUES & FEES	\$207.00
LHR TECHNOLOGIES	1011100002910270	REG ED-DMS-TECHED	658	SOFTWARE	\$899.97
LIBERTY MOUNTAIN	1011100003912140	REG ED-HS-PHYED	610	GENERAL SUPPLIES	\$314.50
LINS ELEVATOR SERVICE, INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$176.88
LINS ELEVATOR SERVICE, INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$288.75
LOWE'S BUSINESS ACCOUNT	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$40.83
LUKE THOMAS BARKLEY	1021240000000000	INFO SRV	580	TRAVEL	\$26.06
MADMEX	1028180000000000	SYS TECH	635	MEALS/REFRESHMENTS	\$195.20
MARGARITAVILLE	1028360000000000	STF DV-N.INST NCRT	580	TRAVEL	\$616.59
MARY CATHERINE RELJAC	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$434.85
MARY CATHERINE RELJAC	1023600000000000	SUPERINT	580	TRAVEL	\$89.58
MATTHEW JOHN PATTERSON	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$91.59
MCKENNA BROOKS ROBINSON	1028340001904000	STF DV-N.INST CRT-OH	240	TUITION REIMBURSEMENT	\$1,548.00
MEGAN L EDWARDS	10129000000000310	OTHR SPT-SPED	580	TRAVEL	\$218.15
MELISSA ELIZABETH WIEST	1022400000000000	COMP ASST	580	TRAVEL	\$77.92
MELS PIZZA	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$28.60
MGT OF AMERICA CONSULTING LLC	1015004111900000	NPUBL-TITL1-EL	329	PROF EDUCATIONAL SERVICES	\$571.05
MHY FAMILY SERVICES	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$3,855.00
MICHAEL L O'BRIEN	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$378.89
MILESPLIT	1032500003912576	ATH-VAR-B-INDTRK	810	DUES & FEES	\$480.25
MILESPLIT	1032500003912577	ATH-VAR-G-INDTRK	810	DUES & FEES	\$480.25
MT. LEBANON BLUE DEVIL CLUB	1032500003912578	ATH-VAR-G-WRESTLING	810	DUES & FEES	\$300.00
MUNICIPAL AUTH. OF OAKMONT	1026200002910000	OPER MNT-DMS	424	WATER	\$687.28
MUNICIPAL AUTH. OF OAKMONT	1026200002910000	OPER MNT-DMS	424	WATER	\$238.50
MUNICIPAL AUTH. OF OAKMONT	1026200001908000	OPER MNT-HW	424	WATER	\$476.84
MUNICIPAL AUTH. OF OAKMONT	1026200001908000	OPER MNT-HW	424	WATER	\$189.00
MYERS COACH LINE	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$1,428.00
MYLA ANN CHIRICO	1023900000000000	OTH ADMIN	299	ALL OTHER EMP BENEFITS	\$26.20
MYLA ANN CHIRICO	1023900000000000	OTH ADMIN	299	ALL OTHER EMP BENEFITS	\$13.00
MYLA ANN CHIRICO	1023900000000000	OTH ADMIN	299	ALL OTHER EMP BENEFITS	\$50.00
N STUFF MUSIC LLC	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$1,699.99
NA WOMENS TENNIS BOOSTER ORG	1032500003412557	ATH-JV-B-TENN	810	DUES & FEES	\$175.00
NADEGE AUDREY FLINT	1011100003912160	REG ED-HS-FORGN	580	TRAVEL	\$91.39
NADEGE AUDREY FLINT	1011100003912160	REG ED-HS-FORGN	580	TRAVEL	\$70.62
NADEGE AUDREY FLINT	1011100003912160	REG ED-HS-FORGN	580	TRAVEL	\$49.85
NATA	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$245.00

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
NATALE SPORTING GOODS	1032500002910558	ATH-DMS-B-TRCK	610	GENERAL SUPPLIES	\$48.00
NATALE SPORTING GOODS	1032500002910560	ATH-DMS-BASE	610	GENERAL SUPPLIES	\$405.36
NATALE SPORTING GOODS	1032500002910560	ATH-DMS-BASE	610	GENERAL SUPPLIES	\$534.00
NATALE SPORTING GOODS	1032500002910571	ATH-DMS-G-TRCK	610	GENERAL SUPPLIES	\$48.00
NATALE SPORTING GOODS	1032500003312560	ATH-GR9-BASE	610	GENERAL SUPPLIES	\$253.35
NATALE SPORTING GOODS	1032500003312560	ATH-GR9-BASE	610	GENERAL SUPPLIES	\$92.50
NATALE SPORTING GOODS	1032500003312560	ATH-GR9-BASE	610	GENERAL SUPPLIES	\$366.00
NATALE SPORTING GOODS	1032500003412559	ATH-JV-B-VOLY	610	GENERAL SUPPLIES	\$683.50
NATALE SPORTING GOODS	1032500003412560	ATH-JV-BASE	610	GENERAL SUPPLIES	\$253.35
NATALE SPORTING GOODS	1032500003412560	ATH-JV-BASE	610	GENERAL SUPPLIES	\$92.50
NATALE SPORTING GOODS	1032500003412560	ATH-JV-BASE	610	GENERAL SUPPLIES	\$366.00
NATALE SPORTING GOODS	1032500003412567	ATH-JV-G-LAX	610	GENERAL SUPPLIES	\$150.00
NATALE SPORTING GOODS	1032500003412574	ATH-JV-SOFTBALL	610	GENERAL SUPPLIES	\$65.88
NATALE SPORTING GOODS	1032500003912559	ATH-VAR-B-VOLY	610	GENERAL SUPPLIES	\$683.50
NATALE SPORTING GOODS	1032500003912560	ATH-VAR-BASE	610	GENERAL SUPPLIES	\$506.70
NATALE SPORTING GOODS	1032500003912560	ATH-VAR-BASE	610	GENERAL SUPPLIES	\$185.00
NATALE SPORTING GOODS	1032500003912560	ATH-VAR-BASE	610	GENERAL SUPPLIES	\$88.80
NATALE SPORTING GOODS	1032500003912560	ATH-VAR-BASE	610	GENERAL SUPPLIES	\$44.40
NATALE SPORTING GOODS	1032500003912560	ATH-VAR-BASE	610	GENERAL SUPPLIES	\$915.00
NATALE SPORTING GOODS	1032500003912567	ATH-VAR-G-LAX	610	GENERAL SUPPLIES	\$150.00
NATALE SPORTING GOODS	1032500003912574	ATH-VAR-SOFTBALL	610	GENERAL SUPPLIES	\$65.88
NFHS NETWORK	1023700000000000	COMM REL	658	SOFTWARE	\$12.83
NFHS NETWORK	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$85.59
NONNI'S	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$238.11
NORTON GUSKY	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$525.00
NORWIN SCHOOL DISTRICT	1032500003912572	ATH-VAR-G-VOLY	810	DUES & FEES	\$225.00
NUSO	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,303.63
O'HARA ELEMENTARY PTO	1000000000000000	REV	R6999	MISC REVENUE	\$1,000.00
OAKMONT BAKERY	1023800001904000	PRINC SRV-OH	635	MEALS/REFRESHMENTS	\$465.00
OAKMONT BAKERY	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$198.00
OAKMONT BAKERY	1023800002910000	PRINC SRV-DMS	635	MEALS/REFRESHMENTS	\$96.00
OAKMONT BAKERY	1028180000000000	SYS TECH	635	MEALS/REFRESHMENTS	\$111.00
OFFICE DEPOT	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	\$3,679.06
OPTIMUM WATER SOLUTIONS, INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$129.00
OPTIMUM WATER SOLUTIONS, INC.	1032500003912000	ATHLETIC-HS	442	RENTALS	\$130.00
OPTIMUM WATER SOLUTIONS, INC.	1025110000000000	BUSINESS	442	RENTALS	\$130.00
OPTIMUM WATER SOLUTIONS, INC.	1023800002910000	PRINC SRV-DMS	442	RENTALS	\$130.00
OPTIMUM WATER SOLUTIONS, INC.	1023800001905000	PRINC SRV-FV	442	RENTALS	\$129.00
OPTIMUM WATER SOLUTIONS, INC.	1023800003912000	PRINC SRV-HS	442	RENTALS	\$130.00
OPTIMUM WATER SOLUTIONS, INC.	1023800001904000	PRINC SRV-OH	442	RENTALS	\$260.00
OPTIMUM WATER SOLUTIONS, INC.	1022710000000000	STF DV INST CRT	442	RENTALS	\$130.00
PA BACKGROUND	1023800003912000	PRINC SRV-HS	810	DUES & FEES	\$22.00
PA CHILD ABUSE	1023800003912000	PRINC SRV-HS	810	DUES & FEES	\$13.00
PA DEL TAX INC.	1023300000000000	TAX SRV	310	ADMINISTRATIVE SERVICES	\$4,574.05
PA DISTANCE LEARNING CHARTER SCHOOL	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.85
PA DISTANCE LEARNING CHARTER SCHOOL	1011100001905000	REG ED-FV	562	TUITION-PA CHARTER SCHLS	\$1,714.35
PA LEADERSHIP CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$6,885.72
PA LEADERSHIP CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,714.35
PAFFC	1015004111900000	NPUBL-TITL1-EL	329	PROF EDUCATIONAL SERVICES	\$1,575.00
PANERA	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$77.17
PANERA	1028180000000000	SYS TECH	635	MEALS/REFRESHMENTS	\$75.29
PANERA	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$46.78
PANERA	10129000000000310	OTHR SPT-SPED	635	MEALS/REFRESHMENTS	\$211.08
PARTS TOWN, LLC	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$1,806.03
PASBO	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$150.00
PASSPORT ACADEMY CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.85
PASSPORT ACADEMY CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,714.35
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	810	DUES & FEES	\$17.00
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	610	GENERAL SUPPLIES	\$159.60
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	610	GENERAL SUPPLIES	\$30.12
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$1,500.00
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$6,542.50
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	330	PROFESSIONAL SERVICES	\$8,982.50
PDE CERT SRVCS	1028310000000000	STAFF SERVICES	810	DUES & FEES	\$20.00
PEARDECK	1011100002910150	REG ED-DMS-LANG	658	SOFTWARE	\$299.98
PENN STATE NEW KENSINGTON	1022710000000000	STF DV INST CRT	329	PROF EDUCATIONAL SERVICES	\$2,500.00

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$10,328.60
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.85
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100002910000	REG ED-DMS	562	TUITION-PA CHARTER SCHLS	\$5,143.05
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$12,000.51
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100001904000	REG ED-OH	562	TUITION-PA CHARTER SCHLS	\$1,714.35
PENSRA	1023700000000000	COMM REL	810	DUES & FEES	\$20.00
PEOPLES NATURAL GAS COMPANY	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$5,576.27
PEOPLES NATURAL GAS COMPANY	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$2,441.19
PEOPLES NATURAL GAS COMPANY	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$14,224.28
PEOPLES NATURAL GAS COMPANY	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$1,306.49
PEOPLES NATURAL GAS COMPANY	1026200001907000	OPER MNT-KR	621	NATURAL GAS	\$2,578.78
PEOPLES NATURAL GAS COMPANY	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$5,714.75
PERIPOLE INC.	1011100001908121	REG ED-HW-MUSIC	610	GENERAL SUPPLIES	\$631.53
PETROLEUM TRADERS	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$18,751.63
PETROLEUM TRADERS	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$22,127.17
PGH PARKING	1028360000000000	STF DV-N.INST NCRT	580	TRAVEL	\$80.00
PGH PIRATES	1011101501905000	REG ED-COLLC-FV	810	DUES & FEES	\$100.00
PGH TROPHY	1032500003912564	ATH-VAR-G-BSKT	610	GENERAL SUPPLIES	\$192.85
PIAA	1032500003912553	ATH-VAR-B-GOLF	442	RENTALS	\$52.50
PIAA	1032500003912566	ATH-VAR-G-GOLF	442	RENTALS	\$52.50
PINE RICHLAND ACTIVITIES FUND	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$54.00
PIRATESHIP	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$100.00
PITNEY BOWES	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	\$117.42
PITT SPECIALTY SUPPLY, INC.	1026200002910000	OPER MNT-DMS	610	GENERAL SUPPLIES	\$75.66
PITT SPECIALTY SUPPLY, INC.	1026200001904000	OPER MNT-OH	610	GENERAL SUPPLIES	\$589.60
PITTSBURGH BEHAVIORAL SERVICES	1012900001905310	OTHR SPT-FV-SPED	563	TUITION-NONPUBLIC SCHLS	\$6,450.00
PITTSBURGH BEHAVIORAL SERVICES	1012900001908310	OTHR SPT-HW-SPED	563	TUITION-NONPUBLIC SCHLS	\$3,325.00
PITTSBURGH POST-GAZETTE	1023100000000000	BOARD SRV	549	ADVERTISING	\$3,186.45
PITTSBURGH STAGE INC.	1021240000000000	INFO SRV	766	CAP REPLACE TECH EQUIP	\$24,109.00
PMEA	1011100001904121	REG ED-OH-MUSIC	810	DUES & FEES	\$120.00
PORT AUTHORITY	1027200000000000	STU TRANS	515	PUBLIC CARRIERS	\$292.50
POSTER MY WALL	1028180000000000	SYS TECH	658	SOFTWARE	\$10.65
PRECISION HUMAN RESOURCE SOLUTIONS	1031000000000000	FOOD SERVICE	329	PROF EDUCATIONAL SERVICES	\$1,378.62
PRECISION HUMAN RESOURCE SOLUTIONS	1024400002910000	HLTH SERV-DMS	329	PROF EDUCATIONAL SERVICES	\$227.50
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001905000	HLTH SERV-FV	329	PROF EDUCATIONAL SERVICES	\$280.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001908000	HLTH SERV-HW	329	PROF EDUCATIONAL SERVICES	\$210.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001907000	HLTH SERV-KR	329	PROF EDUCATIONAL SERVICES	\$280.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001907000	HLTH SERV-KR	329	PROF EDUCATIONAL SERVICES	\$280.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001904000	HLTH SERV-OH	329	PROF EDUCATIONAL SERVICES	\$560.00
PRECISION HUMAN RESOURCE SOLUTIONS	1012410002910310	LRN SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$75.94
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001905310	LRN SPT-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$455.64
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001905310	LRN SPT-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$162.00
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$1,331.46
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$81.00
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001907310	LRN SPT-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$75.94
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001904310	LRN SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$303.76
PRECISION HUMAN RESOURCE SOLUTIONS	1026200003912000	OPER MNT-HS	329	PROF EDUCATIONAL SERVICES	\$1,215.00
PRECISION HUMAN RESOURCE SOLUTIONS	1026200003912000	OPER MNT-HS	329	PROF EDUCATIONAL SERVICES	\$930.00
PRECISION HUMAN RESOURCE SOLUTIONS	1026200001904000	OPER MNT-OH	329	PROF EDUCATIONAL SERVICES	\$905.00
PRECISION HUMAN RESOURCE SOLUTIONS	1026200001904000	OPER MNT-OH	329	PROF EDUCATIONAL SERVICES	\$2,120.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900002910000	OTH ADMIN-DMS	329	PROF EDUCATIONAL SERVICES	\$81.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900003912000	OTH ADMIN-HS	329	PROF EDUCATIONAL SERVICES	\$2,974.05
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001907000	OTH ADMIN-KR	329	PROF EDUCATIONAL SERVICES	\$81.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001904000	OTH ADMIN-OH	329	PROF EDUCATIONAL SERVICES	\$324.00
PRIMANTI BROS	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$42.78
PROVIDENT CHARTER SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	562	TUITION-PA CHARTER SCHLS	\$7,009.25
PROVIDENT CHARTER SCHOOL	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$14,018.32
PROVIDENT CHARTER SCHOOL	1012900001904310	OTHR SPT-OH-SPED	562	TUITION-PA CHARTER SCHLS	\$7,009.25
PROVIDENT CHARTER SCHOOL	1011100002910000	REG ED-DMS	562	TUITION-PA CHARTER SCHLS	\$3,490.30
PROVIDENT CHARTER SCHOOL	1011100001907000	REG ED-KR	562	TUITION-PA CHARTER SCHLS	\$3,490.30
PROWORKS INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$540.00
PSLA	1022500003912000	LIBR SRVC-HS	810	DUES & FEES	\$75.00
PUSH-N-PULL	1026200003912000	OPER MNT-HS	762	CAP REPLACE EQUIP	\$16,611.36
QBS	1028340000000000	STF DV-N.INST CRT	360	EMPLOYEE TRAINING SERVICE	\$2,397.00
QBS	10283400001904000	STF DV-N.INST CRT-OH	360	EMPLOYEE TRAINING SERVICE	\$799.00
QUILLED CREATIONS	1012410003912310	LRN SPT-HS-SPED	610	GENERAL SUPPLIES	\$71.70

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
RACHAEL ELIZABETH MEDER	1022710003912000	STF DV INST CRT-HS	240	TUITION REIMBURSEMENT	\$1,548.00
RACHAEL ELIZABETH MEDER	1022710003912000	STF DV INST CRT-HS	240	TUITION REIMBURSEMENT	\$1,548.00
RACHEL MICHELLE STONE	1011100001907000	REG ED-KR	580	TRAVEL	\$49.04
READY MADE RC	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$99.33
RICHARD C PERKINS JR	1026110003912000	SPV MAINT-HS	580	TRAVEL	\$363.75
RIVER SPEECH & ED. SERVICES, INC.	1012600001905310	PT OT SERV-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$1,890.20
RIVER SPEECH & ED. SERVICES, INC.	1012600001908310	PT OT SERV-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$5,509.40
RIVER SPEECH & ED. SERVICES, INC.	1012600001907310	PT OT SERV-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$1,435.85
RIVER SPEECH & ED. SERVICES, INC.	1012600002910310	PT OT SRV-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$2,338.05
RIVER SPEECH & ED. SERVICES, INC.	1012600003912310	PT OT SRV-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$1,794.65
RIVER SPEECH & ED. SERVICES, INC.	1012600001904310	PT OT SRV-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$2,526.55
RIVER SPEECH & ED. SERVICES, INC.	1012900001907310	OTHR SPT-KR-SPED	330	PROFESSIONAL SERVICES	\$375.00
RIVER SPEECH & ED. SERVICES, INC.	1012900001907310	OTHR SPT-KR-SPED	563	TUITION-NONPUBLIC SCHLS	\$5,650.46
RIVERSIDE INSIGHTS	1021420001905000	TEST SRV-FV	610	GENERAL SUPPLIES	\$908.25
RIVERSIDE INSIGHTS	1021420001908000	TEST SRV-HW	610	GENERAL SUPPLIES	\$908.25
RIVERSIDE INSIGHTS	1021420001907000	TEST SRV-KR	610	GENERAL SUPPLIES	\$908.25
RIVERSIDE INSIGHTS	1021420001904000	TEST SRV-OH	610	GENERAL SUPPLIES	\$908.25
ROSEN PUBLISHING	1022500001904000	LIBR SRV-OH	640	BOOKS	\$602.52
SAM'S CLUB	1012430003912390	GIFTED-HS-SPPRG	610	GENERAL SUPPLIES	\$21.96
SAM'S CLUB	1012430003912390	GIFTED-HS-SPPRG	635	MEALS/REFRESHMENTS	\$122.95
SAMS CLUB	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$99.38
SAMS CLUB	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$303.38
SAMS CLUB	1023800002910000	PRINC SRV-DMS	635	MEALS/REFRESHMENTS	\$77.40
SECURITY SYSTEMS OF AMERICA INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$66.78
SENR WOOLY	1011100002910160	REG ED-DMS-FORGN	658	SOFTWARE	\$199.00
SHAR MUSIC	1011100001908129	REG ED-HW-ORCHE	762	CAP REPLACE EQUIP	\$2,999.92
SHAR MUSIC	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$47.80
SHAR MUSIC	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$2,233.00
SHAR MUSIC	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$872.00
SHIFFLER EQUIPMENT SALES INC.	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$86.00
SHIFFLER EQUIPMENT SALES INC.	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$12.94
SHUTTERFLY	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$99.15
SOUTHWEST AIR	1032501523912550	ATH-ATHACT-HS-ATHLE	580	TRAVEL	\$411.96
SOUTHWOOD PSYCHIATRIC HOSPITAL LLC	1012250003912310	LANG SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$123.75
SOUTHWOOD PSYCHIATRIC HOSPITAL LLC	1012600003912310	PT OT SRV-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$22.85
SP NINJA	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$76.98
SPOTIFY	1032500003912000	ATHLETIC-HS	658	SOFTWARE	\$18.18
STANLEY S STRZEMPEK JR	1011100001904000	REG ED-OH	580	TRAVEL	\$49.65
STAT STAFFING MEDICAL SERVICES INC.	1012110002910310	LIFE SKIL-DMS-SPED	330	PROFESSIONAL SERVICES	\$4,474.88
STAT STAFFING MEDICAL SERVICES INC.	1012110002910310	LIFE SKIL-DMS-SPED	330	PROFESSIONAL SERVICES	\$1,413.12
STAT STAFFING MEDICAL SERVICES INC.	1012110003912310	LIFE SKIL-HS-SPED	330	PROFESSIONAL SERVICES	\$19,138.72
STAT STAFFING MEDICAL SERVICES INC.	1012110003912310	LIFE SKIL-HS-SPED	330	PROFESSIONAL SERVICES	\$3,284.00
STAT STAFFING MEDICAL SERVICES INC.	1012110003912310	LIFE SKIL-HS-SPED	330	PROFESSIONAL SERVICES	\$8,180.44
STAT STAFFING MEDICAL SERVICES INC.	1012110003912310	LIFE SKIL-HS-SPED	330	PROFESSIONAL SERVICES	\$471.04
STAT STAFFING MEDICAL SERVICES INC.	1012110001904310	LIFE SKIL-OH-SPED	330	PROFESSIONAL SERVICES	\$4,993.80
STAT STAFFING MEDICAL SERVICES INC.	1012110001904310	LIFE SKIL-OH-SPED	330	PROFESSIONAL SERVICES	\$1,997.52
STEEL CITY INSPECTION AGENCY, INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$550.00
STEPHEN P EDWARDS	1028340000000000	STF DV-NINST CRT	580	TRAVEL	\$87.41
STEVEN & JULIE MILLER	1000000110000000	REV-ASPWL	R6111	CURRENT REAL ESTATE TAXES	\$929.74
STORTRONICS	1032101383912510	STDT ACT-ROBOTICS-HS-ACTI	610	GENERAL SUPPLIES	\$161.44
SUBWAY	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$499.96
SUE GOTTLIEB	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$840.00
SUSAN MARIE KREIT	1028340001905000	STF DV-NINST CRT-FV	240	TUITION REIMBURSEMENT	\$2,056.20
SUSAN MARIE KREIT	1028340001905000	STF DV-NINST CRT-FV	240	TUITION REIMBURSEMENT	\$2,056.20
SWEETWATER	1011100003912121	REG ED-HS-MUSIC	762	CAP REPLACE EQUIP	\$1,589.99
T-MOBILE USA INC.	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$44.44
T. F. CAMPBELL COMPANY INC.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$732.10
T. F. CAMPBELL COMPANY INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$176.35
TARGET	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$4.49
TARGET	1012110003912310	LIFE SKIL-HS-SPED	610	GENERAL SUPPLIES	\$43.68
TARGET	1011100001908121	REG ED-HW-MUSIC	610	GENERAL SUPPLIES	\$87.70

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
TARGET	1023800002910000	PRNC SRV-DMS	610	GENERAL SUPPLIES	\$5.99
TARGET	1023800001904000	PRINC SRV-OH	635	MEALS/REFRESHMENTS	\$78.52
THE CREATIVE COMPANY	1022500001904000	LIBR SRV-OH	640	BOOKS	\$1,285.50
THE FLAG FACTORY	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$153.00
THE MILL	1028344310000000	STF-DV-N.INST CRT-TITL4	580	TRAVEL	\$62.33
THE UPPER CRUST	1021200002910000	GUIDANCE-DMS	658	SOFTWARE	\$178.37
THE UPPER CRUST	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$31.97
THE UPS STORE	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$13.46
THE WATSON INSTITUTE	1012900002910310	OTHR SPT-DMS-SPED	563	TUITION-NONPUBLIC SCHLS	\$19,278.04
THE WATSON INSTITUTE	1012900002910310	OTHR SPT-DMS-SPED	563	TUITION-NONPUBLIC SCHLS	\$14,458.24
THE WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$19,278.04
THE WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$19,278.04
THOMAS J HERMAN	1032500003412563	ATH-JV-FBALL	810	DUES & FEES	\$190.00
THOMAS J HERMAN	1032500003912563	ATH-VAR-FBALL	810	DUES & FEES	\$190.00
TICKETMASTER	1023700000000000	COMM REL	810	DUES & FEES	\$43.00
TOWNSHIP OF O'HARA	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$135.00
TOWNSHIP OF O'HARA	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$135.00
TOWNSHIP OF O'HARA	1026200001904000	PRINC MNT-OH	431	BUILDING MAINTENANCE	\$135.00
TRACEY R PLANZ	1028340001904000	STF DV-N.INST CRT-OH	240	TUITION REIMBURSEMENT	\$1,548.00
TRI-STATE TRACK COACHES ASSOCIATION	1032500003912576	ATH-VAR-B-INDTRK	810	DUES & FEES	\$150.00
TRI-STATE TRACK COACHES ASSOCIATION	1032500003912558	ATH-VAR-B-TRCK	810	DUES & FEES	\$150.00
TRI-STATE TRACK COACHES ASSOCIATION	1032500003912552	ATH-VAR-B-XCNTY	810	DUES & FEES	\$150.00
TRI-STATE TRACK COACHES ASSOCIATION	1032500003912577	ATH-VAR-G-INDTRK	810	DUES & FEES	\$150.00
TRI-STATE TRACK COACHES ASSOCIATION	1032500003912571	ATH-VAR-G-TRCK	810	DUES & FEES	\$150.00
TRI-STATE TRACK COACHES ASSOCIATION	1032500003912565	ATH-VAR-G-XCNTY	810	DUES & FEES	\$150.00
TRIB TOTAL MEDIA	1023100000000000	BOARD SRV	549	ADVERTISING	\$1,926.50
TRIB TOTAL MEDIA	1023100000000000	BOARD SRV	549	ADVERTISING	\$632.00
TWP OF OHARA	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$100.00
TWP OF OHARA	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$75.00
TWP OF OHARA	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$50.00
U.S. BANK EQUIPMENT FINANCE	1051400000000000	LEASES	913	PRINCIPAL - LEASES	\$1,370.95
U.S. BANK EQUIPMENT FINANCE	1051400000000000	LEASES	913	PRINCIPAL - LEASES	\$113,223.82
UGI ENERGY SERVICES LLC	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$3,757.65
UGI ENERGY SERVICES LLC	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$1,593.60
UGI ENERGY SERVICES LLC	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$10,404.39
UGI ENERGY SERVICES LLC	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$836.74
UGI ENERGY SERVICES LLC	1026200001907000	OPER MNT-KR	621	NATURAL GAS	\$1,079.22
UGI ENERGY SERVICES LLC	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$4,120.21
UNIFIRST CORPORATION	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$51.16
UNIFIRST CORPORATION	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$68.32
UNIFIRST CORPORATION	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$151.26
UNIFIRST CORPORATION	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$53.58
UNIFIRST CORPORATION	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$51.27
UNIFIRST CORPORATION	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$68.32
UNIFIRST CORPORATION	1026200003912000	OPER MNT-HS	415	LAUNDRY SERVICES	\$14.22
UNITED REFRIGERATION INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$155.00
UNIVERSITY OF PITTSBURGH	1021220001905000	COUNS SRV-FV	329	PROF EDUCATIONAL SERVICES	\$6,111.09
UNIVERSITY OF PITTSBURGH	1021220003912000	COUNS SRV-HS	329	PROF EDUCATIONAL SERVICES	\$24,444.33
UNIVERSITY OF PITTSBURGH	1021220001908000	COUNS SRV-HW	329	PROF EDUCATIONAL SERVICES	\$6,111.08
UNIVERSITY OF PITTSBURGH	1021220001907000	COUNS SRV-KR	329	PROF EDUCATIONAL SERVICES	\$6,111.08
UNIVERSITY OF PITTSBURGH	1021220002910000	COUNS SRV-MS	329	PROF EDUCATIONAL SERVICES	\$24,444.33
UNIVERSITY OF PITTSBURGH	1021220001904000	COUNS SRV-OH	329	PROF EDUCATIONAL SERVICES	\$6,111.09
UNUM LIFE INS CO	10	GENERAL FUND	0462.018	LTD INSURANCE-ER	\$1,341.58
UNUM LIFE INS COMPANY OF AMERICA	10	GENERAL FUND	0462.001	ADDITIONAL LIFE INS-EE	\$652.65
UNUM LIFE INS COMPANY OF AMERICA	10	GENERAL FUND	0462.015	LIFE INSURANCE PAYABLE-ER	\$8,017.45
UPMC (WPIC)	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$600.00
UPPER CRUST	1023800001908000	PRINC SRV-HW	635	MEALS/REFRESHMENTS	\$62.75
URBAN PATHWAYS 6-12 CHARTER SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,442.85
URBAN TAP	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$152.94
US BANK	1051106170000000	DEBT SERVICE-17 BND	832	INTEREST SERIAL BONDS	\$719,098.75
US BANK	1051106220000000	DEBT SERVICE-22 BND	832	INTEREST SERIAL BONDS	\$616,500.00
US BANK	1051106170000000	DEBT SERVICE-17 BND	912	PRINCIPAL SERIAL BONDS	\$5,000.00
US BANK	1023901910000000	OTH ADMIN-AUTHORITY	330	PROFESSIONAL SERVICES	\$600.00
USI LAMINATE	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$942.66
VERIZON BUSINESS SERVICES	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$134.04
VERIZON BUSINESS SERVICES	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$148.42

Fund 10 Check Register for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
VERIZON WIRELESS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$512.83
VERIZON WIRELESS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$584.20
VERNIER SCIENCE EDUCATION	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$16.71
VERNIER SCIENCE EDUCATION	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$692.00
VOLKWEIN BROS.	1011100001905121	REG ED-FV-MUSIC	640	BOOKS	\$609.68
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$49.50
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$54.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$35.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$59.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$147.99
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$39.99
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$475.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$179.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$63.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$29.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$6.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$589.80
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$170.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$501.80
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$151.98
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$54.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$3.00
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$982.00
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$1,323.04
WALMART	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$52.74
WALMART	1011100003912241	REG ED-HS-CHDEV	610	GENERAL SUPPLIES	\$181.67
WALMART	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$166.70
WALMART	1023800002910000	PRINC SRV-DMS	635	MEALS/REFRESHMENTS	\$19.88
WALMART	1028180000000000	SYS TECH	610	GENERAL SUPPLIES	\$52.78
WEBSTAIRANT	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$524.16
WEST MUSIC COMPANY	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$47.99
WEST MUSIC COMPANY	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$26.99
WEST MUSIC COMPANY	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$44.99
WEST MUSIC COMPANY	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$41.99
WEST MUSIC COMPANY	1011100001907121	REG ED-KR-MUSIC	610	GENERAL SUPPLIES	\$697.56
WEST PENN LACO INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$49.43
WEST PENN LACO INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$668.00
WEST PENN LACO INC.	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$29.52
WEST PENN LACO INC.	1026200003912000	OPER MNT-HS	442	RENTALS	\$724.96
WESTERN PA. SCHOOL FOR BLIND CHILDR	1012240001908310	VISION SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$1,116.00
WESTERN PA. SCHOOL FOR BLIND CHILDR	1012240001907310	VISION SPT-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$372.00
WESTERN PA. SCHOOL FOR BLIND CHILDR	1012240002910310	VISION SUP-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$310.00
WESTERN PA. SCHOOL FOR BLIND CHILDR	1012240003912310	VISION SUP-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$62.00
WHITEBOARD	1011100002910160	REG ED-DMS-FORGN	658	SOFTWARE	\$4.27
WILLIAM G. GLESNER	1011100003912121	REG ED-HS-MUSIC	432	REPAIR OF EQUIPMENT	\$200.00
WILSON LANGUAGE TRAINING CORP	1011100001907110	REG ED-KR-GENRL	640	BOOKS	\$90.00
WILSON LANGUAGE TRAINING CORP	1011100001907110	REG ED-KR-GENRL	640	BOOKS	\$8.00
WILSON LANGUAGE TRAINING CORP	1011100001904110	REG ED-OH-GENRL	610	GENERAL SUPPLIES	\$8.00
WILSON LANGUAGE TRAINING CORP	1011100001904110	REG ED-OH-GENRL	610	GENERAL SUPPLIES	\$56.00
WIX	1011100001900110	REG ED-EL-GNRL	658	SOFTWARE	\$348.00
WPFDA	1028360000000000	STF DV-NINST NCRT	360	EMPLOYEE TRAINING SERVICE	\$69.54
XFINITY	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$10.49
XYCOM TECHNOLOGY GROUP,INC	1011100001905110	REG ED-FV-GENRL	756	CAP NEW TECH EQUIP	\$17,882.80
XYCOM TECHNOLOGY GROUP,INC	1021203601904000	GUIDANCE-SAFE SCHLS-OH	610	GENERAL SUPPLIES	\$5,872.40
XYCOM TECHNOLOGY GROUP,INC	1011100001904110	REG ED-OH-GENRL	610	GENERAL SUPPLIES	\$564.60
ZOOM	1023700000000000	COMM REL	658	SOFTWARE	\$47.97
Total Check Register					\$6,621,917.01
NET PAYROLL	10	GENERAL FUND	462.021	NET SALARIES	\$2,566,162.12
Total Disbursements					\$9,188,079.13

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Disbursements (Fund 31) – January 2025

Fund 31 Disbursements for the period of 1/1/2025-1/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
H. F. LENZ CO.	3146000001908000	CP-CONSTRUC-EL-HW	330	PROFESSIONAL SERVICES	\$10,500.00
RIGHT ELECTRIC, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$47,250.00
THOMAS & WILLIAMSON LLC	3146000001908000	CP-CONSTRUC-EL-HW	330	PROFESSIONAL SERVICES	\$2,218.90
WAYNE CROUSE, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$10,924.83
Total Disbursements					\$70,893.73

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Finance Report – December 2024

Fund 10 Financial Report for the Month of:
December, 2024

FISCAL YEAR 2024-2025					
REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts				\$ 24,850.09	
1000 - Instruction				\$ 9,752.74	
2000 - Support Services				-\$ 104,990.65	
3000 - Non-Instructional				\$ 10,910.00	
4000 - Facilities				\$ -	
5000 - Other Financing Uses				\$ -	
Total Expenditure Contras				-\$ 84,327.91	
6000-Local Revenue -	\$ 92,761,918	\$ 92,815,647	\$ 53,728.91	\$ 3,013,256.71	\$ 80,541,563.79
7000-State Revenue -	\$ 23,547,457	\$ 23,836,798	\$ 289,340.55	\$ 3,101,024.75	\$ 9,764,172.89
8000-Federal Revenue -	\$ 990,390	\$ 1,218,449	\$ 228,058.83	\$ 220,363.80	\$ 643,117.90
9000-Other Financing Sources -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 243,922.42
Unassigned FB/Reserve	\$ 1,500,000	\$ 1,188,674	-\$ 311,326.36		
TOTAL REVENUES/RECEIPTS	\$ 118,859,765	\$ 119,119,567	\$ 259,802	\$ 6,275,167.44	\$ 91,192,777.00
EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet				\$ 9,603,173.18	
1000-Instruction -	\$ 71,472,415	\$ 71,478,026	\$ 5,611.05	\$ 618,532.25	\$ 64,828,096.92
2000-Support Services -	\$ 33,992,454	\$ 34,689,706	\$ 697,251.55	\$ 761,765.35	\$ 26,856,999.76
3000-NonInstructional Services -	\$ 3,429,568	\$ 3,603,759	\$ 174,190.73	\$ 79,352.82	\$ 2,936,140.07
4000-Facilities (Buildings/Sites) -	\$ 1,175,925	\$ 1,377,102	\$ 201,176.50	\$ 51,110.00	\$ 556,937.84
5000-Other Financing Uses -	\$ 7,627,823	\$ 7,627,823	\$ 0.00	\$ 36,275.32	\$ 4,259,830.62
6000-Local Revenue -				\$ 190,543.78	
7000-State Revenue -				\$ -	
8000-Federal Revenue -				\$ -	
9000-Other Financing Sources -				\$ -	
Budgetary Reserve	\$ 1,500,000	\$ 1,188,674	-\$ 311,326.36	\$ -	
TOTAL DISBURSEMENTS	\$ 119,198,185	\$ 119,965,088	\$ 766,903	\$ 11,340,752.70	\$ 99,438,005.21
Net Change	-\$ 338,420	-\$ 845,522	-\$ 507,102	\$ -	as of 1.7.25
			Net Change	-\$ 5,065,585.26	
<p>*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.</p> <p>** Fiscal Year to Date totals reflect actual allocations for current Fiscal Year, including all adjusting entries. Expenditures include encumbrances.</p>					

Fund 10 Bank Reconciliation for the Month of: December, 2024										
		G/L Adjust	FNB - GENERAL	FNB - TAX	FNB - ATHLETIC	PSDLAF MAX	INVESTMENT ACCOUNTS			
	TOTAL G/L Cash Acct						FNB - MM	PSDLAF - INVESTMENTS	PLGIT	INVEST
STARTING BANK BALANCE:										
Starting Cash Balance	\$39,350,810.84		\$1,800,414.00	\$4,979,775.31	\$15,347.91	\$32,555,273.62	\$18,466,417.28	\$15,332,735.81	\$2,500,936.13	\$501,778.83
Sweep Balance	\$3,300,513.50		\$3,300,513.50							
Total Starting Cash Balance	\$42,651,324.34		\$5,100,927.50	\$4,979,775.31	\$15,347.91	\$32,555,273.62	\$18,466,417.28	\$15,332,735.81	\$2,500,936.13	\$501,778.83
Outstanding Checks	\$604,277.43		\$604,277.43							
Outstanding Payroll	\$11,075.81		\$11,075.81							
Bank Statement Adjustment (+ / -)	\$0.00									
TOTAL	\$42,047,046.91		\$4,496,650.07	\$4,979,775.31	\$15,347.91	\$32,555,273.62	\$18,466,417.28	\$15,332,735.81	\$2,500,936.13	\$501,778.83
STARTING BALANCE SHEET:										
Starting B/S Balance	\$42,047,028.91		\$4,496,650.07	\$4,979,775.31	\$15,347.91	\$32,555,255.62	\$18,466,417.29	\$15,332,735.81	\$2,500,936.13	\$501,778.83
Outstanding Payroll Checks	\$11,075.81		\$11,075.81							
TOTAL ADJUSTED STARTING BALANCE SHEET	\$42,058,104.72		\$4,507,725.88	\$4,979,775.31	\$15,347.91	\$32,555,255.62	\$18,466,417.29	\$15,332,735.81	\$2,500,936.13	\$501,778.83
(BANK)DEPOSITS/ADDITIONS										
Investment /Redemption	\$2,500,000.00					\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 10 Bank Transfers	\$11,000,000.00		\$11,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Intrafund Transfers	\$201,742.89		\$0.00	\$0.00	\$0.00	\$201,742.89	\$0.00	\$0.00	\$0.00	\$0.00
Deposits	\$6,000,483.61	\$0.00	\$184,693.10	\$2,599,589.69	\$454.00	\$3,215,746.82	\$0.00	\$0.00	\$0.00	\$0.00
Interest/Dividends	\$274,683.83	\$0.00	\$6,871.79	\$4,656.17	\$9.82	\$130,529.95	\$58,261.44	\$63,114.78	\$9,316.65	\$1,923.23
TOTAL ADDITIONS	\$19,976,910.33	\$0.00	\$11,191,564.89	\$2,604,245.86	\$463.82	\$6,048,019.66	\$58,261.44	\$63,114.78	\$9,316.65	\$1,923.23
(G/L)CURRENT REVENUES/RECEIPTS:										
Investment /Redemption						\$2,500,000.00	\$0.00	\$0.00	\$0.00	
Fund 10 Bank Transfers	\$11,000,000.00		\$11,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Intrafund Transfers	\$201,742.89		\$0.00	\$0.00	\$0.00	\$201,742.89	\$0.00		\$0.00	
Balance Sheet Receipts	\$24,850.09		\$24,850.09	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
1000 - Instruction	\$9,752.74		\$9,752.74	\$0.00	\$0.00	\$0.00	\$0.00			
2000 - Support Services	-\$104,990.65	\$12.00	\$651.08	-\$12.00	\$0.00	-\$105,641.73	\$0.00			
3000 - Non-Instructional	\$10,910.00		\$10,910.00	\$0.00	\$0.00	\$0.00	\$0.00			
4000 - Facilities	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
5000 - Other Financing Uses	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Total Expenditure Contras	-\$84,327.91		\$21,313.82	-\$12.00	\$0.00	-\$105,641.73	\$0.00	\$0.00	\$0.00	\$0.00
6000-Local Revenue -	\$3,013,256.71	\$250.00	\$145,400.98	\$2,603,995.86	\$463.82	\$130,529.95	\$58,261.44	\$63,114.78	\$9,316.65	\$1,923.23
7000-State Revenue -	\$3,101,024.75	\$0.00	\$0.00	\$0.00	\$0.00	\$3,101,024.75	\$0.00			
8000-Federal Revenue -	\$220,363.80		\$0.00	\$0.00	\$0.00	\$220,363.80	\$0.00			
9000-Other Financing Sources	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
TOTAL REVENUES/RECEIPTS	\$17,275,167.44	\$250.00	\$11,191,564.89	\$2,603,983.86	\$463.82	\$6,048,019.66	\$58,261.44	\$63,114.78	\$9,316.65	\$1,923.23
TOTAL REVENUES FOR DISBURSEMENT	\$6,275,167.44	\$250.00	\$191,564.89	\$2,603,983.86	\$463.82	\$3,346,276.77	\$58,261.44	\$63,114.78	\$9,316.65	\$1,923.23
Difference	\$0.00		-\$0.00	\$262.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEDUCTIONS:										
A/P Checks Written	\$1,640,551.99		\$1,640,551.99							
A/P Checks Voided	\$0.00		\$0.00							
TOTAL A/P CHECKS	\$1,640,551.99		\$1,640,551.99							
Wire Transfers	\$6,574,799.33	\$860.56	\$5,477,870.53	\$0.00	\$10,000.00	\$1,086,068.24	\$0.00		\$0.00	
Payroll Wire Transfers	\$247,942.04		\$247,942.04							
Net Salaries	\$2,877,136.85		\$2,877,136.85							
Returned Item	\$262.00		\$0.00	\$262.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Fees	\$60.49	\$0.00	\$0.00	\$27.00	\$33.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Intrafund Transfers	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL A/P FOR DISBURSEMENT	\$11,340,752.70	\$860.56	\$10,243,501.41	\$289.00	\$10,033.49	\$1,086,068.24	\$0.00	\$0.00	\$0.00	\$0.00
Journal Entry Reclass	\$0.00	\$0.00	\$0.00							
Investment Purchase	\$2,500,000.00					\$0.00	\$0.00	\$2,500,000.00	\$0.00	\$0.00
Direct Deposit ACH	\$2,861,679.38		\$2,861,679.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Returned Payroll	\$1,713.15		\$1,713.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 10 Bank Transfers	\$11,000,000.00		\$0.00	\$5,000,000.00	\$0.00	\$0.00	\$6,000,000.00	\$0.00	\$0.00	\$0.00
Total Deductions for Ledger	\$27,454,490.04	\$860.56	\$10,226,330.79	\$5,000,289.00	\$10,033.49	\$1,086,068.24	\$6,000,000.00	\$2,500,000.00	\$0.00	\$0.00
CURRENT DISBURSEMENTS:										
Balance Sheet Accounts -	\$9,603,173.18	\$860.56	\$8,516,244.38	\$0.00	\$0.00	\$1,086,068.24	\$0.00	\$0.00	\$0.00	\$0.00
1000-Instruction -	\$618,532.25	\$0.00	\$618,532.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000-Support Services -	\$761,765.35	\$39.00	\$761,726.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000-NonInstructional Services -	\$79,352.82	\$0.00	\$69,319.33	\$0.00	\$10,033.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000-Facilities (Buildings/Sites) -	\$51,110.00	\$0.00	\$51,110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5000-Other Financing Uses -	\$36,275.32	\$0.00	\$36,275.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6000-Local Revenue -	\$190,543.78	\$250.00	\$190,293.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7000-State Revenue -	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8000-Federal Revenue -	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9000-Other Financing Sources -	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$11,340,752.70	\$1,149.56	\$10,243,501.41	\$0.00	\$10,033.49	\$1,086,068.24	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$289.00	-\$0.00	-\$289.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADJUSTMENTS										
Prior Month Voids	\$18,120.00		\$18,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Adjustments	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Returned Items	\$262.00		\$0.00	\$262.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CLEARED CHECKS										
Payroll Checks	\$26,218.77		\$26,218.77							
Sungard System	\$2,018,724.52		\$2,018,724.52		\$0.00					
TOTAL CLEARED CHECKS	\$2,044,943.29	\$0.00	\$2,044,943.29	\$0.00	\$0.00	\$0.00				
Payroll Vendor Sweep	\$247,942.04		\$247,942.04							
Direct Deposit ACH			\$2,861,679.38							
Wire Transfers			\$5,477,870.53	\$5,000,027.00	\$10,033.49	\$1,086,068.24	\$6,000,000.00	\$0.00	\$0.00	\$0.00
TOTAL CLEARED TRANSACTIONS	\$2,311,267.33	\$0.00	\$10,650,555.24	\$5,000,289.00	\$10,033.49	\$1,086,068.24	\$6,000,000.00	\$0.00	\$0.00	\$0.00
GENERAL LEDGER BALANCE (Cash Acct)	\$45,560,502.85		\$5,453,785.40	\$2,583,732.17	\$5,778.24	\$37,517,207.04	\$12,524,678.73	\$12,895,850.59	\$2,510,252.78	\$503,702.06
Outstanding Payroll Checks	\$2,027.66		\$2,027.66							
ADJUSTED GENERAL LEDGER BALANCE	\$45,562,530.51		\$5,455,813.06	\$2,583,732.17	\$5,778.24	\$37,517,207.04	\$12,524,678.73	\$12,895,850.59	\$2,510,252.78	\$503,702.06
NET INCREASE (DECREASE) TO G/L CASH ACCOUNTS (Does Not Include Investments)	\$3,504,425.79		\$948,087.18	-\$2,396,043.14	-\$9,569.67	\$4,961,951.42				

Fund 10 Revenues 12/1/2024-12/31/2024

Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
Balance Sheet Accounts				
10	GENERAL FUND	0462.021	NET SALARIES-EE	\$1,713.17
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$1,000.00
10	GENERAL FUND	0462.020	MISC. RE-PAYMENT-EE	\$8.30
10	GENERAL FUND	0462.007	DENTAL INS PAYABLE	\$72.90
10	GENERAL FUND	0462.032	VISION INS PAYABLE	\$5.69
10	GENERAL FUND	0462.014	HEALTH INSURANCE	\$275.99
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$1.00
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$56.84
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$57.74
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$83.73
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$144.76
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$12,639.12
Subtotal				\$16,059.24
Current Real Estate Taxes				
1000000120000000	REV-BLWNX	R6111	CURRENT REAL ESTATE TAXES	\$100,616.40
1000000130000000	REV-FOXCH	R6111	CURRENT REAL ESTATE TAXES	\$416,751.84
1000000140000000	REV-INDNA	R6111	CURRENT REAL ESTATE TAXES	\$602,099.39
1000000150000000	REV-OHARA	R6111	CURRENT REAL ESTATE TAXES	\$265,185.88
1000000160000000	REV-SHARP	R6111	CURRENT REAL ESTATE TAXES	\$86,214.81
Subtotal				\$1,470,868.32
Other Real Estate Taxes				
1000000140000000	REV-INDNA	R6112	INTERIM REAL ESTATE TAXES	\$3,164.70
1000000140000000	REV-INDNA	R6112	INTERIM REAL ESTATE TAXES	\$4,322.87
Subtotal				\$7,487.57
Act 511 Taxes				
1000000000000000	REV	R6143	LOCAL SERVICES TAX (LST)	\$767.84
1000000150000000	REV-OHARA	R6143	LOCAL SERVICES TAX (LST)	\$70.08
1000000000000000	REV	R6151	EARNED INCOME TAX (EIT)	\$1,054,157.68
1000000000000000	REV	R6153	REAL ESTATE TRANSFER TAX	\$64,609.70
Subtotal				\$1,119,605.30
Delinquent Taxes				
1000000000000000	REV	R6411	DELINQ REAL ESTATE TAXES	\$66,238.20
1000000000000000	REV	R6411	DELINQ REAL ESTATE TAXES	(\$250.00)
Subtotal				\$65,988.20
Other Local Revenues				
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$274,683.83
1000000000000000	REV	R6710	ADMISSIONS	\$4,088.00
1000000000000000	REV	R6710	ADMISSIONS	\$454.00
1000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$10.00
1000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	\$60.00
1000001502910000	REV-COLLC-MS	R6740	FEES COLLECT FROM STUD	\$1,717.00
1000001503912000	REV-COLLC-HS	R6740	FEES COLLECT FROM STUD	\$0.00
1000000000000000	REV	R6910	RENTAL INCOME	\$1,070.00
1000000000000000	REV	R6910	RENTAL INCOME	\$4,500.00
1000000000000000	REV	R6920	DONATIONS	\$10,143.00
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$11,257.28
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$5,385.00
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$8,812.96
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$145.50
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$90.00
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$2,673.00
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$3,893.75
1000001313912000	REV-TARGET-HS	R6920	DONATIONS	\$1,693.08
1000001481907000	REV-JAM-KR	R6920	DONATIONS	\$500.00
1000001481908000	REV-JAM-HW	R6920	DONATIONS	\$135.70
1000001482910000	REV-JAM-DMS	R6920	DONATIONS	\$389.50
1000001410000000	REV - PRMRY TCHR ACDMY	R6962	SRVCS PROV TO PA LEAS	\$2,400.00
1000001410000000	REV - PRMRY TCHR ACDMY	R6962	SRVCS PROV TO PA LEAS	\$3,000.00
1000000000000000	REV	R6999	MISC REVENUE	\$8,000.00
1000000000000000	REV	R6999	MISC REVENUE	\$2,425.72
1000001523912550	REV-ATHAC-HS-ATHLE	R6999	MISC REVENUE	\$90.00
1000001523912550	REV-ATHAC-HS-ATHLE	R6999	MISC REVENUE	\$1,440.00

Fund 10 Revenues 12/1/2024-12/31/2024

Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
			Subtotal	\$349,057.32
State Revenues				
1000000000000000	REV	R7111	BASIC ED FORMULA	\$824,504.00
1000000000000000	REV	R7311	PUPIL TRANSPORT SUBSIDY	\$254,222.00
1000000000000000	REV	R7312	CHARTER TRANSPORT SUBSIDY	\$85,085.00
1000003630000000	REV-PCCD 41672	R7369	SAFE SCHOOLS GRANT	\$78,116.63
1000000000000000	REV	R7820	REIMB RETIREMENT	\$1,859,097.12
			Subtotal	\$3,101,024.75
Federal Revenues				
1000004110000000	REV-TITL1	R8514	TITLE I FUNDING	\$70,074.40
1000004210000000	REV-TITL2	R8515	TITLE II FUNDING	\$26,091.46
1000004310000000	REV-TITLE IV	R8517	TITLE IV FUNDING	\$5,338.94
1000009900000000	REV-ESSER III ARP	R8744	ESSER III ARP FUNDS	\$113,932.06
1000008910000000	REV-ACCS	R8820	MEDICAID REIMB (CLAIMS)	\$4,926.94
			Subtotal	\$220,363.80
Expenditure Accounts				
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$8,790.85
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$886.80
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$1,213.47
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$765.13
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$1,093.30
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$4,575.38
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$1,216.70
1012110003912310	LIFE SKIL-HS-SPED	635	MEALS/REFRESHMENTS	\$1.96
1022200003912000	AV SRV-HS	610	GENERAL SUPPLIES	\$50.00
1023300000000000	TAX SRV	810	DUES & FEES	(\$12.00)
1023800001908000	PRINC SRV-HW	635	MEALS/REFRESHMENTS	\$1.08
1028340000000000	STF DV-NINST CRT	580	TRAVEL	\$600.00
1029100000000000	OTHER SUPPORT SERVICES	595	AIU PMT BY WITHHOLD	(\$105,641.73)
1032500003912570	ATH-VAR-G-TENN	442	RENTALS	\$160.00
1032500003912561	ATH-VAR-CHEER	513	CONTRACTED TRANSPORTATION	\$750.00
1032501523912550	ATH-ATHACT-HS-ATHLE	762	CAP REPLACE EQUIP	\$10,000.00
			Subtotal	(\$75,549.06)
			Overall - Total	\$6,274,905.44

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Budget Transfers

Budget Transfers for Approval 2/10/2025					
Budget Code to Transfer FROM		Budget Code to Transfer TO		Budget Transfer Reason	Transfer Amount
Internal Transfers (transfers within same function and sub-object)					
1011100002910123 640	REG ED-DMS-BAND (Books)	1011100002910123 610	REG ED-DMS-BAND (General Supplies)	Reallocate to proper code	\$1,000.00
1022500003912000 640	LIBRARY SRVC-HS (Books)	1022500003912000 610	LIBRARY SRVC-HS (General Supplies)	To cover added costs	\$250.00
1023800001908000 610	PRINC SERV-HW (General Supplies)	1023800001908000 635	PRINC SERV-HW (Meals & Refreshments)	To cover added costs	\$50.00
1011100003912121 762	REG ED-HS-MUSIC (Capital Replace Equipment)	1011100003912121 752	REG ED-HS-MUSIC (Capital New Equipment)	Reallocate to proper code	\$12,181.70
External Transfers (transfers between functions and/or objects)					
1011100002910129 810	REG ED-DMS-ORCH (Dues & Fees)	1011100002910129 513	REG ED-DMS-ORCH (Contracted Transportation)	Reallocate to proper code	\$950.00
1011100003912121 610	REG ED-HS-MUSIC (General Supplies)	1011100003912121 415	REG ED-HS-MUSIC (Laundry Services)	To cover increased costs	\$76.00
1011100003912121 329	REG ED-HS-MUSIC (Professional Services)	1011100003912121 752	REG ED-HS-MUSIC (Capital New Equipment)	Added costs of instruments	\$6,000.00
1032500003912000 762	ATHLETICS-HS (Capital Replacement Equipment)	1032500003912000 610	ATHLETICS-HS (General Supplies)	Reallocate to proper code	\$1,275.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250003912310 322	LANG SPT-HS-SPED (AIU Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$50,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012330003912310 322	AUTISTIC SPT-HS-SPED (AIU Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$200,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012600001904310 322	OT/PT SERV-OH-SPED (AIU Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012600003912310 322	OT/PT SERV-HS-SPED (AIU Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$5,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012240001908310 329	VISION SPT-HW-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012240002910310 329	VISION SPT-DMS-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012240003912310 329	VISION SPT-HS-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250003912310 329	LANG SPT-HS-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250002910310 329	LANG SPT-DMS-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012240001907310 329	VISION SPT-KR-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$10,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012900001908310 329	OTHER SPT-HW-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$5,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250001904310 329	LANG SPT-OH-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$5,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250001905310 329	LANG SPT-FV-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$5,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250001907310 329	LANG SPT-KR-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$5,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012250001908310 329	LANG SPT-HW-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$5,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012410001905310 329	LEARN SPT-FV-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$50,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012410001904310 329	LEARN SPT-OH-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$20,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012410001907310 329	LEARN SPT-KR-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$20,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012410001908310 329	LEARN SPT-HW-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$20,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012410002910310 329	LEARN SPT-DMS-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$20,000.00
1012900003912310 322	OTHER SPT-HS-SPED (AIU Services)	1012410003912310 329	LEARN SPT-HS-SPED (Professional Services)	Reallocate to proper code due to PDE Chart of Account Changes	\$20,000.00
					\$521,782.70

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Student Activity Financial Reports

FCASD - DMS - Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND						
Beginning Balance						30.23
10/09/2024	Deposit			Uncategorized Income	50.00	80.23
Total for BAND					\$50.00	
CHORUS						
Beginning Balance						3,398.97
10/25/2024	Deposit			Uncategorized Income	749.00	4,147.97
Total for CHORUS					\$749.00	
MUSICAL						
Beginning Balance						20,260.74
10/08/2024	Check	1099	24-02/MUSICAL/REQ#02	Uncategorized Expense	-799.04	19,461.70
10/08/2024	Check	1100	24-03/MUSICAL/REQ#03	Uncategorized Expense	-738.12	18,723.58
10/09/2024	Deposit			Uncategorized Income	610.00	19,333.58
10/25/2024	Check	1103	24-04MUSICAL/REQ#04	Uncategorized Expense	-318.65	19,014.93
10/25/2024	Check	1106	24-07/Musical/Req#07	Uncategorized Expense	-1,320.00	17,694.93
10/25/2024	Check	1105	24-06/MUSICAL/REQ#06	Uncategorized Expense	-437.74	17,257.19
10/25/2024	Check	1104	24-05/MUSICAL/REQ#05	Uncategorized Expense	-180.00	17,077.19
10/30/2024	Check	1110	24-08/MUSICAL/REQ#08	Uncategorized Expense	-240.00	16,837.19
Total for MUSICAL					\$ -3,423.55	
ORCHESTRA						
Beginning Balance						2,097.85
Total for ORCHESTRA						
SKI						
Beginning Balance						894.84
Total for SKI						
STUCO						
Beginning Balance						9,066.89
10/03/2024	Deposit			Uncategorized Income	47.38	9,114.27
10/09/2024	Deposit			Uncategorized Income	75.78	9,190.05
10/18/2024	Deposit			Uncategorized Income	2,184.00	11,374.05
10/18/2024	Deposit			Uncategorized Income	2,226.00	13,600.05
10/25/2024	Check	1107	24-01/STUCO/REQ#01	Uncategorized Expense	-6,780.00	6,820.05
10/25/2024	Check	1108	24-02/STUCO/REQ#02	Uncategorized Expense	-12,397.50	-5,577.45
10/25/2024	Deposit			Uncategorized Income	13,804.56	8,227.11
10/25/2024	Deposit			Uncategorized Income	2,247.00	10,474.11
10/30/2024	Check	1109	24-03/STUCO/REQ#03	Uncategorized Expense	-550.00	9,924.11
Total for STUCO					\$857.22	
YEARBOOK						
Beginning Balance						1,410.99
10/09/2024	Deposit			Uncategorized Income	600.00	2,010.99
Total for YEARBOOK					\$600.00	
Opening Balance Equity						
Beginning Balance						41,218.61

FCASD - DMS - Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for Opening Balance Equity						
Retained Earnings						
Beginning Balance						-3,985.58
Total for Retained Earnings						
Uncategorized Income						
Beginning Balance						130.48
10/03/2024	Deposit			STUCO	47.38	177.86
10/09/2024	Deposit			MUSICAL	610.00	787.86
10/09/2024	Deposit			BAND	50.00	837.86
10/09/2024	Deposit			YEARBOOK	600.00	1,437.86
10/09/2024	Deposit			STUCO	75.78	1,513.64
10/18/2024	Deposit			STUCO	2,226.00	3,739.64
10/18/2024	Deposit			STUCO	2,184.00	5,923.64
10/25/2024	Deposit			CHORUS	749.00	6,672.64
10/25/2024	Deposit			STUCO	2,247.00	8,919.64
10/25/2024	Deposit			STUCO	13,804.56	22,724.20
Total for Uncategorized Income					\$22,593.72	
Uncategorized Expense						
Beginning Balance						203.00
10/08/2024	Check	1099		MUSICAL	799.04	1,002.04
10/08/2024	Check	1100		MUSICAL	738.12	1,740.16
10/25/2024	Check	1108		STUCO	12,397.50	14,137.66
10/25/2024	Check	1106		MUSICAL	1,320.00	15,457.66
10/25/2024	Check	1104		MUSICAL	180.00	15,637.66
10/25/2024	Check	1103		MUSICAL	318.65	15,956.31
10/25/2024	Check	1107		STUCO	6,780.00	22,736.31
10/25/2024	Check	1105		MUSICAL	437.74	23,174.05
10/30/2024	Check	1110		MUSICAL	240.00	23,414.05
10/30/2024	Check	1109		STUCO	550.00	23,964.05
Total for Uncategorized Expense					\$23,761.05	

FCASD - DMS - Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND						
Beginning Balance						80.23
11/01/2024	Check	1101	24-01/BAND/REQ#01	Uncategorized Expense	-50.00	30.23
Total for BAND					\$ -50.00	
CHORUS						
Beginning Balance						4,147.97
11/01/2024	Check	1102	24-01/CHORUS/REQ#01	Uncategorized Expense	-50.00	4,097.97
11/27/2024	Check	1115	24-02/CHORUS/REQ#02	Uncategorized Expense	-180.00	3,917.97
Total for CHORUS					\$ -230.00	
MUSICAL						
Beginning Balance						16,837.19
11/11/2024	Check	1111	24-08/MUSICAL/REQ#08	Uncategorized Expense	-558.12	16,279.07
11/11/2024	Check	1112	24-09/MUSICAL/REQ#09	Uncategorized Expense	-159.20	16,119.87
11/11/2024	Check	1113	24-10/Musical/REQ#10	Uncategorized Expense	-525.00	15,594.87
11/27/2024	Deposit			Uncategorized Income	1,227.00	16,821.87
11/27/2024	Check	1114	24-11/MUSICAL/REQ#11	Uncategorized Expense	-1,578.79	15,243.08
Total for MUSICAL					\$ -1,594.11	
ORCHESTRA						
Beginning Balance						2,097.85
11/11/2024	Check	1114	24-02/ORCH/REQ#02	Uncategorized Expense	-205.00	1,892.85
11/27/2024	Deposit			Uncategorized Income	1,630.00	3,522.85
Total for ORCHESTRA					\$1,425.00	
SKI						
Beginning Balance						894.84
Total for SKI						
STUCO						
Beginning Balance						9,924.11
11/01/2024	Deposit			Uncategorized Income	48.70	9,972.81
11/30/2024	Deposit			Uncategorized Income	44.33	10,017.14
Total for STUCO					\$93.03	
YEARBOOK						
Beginning Balance						2,010.99
Total for YEARBOOK						
Opening Balance Equity						
Beginning Balance						41,218.61
Total for Opening Balance Equity						
Retained Earnings						
Beginning Balance						-3,985.58
Total for Retained Earnings						
Uncategorized Income						
Beginning Balance						22,724.20
11/01/2024	Deposit			STUCO	48.70	22,772.90
11/27/2024	Deposit			ORCHESTRA	1,630.00	24,402.90

FCASD - DMS - Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
11/27/2024	Deposit			MUSICAL	1,227.00	25,629.90
11/30/2024	Deposit			STUCO	44.33	25,674.23
Total for Uncategorized Income					\$2,950.03	
Uncategorized Expense						
Beginning Balance						23,964.05
11/01/2024	Check	1101		BAND	50.00	24,014.05
11/01/2024	Check	1102		CHORUS	50.00	24,064.05
11/11/2024	Check	1114		ORCHESTRA	205.00	24,269.05
11/11/2024	Check	1113		MUSICAL	525.00	24,794.05
11/11/2024	Check	1112		MUSICAL	159.20	24,953.25
11/11/2024	Check	1111		MUSICAL	558.12	25,511.37
11/27/2024	Check	1114		MUSICAL	1,578.79	27,090.16
11/27/2024	Check	1115		CHORUS	180.00	27,270.16
Total for Uncategorized Expense					\$3,306.11	

FCASD - DMS - Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND						
Beginning Balance						30.23
Total for BAND						
CHORUS						
Beginning Balance						3,917.97
12/20/2024	Deposit			Uncategorized Income	2,126.60	6,044.57
12/20/2024	Deposit			Uncategorized Income	2,126.00	8,170.57
Total for CHORUS					\$4,252.60	
MUSICAL						
Beginning Balance						30,425.20
12/09/2024	Check	1117	24-12/MUSICAL/REQ#12	Uncategorized Expense	-9,830.00	20,595.20
12/20/2024	Deposit			Uncategorized Income	2,009.00	22,604.20
Total for MUSICAL					\$ -7,821.00	
ORCHESTRA						
Beginning Balance						3,522.85
12/20/2024	Deposit			Uncategorized Income	4,650.00	8,172.85
Total for ORCHESTRA					\$4,650.00	
SKI						
Beginning Balance						894.84
Total for SKI						
STUCO						
Beginning Balance						10,017.14
Total for STUCO						
YEARBOOK						
Beginning Balance						2,010.99
Total for YEARBOOK						
Opening Balance Equity						
Beginning Balance						41,218.61
Total for Opening Balance Equity						
Retained Earnings						
Beginning Balance						-3,985.58
Total for Retained Earnings						
Uncategorized Income						
Beginning Balance						40,856.35
12/20/2024	Deposit			CHORUS	2,126.60	42,982.95
12/20/2024	Deposit			MUSICAL	2,009.00	44,991.95
12/20/2024	Deposit			CHORUS	2,126.00	47,117.95
12/20/2024	Deposit			ORCHESTRA	4,650.00	51,767.95
Total for Uncategorized Income					\$10,911.60	
Uncategorized Expense						
Beginning Balance						27,270.16
12/09/2024	Check	1117		MUSICAL	9,830.00	37,100.16
Total for Uncategorized Expense					\$9,830.00	

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
Beginning Balance					231,398.27
10/01/2024	Check	HC Decorations	30760 Fox Leadership Council	-1,000.00	230,398.27
10/02/2024	Check	Sam's Club - HoCo	30760 Fox Leadership Council	-685.73	229,712.54
10/02/2024	Check	Amazon - Butkovic - Tents	30758 Student Activities	-391.96	229,320.58
10/02/2024	Deposit	Dues	30640 National Honor Society	340.00	229,660.58
10/08/2024	Check	Screen Printing	30470 Foxes Den	-1,449.00	228,211.58
10/08/2024	Check	Reimbursement for Homecoming Carnival sale	30582 International Cuisine	-26.24	228,185.34
10/08/2024	Check	Reimbursement - Mailer envelopes	30820 Yearbook	-63.98	228,121.36
10/08/2024	Check	Supplies - Boo Bash	30440 FBLA	-59.58	228,061.78
10/10/2024	Check	Competition Supplies	30790 TSA	-4,172.33	223,889.45
10/10/2024	Check		30790 TSA	-1,661.39	222,228.06
10/10/2024	Check	Frankie Supplies	30758 Student Activities	-71.46	222,156.60
10/11/2024	Deposit	dues/conference fees	30600 Model UN	1,465.00	223,621.60
10/14/2024	Check	Voided	-Split-	0.00	223,621.60
10/14/2024	Check	Voided	-Split-	0.00	223,621.60
10/14/2024	Check	Hot Dogs/Buns	30758 Student Activities	-915.00	222,706.60
10/14/2024	Check	Visa - September 2024	30470 Foxes Den	-3,357.37	219,349.23
10/15/2024	Check		-Split-	-1,057.28	218,291.95
10/16/2024	Check	NHS Induction Ceremony - food and Bev.	30640 National Honor Society	-458.50	217,833.45
10/16/2024	Check	t-shirts - crew/cast	30430 Fall Play	-171.09	217,662.36
10/16/2024	Check	TSA Supplies - Home Depot	30790 TSA	-876.08	216,786.28
10/16/2024	Check	Costumes	30430 Fall Play	-63.65	216,722.63
10/16/2024	Check	Amazon - Klein	30325 Class of 2027	-23.98	216,698.65
10/18/2024	Check	Reimburse Boo Bash Supplies	30470 Foxes Den	-31.99	216,666.66
10/18/2024	Check	Scholarship from Vitalant - Blood Donation Award	30760 Fox Leadership Council	-1,250.00	215,416.66
10/18/2024	Deposit	Vendin	30758 Student Activities	1,243.04	216,659.70
10/18/2024	Deposit	Travel Fees	30600 Model UN	1,200.00	217,859.70
10/18/2024	Deposit	Math Club - FCASD transfer (VISA)	30610 Mu Alpha Theta	100.00	217,959.70
10/18/2024	Deposit		30582 International Cuisine	244.00	218,203.70
10/18/2024	Check	Printing/Embroidery	30470 Foxes Den	-776.25	217,427.45
10/18/2024	Check	Amazon - Yanizeski	30470 Foxes Den	-26.36	217,401.09
10/18/2024	Deposit	Membership dues	30630 National Art Honor Society	135.00	217,536.09
10/21/2024	Check	Voided	30760 Fox Leadership Council	0.00	217,536.09
10/21/2024	Deposit		30760 Fox Leadership Council	1,250.00	218,786.09
10/22/2024	Check	Boo Bash Candy Purchase	30400 Club Desi	-26.64	218,759.45
10/22/2024	Check	Amazon TSA - Palucis	30790 TSA	-48.98	218,710.47
10/24/2024	Check	Reimburse - Foxtoberfest Bratwurst	30500 German Club	-92.39	218,618.08
10/24/2024	Check		30470 Foxes Den	-586.00	218,032.08
10/24/2024	Check	Reimburse - Foxtoberfest Supplies	30500 German Club	-120.00	217,912.08
10/26/2024	Deposit	BooBash Collection	30640 National Honor Society	1,324.00	219,236.08
10/26/2024	Deposit	dues	-Split-	860.00	220,096.08
10/26/2024	Deposit		30500 German Club	547.00	220,643.08
10/26/2024	Deposit	Student Dues	30600 Model UN	325.00	220,968.08
10/26/2024	Deposit	Membership Dues	30610 Mu Alpha Theta	340.00	221,308.08
10/26/2024	Deposit	Membership Dues	30440 FBLA	1,180.00	222,488.08
10/29/2024	Check	Supplies - Fall Play	30430 Fall Play	-86.35	222,401.73
10/29/2024	Check		30430 Fall Play	-181.45	222,220.28
10/29/2024	Check	Amazon - Siniawski	30685 Robotics	-766.85	221,453.43
10/29/2024	Check	Supplies - Fall Play	30430 Fall Play	-196.34	221,257.09
10/30/2024	Deposit	Check	30630 National Art Honor Society	180.00	221,437.09
10/30/2024	Deposit	Pickleball Tournament / Bake Sale	30760 Fox Leadership Council	152.13	221,589.22
10/30/2024	Check		30758 Student Activities	-175.17	221,414.05
10/30/2024	Deposit	BooBash Donation	30110 Art Club	37.00	221,451.05
10/30/2024	Deposit	Membership Dues	30830 DECA	439.00	221,890.05
10/31/2024	Deposit		30470 Foxes Den	6,080.70	227,970.75
10/31/2024	Deposit		30758 Student Activities	288.95	228,259.70
Total for 10010 Cash in Bank				\$ -3,138.57	

30110 Art Club

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					607.62
10/30/2024	Deposit	BooBash Donation	10010 Cash in Bank	37.00	644.62
Total for 30110 Art Club				\$37.00	
30115 Asian Cultural Club					
Beginning Balance					540.44
Total for 30115 Asian Cultural Club					
30120 Bake Club					
Beginning Balance					177.94
Total for 30120 Bake Club					
30130 Best Buddies					
Beginning Balance					1,983.76
Total for 30130 Best Buddies					
30131 Shelf Care Club					
Beginning Balance					120.89
Total for 30131 Shelf Care Club					
30135 Black Student Union					
Beginning Balance					1,789.14
Total for 30135 Black Student Union					
30140 Book Club					
Beginning Balance					86.12
Total for 30140 Book Club					
30150 Busking Club					
Beginning Balance					22.01
Total for 30150 Busking Club					
30160 Chess Club					
Beginning Balance					2.24
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning Balance					10,150.74
Total for 30170 Choir					
30322 Class of 2024					
Beginning Balance					468.67
Total for 30322 Class of 2024					
30323 Class of 2025					
Beginning Balance					1,384.23
Total for 30323 Class of 2025					
30324 Class of 2026					
Beginning Balance					2,793.85
10/14/2024	Check	Walmart	10010 Cash in Bank	0.00	2,793.85
10/14/2024	Check	Walmart	10010 Cash in Bank	0.00	2,793.85
10/15/2024	Check	Walmart	10010 Cash in Bank	-89.37	2,704.48
Total for 30324 Class of 2026				\$ -89.37	
30325 Class of 2027					
Beginning Balance					564.52
10/16/2024	Check	Amazon - Klein	10010 Cash in Bank	-23.98	540.54
Total for 30325 Class of 2027				\$ -23.98	
30400 Club Desi					
Beginning Balance					1,145.49
10/22/2024	Check	Boo Bash Candy Purchase	10010 Cash in Bank	-26.64	1,118.85
Total for 30400 Club Desi				\$ -26.64	
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30415 The Conservation Club					
		Beginning Balance			80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
		Beginning Balance			12,566.69
Total for 30418 Drama Club					
30419 DEI					
		Beginning Balance			136.45
Total for 30419 DEI					
30420 Environmental Club					
		Beginning Balance			1,082.00
Total for 30420 Environmental Club					
30425 Esports					
		Beginning Balance			144.60
Total for 30425 Esports					
30430 Fall Play					
		Beginning Balance			1,530.44
10/16/2024	Check	Costumes	10010 Cash in Bank	-63.65	1,466.79
10/16/2024	Check	t-shirts - cast/crew	10010 Cash in Bank	-171.09	1,295.70
10/29/2024	Check	Supplies - Fall Play	10010 Cash in Bank	-196.34	1,099.36
10/29/2024	Check	Payment for supplies	10010 Cash in Bank	-181.45	917.91
10/29/2024	Check	Supplies - Fall Play	10010 Cash in Bank	-86.35	831.56
Total for 30430 Fall Play				\$ -698.88	
30435 Fearless Bible Club					
		Beginning Balance			50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
		Beginning Balance			89.15
Total for 30437 Fishing Club					
30440 FBLA					
		Beginning Balance			11,956.07
10/08/2024	Check	Supplies - Boo Bash	10010 Cash in Bank	-59.58	11,896.49
10/26/2024	Deposit	Membership Dues	10010 Cash in Bank	1,180.00	13,076.49
Total for 30440 FBLA				\$1,120.42	
30468 Foxes Boxes					
		Beginning Balance			43.75
Total for 30468 Foxes Boxes					
30470 Foxes Den					
		Beginning Balance			48,981.99
10/08/2024	Check	Screen Printing	10010 Cash in Bank	-1,449.00	47,532.99
10/14/2024	Check	Visa - September 2024	10010 Cash in Bank	-3,357.37	44,175.62
10/18/2024	Check	Amazon - Yanizeski	10010 Cash in Bank	-26.36	44,149.26
10/18/2024	Check	Reimburse Boo Bash Supplies	10010 Cash in Bank	-31.99	44,117.27
10/18/2024	Check	Printing/Embroidery	10010 Cash in Bank	-776.25	43,341.02
10/24/2024	Check	Pink-out Tees and Screenprinting	10010 Cash in Bank	-586.00	42,755.02
10/31/2024	Deposit	Square Sales October 2024	10010 Cash in Bank	6,080.70	48,835.72
Total for 30470 Foxes Den				\$ -146.27	
30480 French Club					
		Beginning Balance			378.99
Total for 30480 French Club					
30490 GSA					
		Beginning Balance			1,098.20
Total for 30490 GSA					
30500 German Club					
		Beginning Balance			980.41
10/24/2024	Check	Reimburse - Foxtoberfest Supplies	10010 Cash in Bank	-120.00	860.41

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10/24/2024	Check	Reimburse - Foxtoberfest Bratwurst	10010 Cash in Bank	-92.39	768.02
10/26/2024	Deposit	Foxtover Festival	10010 Cash in Bank	547.00	1,315.02
Total for 30500 German Club				\$334.61	
30510 Global Outreach					
Beginning Balance					475.41
Total for 30510 Global Outreach					
30530 History Club					
Beginning Balance					245.54
Total for 30530 History Club					
30540 HOSA					
Beginning Balance					3,423.28
Total for 30540 HOSA					
30545 Home Lost Club					
Beginning Balance					50.00
Total for 30545 Home Lost Club					
30550 Interact					
Beginning Balance					317.19
Total for 30550 Interact					
30565 Italian Club					
Beginning Balance					385.32
Total for 30565 Italian Club					
30570 Jewelry Club					
Beginning Balance					1,484.37
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
Beginning Balance					232.40
Total for 30575 Jewish Student Union					
30582 International Cuisine					
Beginning Balance					592.27
10/08/2024	Check	Reimbursement for Homecoming Carnival sale	10010 Cash in Bank	-26.24	566.03
10/18/2024	Deposit	HOCO carnival	10010 Cash in Bank	244.00	810.03
Total for 30582 International Cuisine				\$217.76	
30590 Latin Club					
Beginning Balance					349.39
Total for 30590 Latin Club					
30595 Mary's Garden					
Beginning Balance					226.19
Total for 30595 Mary's Garden					
30599 Mock Trial					
Beginning Balance					404.25
Total for 30599 Mock Trial					
30600 Model UN					
Beginning Balance					1,426.70
10/11/2024	Deposit	dues/conference fees	10010 Cash in Bank	1,465.00	2,891.70
10/18/2024	Deposit	Travel Fees	10010 Cash in Bank	1,200.00	4,091.70
10/26/2024	Deposit	Student Dues	10010 Cash in Bank	325.00	4,416.70
Total for 30600 Model UN				\$2,990.00	
30610 Mu Alpha Theta					
Beginning Balance					788.09
10/15/2024	Check	Paypal Mathematics	10010 Cash in Bank	-100.00	688.09
10/18/2024	Deposit	Math Club - FCASD transfer (VISA)	10010 Cash in Bank	100.00	788.09
10/26/2024	Deposit	Membership Dues	10010 Cash in Bank	340.00	1,128.09
Total for 30610 Mu Alpha Theta				\$340.00	
30625 Mythology Club					
Beginning Balance					335.15
Total for 30625 Mythology Club					

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30630 National Art Honor Society					
Beginning Balance					2,059.30
10/14/2024	Check	Active Professional Membership	10010 Cash in Bank	0.00	2,059.30
10/14/2024	Check	Active Professional Membership	10010 Cash in Bank	0.00	2,059.30
10/15/2024	Check	Active Professional Membership	10010 Cash in Bank	-94.00	1,965.30
10/18/2024	Deposit	Membership dues	10010 Cash in Bank	135.00	2,100.30
10/30/2024	Deposit	Dues	10010 Cash in Bank	180.00	2,280.30
Total for 30630 National Art Honor Society				\$221.00	
30640 National Honor Society					
Beginning Balance					3,748.73
10/02/2024	Deposit	dues	10010 Cash in Bank	340.00	4,088.73
10/16/2024	Check	NHS Induction Ceremony Reception food and Bev	10010 Cash in Bank	-458.50	3,630.23
10/26/2024	Deposit	BooBash Collection	10010 Cash in Bank	1,324.00	4,954.23
Total for 30640 National Honor Society				\$1,205.50	
30650 Photography Club					
Beginning Balance					541.77
Total for 30650 Photography Club					
30660 Pottery Club					
Beginning Balance					1,749.32
Total for 30660 Pottery Club					
30670 Pre-med Club					
Beginning Balance					60.00
Total for 30670 Pre-med Club					
30675 Prom					
Beginning Balance					431.97
Total for 30675 Prom					
30680 Psych Club					
Beginning Balance					474.70
Total for 30680 Psych Club					
30685 Robotics					
Beginning Balance					5,758.02
10/29/2024	Check	Amazon - Siniawski	10010 Cash in Bank	-766.85	4,991.17
Total for 30685 Robotics				\$ -766.85	
30690 SAGA/Multicultural					
Beginning Balance					3,304.24
Total for 30690 SAGA/Multicultural					
30694 Science Bowl Club					
Beginning Balance					100.00
Total for 30694 Science Bowl Club					
30710 Ski Club					
Beginning Balance					4,858.43
Total for 30710 Ski Club					
30715 Social Activism Club					
Beginning Balance					713.88
Total for 30715 Social Activism Club					
30720 Sociology Club					
Beginning Balance					15.00
Total for 30720 Sociology Club					
30730 Spanish Club					
Beginning Balance					219.22
Total for 30730 Spanish Club					
30740 Speech and Debate					
Beginning Balance					703.38
Total for 30740 Speech and Debate					
30750 Spring Musical					
Beginning Balance					38,544.87

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30750 Spring Musical					
30755 STEM Club					
Beginning Balance					279.35
Total for 30755 STEM Club					
30758 Student Activities					
Beginning Balance					9,630.25
10/01/2024	Transfer	Surplus in 23-24 to Student Activities Account	30760 Fox Leadership Council	931.38	10,561.63
10/02/2024	Check	Amazon - Butkovic - Tents	10010 Cash in Bank	-391.96	10,169.67
10/10/2024	Check	Frankie Supplies	10010 Cash in Bank	-71.46	10,098.21
10/14/2024	Check	Hot Dogs/Buns	10010 Cash in Bank	-915.00	9,183.21
10/14/2024	Check	Michael's / Petco	10010 Cash in Bank	0.00	9,183.21
10/14/2024	Check	Petco/Michael's HOCO	10010 Cash in Bank	0.00	9,183.21
10/15/2024	Check	Michael's Store / Petco	10010 Cash in Bank	-405.91	8,777.30
10/18/2024	Deposit	vending	10010 Cash in Bank	1,243.04	10,020.34
10/30/2024	Check	Check Order	10010 Cash in Bank	-175.17	9,845.17
10/31/2024	Deposit	Interest October 2024	10010 Cash in Bank	288.95	10,134.12
Total for 30758 Student Activities				\$503.87	
30760 Fox Leadership Council					
Beginning Balance					18,576.88
10/01/2024	Transfer	Surplus in 23-24 to Student Activities Account	30758 Student Activities	-931.38	17,645.50
10/01/2024	Check	HC Decorations	10010 Cash in Bank	-1,000.00	16,645.50
10/02/2024	Check	Sam's Club - HoCo	10010 Cash in Bank	-685.73	15,959.77
10/14/2024	Check	My Garden Florist	10010 Cash in Bank	0.00	15,959.77
10/14/2024	Check	My Garden Florist HOCO	10010 Cash in Bank	0.00	15,959.77
10/15/2024	Check	My Garden Florist	10010 Cash in Bank	-368.00	15,591.77
10/18/2024	Check	Scholarship from Vitalant - Blood Donation Award	10010 Cash in Bank	-1,250.00	14,341.77
10/21/2024	Check		10010 Cash in Bank	0.00	14,341.77
10/21/2024	Deposit	Community Outreach	10010 Cash in Bank	1,250.00	15,591.77
10/30/2024	Deposit	Pickleball Tournament / Bake Sale	10010 Cash in Bank	152.13	15,743.90
Total for 30760 Fox Leadership Council				\$ -2,832.98	
30770 Tapestry					
Beginning Balance					-89.48
Total for 30770 Tapestry					
30790 TSA					
Beginning Balance					16,638.13
10/10/2024	Check	Competition Supplies	10010 Cash in Bank	-4,172.33	12,465.80
10/10/2024	Check	Fund Raising Clothing Sale	10010 Cash in Bank	-1,661.39	10,804.41
10/16/2024	Check	TSA Supplies - Home Depot	10010 Cash in Bank	-876.08	9,928.33
10/22/2024	Check	Amazon TSA - Palucis	10010 Cash in Bank	-48.98	9,879.35
10/26/2024	Deposit	Dues	10010 Cash in Bank	680.00	10,559.35
10/26/2024	Deposit	Dues	10010 Cash in Bank	180.00	10,739.35
Total for 30790 TSA				\$ -5,898.78	
30800 Video Club					
Beginning Balance					61.37
Total for 30800 Video Club					
30805 Women in Science					
Beginning Balance					84.00
Total for 30805 Women in Science					
30820 Yearbook					
Beginning Balance					10,519.68
10/08/2024	Check	Reimbursement - Mailer envelopes	10010 Cash in Bank	-63.98	10,455.70
Total for 30820 Yearbook				\$ -63.98	
30830 DECA					
10/30/2024	Deposit	Membership Dues	10010 Cash in Bank	439.00	439.00
Total for 30830 DECA				\$439.00	
30503 Latinx Heritage Club					
Beginning Balance					258.00

HS Student Activities

General Ledger

October 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30503 Latinx Heritage Club					
Astro Club					
		Beginning Balance			58.25
Total for Astro Club					
32000 Unrestricted Net Assets					
		Beginning Balance			233.50
Total for 32000 Unrestricted Net Assets					

HS Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
Beginning Balance					237,202.23
11/04/2024	Check	Donation from Boo Bash fundraiser	30640 National Honor Society	-1,500.00	235,702.23
11/04/2024	Check	Supplies - Smith	30630 National Art Honor Society	-103.29	235,598.94
11/04/2024	Check	Amazon - Stewart - Boo Bash Supplies	30503 Latinx Heritage Club	-17.98	235,580.96
11/06/2024	Deposit	Dues	30440 FBLA	2,840.00	238,420.96
11/06/2024	Deposit	Fundraiser / AP Exam	30650 Photography Club	1,035.00	239,455.96
11/06/2024	Deposit	Dues / Amazing Art Day	30630 National Art Honor Society	210.00	239,665.96
11/06/2024	Deposit	dues	30830 DECA	522.00	240,187.96
11/08/2024	Check	Screen Printing	30470 Foxes Den	-547.80	239,640.16
11/08/2024	Check	Reimbursement - Supplies	30630 National Art Honor Society	-90.06	239,550.10
11/08/2024	Check	FBLA Membership Fees	30440 FBLA	-2,368.00	237,182.10
11/08/2024	Deposit	student fee / t-shirts	30430 Fall Play	285.00	237,467.10
11/08/2024	Deposit		30758 Student Activities	22.01	237,489.11
11/08/2024	Deposit	Amazing Art Day / Gingerbread candy	30630 National Art Honor Society	260.00	237,749.11
11/11/2024	Check	PP Ref	30760 Fox Leadership Council	-70.00	237,679.11
11/11/2024	Check		-Split-	-1,633.49	236,045.62
11/11/2024	Check	PP Stipend	30760 Fox Leadership Council	-200.00	235,845.62
11/11/2024	Check	PP Ref	30760 Fox Leadership Council	-70.00	235,775.62
11/11/2024	Check	PP Stipend	30760 Fox Leadership Council	-200.00	235,575.62
11/11/2024	Check	PP Ref	30760 Fox Leadership Council	-70.00	235,505.62
11/11/2024	Check	Screenprinting	30470 Foxes Den	-450.00	235,055.62
11/11/2024	Check	PP Ref	30760 Fox Leadership Council	-70.00	234,985.62
11/13/2024	Check	Invoice 1382265 - 2023-2024 Yearbooks	30820 Yearbook	-1,640.32	233,345.30
11/13/2024	Check	AP Art Exam Fee	30650 Photography Club	-990.00	232,355.30
11/13/2024	Check	Invoice 178297M - Membership Fees	30830 DECA	-720.00	231,635.30
11/14/2024	Check	Sam's Club order	30760 Fox Leadership Council	-685.73	230,949.57
11/15/2024	Deposit	performance fees	30430 Fall Play	2,208.00	233,157.57
11/15/2024	Deposit	Turkey Bowl	30325 Class of 2027	1,501.00	234,658.57
11/15/2024	Deposit	Sales	30470 Foxes Den	907.50	235,566.07
11/15/2024	Deposit	trip fees & dues	30600 Model UN	2,905.00	238,471.07
11/15/2024	Check	Reimburse: food and props	30430 Fall Play	-170.22	238,300.85
11/15/2024	Check	VISA - October Statement/Payment	-Split-	-2,389.08	235,911.77
11/15/2024	Check	Invoice #28105 Screen Printing	30470 Foxes Den	-761.15	235,150.62
11/15/2024	Deposit	tournament fees	30740 Speech and Debate	540.00	235,690.62
11/15/2024	Check	Sam's Club Order Payment	30325 Class of 2027	-135.10	235,555.52
11/18/2024	Check	FC Drawstring Bags	30470 Foxes Den	-181.70	235,373.82
11/18/2024	Check	Printing/Embroidery	30470 Foxes Den	-1,592.50	233,781.32
11/18/2024	Check	October Visa Expenses	30470 Foxes Den	-3,203.98	230,577.34
11/21/2024	Deposit	SD check	30675 Prom	4,000.00	234,577.34
11/21/2024	Deposit	Vending	30758 Student Activities	318.43	234,895.77
11/21/2024	Deposit	dues / amazing art day	30630 National Art Honor Society	290.00	235,185.77
11/21/2024	Deposit	succulent sale	30420 Environmental Club	58.00	235,243.77
11/21/2024	Deposit	Fees/Dues	30600 Model UN	2,915.00	238,158.77
11/22/2024	Check		30470 Foxes Den	-58.38	238,100.39
11/25/2024	Check	Reimburse: Meeting Refreshments	30140 Book Club	-13.99	238,086.40
11/25/2024	Check	Embroidering	30470 Foxes Den	-158.75	237,927.65
11/25/2024	Check	Screen Printing	30470 Foxes Den	-1,012.44	236,915.21
11/27/2024	Check	Nationals Trip Outstanding Balance	30440 FBLA	-297.50	236,617.71
11/27/2024	Check	Embroidery	30470 Foxes Den	-675.00	235,942.71
11/27/2024	Deposit	Membership Dues	30440 FBLA	296.00	236,238.71
11/27/2024	Deposit	bake sale	30840 Wellness Council	75.00	236,313.71
11/29/2024	Deposit		30470 Foxes Den	3,022.24	239,335.95
11/29/2024	Deposit		30758 Student Activities	266.58	239,602.53
Total for 10010 Cash in Bank				\$2,400.30	
30110 Art Club					
Beginning Balance					644.62
Total for 30110 Art Club					
30115 Asian Cultural Club					

HS Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					540.44
Total for 30115 Asian Cultural Club					
30120 Bake Club					
Beginning Balance					177.94
Total for 30120 Bake Club					
30130 Best Buddies					
Beginning Balance					1,983.76
Total for 30130 Best Buddies					
30131 Shelf Care Club					
Beginning Balance					120.89
Total for 30131 Shelf Care Club					
30135 Black Student Union					
Beginning Balance					1,789.14
Total for 30135 Black Student Union					
30140 Book Club					
Beginning Balance					86.12
11/25/2024	Check	Reimburse: Meeting Refreshments	10010 Cash in Bank	-13.99	72.13
Total for 30140 Book Club				\$ -13.99	
30150 Busking Club					
Beginning Balance					22.01
Total for 30150 Busking Club					
30160 Chess Club					
Beginning Balance					2.24
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning Balance					10,150.74
Total for 30170 Choir					
30322 Class of 2024					
Beginning Balance					468.67
Total for 30322 Class of 2024					
30323 Class of 2025					
Beginning Balance					1,384.23
Total for 30323 Class of 2025					
30324 Class of 2026					
Beginning Balance					2,704.48
Total for 30324 Class of 2026					
30325 Class of 2027					
Beginning Balance					540.54
11/15/2024	Check	Sam's Club Order Payment	10010 Cash in Bank	-135.10	405.44
11/15/2024	Deposit	Turkey Bowl	10010 Cash in Bank	1,501.00	1,906.44
Total for 30325 Class of 2027				\$1,365.90	
30400 Club Desi					
Beginning Balance					1,118.85
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					
30415 The Conservation Club					
Beginning Balance					80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
Beginning Balance					12,566.69

HS Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30418 Drama Club					
30419 DEI					
Beginning Balance					136.45
Total for 30419 DEI					
30420 Environmental Club					
Beginning Balance					1,082.00
11/21/2024	Deposit	succulent sale	10010 Cash in Bank	58.00	1,140.00
Total for 30420 Environmental Club				\$58.00	
30425 Esports					
Beginning Balance					144.60
Total for 30425 Esports					
30430 Fall Play					
Beginning Balance					1,099.36
11/08/2024	Deposit	student fee / t-shirts	10010 Cash in Bank	285.00	1,384.36
11/15/2024	Check	Reimburse: food and props	10010 Cash in Bank	-170.22	1,214.14
11/15/2024	Check	Set Material	10010 Cash in Bank	-267.80	946.34
11/15/2024	Deposit	performance fees	10010 Cash in Bank	2,208.00	3,154.34
Total for 30430 Fall Play				\$2,054.98	
30435 Fearless Bible Club					
Beginning Balance					50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
Beginning Balance					89.15
Total for 30437 Fishing Club					
30440 FBLA					
Beginning Balance					13,076.49
11/06/2024	Deposit	Dues	10010 Cash in Bank	2,840.00	15,916.49
11/08/2024	Check	FBLA Membership Fees	10010 Cash in Bank	-2,368.00	13,548.49
11/27/2024	Check	Nationals Trip Outstanding Balance	10010 Cash in Bank	-297.50	13,250.99
11/27/2024	Deposit	Membership Dues	10010 Cash in Bank	296.00	13,546.99
Total for 30440 FBLA				\$470.50	
30468 Foxes Boxes					
Beginning Balance					43.75
Total for 30468 Foxes Boxes					
30470 Foxes Den					
Beginning Balance					48,835.72
11/08/2024	Check	Screen Printing	10010 Cash in Bank	-547.80	48,287.92
11/11/2024	Check	Screenprinting	10010 Cash in Bank	-450.00	47,837.92
11/15/2024	Check	Invoice #28105 Screen Printing	10010 Cash in Bank	-761.15	47,076.77
11/15/2024	Deposit	Sales	10010 Cash in Bank	907.50	47,984.27
11/15/2024	Check	Susan G. Komen	10010 Cash in Bank	-366.00	47,618.27
11/18/2024	Check	Printing/Embroidery	10010 Cash in Bank	-1,592.50	46,025.77
11/18/2024	Check	FC Drawstring Bags	10010 Cash in Bank	-181.70	45,844.07
11/18/2024	Check	October Visa Expenses	10010 Cash in Bank	-3,203.98	42,640.09
11/22/2024	Check	PA Sale Tax Q3	10010 Cash in Bank	-58.38	42,581.71
11/25/2024	Check	Screen Printing	10010 Cash in Bank	-1,012.44	41,569.27
11/25/2024	Check	Embroidering	10010 Cash in Bank	-158.75	41,410.52
11/27/2024	Check	Embroidery	10010 Cash in Bank	-675.00	40,735.52
11/29/2024	Deposit	Square Sales November 2024	10010 Cash in Bank	3,022.24	43,757.76
Total for 30470 Foxes Den				\$ -5,077.96	
30480 French Club					
Beginning Balance					378.99
Total for 30480 French Club					
30490 GSA					
Beginning Balance					1,098.20
Total for 30490 GSA					
30500 German Club					

HS Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					1,315.02
Total for 30500 German Club					
30510 Global Outreach					
Beginning Balance					475.41
Total for 30510 Global Outreach					
30530 History Club					
Beginning Balance					245.54
Total for 30530 History Club					
30540 HOSA					
Beginning Balance					3,423.28
Total for 30540 HOSA					
30545 Home Lost Club					
Beginning Balance					50.00
Total for 30545 Home Lost Club					
30550 Interact					
Beginning Balance					317.19
Total for 30550 Interact					
30565 Italian Club					
Beginning Balance					385.32
Total for 30565 Italian Club					
30570 Jewelry Club					
Beginning Balance					1,484.37
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
Beginning Balance					232.40
Total for 30575 Jewish Student Union					
30582 International Cuisine					
Beginning Balance					810.03
Total for 30582 International Cuisine					
30590 Latin Club					
Beginning Balance					349.39
Total for 30590 Latin Club					
30595 Mary's Garden					
Beginning Balance					226.19
Total for 30595 Mary's Garden					
30599 Mock Trial					
Beginning Balance					404.25
Total for 30599 Mock Trial					
30600 Model UN					
Beginning Balance					4,416.70
11/15/2024	Check	Travel Expenses	10010 Cash in Bank	-1,273.54	3,143.16
11/15/2024	Deposit	trip fees & dues	10010 Cash in Bank	2,905.00	6,048.16
11/21/2024	Deposit	Fees/Dues	10010 Cash in Bank	2,915.00	8,963.16
Total for 30600 Model UN				\$4,546.46	
30610 Mu Alpha Theta					
Beginning Balance					1,128.09
Total for 30610 Mu Alpha Theta					
30625 Mythology Club					
Beginning Balance					335.15
Total for 30625 Mythology Club					
30630 National Art Honor Society					
Beginning Balance					2,280.30
11/04/2024	Check	Supplies - Smith	10010 Cash in Bank	-103.29	2,177.01
11/06/2024	Deposit	Dues / Amazing Art Day	10010 Cash in Bank	210.00	2,387.01
11/08/2024	Check	Reimbursement - Supplies	10010 Cash in Bank	-90.06	2,296.95
11/08/2024	Deposit	Amazing Art Day / Gingerbread candy	10010 Cash in Bank	260.00	2,556.95

HS Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
11/15/2024	Check	Museum of Illusions	10010 Cash in Bank	-329.61	2,227.34
11/21/2024	Deposit	dues / amazing art day	10010 Cash in Bank	290.00	2,517.34
Total for 30630 National Art Honor Society				\$237.04	
30640 National Honor Society					
Beginning Balance					4,954.23
11/04/2024	Check	Donation from Boo Bash fundraiser	10010 Cash in Bank	-1,500.00	3,454.23
Total for 30640 National Honor Society				\$ -1,500.00	
30650 Photography Club					
Beginning Balance					541.77
11/06/2024	Deposit	Fundraiser / AP Exam	10010 Cash in Bank	1,035.00	1,576.77
11/13/2024	Check	AP Art Exam Fee	10010 Cash in Bank	-990.00	586.77
Total for 30650 Photography Club				\$45.00	
30660 Pottery Club					
Beginning Balance					1,749.32
Total for 30660 Pottery Club					
30670 Pre-med Club					
Beginning Balance					60.00
Total for 30670 Pre-med Club					
30675 Prom					
Beginning Balance					431.97
11/21/2024	Deposit	SD check	10010 Cash in Bank	4,000.00	4,431.97
Total for 30675 Prom				\$4,000.00	
30680 Psych Club					
Beginning Balance					474.70
Total for 30680 Psych Club					
30685 Robotics					
Beginning Balance					4,991.17
Total for 30685 Robotics					
30690 SAGA/Multicultural					
Beginning Balance					3,304.24
Total for 30690 SAGA/Multicultural					
30694 Science Bowl Club					
Beginning Balance					100.00
Total for 30694 Science Bowl Club					
30710 Ski Club					
Beginning Balance					4,858.43
11/11/2024	Check	Student Clothing Gear for Fund Raising	10010 Cash in Bank	-719.63	4,138.80
Total for 30710 Ski Club				\$ -719.63	
30715 Social Activism Club					
Beginning Balance					713.88
Total for 30715 Social Activism Club					
30720 Sociology Club					
Beginning Balance					15.00
Total for 30720 Sociology Club					
30730 Spanish Club					
Beginning Balance					219.22
Total for 30730 Spanish Club					
30740 Speech and Debate					
Beginning Balance					703.38
11/15/2024	Deposit	tournament fees	10010 Cash in Bank	540.00	1,243.38
Total for 30740 Speech and Debate				\$540.00	
30750 Spring Musical					
Beginning Balance					46,498.87
Total for 30750 Spring Musical					
30755 STEM Club					
Beginning Balance					279.35

HS Student Activities

General Ledger

November 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30755 STEM Club					
30758 Student Activities					
Beginning Balance					10,134.12
11/08/2024	Deposit		10010 Cash in Bank	22.01	10,156.13
11/21/2024	Deposit	Vending	10010 Cash in Bank	318.43	10,474.56
11/29/2024	Deposit	Interest Nov 2024	10010 Cash in Bank	266.58	10,741.14
Total for 30758 Student Activities				\$607.02	
30760 Fox Leadership Council					
Beginning Balance					16,429.63
11/08/2024	Transfer	Yearbook cost for Activities Office	30820 Yearbook	85.00	16,514.63
11/11/2024	Check	PP Stipend	10010 Cash in Bank	-200.00	16,314.63
11/11/2024	Check	PP Ref	10010 Cash in Bank	-70.00	16,244.63
11/11/2024	Check	PP Ref	10010 Cash in Bank	-70.00	16,174.63
11/11/2024	Check	PP Ref	10010 Cash in Bank	-70.00	16,104.63
11/11/2024	Check	PP Ref	10010 Cash in Bank	-70.00	16,034.63
11/11/2024	Check	PP Stipend	10010 Cash in Bank	-200.00	15,834.63
11/14/2024	Check	Sam's Club order	10010 Cash in Bank	-685.73	15,148.90
11/15/2024	Check	Susan G. Komen	10010 Cash in Bank	-152.13	14,996.77
Total for 30760 Fox Leadership Council				\$ -1,432.86	
30770 Tapestry					
Beginning Balance					-89.48
Total for 30770 Tapestry					
30790 TSA					
Beginning Balance					10,774.35
11/11/2024	Check	Clothing for Fundraising	10010 Cash in Bank	-913.86	9,860.49
Total for 30790 TSA				\$ -913.86	
30800 Video Club					
Beginning Balance					61.37
Total for 30800 Video Club					
30805 Women in Science					
Beginning Balance					84.00
Total for 30805 Women in Science					
30820 Yearbook					
Beginning Balance					10,455.70
11/08/2024	Transfer	Yearbook cost for Activities Office	30760 Fox Leadership Council	-85.00	10,370.70
11/13/2024	Check	Invoice 1382265 - 2023-2024 Yearbooks	10010 Cash in Bank	-1,640.32	8,730.38
Total for 30820 Yearbook				\$ -1,725.32	
30830 DECA					
Beginning Balance					439.00
11/06/2024	Deposit	Dues	10010 Cash in Bank	522.00	961.00
11/13/2024	Check	Invoice 178297M - Membership Fees	10010 Cash in Bank	-720.00	241.00
Total for 30830 DECA				\$ -198.00	
32000 Unrestricted Net Assets					
Beginning Balance					233.50
Total for 32000 Unrestricted Net Assets					
30503 Latinx Heritage Club					
Beginning Balance					258.00
11/04/2024	Check	Amazon - Stewart - Boo Bash Supplies	10010 Cash in Bank	-17.98	240.02
Total for 30503 Latinx Heritage Club				\$ -17.98	
30840 Wellness Council					
11/27/2024	Deposit	bake sale	10010 Cash in Bank	75.00	75.00
Total for 30840 Wellness Council				\$75.00	
Astro Club					
Beginning Balance					58.25
Total for Astro Club					

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
	Beginning Balance				239,602.53
12/04/2024	Check	Reimburse: Supplies, Music Recordings	30170 Choir	-619.94	238,982.59
12/04/2024	Check	Reimbursement: Costumes Stage Manager Outing	30750 Spring Musical	-231.09	238,751.50
12/04/2024	Check	JBB Balloons	30758 Student Activities	-395.00	238,356.50
12/04/2024	Check	End of year awards - 2024	30170 Choir	-383.00	237,973.50
12/04/2024	Check	Canvases for NAHS	30630 National Art Honor Society	-39.92	237,933.58
12/06/2024	Deposit	Dues	30640 National Honor Society	160.00	238,093.58
12/06/2024	Deposit	club dues	30610 Mu Alpha Theta	40.00	238,133.58
12/06/2024	Deposit	Book Sale	30110 Art Club	25.00	238,158.58
12/10/2024	Check	Fall Play Program	30430 Fall Play	-250.00	237,908.58
12/10/2024	Check		30758 Student Activities	-57.74	237,850.84
12/10/2024	Check		30758 Student Activities	-56.84	237,794.00
12/10/2024	Deposit	Dues	30640 National Honor Society	180.00	237,974.00
12/10/2024	Deposit	Dues	30540 HOSA	725.00	238,699.00
12/10/2024	Check	Reimburse - Supplies	30595 Mary's Garden	-220.74	238,478.26
12/10/2024	Check	Membership Fees - Middle School	30440 FBLA	-481.00	237,997.26
12/10/2024	Check	Amazon - Papariello	30790 TSA	-144.76	237,852.50
12/10/2024	Check		30170 Choir	-83.73	237,768.77
12/10/2024	Check	Reimbursement - Spring Musical Set Pieces	30750 Spring Musical	-259.99	237,508.78
12/11/2024	Check	Field Trip Tickets to Performance	30419 DEI	-60.00	237,448.78
12/12/2024	Deposit	deposits	30470 Foxes Den	2,967.00	240,415.78
12/13/2024	Check	Holiday Bowl Ref	30760 Fox Leadership Council	-70.00	240,345.78
12/13/2024	Check	Holiday Bowl Ref	30760 Fox Leadership Council	-70.00	240,275.78
12/13/2024	Check	Reimbursement: Gift Card	30515 GCC	-213.90	240,061.88
12/13/2024	Check	Carnegie Brass @ 24	30170 Choir	-250.00	239,811.88
12/13/2024	Check	Carnegie Brass @ SOTS 24	30170 Choir	-250.00	239,561.88
12/13/2024	Check	Carnegie Brass @ SOTS 24	30170 Choir	-250.00	239,311.88
12/13/2024	Check	Carnegie Brass @ SOTS 24	30170 Choir	-250.00	239,061.88
12/13/2024	Check	Holiday Bowl Ref	30760 Fox Leadership Council	-70.00	238,991.88
12/13/2024	Check	Viola - Composing spring musical	30750 Spring Musical	-300.00	238,691.88
12/13/2024	Check	Holiday Bowl Ref	30760 Fox Leadership Council	-70.00	238,621.88
12/13/2024	Check	Reimburse: Telethon Bowls	30758 Student Activities	-20.94	238,600.94
12/13/2024	Check	Carnegie Brass @ SOTS 24	30170 Choir	-250.00	238,350.94
12/16/2024	Check	Amazon - Spurdute	30324 Class of 2026	-40.94	238,310.00
12/16/2024	Check	Reimbursement - Telethon Supplies	30503 Latinx Heritage Club	-40.00	238,270.00
12/17/2024	Check	Visa Pmt - November 2024	30470 Foxes Den	-2,748.10	235,521.90
12/17/2024	Deposit	Ski Trip	-Split-	5,120.00	240,641.90
12/17/2024	Deposit	Amazing Art Day - Field trip	30630 National Art Honor Society	317.00	240,958.90
12/17/2024	Check	JBB/Hot Chocolate	30760 Fox Leadership Council	-175.00	240,783.90
12/17/2024	Check	Donation	30640 National Honor Society	-184.00	240,599.90
12/18/2024	Check		30758 Student Activities	-371.29	240,228.61
12/18/2024	Check	November VISA	-Split-	-9,844.65	230,383.96
12/19/2024	Check	Spirit Week breakfast items	30325 Class of 2027	-12.86	230,371.10
12/19/2024	Check	Telethon t-shirts	30760 Fox Leadership Council	-275.00	230,096.10
12/20/2024	Check	Reimburse - Refreshments	30140 Book Club	-13.99	230,082.11
12/20/2024	Check		30758 Student Activities	-110.61	229,971.50
12/20/2024	Check	Home Depot Purchase	30750 Spring Musical	-3,491.09	226,480.41
12/20/2024	Check	Amazon - Ben Murray	30750 Spring Musical	-380.04	226,100.37
12/31/2024	Deposit		30470 Foxes Den	11,179.97	237,280.34
12/31/2024	Deposit		30758 Student Activities	266.96	237,547.30
Total for 10010 Cash in Bank				\$ -	
				2,055.23	

30110 Art Club

Beginning
Balance

644.62

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
12/06/2024	Deposit	Book Sale	10010 Cash in Bank	25.00	669.62
Total for 30110 Art Club				\$25.00	
30115 Asian Cultural Club					
Beginning					540.44
Balance					
Total for 30115 Asian Cultural Club					
30120 Bake Club					
Beginning					177.94
Balance					
Total for 30120 Bake Club					
30130 Best Buddies					
Beginning					1,983.76
Balance					
Total for 30130 Best Buddies					
30131 Shelf Care Club					
Beginning					120.89
Balance					
Total for 30131 Shelf Care Club					
30135 Black Student Union					
Beginning					1,789.14
Balance					
Total for 30135 Black Student Union					
30140 Book Club					
Beginning					72.13
Balance					
12/20/2024	Check	Reimburse - Refreshments	10010 Cash in Bank	-13.99	58.14
Total for 30140 Book Club				\$ -13.99	
30150 Busking Club					
Beginning					22.01
Balance					
Total for 30150 Busking Club					
30160 Chess Club					
Beginning					2.24
Balance					
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning					20.00
Balance					
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning					10,150.74
Balance					
12/04/2024	Check	Reimburse: Supplies, Music Recordings	10010 Cash in Bank	-619.94	9,530.80
12/04/2024	Check	End of year awards - 2024	10010 Cash in Bank	-383.00	9,147.80
12/10/2024	Check	Amazon - Murray	10010 Cash in Bank	-83.73	9,064.07
12/13/2024	Check	Carnegie Brass @ SOTS 24	10010 Cash in Bank	-250.00	8,814.07
12/13/2024	Check	Carnegie Brass @ SOTS 24	10010 Cash in Bank	-250.00	8,564.07
12/13/2024	Check	Carnegie Brass @ SOTS 24	10010 Cash in Bank	-250.00	8,314.07
12/13/2024	Check	Carnegie Brass @ SOTS 24	10010 Cash in Bank	-250.00	8,064.07
12/13/2024	Check	Carnegie Brass @ 24	10010 Cash in Bank	-250.00	7,814.07
Total for 30170 Choir				\$ -2,336.67	
30322 Class of 2024					
Beginning					468.67
Balance					
Total for 30322 Class of 2024					
30323 Class of 2025					

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					1,384.23
Total for 30323 Class of 2025					
30324 Class of 2026					
Beginning Balance					2,704.48
12/16/2024	Check	Amazon - Sperdute	10010 Cash in Bank	-40.94	2,663.54
Total for 30324 Class of 2026				\$ -40.94	
30325 Class of 2027					
Beginning Balance					1,906.44
12/19/2024	Check	Spirit Week breakfast items	10010 Cash in Bank	-12.86	1,893.58
Total for 30325 Class of 2027				\$ -12.86	
30400 Club Desi					
Beginning Balance					1,118.85
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					
30415 The Conservation Club					
Beginning Balance					80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
Beginning Balance					12,566.69
Total for 30418 Drama Club					
30419 DEI					
Beginning Balance					136.45
12/11/2024	Check	Field Trip Tickets to Performance	10010 Cash in Bank	-60.00	76.45
Total for 30419 DEI				\$ -60.00	
30420 Environmental Club					
Beginning Balance					1,140.00
Total for 30420 Environmental Club					
30425 Esports					
Beginning Balance					144.60
Total for 30425 Esports					
30430 Fall Play					
Beginning Balance					3,154.34
12/10/2024	Check	Fall Play Program	10010 Cash in Bank	-250.00	2,904.34
Total for 30430 Fall Play				\$ -250.00	
30435 Fearless Bible Club					
Beginning Balance					50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
Beginning Balance					89.15
Total for 30437 Fishing Club					
30440 FBLA					
Beginning					13,546.99

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Balance					
12/10/2024	Check	Membership Fees - Middle School	10010 Cash in Bank	-481.00	13,065.99
Total for 30440 FBLA				\$ -481.00	
30468 Foxes Boxes					
Beginning					43.75
Balance					
Total for 30468 Foxes Boxes					
30470 Foxes Den					
Beginning					43,757.76
Balance					
12/12/2024	Deposit	deposits	10010 Cash in Bank	2,967.00	46,724.76
12/17/2024	Check	Visa Pmt - November 2024	10010 Cash in Bank	-2,748.10	43,976.66
12/31/2024	Deposit	Square Sales December 2024	10010 Cash in Bank	11,179.97	55,156.63
Total for 30470 Foxes Den				\$11,398.87	
30480 French Club					
Beginning					378.99
Balance					
Total for 30480 French Club					
30490 GSA					
Beginning					883.20
Balance					
Total for 30490 GSA					
30500 German Club					
Beginning					1,315.02
Balance					
Total for 30500 German Club					
30510 Global Outreach					
Beginning					475.41
Balance					
Total for 30510 Global Outreach					
30530 History Club					
Beginning					245.54
Balance					
Total for 30530 History Club					
30540 HOSA					
Beginning					3,423.28
Balance					
12/10/2024	Deposit	Dues	10010 Cash in Bank	725.00	4,148.28
Total for 30540 HOSA				\$725.00	
30545 Home Lost Club					
Beginning					50.00
Balance					
Total for 30545 Home Lost Club					
30550 Interact					
Beginning					317.19
Balance					
Total for 30550 Interact					
30565 Italian Club					
Beginning					385.32
Balance					
Total for 30565 Italian Club					
30570 Jewelry Club					
Beginning					1,484.37
Balance					
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
Beginning					232.40

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Balance			
		Total for 30575 Jewish Student Union			
		30582 International Cuisine			
		Beginning			810.03
		Balance			
		Total for 30582 International Cuisine			
		30590 Latin Club			
		Beginning			349.39
		Balance			
		Total for 30590 Latin Club			
		30595 Mary's Garden			
		Beginning			226.19
		Balance			
12/10/2024	Check	Reimburse - Supplies	10010 Cash in Bank	-220.74	5.45
		Total for 30595 Mary's Garden		\$ -220.74	
		30599 Mock Trial			
		Beginning			404.25
		Balance			
		Total for 30599 Mock Trial			
		30600 Model UN			
		Beginning			8,963.16
		Balance			
12/18/2024	Check	Competition Expenses - November VISA	10010 Cash in Bank	-9,185.19	-222.03
		Total for 30600 Model UN		\$ -9,185.19	
		30610 Mu Alpha Theta			
		Beginning			1,128.09
		Balance			
12/06/2024	Deposit	Club Dues	10010 Cash in Bank	40.00	1,168.09
		Total for 30610 Mu Alpha Theta		\$40.00	
		30625 Mythology Club			
		Beginning			335.15
		Balance			
		Total for 30625 Mythology Club			
		30630 National Art Honor Society			
		Beginning			2,517.34
		Balance			
12/04/2024	Check	Canvases for NAHS	10010 Cash in Bank	-39.92	2,477.42
12/17/2024	Deposit	Amazing Art Day - Field trip	10010 Cash in Bank	317.00	2,794.42
		Total for 30630 National Art Honor Society		\$277.08	
		30640 National Honor Society			
		Beginning			3,454.23
		Balance			
12/06/2024	Deposit	dues	10010 Cash in Bank	160.00	3,614.23
12/10/2024	Deposit	Dues	10010 Cash in Bank	180.00	3,794.23
12/17/2024	Check	Donation	10010 Cash in Bank	-184.00	3,610.23
		Total for 30640 National Honor Society		\$156.00	
		30650 Photography Club			
		Beginning			586.77
		Balance			
		Total for 30650 Photography Club			
		30660 Pottery Club			
		Beginning			1,749.32
		Balance			
		Total for 30660 Pottery Club			
		30670 Pre-med Club			
		Beginning			60.00

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Balance			
		Total for 30670 Pre-med Club			
30675 Prom					
Beginning					4,431.97
Balance					
		Total for 30675 Prom			
30680 Psych Club					
Beginning					474.70
Balance					
		Total for 30680 Psych Club			
30685 Robotics					
Beginning					4,991.17
Balance					
		Total for 30685 Robotics			
30690 SAGA/Multicultural					
Beginning					3,304.24
Balance					
		Total for 30690 SAGA/Multicultural			
30694 Science Bowl Club					
Beginning					100.00
Balance					
		Total for 30694 Science Bowl Club			
30710 Ski Club					
Beginning					4,138.80
Balance					
12/17/2024	Deposit	Ski Trip	10010 Cash in Bank	4,250.00	8,388.80
12/17/2024	Deposit	ski trip	10010 Cash in Bank	870.00	9,258.80
		Total for 30710 Ski Club		\$5,120.00	
30715 Social Activism Club					
Beginning					713.88
Balance					
		Total for 30715 Social Activism Club			
30720 Sociology Club					
Beginning					15.00
Balance					
		Total for 30720 Sociology Club			
30730 Spanish Club					
Beginning					219.22
Balance					
12/18/2024	Check	AATSP	10010 Cash in Bank	-45.00	174.22
		Total for 30730 Spanish Club		\$ -45.00	
30740 Speech and Debate					
Beginning					1,243.38
Balance					
12/18/2024	Check	Competition Expenses - November VISA	10010 Cash in Bank	-520.47	722.91
		Total for 30740 Speech and Debate		\$ -520.47	
30750 Spring Musical					
Beginning					46,498.87
Balance					
12/04/2024	Check	Reimbursement: Costumes Stage Manager Outing	10010 Cash in Bank	-231.09	46,267.78
12/10/2024	Check	Reimbursement - Spring Musical Set Pieces	10010 Cash in Bank	-259.99	46,007.79
12/13/2024	Check	Viola - Composing	10010 Cash in Bank	-300.00	45,707.79
12/20/2024	Check	Home Depot Purchase	10010 Cash in Bank	-3,491.09	42,216.70
12/20/2024	Check	Amazon - Ben Murray	10010 Cash in Bank	-380.04	41,836.66
		Total for 30750 Spring Musical		\$ -	
				4,662.21	
30755 STEM Club					

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					279.35
Total for 30755 STEM Club					
30758 Student Activities					
Beginning Balance					10,741.14
12/04/2024	Check	JBB Balloons	10010 Cash in Bank	-395.00	10,346.14
12/10/2024	Check	Amazon - Butkovic	10010 Cash in Bank	-56.84	10,289.30
12/10/2024	Check	Amazon - Matonak	10010 Cash in Bank	-57.74	10,231.56
12/13/2024	Check	Reimburse: Telethon Bowls	10010 Cash in Bank	-20.94	10,210.62
12/18/2024	Check	Check Purchase for Student Activities Account	10010 Cash in Bank	-371.29	9,839.33
12/20/2024	Check	Reimburse - Telethon Supplies	10010 Cash in Bank	-110.61	9,728.72
12/31/2024	Deposit	Interest Dec 2024	10010 Cash in Bank	266.96	9,995.68
Total for 30758 Student Activities				\$ -745.46	
30760 Fox Leadership Council					
Beginning Balance					14,996.77
12/13/2024	Check	Holiday Bowl Ref	10010 Cash in Bank	-70.00	14,926.77
12/13/2024	Check	Holiday Bowl Ref	10010 Cash in Bank	-70.00	14,856.77
12/13/2024	Check	Holiday Bowl Ref	10010 Cash in Bank	-70.00	14,786.77
12/13/2024	Check	Holiday Bowl Ref	10010 Cash in Bank	-70.00	14,716.77
12/17/2024	Check	JBB/Hot Chocolate	10010 Cash in Bank	-175.00	14,541.77
12/18/2024	Check	Italian Village	10010 Cash in Bank	-93.99	14,447.78
12/19/2024	Check	Telethon t-shirts	10010 Cash in Bank	-275.00	14,172.78
Total for 30760 Fox Leadership Council				\$ -823.99	
30770 Tapestry					
Beginning Balance					-89.48
Total for 30770 Tapestry					
30790 TSA					
Beginning Balance					9,860.49
12/10/2024	Check	Amazon - Papariello	10010 Cash in Bank	-144.76	9,715.73
Total for 30790 TSA				\$ -144.76	
30800 Video Club					
Beginning Balance					61.37
Total for 30800 Video Club					
30805 Women in Science					
Beginning Balance					84.00
Total for 30805 Women in Science					
30820 Yearbook					
Beginning Balance					8,730.38
Total for 30820 Yearbook					
30830 DECA					
Beginning Balance					241.00
Total for 30830 DECA					
32000 Unrestricted Net Assets					
Beginning Balance					233.50
Total for 32000 Unrestricted Net Assets					
30503 Latinx Heritage Club					
Beginning Balance					240.02

HS Student Activities

General Ledger

December 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
12/16/2024	Check	Reimbursement - Telethon Supplies	10010 Cash in Bank	-40.00	200.02
Total for 30503 Latinx Heritage Club				\$ -40.00	
30515 GCC					
Beginning Balance					215.00
12/13/2024	Check	Reimbursement: gift Women's Center and Shelter of Greater Pittsburgh	10010 Cash in Bank	-213.90	1.10
Total for 30515 GCC				\$ -213.90	
30840 Wellness Council					
Beginning Balance					75.00
Total for 30840 Wellness Council					
Astro Club					
Beginning Balance					58.25
Total for Astro Club					

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Resolution 2025-2

Fixing the Compensation of Certain School District Real Estate Tax Collectors

FOX CHAPEL AREA SCHOOL DISTRICT

RESOLUTION NO. 2025-2

**A RESOLUTION FIXING THE COMPENSATION
OF CERTAIN
SCHOOL DISTRICT REAL ESTATE TAX COLLECTORS**

WHEREAS, tax collectors have been duly elected in the Boroughs of Aspinwall, Blawnox, and Sharpsburg and the Township of Indiana; and

WHEREAS, local, elected tax collectors are empowered to collect school district taxes; and

WHEREAS, a board of school directors shall fix the compensation of any tax collector authorized to collect its school district taxes; and

WHEREAS, the Fox Chapel Area Board of School Directors seeks to fix the compensation of these elected tax collectors at the same rate and terms as currently in effect.

NOW THEREFORE, BE IT RESOLVED THAT the elected tax collectors of the Boroughs of Aspinwall, Blawnox, Sharpsburg and the Township of Indiana shall collect Fox Chapel Area School District real estate taxes due for fiscal year 2025-26 through fiscal year 2028-2029.

IT IS FURTHER RESOLVED THAT the compensation of these elected tax collectors is fixed as follows:

- 1) \$1,400 base salary plus an additional \$5.98 for each line of taxable properties listed on the original, duplicate delivered to the collector as his warrant for collection; and
- 2) \$5.98 for each line for:
 - a) all interim billings processed. For this purpose interim is defined as new construction, building additions or revised assessments received mid-year.
 - b) additional current year assessment billings made subsequent to the printing of the initial tax statements.
 - c) all lines that are paid under the approved School District installment payment plan; and
- 3) A commission equal to four percent (4%) of all taxes and penalties collected by the tax collector from November 1 to the date of settlement of his duplicate. This commission is to be paid upon settlement.

In addition, upon settlement the tax collector shall be reimbursed by the School District actual, necessary expenses including postage, books, blanks and forms related to the collection school district real estate, provided that the tax collector has submitted acceptable verification of the reimbursable expenses incurred.

Adopted this 10th day of February, 2025.

ATTEST:

FOX CHAPEL AREA SCHOOL DISTRICT

By: _____
Kathleen Anuszek
Board Secretary

By: _____
Marybeth Dadd
Board President

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Resolution 2025-3
Real Estate Tax Collectors Bonds

FOX CHAPEL AREA SCHOOL DISTRICT

RESOLUTION 2025-3

REAL ESTATE TAX COLLECTORS BONDS

The Resolution fixing the amounts of the bonds required of the elected or appointed tax collectors in each of the municipalities for the period January 1, 2025, and to the settlement of their respective 2028 duplicates with regard to the collection of real estate taxes is approved.

WHEREAS, the Board of School Directors desires to fix the amount of bond which it deems necessary for its protection in connection with the collection of school real estate taxes in said municipalities;

BE IT RESOLVED, Fox Chapel Area School District hereby fixes the following amounts as the amounts of the bonds required of the duly elected or appointed tax collectors for the following municipalities for the period commencing January 1, 2025, and ending upon settlement of their respective 2028 duplicate which represents approximately twenty-five percent (25%) of the amount of the 2025 school district real estate taxes to be collected for the protection and security of the School District with regard to the collection of school real estate taxes:

<u>Municipality</u>	<u>Required Bond</u>
Borough of Aspinwall	\$1,278,544
Borough of Blawnox	402,143
Borough of Fox Chapel	6,553,792
Township of Indiana	3,825,119
Township of O'Hara	6,657,259
Borough of Sharpsburg	684,316

Which amounts shall be added to the amount fixed by the respective municipalities in connection with the collection of their real estate taxes.

Certified true copy of Resolution was approved at the February 10, 2025, Regular Business Meeting of the Fox Chapel Area School District School Board of Directors.

Kathleen Anuszek
Board Secretary

Date

SEAL

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Resolution 2025-4
Fees and Charges – Collection of Taxes, Tax Claims, and Liens

FOX CHAPEL AREA SCHOOL DISTRICT

RESOLUTION NO. 2025-4

**A RESOLUTION OF THE FOX CHAPEL AREA SCHOOL
DISTRICT ADOPTING A SCHEDULE OF REASONABLE
ATTORNEY FEES IN CONNECTION WITH THE
COLLECTION OF TAXES, TAX CLAIMS, AND TAX LIENS
PURSUANT TO ACT 1 OF 1996 AND ACT 20 OF 2003 AND
ADOPTING A SCHEDULE OF CHARGES, EXPENSES, AND
FEES PURSUANT TO THE ACT OF MAY 16, 1923, AS AMENDED,
53 P.S. § 7101 *et seq.***

WHEREAS, the Board of School Directors (hereinafter the “Board”) of the Fox Chapel Area School District (hereinafter the “District”) is required from time to time to the enforce collection of delinquent real estate taxes and other municipal claims; and,

WHEREAS, the expense of such enforcement and the record keeping and other services related to the collection, filing, satisfaction, assignment and revival of tax liens when absorbed by the District would constitute a further demand on the District’s resources; and

WHEREAS, Act 1 of 1996 and Act 20 of 2003 amend the Municipal Claims and Tax Liens Act (hereinafter the “Act”), Act of May 16, 1923 P.L. 203, 33 as amended, 53 P.S. § 7101 *et seq.*, to permit a municipality as defined under the Act, or its assigns, to recover all costs and reasonable attorneys’ fees in connection with the collection of municipal claims as defined under the Act from the persons and property owing such claims; and,

WHEREAS, the Act requires that a municipality approve by Resolution a schedule of reasonable attorneys’ fees; and

WHEREAS, a school district is defined under the Act as a municipality; and,

WHEREAS, the District desires to exercise such legal authority in order to encourage timely payment of taxes and delinquent taxes; and,

WHEREAS, the District has determined that it is in the best interest of all taxpayers and other residents to have vigorous enforcement of all delinquent charges, utilizing procedures set forth in the Act; and,

WHEREAS, the District has reviewed and has determined that the fees set forth in this schedule are fair and reasonable in amount for the services herein described.

NOW THEREFORE, BE IT RESOLVED that the Board adopts the following schedule of attorney fees, which shall be added to the District's claim in each account.

Schedule of Fees

<u>Legal Service</u>	<u>Fee for Service</u>
Preparation of certified letter and/or ordinary mail letter advising of collections procedures, fees, and cost of collection.	\$125.00/hour.
Preparation of all additional correspondence.	\$125.00/hour.
Preparation of all pleadings, motions, and court filings.	\$125.00/hour.
Court appearance(s).	\$125.00/hour.
Sheriff's Sale appearance(s).	\$125.00/hour.
Court costs and filing fees.	Actual cost incurred.
Sheriff service fees and other fees.	Actual cost incurred.
Title Search.	Actual cost incurred.
All other costs incurred such postage, investigation of whereabouts of interested parties, and other necessary expenses.	Actual cost incurred.
All other legal services including legal research, negotiation, and monitoring of installment payments associated with litigation, Sheriff Sale, or collection of delinquent taxes shall be performed on an hourly basis at the rate of \$125.00 per hour for attorney services and \$100.00 per hour for paralegal and other staff. Hourly basis fees will be recorded and billed in units of one-tenth (1/10) of an hour.	

BE IT FURTHER RESOLVED THAT interest shall be assessed upon any unpaid taxes or claim at the rate of ten percent (10%) per annum to the extent authorized by 53 P.S. § 7143 or any corresponding future statute. All penalty related to unpaid claims shall be charged at the rate of ten percent (10%) to the extent authorized by 72 P.S. § 5511.10 or any corresponding future statute.

If any sentence, clause, or section, or any part of this Resolution is found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, or sections or parts of this Resolution.

Any Resolution or parts of any Resolutions which are contrary to or conflict with the provisions of this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

RESOLVED AND ADOPTED this 10th day of February, 2025, at a regularly scheduled meeting of the Board, with said provisions effective immediately.

ATTEST:

FOX CHAPEL AREA SCHOOL DISTRICT:

By: _____
Kathleen Anuszek
Board Secretary

By: _____
Marybeth Dadd
Board President

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Asset Control Solutions, Inc. – Agreement

We propose to inventory, evaluate and report on the buildings, movable assets and site improvements of the Fox Chapel Area School District. The scope of our engagement will involve onsite inspections at 6 locations with an approximate total area of 830,913 square feet as specified by the Fox Chapel Area School District listed later under "Agreement".

Assets will be categorized and reported by location and general area within that location. Those with an estimated insurance replacement cost in excess of \$5,000.00 will be classified, valued, and reported for "Proof of Loss" purposes. GASB 34 depreciation with associated fund and function detail will be presented. If additional insurance detail is required a separate fee will apply.

Real-time reporting will be available online within 15 business days of the onsite inspection. Your data is securely stored and backed up remotely thus reducing your operating cost of storage and system administration. Data can easily be printed or stored locally as a Microsoft Excel™ file or integrated into most accounting packages.

Asset categories reported in detail and summary include:

- Buildings and Structures
- Movable Equipment
- Site Improvements (insurable and uninsurable)

Web based reports communicate the following by asset class and location:

- Acquisition data (reasonably matched from current electronic records or estimated accordingly)
- Asset life
- Current and accumulated depreciation
- Salvage value and net remaining book value
- Fund and Function
- Special fields for flags and notations

Excluded from the services described by our proposal are:

- Infrastructure
- Leased equipment under an operating lease
- Expendable inventories and supplies
- Personal property of employees or others as identified
- Assets in or at locations locked away or otherwise not easily accessible *

**When assets are not easily accessible, we will consult with the Fox Chapel Area School District to reasonably gather the assistance or information necessary to complete the survey.*

"Special Assets" such as land, athletic uniforms, band instruments, library books, radios, computer software, fine arts, historical treasures, and other special assets can be incorporated into the property record based on information provided to us by Fox Chapel Area School District and reported accordingly.

Current "Commercial Real Estate Fair Market Value Appraisals" and fine art type "Reproduction Value Appraisals" are also available under a **"Special Asset Agreement" for a separate fee.** Please contact your account executive Deepak Mikkilineni for details.

Buildings

The inventory and valuation will include an inspection of the 6 locations listed later under "Agreement" as supplied or approved by Fox Chapel Area School District. Building component classifications will be comprised of General Construction, Plumbing, Heating/Ventilating/Air Conditioning, Electrical System, Sprinkler System, Roofing and Fixed Equipment allocations. *Please have fire escape and/or site maps available prior to site visit.*

Movable Equipment

Manufacturer, model and serial number will be recorded for assets exceeding the \$5,000.00 threshold by physical inspection when readily accessible for viewing. Assets that are secured, immobilized by wiring, or subject to damage by moving will be listed and described without serial numbers. When serial numbers are made available, the items will be reflected in the report and fully documented.

Highly Liquid Assets and other assets in excess of the \$5,000.00 threshold will be inventoried in detail and tagged with standard vinyl tamper evident tags **included with our service** (see tags below).

The remaining movable equipment, designated as other movable equipment, will be inventoried or modeled by general area or building basis, which will be grouped and valued by asset class as necessary for proof of loss. Data elements relating to dates of acquisition, acquisition cost, useful life, and replacement cost will be developed "at average" by asset type for each location segregation. These assets will not be tagged.

Site Improvements (Insurable and Uninsurable Land Improvements)

The site improvements will consist of: Lighting, Fencing, Signs, Playground Equipment, All Weather Track, Outside Property, Score Boards, Bleachers, Storage, Parking Lots, Sidewalks, Curbs, Retaining Walls, Etc.

Supporting documentation pertaining to the data, reasoning, and analyses will be retained by ACS. The depth of discussion contained in the report will be specific to your needs as the client and is designed for the intended use of GASB 34 capital asset reporting and insurance "Proof of Loss".

Service Fee

Our fee for the engagement is **\$12,700.00** and will remain in effect for 1 year term. This fee is based on our estimate of professional services to be furnished according to our understanding of your requirements; should the scope of these requirements change, Asset Control Solutions, Inc. and the Fox Chapel Area School District will mutually revise the fee to reflect those changes in service. Our fee is independent of the outcome of our study. Revisions and Adjustments to final reports are excepted during the contracted 1-year term, additional changes after term will incur an additional fee. Based on our understanding of the project, our fee is based on the following:

Services offered as proposed above

Capital Asset and Insurance inventory and valuation utilizing a

Insurance Replacement Cost threshold of \$5,000.00

Additional Insurance Detail threshold of \$5,000.00

GASB 34 Capitalization threshold of \$5,000.00

(or as otherwise directed)

Terms

49% of the first-year service fee is payable upon job commencement. Final payment due upon web delivery of Final Data unless otherwise negotiated to fit budgetary requirements.

Tags

Our own Tamper Evident Tags are to be provided by Asset Control Solutions, Inc. free for as long as you have our new client onsite inventory or existing client reinventory onsite service scheduled in the current year. Besides being free, you will benefit from the added theft deterrent too.

This Agreement is made effective as of February 10, 2025 by and between

Fox Chapel Area School District

Pittsburgh, PA
United States

and

Asset Control Solutions, Inc.
2500 W Higgins Road, Suite 1135
Hoffman Estates, IL 60169
United States

In this Agreement, the Fox Chapel Area School District who is contracting to receive services shall be referred to as "FCASDPA", and Asset Control Solutions, Inc. who will be providing the services shall be referred to as "ACS".

ACS has a background in technology, accounting and valuation and is willing to provide services to FCASDPA based on this background.

FCASDPA desires to have services described in the proposal dated January 21, 2025 provided by ACS.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. ACS will provide the following services (collectively, the "Services"): Assets with ACS provided or approved FCASDPA tag, will be located, inventoried and reported with location and tag identification by thresholds listed below. An opinion of replacement valuation and the associated capitalization information of Buildings, Movable Equipment and Site Improvements will be reported in detail above the insurance threshold of \$5,000.00, by tag above the tag value threshold of \$5,000.00 and the GASB 34 compliant capitalization information on assets above the acquisition cost threshold of \$5,000.00.
2. PERFORMANCE OF SERVICES. The manner in which the services are to be performed and the specific hours to be worked by ACS shall be determined by ACS and approved in writing by FCASDPA. FCASDPA will rely on ACS to work as many hours as may be reasonably necessary to fulfill ACS's obligations under this Agreement.
3. PAYMENT. FCASDPA will pay a fee to ACS for the services in the amount of **\$12,700.00 Twelve Thousand Seven Hundred Dollars and 00/100**. This fee shall be payable in a lump sum 49% prior to job commencement and balance due upon presentation of final web data.
4. TERM/TERMINATION. Contract Term is for 1 year. Revisions and Adjustments to final reports are excepted during the contracted 1 year term, additional changes after term will incur an additional fee.
5. EXPENSE REIMBURSEMENT. ACS shall pay all "out-of-pocket" expenses, and shall not be entitled to reimbursement from FCASDPA given no change of schedule initiated by FCASDPA following written authorization of travel schedule.
6. SUPPORT SERVICES. FCASDPA will not be required to provide support services, including office space and secretarial services, for the benefit of ACS.
7. NEW PROJECT APPROVAL. ACS and FCASDPA recognize that ACS's services will include working on various projects for FCASDPA. ACS shall obtain the approval of FCASDPA prior to the commencement of a new project.

8. RELATIONSHIP OF PARTIES. It is understood by the parties that ACS is an independent contractor with respect to FCASDPA, and ACS is not an employee nor does ACS have a financial interest in the FCASDPA. FCASDPA will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of ACS.

9. EMPLOYEES. ACS's employees, if any, who perform services for FCASDPA under this Agreement shall also be bound by the provisions of this Agreement. At the request of FCASDPA, ACS shall provide adequate evidence that such persons are ACS's employees.

10. INJURIES. ACS acknowledges ACS's obligation to obtain appropriate insurance coverage for the benefit of ACS (and ACS's employees, if any). ACS waives any rights to recovery from FCASDPA for any injuries that ACS (and/or ACS's employees) may sustain while performing services under this Agreement and that are a result of the negligence of ACS or ACS's employees.

11. INTELLECTUAL PROPERTY. The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

- a. Consultant's Intellectual Property. ACS personally holds an interest in the Intellectual Property that is described as software and hardware and which is not subject to this Agreement.
- b. Development of Intellectual Property. Any improvements to Intellectual property, further inventions, or improvements, and any new items of Intellectual Property discovered or developed by ACS (or ACS's employees, if any) during the term of this Agreement shall be the property of ACS.

12. CONFIDENTIALITY. FCASDPA and ACS recognizes that both entities has and will have the following information:

- process information
- trade secrets
- technical information
- copyrights

and other proprietary information (collectively, "Information") which are valuable, special and unique assets of FCASDPA and ACS and need to be protected from improper disclosure. FCASDPA and ACS agree that FCASDPA and ACS will not at any time or in any manner, either directly or indirectly, use any Information for FCASDPA's or ACS's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of FCASDPA and ACS. FCASDPA and ACS will protect the Information and treat it as strictly confidential.

13. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person, email receipt returned, or deposited in the United States mail, postage prepaid, addressed as follows:

IF for FCASDPA:

Ms. Kimberly Pawlishak
Fox Chapel Area School District
Pittsburgh, PA 15238

IF for ACS:

Sean R. Rager, President
Asset Control Solutions, Inc.
2500 W Higgins Road, Suite 1135
Hoffman Estates, IL 60169
An Illinois C corporation EIN: 74-3163816

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

14. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

15. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

16. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

17. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

18. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Pennsylvania.

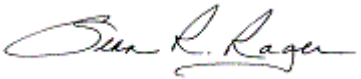
19. CANCELATION OR RESCHEDULING. Canceling or requesting to reschedule on site visit may result in additional fees.

Party receiving services:
Fox Chapel Area School District
Pittsburgh, PA

By: _____
Ms. Marybeth Dadd
School Board President

Date: February 10, 2025

Party providing services:
Asset Control Solutions, Inc.

By:  _____
Sean R. Rager
President

Date: 1/21/2025

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

2025-2026 School District Calendar

2025-2026 Fox Chapel Area School District Calendar

August 2025				
				1
			<i>I</i>	<i>I</i>
4	5	6	7	8
<i>I</i>		<i>P</i>	<i>FC</i>	<i>P/C</i>
11	12	13	14	15
<i>P</i>	<i>P</i>	<i>FC</i>		(2)
18	19	20	21	22
				(7)
25	26	27	28	29

September 2025				
<i>X</i>				(11)
1	2	3	4	5
				(16)
8	9	10	11	12
				(21)
15	16	17	18	19
	<i>X</i>			(25)
22	23	24	25	26
29	30			

October 2025				
		1	<i>X</i>	(29)
		<i>E/+</i>		(34)
6	7	8	9	10
				(39)
13	14	15	16	17
<i>X</i>				<i>E/C</i> (43)
20	21	22	23	24
				<i>R</i> (48)
27	28	29	30	31

November 2025				
<i>E/CONF</i>	<i>CONF/+</i>			(52)
3	4	5	6	7
				(57)
10	11	12	13	14
				(62)
17	18	19	20	21
		<i>E/+</i> (65)	<i>X</i>	<i>X</i>
24	25	26	27	28

December 2025				
<i>X</i>				(69)
1	2	3	4	5
				(74)
8	9	10	11	12
				(79)
15	16	17	18	19
	(81)	<i>X</i>	<i>X</i>	<i>X</i>
22	23	24	25	26
<i>X</i>	<i>X</i>	<i>X</i>		
29	30	31		

January 2026				
			<i>X</i>	<i>X</i>
			1	2
				(86)
5	6	7	8	9
			(90)	<i>FC</i>
12	13	14	15	16
<i>P</i>				<i>R</i> (94)
19	20	21	22	23
				(99)
26	27	28	29	30

February 2026				
				(104)
2	3	4	5	6
				(109)
9	10	11	12	13
<i>P</i>				(113)
16	17	18	19	20
				(118)
23	24	25	26	27

March 2026				
				(123)
2	3	4	5	6
				(128)
9	10	11	12	13
				(133)
16	17	18	19	20
				<i>E/C</i> (138)
23	24	25	26	27
<i>X</i>	<i>X</i>			
30	31			

April 2026				
		<i>X</i>	<i>X</i>	<i>X</i>
		1	2	3
				<i>R</i> (143)
6	7	8	9	10
				(148)
13	14	15	16	17
				(153)
20	21	22	23	24
27	28	29	30	

May 2026				
				(158)
				1
				(163)
4	5	6	7	8
				(168)
11	12	13	14	15
				(173)
18	19	20	21	22
<i>X</i>		<i>K/E</i>		(177)
25	26	27	28	29

June 2026				
				<i>E/C</i> (182)
1	2	3	4	5
<i>FC</i>	<i>P</i>	<i>P/C</i>		<i>R</i>
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1st Grading Period – October 24 – 43 days

2nd Grading Period – January 15 – 47 days

3rd Grading Period – March 27 – 48 days

4th Grading Period – June 5 – 44 days

November 3 – Elem/Sec Early Dismissal & Parent Teacher Conference Day

November 4 – Parent Teacher Conference Day (No School for Students)

June 5 – Last Day for Students = 182 Days
(unless makeup days are required)

June 10 – Last Day for Professional Staff = 195 Days
(unless makeup days are required)

First Semester

8/7, 8, 11	New Teacher Induction Days
8/13, 18, 19	Professional Development Days
8/14 & 20	Full Clerical Days
8/15	Professional Development/Clerical Day
8/21	First Day for Students
9/1	Labor Day
9/23, 10/2,	
10/20	Fall Break
10/8	Elem/Sec Early Dismissal
10/24	Elem/Sec Early Dismissal & Clerical Day
11/3	Elem/Sec Early Dismissal & Parent Teacher Conference Day
11/4	Parent Teacher Conference Day
11/26	Elem/Sec Early Dismissal
11/27-12/1	Thanksgiving Break
12/24-1/2	Winter Break

Second Semester

1/16	Full Clerical Day
1/19	Martin Luther King Jr. Day & PD Day
2/16	Presidents' Day & PD Day
3/27	Elem/Sec Early Dismissal & Clerical Day
3/30-4/3	Spring Break
5/25	Memorial Day
5/27	Kennywood Day (Tentative) & Early Dismissal
6/5	Last Day for Students
	Elem/Sec Early Dismissal & Clerical Day
6/7	Commencement
6/8	Full Clerical Day
6/9	Professional Development Day
6/10	Professional Development/Clerical Day

<i>I</i>	New Teacher Induction Day
<i>C</i>	Clerical Day
<i>FC</i>	Full Clerical Day
	(No School for Students)
<i>P</i>	Professional Development (PD) Day
	(No School for Students)
<i>E</i>	Elem/Sec Early Dismissal
<i>X</i>	Holiday/Break/No School
<i>+</i>	Act 80 Day
<i>CONF</i>	Parent Teacher Conference Day
<i>K</i>	Kennywood Day (Tentative)
<i>R</i>	Report Cards Available

April 20-May 1 shaded areas indicate PSSA testing windows. January 5-16 and May 11-22 shaded areas indicate Keystone Exams testing windows. Refer to the FCASD website (www.fcasd.edu) for specific grades tested in each time frame.

Makeup days, if necessary, will be added on to the end of the school year, beginning June 8, 2026.

Please consult building and website calendars for building-level early dismissal dates, school activities, and other special events.

DRAFT 10.21.24

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

PA Mental Health Education Learning Program in Schools (PA HELPS)
Participation Agreement

EIN 25-6010615
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238

Participation Agreement

PA Mental Health Education Learning Program in Schools (PA HELPS)

This agreement becomes effective with the 2024-25 award year. Please sign and return to **pahelps@pheaa.org**.

Electronic signatures (eSign) must meet PHEAA requirements. Additional information can be found under PA State Grant and Special Programs Resources at **pheaa.org/sgspResources**.

All Pennsylvania Local Education Agencies (LEA) will be required review the intern applications prior to LEA submission. LEAs must handle all communications during time of internship. Upon completion of internship, PHEAA will communicate directly with the intern.

Definitions

1. **Agency**–The Pennsylvania Higher Education Assistance Agency (PHEAA).
2. **Active intern**–A student enrolled in an Educational Specialist Preparation Program and completing their internship as a requirement for certification.
3. **Educational Specialist Certification (ESC)**–An educator certification issued by the Department of Education of the Commonwealth of Pennsylvania after the completion of an Educational Specialist Preparation Program. For PA HELPS eligibility, the certification must be in school nursing, school psychology, school counseling, or school social worker.
4. **Educational Specialist Preparation Program (ESPP)**–An educator preparation program approved by the Department of Education of the Commonwealth of Pennsylvania that leads to an ESC. For PA HELPS the program must lead to a certification in school nursing, school psychology, school counseling, or school social worker.
5. **Inactive intern**–A student that was enrolled in an ESPP and completing their internship as a requirement for certification but has discontinued their internship without completion or the required hours.
6. **Local Education Agency (LEA)**–A school district, Intermediate Unit, area career and technical school, charter school, regional charter school, or cyber charter school located within the Commonwealth of Pennsylvania.
7. **LEA Point of Contact (POC)**–The individual at the LEA who has the authority to sign the agreement and authorize receipt of PA HELPS funds.
8. **PA HELPS Award**–The amount which an intern can earn for their internship.
9. **PA HELPS Stipend**–The wages paid to an intern by the LEA.

Agreement

1. The LEA agrees to comply and abide with all PA HELPS eligibility and program administration requirements listed in the applicable PA HELPS Guidelines and this agreement.
2. The LEA shall not deny work to any intern or subject any intern to different treatment on the grounds of race, sex, religion, national origin, age, sexual orientation, disability, or any other factor protected by law.
3. The LEA will require the interns to abide by all health and safety rules and guidelines deemed appropriate for all LEA employees (full-time, part-time, or temporary).
4. The LEA will ensure that each PA HELPS internship will build on classroom learning experiences using best practices that include:
 - A variety of opportunities for the intern across student age ranges
 - Student need areas
 - Psychological services
 - Service delivery models
5. The LEA will ensure that each intern will have a site supervisor that holds an ESC approved by the Department of Education within the same field as the interns.
6. The LEA POC will be responsible to submit the following documentation:
 - PA HELPS LEA Master Agreement
 - PA HELPS Intern Application
 - Remote Access Agreement
 - Electronic Funds Transfer (EFT) Agreement
7. The LEA POC is responsible for communicating any changes to the Agency that could hinder the ability to communicate effectively or receive program funds during the time of the internship.
8. The LEA must conduct an evaluation of the intern's eligibility and verify that all eligibility criteria was met prior to submission of the intern application.
9. The LEA will ensure that 100% of the granted PA HELPS award will be paid to the active intern.
10. The LEA POC will notify the Agency of any changes that could affect the disbursement of necessary information to the intern or the LEA, which includes demographics, status, and classifications.
11. The LEA will receive disbursements aligning with postsecondary academic terms, and fall and spring term disbursements will be scheduled as appropriate. For any internships that occur over both the fall and spring term, the intern will receive two disbursements.
12. The LEA may only compensate active interns, once an intern becomes inactive, funds must be returned to the Agency by the LEA within 30 days, as detailed in the program guidelines.
13. The LEA will notify the Agency if participation in PA HELPS cannot be continued as instructed in the PA HELPS Guidelines.

Certification

As an official of this organization with the authority to sign this document and authorize payment of wages to the interns hired, I hereby certify and agree that this document:

- a. Certifies that the organization is eligible to participate in PA HELPS
- b. Provides assurance that this organization will follow the operational procedures described in the PA HELPS Program Guidelines and will abide by all items listed in this Agreement

Organization

Pennsylvania Higher Education Assistance Agency

By _____

Signature

Name: Mary Catherine Reljac, Ed.D.

Title: Superintendent

Date: _____

By _____

Signature

Name: Nathaniel D. Hench

Title: Sr. V.P., Public Affairs, Guaranty, & Strategy

Date: _____

Approved as to form and legality

**This agreement has been preapproved by the Office
of Attorney General (58-FA-22.0)**

PHEAA Legal Counsel

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

LinkIt! – Pilot Memorandum of Understanding



Pilot Memorandum of Understanding

OVERVIEW: LinkIt!, a data warehousing, assessment, analytics, and MTSS/RTI solution, is offering a pilot of our online solution and custom printed analytics to Fox Chapel Area School District at no cost beginning February 11, 2025 - June 30, 2025. There is no obligation on behalf of the district to conduct business with LinkIt! upon the termination of this project.

LINKIT! OBLIGATIONS:

- Provide access to online reporting platform to analyze 3rd party warehoused data and data collected via LinkIt's assessment solutions
- Facilitate the administration of LinkIt and district created assessments
- Support MTSS, RTI, and 504 processes via Intervention Manager
- Provide consultation for district and school level Navigator Analytics (offline custom reports) created by our data analysts
- Facilitate onsite or web-based data analysis and assessment solutions professional development and consultation for district and school staff

DISTRICT OBLIGATIONS:

1. Complete Memorandum of Understanding (sign, scan, and email back)
2. Submission of roster files and applicable historical student achievement data
3. Provide point person for all communication, data transfer, and PD scheduling

PRIVACY and SECURITY:

- Districts can securely submit data extracts via Google Drive or request a sFTP from LinkIt to transfer the data
- LinkIt! will comply with all state and federal laws regarding student data privacy
- LinkIt! will delete all data at any time at the district's request
- For additional information related to LinkIt's privacy policies, please visit linkit.com/privacy-policy

APPROVED BY:

<u>Marybeth Dadd</u>	<u>February 10, 2025</u>	<u>School Board President</u>
	Date	Position

Please identify and provide contact information of a district contact person who will be responsible for the secure and timely transfer of properly formatted data and coordinating the onsite professional development/consultation.

<u>Stephen Edwards, Ed.D.</u>	<u>Director of Student Achievement</u>	<u>stephen_edwards@fcasd.edu</u>
Name	and Instructional Verification	Email
	Position	

Mike Zwanch,
Pennsylvania Account Director
LinkIt!
mike@linkit.com
267-252-5536

January 16, 2025
Date

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Policies – Revised – First Reading

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	000 Local Board Procedures
Title	Organization
Code	005
Status	First Reading
Adopted	April 4, 2022
Last Reviewed	January 7, 2025
Prior Revised Dates	5/10/2021

Organization Meeting

The school directors shall meet and organize annually during the first week of December. Notice of the time and place of the organization meeting shall be given to all school directors by mail at least five (5) days before the meeting by the Board Secretary. The organization meeting shall be a regular meeting.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

Order

The organization meeting shall be called to order by the current President or Vice-President of the outgoing Board, or any hold-over member of the Board. A temporary President shall be elected from among the hold-over members of the Board. The Board Secretary shall be secretary of the meeting. In an election year, the certificates of election or appointment of all new school directors shall be read, and a list shall be prepared of the legally elected or appointed and qualified school directors.[\[2\]](#)[\[5\]](#)

At the organization meeting, the temporary President may administer the oath or affirmation of office to those school directors who have not previously taken and subscribed to the same.[\[2\]](#)[\[6\]](#)

Officers

Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.

1. The school directors shall annually, during the first week of December, elect from their members a President, Vice-President and Assistant Secretary who shall serve for one (1) year.[\[3\]](#)
2. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth, and may be a member of the Board.[\[3\]](#)

The Treasurer shall not enter upon official duties until furnishing bond in accordance with

law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board.[\[7\]](#)[\[8\]](#)[\[9\]](#)

3. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election, and may be a member of the Board.[\[3\]](#)

The Secretary shall not enter upon official duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.[\[9\]](#)[\[10\]](#)[\[11\]](#)

Vacancies in any office shall be filled by Board election; such officers shall serve for the remainder of the unexpired term.

The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board.[\[3\]](#)[\[12\]](#)

Officers of the Board may only be removed from such office, during the designated term of office, after receiving notification of the reason for removal and the opportunity for a hearing before the Board, in accordance with applicable law.[\[13\]](#)[\[14\]](#)[\[15\]](#)

Appointments

The Board shall have the authority to appoint:

1. A tax collector, where a tax collector is not elected to collect taxes, there is a vacancy, or an elected tax collector refuses to qualify.[\[15\]](#)[\[16\]](#)
2. Solicitor.[\[12\]](#)[\[17\]](#)
3. Independent auditor.[\[19\]](#)
4. Delegates to a state convention or association of school directors.[\[20\]](#)
5. Other appointments the Board deems necessary.

Appointees of the Board may be removed from such appointment in accordance with the terms of a contract or provisions of applicable law.[\[15\]](#)

Duties of Board Officers

The Board President shall be the Executive Officer of the Board and shall assume all of the duties and responsibilities of an Executive Officer.[\[5\]](#)[\[21\]](#)

The Board Secretary shall keep a correct and proper record of all proceedings of the Board and carry out all duties normally assigned to a Secretary.[\[22\]](#)

The Business Manager shall receive all state appropriations, district school taxes, and other funds belonging to the school district, and, pursuant to the executive power of the Superintendent, shall make payments out of same on proper orders approved by the Board of School Directors, and carry out such other duties as required.[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)

Resolutions

The Board may at the organization meeting, but shall prior to July 1 next following, designate:

1. Depositories for school funds.[\[27\]](#)
2. Newspaper(s) of general circulation as defined in law.[\[28\]](#)
3. Normal day, place and time for regular meetings.[\[4\]](#)
4. Normal day, place and time for open committee meetings.

Board Committees

The Board has the authority to approve Board committees. Board committees authorized to take official action or render advice on district business shall operate in accordance with the provisions of the Sunshine Act.[\[14\]](#)[\[29\]](#)

Committees shall not include a majority of the membership of the Board.

Members shall be appointed by the President who shall appoint the Superintendent as an ex-officio member of all committees.

A member may request or refuse appointment to a committee.

Each Board committee shall be convened by a chairperson, who shall report for the committee, assist with preparation of minutes of open committee meetings, and be appointed by the President.

The President may appoint at the organization meeting, or as soon after the organization meeting as practicable, members of the Board to the following standing committees, where they shall serve a term of one (1) year:

1. Governance Committee.
2. Academic Committee.
3. Projects and Planning Committee.

Ad hoc committees may be created, charged, and assigned a fixed termination date, which may be extended by the President.

Members of ad hoc committees shall serve until the committee is discharged.

Any standing committee may be approved or dissolved by the Board at any regularly scheduled Board meeting by majority vote.

The Board shall develop Board Operations Guidelines that describe the duties and establish procedures for the operation of standing committees.

Consultants

The Board may appoint, employ or retain consultants to provide the district with specialized services not normally required on a continuing basis. Compensation shall be determined and approved by the Board.

The function of a consultant shall be to make studies and present recommendations to the Board. A consultant shall not be charged with the implementation of a report.

A consultant has no administrative authority over any facet of district schools, but shall act solely as advisor to the Board, officers and employees.

The use of consultants from outside the district who promote a particular commercial product is discouraged.

Legal

[1. 24 P.S. 401](#)

[2. 24 P.S. 402](#)

[3. 24 P.S. 404](#)

[4. 24 P.S. 421](#)

[5. 24 P.S. 426](#)

[6. 24 P.S. 321](#)

[7. 24 P.S. 436](#)

[8. 24 P.S. 438](#)

9. Pol. 811

[10. 24 P.S. 431](#)

[11. 24 P.S. 432](#)

[12. 24 P.S. 324](#)

[13. PA Const. Art. VI Sec. 7](#)

14. Pol. 006

[15. 24 P.S. 508](#)

[16. 24 P.S. 683](#)

[17. 24 P.S. 406](#)

[18. 24 P.S. 434](#)

[19. 24 P.S. 2401](#)

[20. 24 P.S. 516](#)

[21. 24 P.S. 427](#)

[22. 24 P.S. 433](#)

[23. 24 P.S. 439](#)

[24. 24 P.S. 440](#)

[25. 24 P.S. 441](#)

[26. 24 P.S. 442](#)

[27. 24 P.S. 621](#)

[28. 24 P.S. 106](#)

[29. 65 Pa. C.S.A. 701 et seq](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Behavior Support
Code	113.2
Status	First Reading
Adopted	June 13, 2022
Last Reviewed	January 7, 2025

Purpose

Students with disabilities shall be educated in the least restrictive environment (LRE) in accordance with their Individualized Education Program (IEP), and shall only be placed in settings other than the regular education class when the nature or severity of the student's disability is such that education in the regular education class with the use of appropriate supplementary aids and services cannot be achieved satisfactorily and cannot meet the needs of the student. The IEP team for a student with a disability shall develop a Positive Behavior Support Plan if the student requires specific intervention to address behavior that interferes with learning. The identification, evaluation and plan or program shall be conducted and implemented in accordance with state and federal laws and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Authority

The Board directs that the district's behavior support programs shall be based on positive rather than negative behavior techniques to ensure that students shall be free from demeaning treatment and unreasonable use of restraints or other aversive techniques. The use of restraints shall be considered a measure of last resort and shall only be used after other less restrictive measures, including de-escalation techniques. Behavior support programs and plans shall be based on a functional behavioral assessment and shall include a variety of research-based techniques to develop and maintain skills that will enhance students' opportunity for learning and self-fulfillment.[\[1\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

Definitions

The following terms shall have these meanings, unless the context clearly indicates otherwise.[\[1\]](#)

Aversive techniques - deliberate activities designed to establish a negative association with a specific behavior.

Behavior support - development, change and maintenance of selected behaviors through the systematic application of behavior change techniques.

Positive Behavior Support Plan or Behavior Intervention Plan - plan for students with disabilities who require specific intervention to address behavior that interferes with learning. A Positive Behavior Support Plan shall be developed by the IEP team, be based on a functional

behavioral assessment and become part of the individual student's IEP. These plans must include methods that use positive reinforcements, other positive techniques and related services required to assist a student with a disability to benefit from special education.

Positive techniques - methods that utilize positive reinforcement to shape a student's behavior, ranging from the use of positive verbal statements as a reward for good behaviors to specific tangible rewards.

Restraints - application of physical force, with or without the use of any device, designed to restrain free movement of a student's body, excluding the following:

1. Briefly holding a student, without force, to calm or comfort the student.
2. Guiding a student to an appropriate activity.
3. Holding a student's hand to escort the student safely from one area to another.
4. Hand-over-hand assistance with feeding or task completion.
5. Techniques prescribed by a qualified medical professional for reasons of safety or for therapeutic or medical treatment, as agreed to by the student's parents/guardians and specified in the IEP.
6. Mechanical restraints governed by this policy, such as devices used for physical or occupational therapy, seatbelts in wheelchairs or on toilets used for balance and safety, safety harnesses in buses and functional positioning devices.

Seclusion - confinement of a student in a room, with or without staff supervision in the same room at all times, in order to provide a safe environment to allow the student to regain self-control.

Students with disabilities - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.[9]

Delegation of Responsibility

The Superintendent or designee shall ensure that this Board policy is implemented in accordance with federal and state laws and regulations.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall provide regular training and retraining of staff in the use of specific procedures, methods and techniques, including de-escalation techniques, emergency responses, restraints and seclusions, that will be used to implement positive behavior supports or interventions in accordance with students' IEPs, Positive Behavior Support Plans and Board policy.[1]

The Superintendent or designee shall maintain and report data on the use of restraints, as required. Such report shall be readily available for review during the state's cyclical compliance monitoring. Procedures shall be established requiring reports to be made to the district by entities educating students with disabilities who attend programs or classes outside the district, including private schools, agencies, intermediate units and career and technical schools.[1]

Guidelines

Development of a separate Positive Behavior Support Plan is not required when appropriate positive behavioral interventions, strategies and supports can be incorporated into a student's IEP.[\[1\]](#)[\[5\]](#)

When an intervention is necessary to address problem behavior, the positive techniques and types of intervention chosen for a student shall be the least intrusive necessary.

Physical Restraints

Restraints to control acute or episodic aggressive behavior may be used only when the student is acting in a manner that presents a clear and present danger to the student, other students or employees, and only when less restrictive measures and techniques have proven to be or are less effective.[\[1\]](#)

The Director of Special Education or designee shall notify the parent/guardian as soon as practicable of the use of restraints to control the aggressive behavior of the student and shall convene a meeting of the IEP team within ten (10) school days of the use of restraints, unless the parent/guardian, after written notice, agrees in writing to waive the meeting. At this meeting, the IEP team shall consider whether the student needs a functional behavioral assessment, re-evaluation, a new or revised Positive Behavior Support Plan or a change of placement to address the inappropriate behavior.[\[1\]](#)

The use of restraints shall not be included in the IEP for the convenience of staff, as a substitute for an educational program or employed as punishment. Restraints may be included in an IEP with parental consent only if:[\[1\]](#)

1. The restraint is used with specific component elements of a Positive Behavior Support Plan.
2. The restraint is used in conjunction with teaching socially appropriate alternative skills or behaviors.
3. Staff are authorized to use the restraint and have received appropriate training.
4. Positive Behavior Support Plan includes efforts to eliminate the use of restraints.

Mechanical Restraints

Mechanical restraints, which are used to control involuntary movement or lack of muscular control of a student when due to organic causes or conditions, may be employed only when specified by an IEP and as determined by a medical professional qualified to make the determination, and as agreed to by the student's parents/guardians.[\[1\]](#)

Mechanical restraints shall prevent a student from injuring the student or others, or promote normative body positioning and physical functioning.

Seclusion

The district permits involuntary seclusion of a student for a limited period of time in accordance with the student's IEP or in an emergency to prevent immediate or imminent injury to the student or others, but the seclusion must be the least restrictive alternative. District staff shall provide continuous supervision of students in seclusion, which need not always involve presence of staff within the same room.

The district prohibits the seclusion of students in locked rooms, locked boxes and other structures or spaces from which the student cannot readily exit.[\[1\]](#)

Aversive Techniques

The following aversive techniques of handling behavior are considered inappropriate and shall not be used in educational programs:[\[1\]](#)

1. Corporal punishment.
2. Punishment for a manifestation of a student's disability.
3. Locked rooms, locked boxes, other locked structures or spaces from which the student cannot readily exit.
4. Noxious substances.
5. Deprivation of basic human rights, such as withholding meals, water or fresh air.
6. Suspensions constituting a pattern as defined in state regulations.[\[12\]](#)
7. Treatment of a demeaning nature.
8. Electric shock.
9. Methods implemented by untrained personnel.
10. Prone restraints, which are restraints by which a student is held face down on the floor.

Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a student with a disability, including a student for whom an evaluation is pending, to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. The Superintendent or designee shall respond to such incidents in accordance with the district's Special Education Plan and, if applicable, the procedures, methods and techniques defined in the student's Positive Behavior Support Plan.[\[1\]](#)[\[6\]](#)[\[9\]](#)[\[10\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)[\[28\]](#)

For a student with a disability who has a Positive Behavior Support Plan at the time of referral, subsequent to notification to law enforcement, the district shall convene the student's IEP team and an updated functional behavioral assessment and Positive Behavior Support Plan shall be required.[\[1\]](#)[\[11\]](#)[\[18\]](#)

If, as a result of such referral, the student is detained or otherwise placed in a residential setting located outside the district, the Director of Special Education or designee shall ensure that the responsible school district or intermediate unit is informed of the need to update the student's functional behavioral assessment and Positive Behavior Support Plan.[\[1\]](#)

For a student with a disability who does not have a Positive Behavior Support Plan, subsequent to notification to law enforcement, the district shall convene the student's IEP team to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with law, regulations and Board policy.[\[1\]](#)[\[18\]](#)

Relations With Law Enforcement

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each **law enforcement agency** that has jurisdiction over school property. Updated copies shall be provided each time

the administrative regulations and procedures for behavior support are revised by the district.[9]
[18][20][28]

The district shall invite representatives of each **law enforcement agency** that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.[1][9][18][20][28]

Legal

- [1. 22 PA Code 14.133](#)
 - [2. 22 PA Code 14.145](#)
 - [3. 20 U.S.C. 1414](#)
 - [4. 34 CFR 300.114](#)
 - [5. 34 CFR 300.324](#)
 - [6. 20 U.S.C. 1415](#)
 - [7. 34 CFR 300.34](#)
 - [8. 34 CFR 300.530](#)
 9. Pol. 113
 10. Pol. 113.1
 11. Pol. 113.3
 - [12. 22 PA Code 14.143](#)
 - [13. 24 P.S. 1306.2-B](#)
 - [14. 24 P.S. 1319-B](#)
 - [15. 22 PA Code 10.2](#)
 - [16. 22 PA Code 10.21](#)
 - [17. 22 PA Code 10.22](#)
 - [18. 22 PA Code 10.23](#)
 - [19. 22 PA Code 10.25](#)
 - [20. 22 PA Code 14.104](#)
 - [21. 34 CFR 300.535](#)
 22. Pol. 103.1
 23. Pol. 218
 24. Pol. 218.1
 25. Pol. 218.2
 26. Pol. 222
 27. Pol. 227
 28. Pol. 805.1
 - [20 U.S.C. 1400 et seq](#)
 - [34 CFR Part 300](#)
- [Pennsylvania Training and Technical Assistance Network, Question and Answer Compendium, January 2020](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	300 Employees
Title	Employment Contract/Board Resolution
Code	308
Status	First Reading
Adopted	May 10, 2010
Last Revised	March 11, 2024
Last Reviewed	January 7, 2025

Authority

The Board has the authority under law to prescribe employment conditions for district personnel. [\[1\]\[2\]\[3\]\[4\]\[5\]](#)

For the mutual benefit and protection of the district and its employees, the Board directs that, as the policy of this school district:

1. Professional employees, as defined in the School Code, shall sign an employment contract upon employment, which shall continue in force unless terminated by the employee by written resignation presented sixty (60) days in advance or terminated by the Board in accordance with law. The contract shall specify those issues required by law. [\[5\]\[6\]](#)
2. Temporary professional employees, upon attaining tenure status, shall sign a contract for professional employees. [\[7\]\[8\]](#)
3. Noncertificated administrative and support employees shall be employed through a contract or Board resolution. [\[1\]\[2\]\[3\]](#)

The Board shall be notified promptly of any misunderstanding arising from the application of a given contract or **Board** resolution, or any error in salary paid to the employee.

Willful misrepresentation of facts material to employment and determination of salary shall be considered cause for dismissal of the employee.

Definition

Resignation - a voluntary termination of employment with the district initiated by the employee, and includes resignations in lieu of termination, negotiated resignations, resignations for purposes of retirement and all other forms of voluntary termination of employment, in accordance with applicable law, regulations and Board policy.

Guidelines

Resignations

All district employees shall submit a written, dated and signed resignation, with required prior notice, to the Superintendent or designee in order to terminate an employment contract or Board resolution with the district. The resignation must specify the date upon which the resignation will be effective.

All resignations submitted by district employees shall comply with the terms specified in the applicable employment contract.

Professional employees shall submit a resignation notice at least sixty (60) days prior to the resignation's effective date, in accordance with law and Board policy.[\[5\]](#)[\[6\]](#)

Noncertificated administrative and support employees shall submit a resignation notice at least two (2) weeks prior to the resignation's effective date.

Delegation of Responsibility

The Board authorizes the Superintendent or designee to accept all district employee resignations on behalf of the Board. The Superintendent or designee shall report all employee resignations and their acceptance at the next regular Board meeting. A resignation accepted by the Superintendent or designee is irrevocable, absent Board action to the contrary.

The Superintendent [\[9\]](#)[\[10\]](#) and Assistant Superintendent [\[11\]](#) may submit their resignation to the Board President. The Board shall take official action on acceptance of the resignation, in accordance with the terms specified in the Superintendent's written contract. The Superintendent's resignation shall be irrevocable once accepted by action of the Board.

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Legal

[1. 24 P.S. 406](#)

[2. 24 P.S. 510](#)

[3. 24 P.S. 1089](#)

[4. 24 P.S. 1109.2](#)

[5. 24 P.S. 1121](#)

[6. 24 P.S. 1101](#)

[7. 24 P.S. 1108](#)

8. Pol. 313

[9. 24 P.S. 1073](#)

10. Pol. 302

[11. 24 P.S. 1077](#)

Pol. 317

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	600 Finances
Title	Fund Balance
Code	620
Status	First Reading
Adopted	April 11, 2011
Last Reviewed	January 7, 2025

Purpose

The Board recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the school district and is fiscally advantageous for both the district and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the district.

Definitions

Fund balance is a measurement of available financial resources. Fund balance is the difference between total assets and total liabilities in each fund.

Governmental Accounting Standards Board (GASB) Statement 54 **distinguishes** fund balance **between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified** based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts shall be reported in the following classifications:

Restricted - amounts limited by external parties, or legislation (e.g., **debt covenants and grants**).

Committed - amounts limited by Board policy **or Board action** (e.g., future anticipated costs). **Action must be taken by the Board to commit fund balance for the designated purpose prior to the end of the fiscal year.**

Assigned - amounts that are intended for a particular purpose. **Generally balances in special revenue funds or capital project funds will be designated as assigned.**

Unassigned - amounts available for consumption or not restricted in any manner.

Authority

An official Board resolution shall be required to establish, modify or rescind a commitment of fund balance.

Guidelines

The school district will strive to maintain an unassigned general fund balance of not less than five percent (5%) and not more than eight percent (8%) of the budgeted expenditures for that fiscal year.

The total fund balance, consisting of several portions including **restricted**, committed, assigned and unassigned, may exceed eight percent (8%).

If the unassigned portion of the fund balance falls below the threshold of five percent (5%) **of budgeted expenditures**, the Board will pursue **options for** increasing revenues and decreasing expenditures, or a combination of both, until five percent (5%) is attained. If the unassigned portion of the fund balance exceeds eight percent (8%) of budgeted expenditures, the Board may utilize a portion of the fund balance by appropriating excess funds for expenditures. **The goal shall be to use any excess fund balance for nonrecurring expenditures; not for normal operating costs.**

Use of Fund Balance

The restricted fund balance shall be reduced to the extent that the underlying reason for the restriction has been eliminated.

If the district experiences an excess of expenditures over revenues for a given fiscal year, the fund balance shall be consumed in the following order:

- 1. Restricted fund balance to the extent that expenditures related to the restriction contributed to the excess of expenditures over revenues.**
- 2. Committed fund balance to the extent that expenditures related to the commitment contributed to the excess of expenditures over revenues. If a plan for periodic use of committed fund balance is reviewed and approved by the Board, the committed fund balance will not be reduced by more than the amount designated in the plan.**
- 3. Assigned fund balance to the extent that expenditures related to the assignment contributed to the excess of expenditures over revenues.**
- 4. Unassigned fund balance for any remaining excess of expenditures over revenues.**

Delegation of Responsibility

The Superintendent or designee may assign fund **balance for items deemed appropriate at any time prior to the issuance of the audited financial statements for a given year.**

The Superintendent or designee shall be responsible for the enforcement of this policy.

Legal

[24 P.S. 218](#)

[24 P.S. 688](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Facilities and Workplace Safety
Code	705
Status	First Reading
Adopted	May 10, 2010
Last Revised	February 10, 2020
Last Reviewed	January 7, 2025

Purpose

The Board recognizes that district facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.

Authority

The Board directs the district to provide facilities and equipment for the safe conduct of the educational programs and operations of the schools, **in accordance with guidance issued by state and local officials, and the Board-approved health and safety plan.**

The Board requires that all students, staff and visitors adhere to state and local health and safety orders, Board policy, administrative regulations and Board-approved plans requiring face coverings or other protective devices where needed for safety purposes. Violation of this policy and school safety rules may result in disciplinary action, in accordance with law, regulations or Board policy, or denial of entry to district buildings and property, except where accommodations are deemed reasonable and necessary for individuals with disabilities or for medical conditions.[1][2][3][4][5][6]

Delegation of Responsibility

The Superintendent or designee shall **periodically** review and evaluate district **health and safety rules and health and safety plans, as necessary.**[7]

Administrators shall ensure that all staff and students are informed of **health and safety rules** at the beginning of the school year **and whenever conditions and requirements change. Administrators shall provide ongoing education and post signage to assist staff and students in complying with health and safety rules.**[7]

Guidelines

Certified Workplace Safety Committee

A workplace safety committee shall be established to promote the district's goals concerning safe schools.[8][9][10][11]

The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) employee representatives.

If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The district administrators shall not constitute a majority of the workplace safety committee.

It shall be the responsibility of the workplace safety committee to:

1. Evaluate the current safety program.
2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.
3. Make recommendations to correct hazards.
4. Review, in a timely manner, incident and accident report and investigation forms.
5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures.

A quorum of the workplace safety committee members shall meet at least once a month.

The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.

All decisions of the committee shall be made by majority vote of members present.

The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.

The Superintendent or designee shall maintain written records of workplace safety committee training.

Legal

1. Pol. 103.1

2. Pol. 113

3. Pol. 113.1

4. Pol. 218

5. Pol. 317

6. Pol. 907

7. Pol. 805

[8. 24 P.S. 223](#)

[9. 34 PA Code 129.1001 et seq](#)

[10. 72 P.S. 1722-J](#)

[11. 77 P.S. 1038.2](#)

[24 P.S. 510](#)

[24 P.S. 1517](#)

[24 P.S. 1518](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Property Records
Code	706
Status	First Reading
Adopted	May 10, 2010
Last Revised	February 10, 2014
Last Reviewed	January 7, 2025

Purpose

The Board recognizes that adequate property and inventory records must be maintained on all buildings, equipment, and physical property under district control.

Authority

The Board directs that a fixed asset inventory of all district-owned equipment and property records of all district buildings and grounds shall be maintained and updated at intervals that coincide with property insurance renewal.

Disposal of Surplus or Obsolete Property

The Board authorizes **the sale, exchange, or disposal of** surplus or obsolete property **when** such property **is**:

1. No longer required for its originally intended purpose.
2. Considered out-of-date, obsolete, or in unusable condition.
3. In quantities exceeding any possibility of effective use by the district.

Delegation of Responsibility

It shall be the responsibility of the Business **Manager** to ensure that fixed asset inventories are systematically and accurately recorded, updated, and adjusted annually by reference to purchase orders and withdrawal reports. Property records of facilities shall be maintained on an ongoing basis.

Guidelines

Major items of equipment shall be subject to annual physical spot check inventory to determine loss, location or depreciation; any major loss shall be reported to the Board.

Records of consumable supplies shall be maintained on a continuous inventory basis.

No equipment shall be removed for personal or nonschool use, except in accordance with Board policy.[1][2]

Equipment may be identified with a permanent tag that provides appropriate school district identification.

Legal

1. Pol. 708

2. Pol. 710

[24 P.S. 510](#)

FOX CHAPEL AREA
SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Lending of Equipment and Books
Code	708
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	January 7, 2025

Purpose

The Board directs that district-owned equipment normally shall not be loaned for nonschool use off school property. If equipment is required for use by those granted permission to use school facilities, it may be loaned in accordance with Board policy.^[1][2]

Delegation of Responsibility

Use of specific items of equipment, when unobtainable elsewhere, may be granted on the written request of the intended user and approval by the building principal or appropriate administrator.

School equipment may be removed from school property by students or staff members only when such equipment is necessary to accomplish tasks relevant to their school or job responsibilities. Prior approval of the principal is required for such removal **and use**.

Guidelines

The user of district-owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use and shall be responsible for its safe return.

When equipment authorized for lending requires the services of an operator, the user shall employ the person designated by the district and shall pay the stated cost of services.

Removal of school equipment from school property for personal use by staff or students is prohibited.

School books may be used by students during vacations when permission is granted by the building principal.^[3]

Legal

- [1. 24 P.S. 801](#)
2. Pol. 707
- [3. 24 P.S. 804](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Building Security
Code	709
Status	First Reading
Adopted	May 10, 2010
Last Revised	February 10, 2020
Last Reviewed	January 7, 2025

Purpose

The Board recognizes the need to maintain security of school facilities for reasons of safety, vandalism and theft.

Delegation of Responsibility

Building security shall be coordinated by the School Safety and Security Coordinator, with the cooperation of district administrators, building principals and district staff.[1][2]

The Superintendent or designee shall develop administrative regulations designating who may be authorized to access district building(s), the designated level of access and who may have after-hours access to district facilities.

Guidelines

During the school day, access to school buildings shall be limited to entrances that are monitored and capable of controlling visitor entry. All other entrances shall be locked, and designated school staff shall follow established Board policy and procedures for entry of school visitors and other authorized individuals into school buildings.[3]

Legal	1. Pol. 805
	2. Pol. 805.2
	3. Pol. 907
	24 P.S. 510
	Pol. 705

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Use of Facilities by Staff
Code	710
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	January 7, 2025

Authority

The Board establishes that school equipment and facilities may not be used by district staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.

The Board specifically prohibits personal use of:

1. District telephones.
2. Materials, tools, supplies and equipment.
3. District vehicles.

Guidelines

District facilities and equipment **shall be** available for staff use only if:

1. **Such use is** in accordance with provisions of an applicable collective bargaining agreement.
2. Such use is clearly within the authorization granted in Board policy.[1][2]
3. Prior approval has been granted by resolution of the Board, **such as** a **district**-assigned vehicle.
4. Temporary approval has been granted by the **building principal**.
5. A personal emergency exists in which life or property is endangered.

Legal	1. Pol. 707
	2. Pol. 708
	24 P.S. 510

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Integrated Pest Management
Code	716
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	January 7, 2025

Purpose

The district shall utilize integrated pest management procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.[\[1\]](#)[\[2\]](#)

Definitions

Integrated Pest Management (IPM) is the coordinated use of pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.

Integrated Pest Management Plan is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks,[\[3\]](#) **and which designates an Integrated Pest Management Coordinator (IPM Coordinator).**

Authority

The Board establishes that the district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.[\[4\]](#)[\[5\]](#)

The Board shall adopt an Integrated Pest Management Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.[\[3\]](#)[\[5\]](#)

Delegation of Responsibility

The **IPM Coordinator** shall be responsible to implement the Integrated Pest Management Plan and to coordinate communications between the district and the approved contractor.

The **IPM Coordinator** shall be responsible to annually notify parents/guardians of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.[\[6\]](#)

The **IPM Coordinator** shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.[\[6\]](#)

Appropriate personnel involved in making decisions relative to pest management shall participate in update training.

Guidelines

Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pesticides.

An Integrated Pest Management Plan shall include the education of staff, students and the public about IPM policies and procedures.

When pesticide applications are scheduled in school buildings and on school grounds, the district shall provide notification in accordance with law, including:[\[6\]](#)

1. Posting a pest control sign in an appropriate area.
2. Providing the pest control information sheet to all individuals working in the school building.
3. Providing required notice to all parents/guardians of students or to a list of parents/guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any parent/guardian who has requested such notification.[\[6\]](#)

Legal

[1. 22 PA Code 4.12](#)

2. Pol. 102

[3. 24 P.S. 772.1](#)

[4. 3 P.S. 111.21 et seq](#)

[5. 7 PA Code 128.1 et seq](#)

[6. 24 P.S. 772.2](#)

[7 U.S.C. 136 et seq](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Cellular Telephones
Code	717
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	January 7, 2025

Purpose

The Board recognizes that the use of cellular telephones by district employees may be appropriate and necessary to provide for the effective and efficient operation of the district. In addition, the use of cellular telephones can help to ensure the safety and security of district property, staff, students and others while on district property or engaged in district-sponsored activities.

Authority

The Board authorizes the purchase and employee use of cellular telephones.

Cellular telephones provided to employees by the district shall be used for authorized district business purposes. Personal use of such shall be prohibited, except in emergency situations.[1]

Guidelines

Expenses incurred for personal use of district-provided cellular telephones shall be reimbursed to the district by the employee.

Use of cellular telephones by employees in violation of Board policy, administrative regulations, and/or federal or state laws shall result in discipline, as appropriate.[2]

Delegation of Responsibility

The Superintendent or designee shall determine which employees receive district-provided cellular telephones for business purposes.

The Superintendent or designee shall develop administrative regulations to implement this policy, including a uniform and controlled system for identifying employee cellular telephone needs, monitoring employee use, and reimbursement.

The Superintendent or designee shall develop administrative regulations for staff use of privately owned cellular telephones for authorized district business.

2. Pol. 317

[26 U.S.C. 1 et seq](#)

Pol. 000

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	800 Operations
Title	Opioid Antagonist
Code	823
Status	First Reading
Adopted	June 13, 2016
Last Reviewed	January 7, 2025

Authority

As a means of enhancing the health and safety of its students, staff and visitors, the district may obtain, maintain and administer doses of an opioid antagonist and other facilities for emergency use to assist a student, staff member or other individual believed or suspected to be experiencing an opioid overdose.[\[1\]](#)[\[2\]](#)

Definitions

Drug overdose - shall mean an acute medical condition, including, but not limited to, severe physical illness, coma, mania, hysteria or death, which is the result of consumption or use of one or more controlled substances causing an adverse reaction. An individual's condition may be deemed to be a drug overdose if a prudent person, possessing an average knowledge of medicine and health, would reasonably believe that the condition is in fact a drug overdose and requires immediate medical attention.[\[1\]](#)

Opioid - shall mean illegal drugs such as heroin, as well as prescription medications used to treat pain such as morphine, codeine, methadone, oxycodone, hydrocodone, fentanyl, hydromorphone and buprenorphine.

Opioid antagonist - a drug or device approved by federal law for emergency reversal of known or suspected opioid overdose, including naloxone hydrochloride or other similarly acting drugs approved by the U.S. Food and Drug Administration for the treatment of an opioid overdose.[\[2\]](#)[\[3\]](#)

Delegation of Responsibility

The Superintendent or designee, in consultation with the school nurse(s) and the school physician, shall establish appropriate internal procedures for the acquisition, stocking and administration of **opioid antagonists** and related emergency response procedures pursuant to this policy.

The school physician shall be the prescribing and supervising medical professional for the district's stocking and use of **opioid antagonists**. The Superintendent or designee shall obtain a standing order from the school physician for administration of **opioid antagonists**.

The school nurse shall be responsible for **managing the** building-level administration, **maintenance and stocking** of **opioid antagonists**.

Guidelines

The school nurse shall develop a plan for annually informing all parents/guardians, students and staff about this policy and specifically:

1. The availability of **an opioid antagonist** to treat opioid drug overdoses and what it does;
2. The symptoms of opioid drug overdoses;
3. How students and staff should report suspected overdoses;
4. The protection from criminal prosecution provided by law for persons who report a suspected overdose using their real name and remain with the overdosing person until emergency medical services (EMS) or law enforcement arrive, as well as for the person whose overdose they report; and [\[1\]](#)[\[2\]](#)
5. The protection from civil liability provided by law for persons who report overdoses or administer **an opioid antagonist** in overdose emergencies. [\[1\]](#)[\[2\]](#)

Standing Order From the School Physician

The school physician shall provide and annually renew a standing order for administration of **an opioid antagonist** to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose.

The standing order shall include at least the following information:

1. Type of **opioid antagonist** (intranasal and auto-injector).
2. Date of issue.
3. Dosage.
4. Signature of the school physician.

The standing order shall be maintained in the Superintendent's office, and copies of the standing order shall be kept in each location where **an opioid antagonist** is stored.

Training

Before any school district employee may have custody of **an opioid antagonist** or administer **an opioid antagonist** under this policy, the employee must successfully complete an online Pennsylvania Department of Health training program about recognizing opioid-related overdoses, administering **an opioid antagonist** and promptly seeking medical attention for drug overdoses. Evidence that such training has been completed shall be placed in the employee's personnel file. [\[2\]](#)[\[4\]](#)

A list of school district employees who successfully complete such training shall be maintained, updated and kept in the school nurse's office and the school district administration office.

Acquisition, Storage and Disposal

Opioid antagonists shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

Opioid antagonists shall be made readily accessible to those employees who have completed the required training to administer it in the event of a suspected drug overdose. All properly trained employees shall be informed of the exact location where **an opioid antagonist** is being stored within the school nurse's office or other location.

The school nurse shall obtain sufficient supplies of **opioid antagonists** pursuant to the standing order in the same manner as other medical supplies acquired for the school health program. The school nurse or designee shall regularly inventory and refresh **opioid antagonist** stocks, and maintain records thereof, in accordance with the established internal procedures, manufacturer recommendations and Department of Health Guidelines.

Administration of an Opioid Antagonist

When responding to a suspected drug overdose, district employees shall follow the steps outlined below:

1. Call for medical help immediately (Dial 9-1-1).
2. Check for signs of opioid overdose.
3. Perform initial rescue breathing (or CPR if needed), as instructed in training.
4. Administer **the opioid antagonist**, as instructed in training.
5. Continue rescue breathing (or CPR if needed), as instructed in training.
6. Administer second dose of **the opioid antagonist** if needed, as instructed in training.
7. Place in recovery position, as instructed in training.
8. Stay with the individual until emergency medical help arrives.
9. Cooperate with EMS personnel responding to the incident.
10. Notify the building administrator or designee of the incident.

Referral to Law Enforcement and Parental Notification

The Superintendent or designee shall immediately report incidents involving the use of controlled substances on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies.[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving use of controlled substances immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[\[5\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)

Referral to Student Assistance Program

Any student who experiences a drug overdose shall be referred to the district's Student Assistance Program.[\[13\]](#)

Indemnification

The school district shall indemnify and hold harmless any employee who administers **an opioid antagonist** in good faith to another individual experiencing a suspected drug overdose, if all of these conditions apply:[\[2\]](#)[\[14\]](#)[\[15\]](#)

1. The employee did not act with the intent to harm or with reckless indifference to a substantial risk or harm in administering **an opioid antagonist** to that individual.
2. The employee successfully completed the training contemplated by this policy.
3. The employee promptly sought additional medical assistance before or immediately after administering **an opioid antagonist**.
4. The employee is administering **an opioid antagonist** pursuant to this policy.

Legal

- [1. 35 P.S. 780-113.7](#)
- [2. 35 P.S. 780-113.8](#)
- [3. 21 U.S.C. 301 et seq](#)
4. Pol. 324
- [5. 22 PA Code 10.2](#)
- [6. 22 PA Code 10.21](#)
- [7. 22 PA Code 10.22](#)
- [8. 24 P.S. 1306.2-B](#)
- [9. 24 P.S. 1319-B](#)
10. Pol. 227
11. Pol. 805.1
- [12. 22 PA Code 10.25](#)
13. Pol. 236
- [14. 42 Pa. C.S.A. 8547](#)
- [15. 42 Pa. C.S.A. 8548](#)

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Policies – Retired

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Protection of Property
Code	713 - RETIRE
Status	From PSBA

Recommended retirement -- policy is from 2010 and likely outdated; language regarding protection of district property is already addressed in other policies related to care of school property, emergency preparedness, etc.

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Use of FAX Machines
Code	715 - RETIRE
Status	From PSBA

Recommended retirement -- policy on FAX machines is no longer necessary.

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Precision Copy Products, Inc. – Agreement

AGREEMENT



AGREEMENT NO.:

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME **Fox Chapel Area School District**ADDRESS: **611 Field Club Rd. Pittsburgh, PA 15238****EQUIPMENT AND PAYMENT TERMS**

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES

☐ SEE ATTACHED SCHEDULE

Sharp BP-70M45 w/ Accessories

(7) Sharp BP-70M55 w/ Accessories

(7) Sharp BP-70M65 w/ Accessories

(2) Sharp MX-M1056 w/ Accessories

(2) Sharp BP-70C31 w/ Accessories

(6) Sharp BP-70C45 w/ Accessories

(2) Sharp BP-70C55 w/ Accessories

Sharp BP-70C65 w/ Accessories

Sharp MX-7081 w/ Accessories

Sharp BP-90C80 w/ Accessories

(9) Sharp BP-C535WR w/ Accessories

(15) Sharp BP-B540WR w/ Accessories

(4) Sharp MX-B468P

(9) Sharp MX-C428P

EQUIPMENT LOCATION:

(*PLUS TAX)

TERM IN MONTHS: **60**MONTHLY PAYMENT AMOUNT: **\$28,071.00**PURCHASE OPTION: **Fair Market Value**

SECURITY DEPOSIT:

CONTRACT

THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING UPON OUR ACCEPTANCE HEREOF.

(As Stated Above)

X

Marybeth Dadd, School Board President 2/10/25

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

OWNER ("WE", "US", "OUR")**Precision Copy Products**

OWNER

SIGNATURE

PRINT NAME & TITLE

DATE

600 State St., Clairton, PA 15025

CERTIFICATE OF DELIVERY AND ACCEPTANCE

The Customer hereby certifies that all the Equipment: 1) has been received, installed, and inspected, and 2) is fully operational and unconditionally accepted.

SIGNATURE: **X**

NAME AND TITLE:

DATE:

USA PATRIOT ACT NOTICE: To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity.

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein ("Equipment") and you agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement will begin on the date the Equipment is delivered to you or any later date we designate. If a later start date is designated, you agree to pay us an interim rent payment equal to 1/30th of the Monthly Payment Amount, multiplied by the number of days between the date the Equipment is delivered to you and the designated start date. We may charge you a one-time origination fee of \$125.00. If we do not receive by the due date, at the remittance address indicated on your invoice, any amount payable to us, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. Any security deposit will be returned upon full performance. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$35 or, if less, the maximum charge allowed by law.

NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

EQUIPMENT USE. You will keep the Equipment in good working order, free and clear of all liens and claims, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment.

SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else. Notwithstanding the foregoing, if we sell or assign this Agreement or our rights in the Equipment, we will retain our obligations under the Agreement.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. If a loss occurs, you will, at our option, either repair or replace the Equipment, or pay us the remaining payments due and to become due under this Agreement, plus our booked residual, both discounted to present value at 2% per annum. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify and defend (with counsel acceptable to us and our assignee) us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. This indemnity will survive the expiration of this Agreement. In no event will we be liable for any consequential or indirect damages.

INSURANCE. You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium and an insurance fee which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

TAXES. We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes (including personal property tax) and fees relating to the Equipment and this Agreement. If we pay any of the above for you, you agree to reimburse us and to pay us a processing fee for each payment we make on your behalf. Sales or use tax due upfront will be payable over the term with a finance charge. You also agree to indemnify us on an after-tax basis against the loss of any tax benefits anticipated by us at the commencement of this Agreement arising out of your acts or omissions.

END OF TERM. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew for an additional one-year period under the same terms unless a) you provide us written notice, at least 90 days but not more than 120 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

DEFAULT/REMEDIES. If a payment becomes 10+ days past due, or if you otherwise breach this Agreement, or any other agreement with us, or if you or any guarantor hereof file or have filed against you a petition for relief under the federal Bankruptcy Code or any similar federal or state law, or if you, your owners, or your guarantors are listed on a U.S. or foreign government sanctions list or are subject to sanctions therefrom, or if there occurs a material adverse change in your financial condition or business prospects, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted at 3% per annum; and we may disable or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us interest on all past due amounts at the rate of 1.5% per month, or at the highest rate allowed by applicable law, if less. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time.

UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC. If this Agreement is deemed to be a secured transaction, you hereby grant us a security interest in the Equipment, and all additions thereto and replacements thereof, to secure all amounts you owe us under this Agreement or any other agreement with us, to be released by us when all of your obligations to us under this Agreement have been satisfied. You authorize us to record UCC financing statements to protect our interests in the Equipment.

MISCELLANEOUS. All indemnities in this Agreement shall survive the termination of this Agreement. We have the right to inspect the Equipment at any reasonable time. Within thirty days after our request, you agree to deliver to us all information (including financial statements and/or tax returns) which we deem reasonably necessary to determine your current financial condition and your ability to perform the terms of this Agreement. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is either (a) the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Agreement, and (ii) our original manual signature or (b) the copy of this Agreement executed by the parties and controlled by us or our assignee or custodian in accordance with the Electronic Signatures in Global and National Commerce Act or any similar state laws based on the Uniform Electronic Transactions Act and other applicable law as electronic chattel paper under the UCC. Upon execution, the parties agree to be bound to the terms hereof regardless of the medium or format in which this Agreement is maintained or controlled. If any provision of this Agreement is unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law. You authorize us to either insert or correct the Agreement number, serial numbers, model numbers, beginning date, and signature date. All other modifications to the Agreement must be in writing signed by each party.



**SCHEDULE A TO LEASE AGREEMENT
(EQUIPMENT DESCRIPTION)**

Lease Application No.: **985151**

QNT	Equipment Description	New/Used	Make	Model	Serial Number
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Location: 611 Field Club Road, Pittsburgh, PA 15238

1	Sharp MX-7081	New		MX-7081	
1	Sharp BP-90c80	New		BP-90c80	
15	Sharp BP-B540WR	New		BP-B540WR	
2	Sharp MX-M1056	New		MX-M1056	
7	Sharp BP-70M65	New		BP-70M65	
7	Sharp BP-70M55	New		BP-70M55	
1	Sharp BP-70M45	New		BP-70M45	
6	Sharp BP-70c45	New		BP-70c45	
2	Sharp BP-70c55	New		BP-70c55	
2	Sharp BP-70c31	New		BP-70c31	
1	Sharp BP-70c65	New		BP-70c65	
9	Sharp BP-c535	New		BP-c535	

LESSEE: Fox Chapel Area School District

PRECISION COPY PRODUCTS, INC.

BY: _____

BY: _____

PRINT NAME: Marybeth Dadd

PRINT NAME: _____

TITLE: School Board President

TITLE: _____

DATE: February 10, 2025

DATE: _____



DELIVERY AND ACCEPTANCE CERTIFICATE

Date of Equipment Delivery: _____

Application No.: 985151

Fox Chapel Area School District ("Customer") hereby certifies that all of the equipment, software and other property (collectively, "Equipment") referred to in that certain Agreement related to the above referenced application number (the "Agreement") by and between Customer and Precision Copy Products, Inc. ("PCP") has been delivered to and been received by Customer at the location(s) set forth in the Agreement, that all installation or other work necessary prior to the use thereof has been completed, that the Equipment has been examined by the Customer and is in good operating order and condition and is in all respects satisfactory to Customer, and that the Equipment is accepted by the Customer for all purposes under the Agreement. Customer represents and warrants that the Date of Equipment Delivery set forth above and the Billing Address and the Equipment Location set forth in the Agreement are correct. By its execution and delivery of this Acceptance Certificate, Customer hereby reaffirms all of the representations, warranties and covenants contained in the Agreement as of the date hereof, and further represents and warrants to PCP that no Event of Default, and no event or condition which with notice or the passage of time or both would constitute an Event of Default, has occurred and is continuing as of the date hereof. Customer further certifies to PCP that Customer has selected the Equipment (and to the extent applicable, the vendor of the Equipment) and has received and approved the purchase order, purchase agreement or supply contract under which the Equipment will be acquired for all purposes of the Agreement.

ACCORDINGLY, CUSTOMER AUTHORIZES PCP TO PURCHASE THE EQUIPMENT FROM THE APPLICABLE SUPPLIER(S).

DO NOT SIGN THIS DELIVERY AND ACCEPTANCE CERTIFICATE UNTIL YOU HAVE RECEIVED ALL OF THE EQUIPMENT.

CUSTOMER: Fox Chapel Area School District

By: _____

Print Name: _____

Title: _____

E-Mail Address: _____

Date: _____

THE ABOVE SIGNATORY AFFIRMS THAT HE/SHE IS A DULY AUTHORIZED CORPORATE OFFICER OR OFFICIAL, MEMBER, PARTNER OR PROPRIETOR OF THE ABOVE NAMED CUSTOMER.



Request For Insurance Certificate

(PLEASE FORWARD THIS TO YOUR INSURANCE AGENT)

Re: Agreement No. 985151

To Insurance Agent: _____ Phone (____) ____-_____

Agency: _____ Fax (____) ____-_____

Address: _____ Email _____

Your Customer listed below is financing / leasing equipment through us.

WE MUST HAVE INSURANCE COVERAGE in place that: (i) names "Precision Copy Products, Inc. and/or Its Assigns" ("PCP") as a Loss Payee and Additional Insured, and there is a lender's loss payable endorsement in favor of PCP as loss payee on all property damage policies; (ii) each policy has been endorsed to provide that, as respects PCP, the insurance shall not be invalidated by any action or inaction of Customer or any other person other than PCP, and shall insure PCP regardless of any breach or violation of any warranty, declaration, term or condition contained in such policy by Customer or any person other than PCP; (iii) each policy has been endorsed to provide PCP with 30 days' advance written notice of any material change or cancellation or non-renewal of such policy; and (iv) each policy contains a waiver releasing any rights of subrogation against PCP for any and all claims, losses or damages covered under the above required insurance.

Property Damage/Contents Coverage: All-risk insurance is to be provided for fire, theft, extended coverage, vandalism and malicious mischief for the full replacement value of the equipment; and

Comprehensive General Liability: Coverage should be written with minimum limits of \$1,000,000/\$2,000,000 for bodily injury and \$1,000,000/\$2,000,000 for property damage.

Please provide us with a certificate of insurance as follows:

YOUR CUSTOMER: Fox Chapel Area School District 611 Field Club Road Pittsburgh, PA 15238 Phone: 4129639600 Fax: Attention:	LOSS PAYEE/ ADDITIONAL INSURED Precision Copy Products, Inc. and/or Its Assigns PO Box 202124 Florence, SC 29502 Phone: 877-248-5574 Fax: 305-964-2690 Attention: Commercial Tracking
--	--

EQUIPMENT TO BE INSURED:

**** PLEASE REFER TO SCHEDULE A(s) ****

EQUIPMENT LOCATION:

**** PLEASE REFER TO SCHEDULE A(s) ****

INSURABLE VALUE \$304,976.74

EFFECTIVE DATE OF INSURANCE: Upon Lease Commencement



PCP AUTOPAY PROGRAM
(AUTHORIZATION TO DEBIT AND CREDIT ACCOUNT BY ACH)

Customer Name: Fox Chapel Area School District

Application Number: 985151

In connection with the above referenced contract(s) ("Contract"), Customer(s) hereby authorize(s), **Precision Copy Products, Inc. AND/OR ITS AGENTS, SUCCESSORS AND ASSIGNS** (collectively, "Company"), to initiate ACH credit and/or debit entries, and if necessary, adjust any credit and/or debit entries made in error to the account described below ("Account") at the financial institution named below ("Bank"). The authorization provided herein (this "Authorization") is intended to encompass all amounts due and to become due under the above Contract, including current and past due periodic payments, miscellaneous charges, taxes and late charges. In addition, Customer potentially will enter into future transactions with Company. **Customer hereby acknowledges and agrees that this Authorization shall constitute a continuing Authorization to withdraw amounts for this Agreement as well as all future transaction(s) with the Company.** This Authorization shall not be limited or deemed waived, nor shall Company assume any liability, if for any reason Company delays debiting the Account for amounts due under the Contract. FOR ADMINISTRATIVE PURPOSES, ALL DEBIT AND CREDIT ENTRIES SHALL APPEAR ON THE ACCOUNT AS BEING INITIATED BY **"LEASE SERVICES."**

 Recurring Authorization: Initial to the left to authorize a RECURRING ACH authorization.

 One-time Payment: Initial to the left to authorize a ONE-TIME debit of the below account of **\$95.00** plus taxes.

BANK NAME: _____	ABA/ROUTING NUMBER: _____
BRANCH: _____	ACCOUNT NAME: _____
CITY: _____	_____
STATE: _____ ZIP: _____	ACCOUNT NUMBER: _____

(ATTACH A VOIDED CHECK ON THE ABOVE ACCOUNT)

→ The check number is on the top and bottom right of the check - **we do not need the check number.**

→ **Account Number** is the middle group of 12 numbers on the bottom of your check.

→ **Routing Number** is the group of 9 numbers on the bottom left of your check.

Customer certifies that all information set forth above is true and correct. Customer agrees to give Company not less than twenty (20) days advance written notification of any termination or change in this Authorization, which shall remain in full force and effect until Company has received such written notification from Customer.

Signature: X _____	Customer Billing Contact Information
Print Name: _____	(if different from information on left):
Title: _____	Name: _____
Date: _____	Title: _____
Phone Number: _____	Phone Number: _____
E-mail Address: _____	E-mail Address: _____

THE PERSON SIGNING ABOVE AFFIRMS THAT HE/SHE IS A DULY AUTHORIZED CORPORATE OFFICER OR OFFICIAL, PARTNER OR PROPRIETOR OF THE ABOVE NAMED CUSTOMER AND THAT THE ACCOUNT IS PRIMARILY FOR COMMERCIAL AND NOT FOR PERSONAL, FAMILY, OR HOUSEHOLD PURPOSES.



State and Local Government Addendum

Reference: Application No. **985151**

This State and Local Government Addendum (this "Addendum") is made part of the Agreement related to the above referenced application number ("Agreement") between **Precision Copy Products, Inc.** ("we" "us" and "ours") and **Fox Chapel Area School District** ("you" and "your"). Capitalized terms used but not defined will have the meaning given to them in the Agreement. If there is any conflict between the terms of this Addendum and the terms of the Agreement, the terms of this Addendum will control and prevail. The parties hereby agree as follows:

1. Funding Intent. You reasonably believe that funds can be obtained sufficient to make all Payments set forth in the Agreement and any other amounts owed during the term of the Agreement. You agree that your chief executive or administrative officer (or your administrative office that has the responsibility of preparing the budget submitted to your governing body, as applicable) will provide for funding for such payments in your annual budget request submitted to your governing body. You covenant that you will do all things lawfully within your power to obtain, maintain and properly request and pursue funds from which the Payments may be made, including making provisions for such payments to the extent necessary in each budget submitted for the purpose of obtaining funding, using your best efforts to have such portion of the budget approved and exhausting all available administrative reviews and appeals in the event such portion of the budget is not approved. If your governing body chooses not to appropriate funds for such payments, you agree that your governing body will evidence such nonappropriation by omitting funds for such payments due during the applicable fiscal period from the budget that it adopts. You and we agree that your obligation to make payments under the Agreement will be your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. Nothing contained in the Agreement will be interpreted as a pledge of your general tax revenues, funds or moneys.

2. Nonappropriation of Funds. If (a) sufficient funds are not appropriated and budgeted by your governing body in any fiscal period for Payments set forth in the Agreement or any other amounts owed to us and (b) you have exhausted all funds legally available for such payments due under the Agreement (together, a "Non-Appropriation Event"), then you will give us not less than ninety (90) days written notice (a "Termination Notice") and the Agreement will terminate as of the last day of your fiscal period for which funds for such payments are available ("Termination Date"). Such termination is without any expense or penalty, except for the portions of such payments and those expenses associated with your return of the Equipment in accordance with the Agreement for which funds have been budgeted or appropriated or are otherwise legally available. You agree that, to the extent permitted by law, you will not terminate the Agreement if any funds are appropriated by you or to you for the acquisition or use of equipment or services performing functions similar to the Equipment during your fiscal period in which such termination would occur. You shall (i) on or before the Termination Date, return the Equipment in accordance with the return requirements set forth in the Agreement, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to us, upon our request, an opinion of your counsel (addressed to us) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay us all sums payable to us under the Agreement up to and including the Termination Date. You acknowledge and agree that, in the event of the termination of the Agreement and the return of the Equipment as provided for herein, you shall have no interest whatsoever in the Equipment or proceeds thereof and we shall be entitled to retain for our own account the proceeds resulting from any disposition or re-leasing of the Equipment along with any advance rentals, security deposits or other sums previously paid by you pursuant to the terms of the Agreement.

3. Authority and Authorization. You represent and agree that: (a) you are a state or a political subdivision or agency of a state; (b) the entering into and performance of the Agreement is authorized under your state laws and Constitution and does not violate or contradict any judgment, law, order, or regulation, or cause any default under any agreement to which you are party; (c) you have complied with all bidding requirements and, where necessary, have properly presented the Agreement for approval and adoption as a valid obligation on your part; and (d) you have sufficient appropriated funds or other moneys available to pay all amounts due under the Agreement for your current fiscal period. Upon our request, you agree to provide us with an opinion of counsel as to clauses (a) through (d) above, an incumbency certificate, and other documents that we request, with all such documents being in a form satisfactory to us.

4. **Government Use.** You agree that (a) you will comply with all information reporting requirements of the Internal Revenue Code of 1986, as amended, including but not limited to the execution and delivery to us of information statements requested by us, and (b) the use of the Equipment is essential for your proper, efficient and economic operation, you will be the only entity to use the Equipment during the term of the Agreement and you will use the Equipment only for your governmental purposes. Upon our request you will provide us with an essential use letter in a form satisfactory to us as to clause (b) above.

5. **Insurance.** You agree to provide and maintain at your own expense (a) property insurance against the loss, theft, destruction of, or damage to, the Equipment for its full replacement value, naming us as loss payee, and (b) public liability and third party property insurance, naming us as an additional insured. You will give us certificates or other evidence of such insurance on the Equipment at such times as we request. All insurance obtained from a third party insurer will be in a form, amount and with companies acceptable to us, and will provide that we will be given 30 days' advance notice of any cancellation or material change of such insurance. If you do not provide us with proof of such insurance, we may secure insurance on the Equipment to cover our interests (and only our interests). If we obtain such insurance, you will pay us an additional amount for the cost of such insurance and an administrative fee, the cost of which may be more than the cost to obtain your own insurance and on which we may make a profit.

6. **Indemnification.** With respect to any claims, actions, or suits that are made against us as a result of your actions, omissions, negligence or willful misconduct ("**Claims**"), to the extent permitted by law, you agree to reimburse us for, and if we request, defend us against, any such Claims.

7. **Choice of Law.** Regardless of any conflicting provision in the Agreement, **THE AGREEMENT WILL BE GOVERNED BY THE LAWS OF THE STATE IN WHICH YOU ARE LOCATED.**

8. This Addendum supplements and amends the Agreement only to the extent and in the manner set forth, and in all other respects, the Agreement will remain in full force and effect.

IN WITNESS WHEREOF the parties hereto, by their authorized signatories, have executed this Addendum at the date set forth below their respective signatures.

CUSTOMER: Fox Chapel Area School District	Precision Copy Products, Inc.
By: _____	By: _____
Print	Print
Name: <u>Marybeth Dadd</u>	Name: _____
Title: <u>School Board President</u>	Title: _____
Date: <u>February 10, 2025</u>	Date: _____



MAINTENANCE AGREEMENT

CUSTOMER : Fox Chapel Area School District

EQUIPMENT: District MFP's
See Attached Schedule A

ADDRESS: 611 Field Club Rd.
Pittsburgh PA 15238

The MONTHLY program includes all parts, service, and Supplies, billed at:

Total Monthly Base Payment:	Included in Lease
Included in Lease <u>xx</u>	Billed Separately <u> </u>

Overages billed:	N/A
Monthly <u> </u>	Quarterly <u> </u> Annually <u> </u>

B/W PAGES : **UNLIMITED** Pages per Month Overages Billed at per page.

COLOR PAGES : **UNLIMITED** Pages per Month Overages Billed at per page.

SUPPLIES :	INCLUDED: Toner, developer, fuser, drums, all other consumable parts
	EXCLUDES : Staples, Paper

Customer Acceptance:

Precision Acceptance:

Date : 2/10/25

Date:

Marybeth Dadd, School Board President

ACCEPTANCE: Acceptance of this agreement is contingent upon a (1) a satisfactory credit report on the customer and (2) with regard to the dollar amounts stated herein, the absence of any mathematical error or deviation from standard prices. Unless advised to the contrary within fifteen days, the customer may consider this agreement to have been accepted as written. Payment of any/all maintenance charges will constitute acceptance of terms as described.

TERMS: This agreement will be automatically renewed for successive one year periods and the automatic renewal rate is subject to increase at the discretion of Precision Copy Products, Inc. The agreement is in effect at the time of renewal unless otherwise noted with a 90 day notice by either party. This contract is non-cancelable, non-refundable and nontransferable.

CHARGES: The customer agrees to pay all charges due hereunder and will render initial annual maintenance charge billing in advance upon receipt of a signed copy of this agreement. Terms are net fifteen days. Alterations, attachments or specification charges may require an increase in maintenance charges. Parts will be furnished on an exchange basis and will be new parts or parts guaranteed to perform as new when used in this equipment.

A zone charge may be added to the maintenance charge for each unit of equipment located more than fifteen miles from the nearest point of service. Travel and labor time plus travel expenses will be charged at our established hourly and mileage rates for service rendered at the customer's request after normal business hours or on Saturdays, Sundays and holidays.

TAXES: There shall be added to all charges (including zone charges) amounts equal to any taxes, however designated, levied or based on such charges or on this agreement or the services rendered or parts supplied pursuant hereto, including state and local privilege or excise taxes based on gross revenue, and any taxes or amounts in lieu thereof paid or payable in respect of the foregoing, exclusive, however, of taxes based on net income.

DEFAULT: If the customer does not pay the amount due hereunder or any other past due amount to Precision Copy, (1) we may (a) refuse to continue to service the equipment or (b) furnish service only on a "per call" basis, and (2) the customer agrees to pay all costs and expenses of collection, including the maximum attorney's fee permitted by law, said fee not to exceed 25% of the amount due hereunder.

INSPECTIONS/SERVICE CALL: All inspections/service calls will be made at no charge during normal business hours.

RECONDITIONING: When in our opinion a shop reconditioning is necessary because normal repair and parts replacement cannot keep a unit of equipment in satisfactory operating condition, we will submit a cost estimate of needed repairs which will be in addition to maintenance charges. If the customer does not authorize such work, we may refuse to renew this agreement for the unit.

GENERAL: This agreement does not cover: Networking Issues. It does not include service or parts required by causes other than normal use. We shall not be responsible for failure to render service due to strikes, fire, flood, lightning and causes beyond its control. This agreement does not cover any problems, which occur due to customer's unauthorized use of generic or other brand name supplies. This agreement does not cover any problems which occur due to customer abuse, neglect or such. This agreement constitutes the entire contract between PRECISION COPY PRODUCTS and the customer with respect to service of the equipment covered by this agreement and no representation or statement not



MAINTENANCE AGREEMENT

CUSTOMER : Fox Chapel Area School District

EQUIPMENT: District Printers
See Attached Schedule A

ADDRESS: 611 Field Club Rd.
Pittsburgh PA 15238

The MONTHLY program includes all parts, service, and Supplies, billed at:

Total Monthly Base Payment:	\$1,340.00
Included in Lease	Billed Separately <u>xxx</u>

Overages billed:		
Monthly	Quarterly	Annually

B/W PAGES : 46,000 Pages per Month Overages Billed at \$0.0100 per page.

COLOR PAGES : 11,000 Pages per Month Overages Billed at \$0.0800 per page.

SUPPLIES : INCLUDED: Toner, developer, fuser, drums, all other consumable parts
EXCLUDES : Staples, Paper

Customer Acceptance:

Precision Acceptance:

Date : 2/10/25

Date: _____

Marybeth Dadd, School Board President

ACCEPTANCE: Acceptance of this agreement is contingent upon a (1) a satisfactory credit report on the customer and (2) with regard to the dollar amounts stated herein, the absence of any mathematical error or deviation from standard prices. Unless advised to the contrary within fifteen days, the customer may consider this agreement to have been accepted as written. Payment of any/all maintenance charges will constitute acceptance of terms as described.

TERMS: This agreement will be automatically renewed for successive one year periods and the automatic renewal rate is subject to increase at the discretion of Precision Copy Products, Inc. The agreement is in effect at the time of renewal unless otherwise noted with a 90 day notice by either party. This contract is non-cancelable, non-refundable and nontransferable.

CHARGES: The customer agrees to pay all charges due hereunder and will render initial annual maintenance charge billing in advance upon receipt of a signed copy of this agreement. Terms are net fifteen days. Alterations, attachments or specification charges may require an increase in maintenance charges. Parts will be furnished on an exchange basis and will be new parts or parts guaranteed to perform as new when used in this equipment.

A zone charge may be added to the maintenance charge for each unit of equipment located more than fifteen miles from the nearest point of service. Travel and labor time plus travel expenses will be charged at our established hourly and mileage rates for service rendered at the customer's request after normal business hours or on Saturdays, Sundays and holidays.

TAXES: There shall be added to all charges (including zone charges) amounts equal to any taxes, however designated, levied or based on such charges or on this agreement or the services rendered or parts supplied pursuant hereto, including state and local privilege or excise taxes based on gross revenue, and any taxes or amounts in lieu thereof paid or payable in respect of the foregoing, exclusive, however, of taxes based on net income.

DEFAULT: If the customer does not pay the amount due hereunder or any other past due amount to Precision Copy, (1) we may (a) refuse to continue to service the equipment or (b) furnish service only on a "per call" basis, and (2) the customer agrees to pay all costs and expenses of collection, including the maximum attorney's fee permitted by law, said fee not to exceed 25% of the amount due hereunder.

INSPECTIONS/SERVICE CALL: All inspections/service calls will be made at no charge during normal business hours.

RECONDITIONING: When in our opinion a shop reconditioning is necessary because normal repair and parts replacement cannot keep a unit of equipment in satisfactory operating condition, we will submit a cost estimate of needed repairs which will be in addition to maintenance charges. If the customer does not authorize such work, we may refuse to renew this agreement for the unit.

GENERAL: This agreement does not cover: Networking Issues. It does not include service or parts required by causes other than normal use. We shall not be responsible for failure to render service due to strikes, fire, flood, lightning and causes beyond its control. This agreement does not cover any problems, which occur due to customer's unauthorized use of generic or other brand name supplies. This agreement does not cover any problems which occur due to customer abuse, neglect or such. This agreement constitutes the entire contract between PRECISION COPY PRODUCTS and the customer with respect to service of the equipment covered by this agreement and no representation or statement not expressed herein shall be binding on the terms and conditions of any order submitted by the customer with respect to maintenance service.

Liability with respect to property damage or personal injury arising out of or connect with services performed under this agreement, is limited strictly to That imposed by law or statute and there is no contract imposing any greater degree of liability on PRECISION COPY PRODUCTS, INCORPORATED.



EQUIPMENT SALES ORDER

600 STATE STREET
CLAIRTON, PA 15025
412.233.3000 FAX 412.233.3010
info@precoply.com

No.

ORDER DATE

BILL TO:

COMPANY NAME Fox Chapel Area School District		
ADDRESS 611 Field Club Rd.		
CITY Pittsburgh	STATE PA	ZIP CODE 15238
CONTACT	PHONE	FAX

SHIP TO:

COMPANY NAME		
ADDRESS		
CITY	STATE	ZIP CODE
CONTACT	PHONE	
	FAX	
Email		

EQUIPMENT:

CUSTOMER
P.O. NUMBER

☐ PURCHASE ☐ LEASE ☐ RENTAL

QTY.	PRODUCT	DESCRIPTION	SERIAL NUMBER	UNIT PRICE	EXTENSION
		SEE ATTACHED EQUIPMENT SCHEDULE A			\$26,071.00/Mo.
					60 Month FMV

TRADE IN MODEL

SERIAL NO.

TRADE IN ALLOWANCE

EQUIPMENT SUBTOTAL

SUPPLIES:

QTY.	PRODUCT NO.	DESCRIPTION	UNIT PRICE	EXTENSION

SERVICE:

SEE ATTACHED MAINTENANCE AGREEMENT

BEGIN DATE	TOTAL COPY ALLOWANCE	OVERAGE

SUPPLIES SUBTOTAL

SERVICE SUBTOTAL

DELIVERY, INSTALLATION &
TRAINING

TOTAL

☐ EXEMPTION CERT. ATTACHED
() % SALES TAX

LESS DEPOSIT:()%

BALANCE DUE:

NOTE: PRICE IS SUBJECT TO THE APPROVAL
OF PRECISION COPY PRODUCTS MANAGEMENT

SPECIAL DELIVERY/PICK-UP INSTRUCTIONS:

Precision will remove all existing Equipment as directed

FINANCING INFORMATION:

LENGTH	60 Month	MONTHLY PAYMENT	\$26,071.00
SECURITY DEPOSIT	PURCHASE OPTIONS	CUSTOMER INITIALS	
N/A	FMV		

THE CUSTOMER ACKNOWLEDGES THAT HE HAS READ THIS AGREEMENT, UNDERSTANDS AND AGREES TO BE BOUND BY ITS TERMS AND FURTHER AGREES THAT IT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN THE PARTIES WHICH SUPERSEDES ALL PROPOSALS ORAL OR WRITTEN AND ALL OTHER COMMUNICATIONS AND PRIOR AGREEMENTS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT. THE TERMS OF THIS AGREEMENT MAY NOT BE AMENDED, MODIFIED OR RESCINDED EXCEPT BY A WRITTEN INSTRUMENT SIGNED BY BOTH PARTIES.

AUTHORIZED BY:
(PLEASE PRINT)

Marybeth Dadd

SIGNATURE

TITLE

School Board President

SALES REPRESENTATIVE

DATE

February 10, 2025

PCP MANAGER'S APPROVAL

X

Rev. 5/06

WHITE - ORIGINAL/FILE, CANARY - CUSTOMER, PINK - SALES REPRESENTATIVE

TERMS AND CONDITIONS OF SALE

1. **Definitions.** The following definitions shall apply throughout these terms and conditions, "PRECISION" means Precision Copy Products, Inc.
"Customer" means the Purchaser designated within this order.
"Equipment" means the hardware and supply items listed within this order.
2. **Acceptance.** This agreement shall not be binding upon PRECISION until it is received and accepted by PRECISION at its home office. Such acceptance by PRECISION shall be conditioned upon a satisfactory credit report on customer.
3. **Payment.** Invoices under this Agreement shall be paid net within ten (10) days after date of invoice. A late charge will be assessed against and paid by Customer on invoice(s) balance(s) ten (10) days or more overdue at the rate of one and one-half percent (1-1/2%) per month, but not in excess of the maximum on the unpaid balance.
4. **Passage of Title.** For cash sales, PRECISION shall retain title to and ownership of the Equipment until full payment of the purchase price is received, whereupon both shall automatically transfer to the Customer. For lease or cost per copy agreements, the leasing entity shall retain title to and ownership of the Equipment until the contract terms and conditions have been fulfilled.
5. **Taxes.** Customer shall pay all federal, state and local sales, use, property, excise, or other taxes imposed on or with respect to the purchase price of the Equipment of this Agreement, except taxes levied on PRECISION'S net income.
6. **Risk of Loss.** Risk of loss or damage to the Equipment shall transfer to Customer upon delivery of the Equipment.
7. **Warranty.** PRECISION warrants that the Equipment will be free from defects in material and workmanship for a period of 90 days from the installation date, but Customer's exclusive remedy for breach of this warranty shall be the making of the repairs, readjustments, or part replacements necessary to restore the Equipment to normal operating condition by PRECISION during the warranty period. PRECISION MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF THE EQUIPMENT, EXCEPT AS STATED ABOVE PRECISION SHALL HAVE NO OBLIGATIONS OR LIABILITIES TO CUSTOMER OR ANY OTHER PERSON FOR ANY DAMAGES INCLUDING DIRECT, CONSEQUENTIAL OR INCIDENTAL DAMAGES, ARISING OUT OF OR RELATING TO THIS AGREEMENT, THE USE OR PERFORMANCE OF THE EQUIPMENT, OR IN ANY OTHER MANNER.
 - a. **WARRANTY SERVICE:** In order to assure the proper maintenance of the Equipment covered by its warranty during the warranty period, PRECISION will provide free routine service during normal working hours (8:30 A.M. to 5:00 P.M., not including Saturdays, Sundays or Holidays) within a 50 mile radius of the nearest PRECISION service office. For service calls outside the 50 mile radius of the nearest PRECISION service office the customer will be billed at PRECISION'S then current rate per mile from the service office to the customer's location and return.
 - b. **LIMITATIONS ON WARRANTY AND SERVICE:** PRECISION shall have no obligation to make ordinary changes of toner, paper, masters, developer, fluids, drums, or install Equipment accessories, or to repair or replace Equipment in the event that repair or replacement are required due to abuse, accident, theft, or damage to the Equipment caused by repairs by someone other than an authorized PRECISION representative. PRECISION shall not be responsible for the delay or inability to provide service due to strikes, accidents, embargoes, acts of God or any other event beyond its control.

Customer shall provide electric service of 120 volts + 10%, at 60 Hertz A.C. and sale use of an 15 Ampere (Minimum) branch circuit. In addition, Customer shall notify PRECISION promptly when service or preventative maintenance for the equipment is required.
8. **Applicable Law.** This contract is governed by the laws of the Commonwealth of Pennsylvania.
9. **Entire Agreement.** This agreement sets forth the entire understanding of the parties with respect to the subject matter hereof and is binding upon both parties in accordance with its terms. There are no understandings, representations, or agreements other than those set forth herein. This Agreement shall not be amended or altered except in writing signed by the authorized representatives of the Customer and PRECISION.

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Innovative Service Technology Management Services, Inc. (IST) – Agreement

Facilities Management Agreement



This document, when accepted and executed by **Fox Chapel School Area District (Customer)** and **Innovative Service Technology Management Services, Inc. (IST)**, shall serve as the Agreement between Customer and IST for IST to operate a Facilities Management Services (to be called Facilities Management) at the premises of Customer, for the purposes of servicing Customer's facilities management requirements.

1. Facilities Management:

(A) On-Site Labor

1	1	2
---	---	---

(B) IST Equipment

Computers							
Make & Model	IST Suite Software & Hardware Included						Quantity
	HR / Management	Print Center	Mail Services	Conference Room	Work Order	Document Management	
Dell Optiplex	✓	✓	✓				1
Total							1

(C) Leased Equipment – N/A

2. Fees and Charges – This Agreement will be for a 5 year period, 7/1/25 – 6/30/30, and Customer shall pay the monthly base fees for Facilities Management services as specified in Section 1 – Facilities Management:

		Monthly Base Fee
Facilities Management	Includes IST labor, management & IST Workstation with IST-Suite systems	\$15,931

If the Customer's Facilities Management requirements exceed the capabilities of the equipment or personnel in an 8 hour day, the Customer shall pay an overtime rate of \$37 per hour on weekdays or \$43 per hour on Saturdays, Sundays and holidays.

The monthly base fee, employee overtime rates, and equipment service rates will increase 3.5% annually on the Agreement anniversary date.

All pricing listed in this Agreement excludes tax on the Monthly Base Fee and overage amounts listed in Section 2 Fees and Charges of this Agreement and in any and all attachments and amendments except where specifically indicated otherwise. Customer agrees to reimburse IST for applicable sales and/or use tax and all other taxes, fees, fines and penalties which may be imposed, levied or assessed by any federal, state or local government or agency which relate to this Agreement. Fines and penalties will be limited to any incurred as a result of your failure to act in accordance with federal, state and local tax laws and codes and/or the terms of this Agreement. Customer agrees to reimburse IST for reasonable costs incurred in collecting or paying any taxes, assessments, charges, penalties or fees.

Facilities Management Agreement



The Customer agrees that in the event that there shall be any changes to minimum wage laws impacting this Agreement, the pricing in this Agreement shall be subject to adjustment to the extent that the cost of such change increases IST's cost associated with this Agreement.

IST has no obligations to pay buyouts on current customer equipment or service.

3. **Agreement Term** – The term of this Agreement shall be for **five** years and shall be effective upon execution by Customer and acceptance by IST for a period of **five** years. The commencement date is the start date specified on the first Customer FM invoice and shall continue from the first day of the first full calendar month for an initial term of **60** full calendar months unless terminated earlier as provided herein. This Agreement will automatically renew on an annual basis after the end of the term stated in Section 2, unless IST is notified in writing 90 days prior to the contract end date. All renewal terms may be canceled early in accordance with section 10.
4. **Personnel** – All personnel provided by IST to perform Facilities Management services under this Agreement shall be employees of IST, and shall in no way be considered to be employees of Customer. Each employee and/or position assigned under this Agreement is assigned to the client on a permanent basis. IST shall be fully responsible for such employees, including hiring, paying, setting rates of pay for, counseling, disciplining and firing such employees. IST shall complete all paperwork required for such employees and shall comply with any applicable laws and regulations regarding the employment of such employees, including all applicable tax, unemployment and workers compensation laws.
5. **Prohibition on Hiring** – Customer understands and acknowledges that the services to be performed pursuant to this Agreement will be performed by employees of IST. Customer further understands and acknowledges that the employees of IST constitute a unique and valuable component necessary to the conduct of IST's business. Accordingly, Customer agrees that during the term of the Agreement and for a period of 12 months thereafter, Customer (and any subsidiary or affiliate of Customer), will not, without the express written consent of IST, directly or indirectly, solicit, hire, employ or retain (as an employee, independent contractor, consultant, subcontractor or otherwise) any person (a) then employed by IST or (b) who was employed by IST and who was directly involved with the services under this agreement during the preceding twelve (12) months. Customer acknowledges that intentional contracting with a third party for the provision of similar services who Customer request or encourages the third party to employ former IST personnel who were directly involved in the services under this Agreement during the preceding twelve (12) months would be a violation of this provision. IST agrees not to directly or indirectly, solicit, hire, employ or retain (as an employee, independent contractor, consultant, subcontractor or otherwise) any of Customer's employees without previous written consent.

In addition to any other rights available to each Party for violation of Section 10, the violating Party agrees and acknowledges that a reasonable estimate of the damages to another Party for each violation will be an amount equal to 100% of the first year salary to be paid by Customer for the person hired (including any guaranteed and/or signing bonus). Violating Party will pay such amount to the other Party within 30 days.

The provisions of the Prohibition on Hiring terms shall survive the termination or expiration of this Agreement.

6. **Space, Utilities and Office Supplies** – Customer shall locate the Facilities Management in such space on Customer's premises as is determined by Customer in its sole discretion, and Customer,

Facilities Management Agreement



upon 30 days notice to IST, may relocate the Facilities Management to another space at Customer's premises as determined by Customer. IST shall abide by all of Customer's rules, regulations and policies with regard to access to the premises, the Facilities Management, and hours of operation.

Customer will provide adequate electrical service, telephone service, custodial service, air ventilation, heating and cooling systems for all IST and Customer provided Facilities Management equipment. Customer agrees to maintain a safe, healthy, and risk-free work environment for all IST employees, agents, or subcontractors performing services under this Agreement. This includes but is not limited to:

- (a) Ensuring that all facilities where IST employees are required to perform work comply with all applicable federal, state, and local safety and health regulations, including the Occupational Safety and Health Act (OSHA) and its corresponding standards.
- (b) Providing and maintaining proper safety measures, equipment, and protocols to ensure that IST employees can carry out their duties without exposure to unsafe or hazardous conditions.
- (c) If IST employees are exposed to unsafe or hazardous conditions, or if the work environment does not comply with OSHA or other applicable safety standards, IST reserves the right to suspend work until such issues are remedied to the satisfaction of the IST and in accordance with applicable safety regulations. IST shall not be liable for any delays or damages caused by the suspension of work due to unsafe conditions.

Customer shall provide the office supplies (such as paper clips, staples, staplers, tape, etc.) and the office equipment (such as desks, shelves, telephones, file cabinets, table and chairs) that Customer and IST mutually agree is necessary for providing Facilities Management services. Any supplies needed, and not provided by Customer, will be billed by IST to Customer at the end of month purchased.

Customer shall provide IST access to its network backbone and the Internet so that IST may maximize real-time reporting and provide enhanced copy submission facilities to customers' end users. Access to any network drives will be negotiated as needed and appropriate to the services being provided. Customers must also provide adequate power outlets and circuits for all equipment. If IST's solution includes iPads for IST-Confirm systems, Customer shall be responsible for installation, wiring and internet connection.

7. **Equipment Maintenance** – IST to provide maintenance, developer, toner, and staples for all copy equipment, provided under the terms of this agreement. **(excludes paper)**. IST responsible for maintenance for all binding, fax, scanning and mail equipment, **(excluding consumables)** provided under the terms of this agreement. Customer responsible for supplies for all binding, fax and mail equipment, including labels for Package Tracking system, provided under the terms of this agreement.
8. **Customer Equipment** – All costs and expenses relating to any Customer Equipment, including maintenance and repairs, shall be the responsibility of Customer, unless otherwise agreed to in writing by Customer and IST. All Customer Equipment shall remain the property of Customer, and IST shall have no right, title or interest in or to the Customer Equipment.
9. **Invoicing** – For the monthly base fee Customer agrees to an ACH or pre-authorized draft to be drafted by IST's bank 5 days after invoice date (See Attachment 1 – ACH Authorization Form). The terms of payment for all additional charges incurred by Customer are Net 10 days of receipt by Customer. A penalty of 1.5% monthly will be charged to Customer after 30 days. If Customer disputes a charge or charges on a given invoice, other than the base monthly fee agreed to herein,

Facilities Management Agreement



Customer shall pay all non-disputed charges and protest the disputed charges in writing to IST. Customer will not be charged a late fee on any charges disputed by Customer in accordance with this Agreement.

The base monthly fee described in Section 2 – Fees and Charges will be billed one month in advance and is due at the beginning of this agreement. In addition, the base fee for the final month of the term (without escalations adjustments) will be billed in advance and is due at the beginning of this agreement.

10. **Termination of Facilities Management** – Upon early termination of this Agreement (and Amendments to this Agreement) by Customer or IST for any reason, Customer will nevertheless remain obligated to [U.S. Bank Equipment Finance, a division of U.S. Bank National Association (“U.S. Bank Equipment Finance”)] [the third party leasing company] to perform all of its obligations under the Lease Contract for the remainder of the term. An early termination of this Agreement **WILL NOT** terminate Customer's obligations under the non-cancelable Lease Contract. Customer will assume all of IST's remaining loan term/lease/rental and maintenance contract obligations for all equipment listed in Section 1B – Facilities Management, IST Equipment. For all IST owned equipment listed in 1B – Facilities Management, IST Equipment that is not subject to any outstanding loan term/lease/rental obligations of IST, Customer will pay IST (in 1 payment) the fair market value for all equipment. The fair market value will be determined by the equipment manufacturer. IST will remove all such equipment from the premises. Upon termination of the Agreement before its expiration, customer also agrees to pay IST 6 times the monthly average billing (from the prior 3 months).
11. **Default** – If Customer fails to pay any fees or charges or any other payments required under the Agreement when due and payable, and such failure continues for a period of thirty (30) days after being notified in writing of such failure and IST cancels this Agreement under this Section, in addition to Customer's obligations under Section 10 – Termination of Facilities Management above, Customer shall pay any reasonable costs and expenses incurred by IST to collect any amounts owed by Customer hereunder.
12. **Confidentiality** – IST recognizes that it must perform the Facilities Management services in a manner that protects any confidential information of Customer or its clients (such information hereafter referred to collectively as “Customer Confidential Information”) that may be disclosed to IST hereunder from improper use or disclosure. IST agrees to treat Customer Confidential Information on a confidential basis. IST further agrees that it will not disclose any Customer Confidential Information without Customer's prior written consent to any third party except to authorized representatives of Customer or to employees of IST who have a need to access such Customer Confidential Information to perform the Services contemplated hereunder.
13. **IST Software Confidentiality** – Customer hereby acknowledges that the Software Products (including any documentation, source code, translations, compilations, partial copies, and derivative works) contain proprietary and confidential information belonging exclusively to IST. If this agreement terminates, customer shall not retain or use any IST software provided.

With respect to the Confidential Information, the Customer hereby agrees that during the Term and at all times thereafter it shall not misappropriate such Confidential Information or disclose it to any person or entity and shall use at least the same degree of care in safeguarding the Confidential Information as it uses in safeguarding its own confidential information. Any Software Product provided in source code form shall be strictly safeguarded by Customer; if provided in object code

form, Customer shall not alter, modify, disassemble, decompile, reverse engineer or otherwise manipulate the Software Product so as to discover the underlying design, logic or source code thereto. Customer may not alter or remove from any Software Product or associated Documentation any proprietary, copyright, trademark or trade secret legend.

- 14. Audit and Regulatory Requirements** – IST will assist Customer in meeting its audit and regulatory requirements, including providing access to its books and records pertaining to billing of the services provided to Customer to enable Customer, its auditors and examiners to verify:

(a) the accuracy of IST's charges to Customer, and

(b) that services are being performed in accordance with the terms of this Agreement.

Such access will require 24-hour notice to IST and will be provided at reasonable hours, provided that any audit does not interfere with IST's ability to perform the services hereunder. IST will provide access only to information reasonably necessary to perform the audit. If any audit or examination reveals that IST's invoices for the audited period is not correct for such period, IST shall promptly reimburse Customer for the amount of any overcharges or Customer shall promptly pay IST for the amount of any undercharges.

- 15. Insurance** – At all times during the performance of Facilities Management services hereunder, IST shall keep in full force and effect and maintain, at no additional cost to Customer, the following policies of insurance:

Commercial (Comprehensive) General Liability Insurance, including coverage for independent contractors, personal or bodily injury, products liability, premises/operations, completed operations, and broad form property damage, with limits of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate;

Workers' Compensation Insurance all of IST's (and/or its subcontractors') employees engaged in the performance of Facilities Management services hereunder, and Employers' Liability Insurance with a limit of not less than one million dollars (\$1,000,000);

Commercial Business Automobile Liability Insurance covering all owned, non-owned, leased, and hired vehicles, and providing coverage for bodily injury and property damage liability with combined single limits of not less than one million dollars (\$1,000,000) per accident;

Excess Umbrella Liability – five million dollars (\$5,000,000) per occurrence and five million dollars (\$5,000,000) in the aggregate. Policy will be excess of the General Liability, Employers Liability and Automobile Liability.

Professional Liability and Errors and Omissions Liability Insurance covering acts, errors and omissions arising out of IST's (or its subcontractors') negligent operations or Facilities Management services in an amount not less than five million dollars (\$5,000,000) per occurrence; the Excess Umbrella Liability is not excess of this policy.

Crime Insurance (including Fidelity Bond and Employee Dishonesty) covering losses arising out of or in connection with fraudulent or dishonest acts committed by IST's (or its subcontractors') personnel, acting alone or with others, with a limit of not less than fifty thousand dollars (\$50,000), the Excess Umbrella Liability is not excess of this policy; and

Confidentiality and Privacy Liability – two million dollars (\$2,000,000) covering network security, content injury, privacy injury and regulatory proceeding, the Excess Umbrella Liability is not excess of this policy.

Customer will be named as additional insured under the general liability and automobile policies. In addition, where required, Customers landlord will be named as an additional insured.

16. Indemnification – Subject to Section 17, below, IST agrees to hold harmless and indemnify Customer, its employees and agents (collectively, the "Customer Parties") against any claims, liabilities or damages arising out of IST's breach or failure to perform any of its obligations or duties under this Agreement or the negligence or willful misconduct of IST or its employees in IST's provision of Facilities Management services under this Agreement. Customer shall indemnify IST from any claims, liability or damages arising out of the negligence or willful misconduct of Customer or its employees. Notwithstanding the foregoing, Customer's indemnification obligations are subject to and limited by any other immunities from liability or limitation of damages afforded to it by applicable law, including the Pennsylvania Political Subdivision Tort Claims Act.

17. Limitations – IST shall procure and maintain insurance policies with such coverage's and in such amounts and for such period of time as set forth in Section 15 of this Agreement. Customer hereby agrees that to the fullest extent permitted by law IST's total liability to Customer for any and all injuries, claims losses, expenses or damages whatsoever arising out of or in any way related to Facilities Management or this Agreement from any cause or causes including but not limited to IST's negligence, errors, omissions, strict liability, breach of contract or breach of warranty (hereafter "Customer claims") shall not exceed the total sum paid on behalf of or to IST by IST's insurers in settlement or satisfaction of Customer's claims under the terms and conditions of IST's insurance policies applicable thereto.

Customer shall not be responsible for any loss of or damage to IST's property, or the property of its employees, contractors or agents, located on Customer's premises unless such loss or damage is directly caused by the negligence or willful misconduct of Customer or its employees.

18. Assignment – Neither party shall assign or in any way dispose of all or any part of its rights or obligations under this Agreement without the prior written consent of the other, which shall not be unreasonably withheld. Customer understands and acknowledges that U.S. Bancorp Business Equipment Finance Group or other such leases companies may act as a billing agent for IST hereunder.

19. Governing Law – This Agreement will be governed by the laws of the Commonwealth of Pennsylvania without regard to or application of conflicts of law rules or principles. The federal and state courts located in and/or serving Allegheny County, Pennsylvania shall have jurisdiction over any disputes arising hereunder and the parties hereby irrevocably submit to the personal jurisdiction and venue of such courts. In the unlikely event that the Customer has a dispute with IST, Customer hereby agrees to pay in addition to any damages that may be awarded all of IST's attorney fees associated with the case.

20. Miscellaneous – This Agreement shall constitute the entire Agreement between the parties, and may not be modified except in writing signed by both parties. There shall be no waiver of any rights or obligations under this Agreement except in writing by the party waiving such right or obligation.

Facilities Management Agreement



If the foregoing terms and conditions correctly set forth our understanding, please indicate by executing the Agreement in the space provided below and by returning it to IST for acceptance and execution by IST. IST will provide Customer with a copy of the fully executed Agreement.

Fox Chapel School District

By: Marybeth Dadd

Signature: _____

Title: School Board President

Date: February 10, 2025

By: Kathleen Anuszek

Signature: _____

Title: School Board Secretary

Date: February 10, 2025

Innovative Service Technology Management Services, Inc.

By: Rachel Meyer

Signature: _____

Title: CFO

Date: _____

By: Hal Blackman

Signature: _____

(Not valid without signature of Hal Blackman)
Title: President & CEO

Date: _____

Fox Chapel Area School District

Regular Business Meeting

February 10, 2025

Enrollment and Fire Drills

Fox Chapel Area School District															
Enrollment															
February 2025															
School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		18	19	22	21	27	22								389
		18	21	21	22	25	23								
		18	20	22	22	25	23								
Hartwood Elementary School		20	24	23	21	24	22								386
		19	23	23	20	23	21								
		19		21	20	23	22								
Kerr Elementary School	19	18	20	22	22	25	27								451
		18	19	22	21	25	26								
		18	19	22	22	25	26								
O'Hara Elementary School		16	19												736
		21	22	22	22	25	23								
		21	21	22	22	27	22								
		21	22	17	22	27	23								
		21	21	20	22	27	22								
		21	22	22	23	27	23								
Dorseyville Middle School		21		21				342	305	344					991
Fox Chapel Area High School											354	340	318	344	1,356
TOTAL	19	308	292	322	341	355	325	342	305	344	354	340	318	344	4,309

As of January 2025

Fire Drills

Fairview Elementary School	01/10/25	10 Minutes	00 Seconds	(Security Drill)
Hartwood Elementary School	01/13/25	02 Minutes	47 Seconds	
Kerr Elementary School	01/14/25	05 Minutes	00 Seconds	(Security Drill)
O'Hara Elementary School	01/23/25	10 Minutes	00 Seconds	(Security Drill)
Dorseyville Middle School	01/10/25	08 Minutes	00 Seconds	(Security Drill)
Fox Chapel Area High School	01/24/25	02 Minutes	57 Seconds	