



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING FEBRUARY 10, 2025 at 7:00 PM A G E N D A

1. Call to Order/Opening Exercises
2. Roll Call
3. Review and Approval of Agenda
4. Public comment on agenda related items
5. Approval of minutes
 - [Study Session Minutes - January 7, 2025](#)
 - [Board Meeting Minutes - January 13, 2025](#)
 - [Board Policy Sub-Committee Minutes - January 16, 2025](#)
 - [Special Board Meeting Minutes - January 27, 2025](#)
 - [Board Policy Sub-Committee Minutes - January 29, 2025](#)
6. Student report
7. Assistant Superintendent report
8. Superintendent report
9. [Honors/Recognitions](#)
10. Treasurer's report
11. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
12. Other business which may properly come before the Board
13. Public comment on non-agenda items
14. [Dates to Remember](#)
15. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – FEBRUARY 10, 2025

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$8,405,531.16

Check #10011081 to Check #10011217

Wire #8000000666 to Wire #8000000681

Wires include credit card transactions

Ach #9000052176 to Ach #9000053232

from the Capital Reserve Account **\$69,825.36**

Check #30000184 to Check #30000186

from the Cafeteria Account **\$69,431.99**

Check #50001567 to Check #50001592

and from the Construction Account Bond 2019: **\$21,522.00**

Check #45000539 to Check #45000540

and from the Construction Account Bond 2023: **\$261,670.33**

Check #45000637 to Check #45000642

for a total of **\$8,827,980.84**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the General Operating Budget for the Lincoln Intermediate Unit 12 for the 2025-2026 school year.

[LIU General Operating Budget - 2025-2026](#)

4. **(Finance)** Recommend approval of the attached Resolution #139 - Tax Collection Resolution which will take effect July 1, 2025.

[Go to Tax Collection Resolution # 139](#)

5. **(Finance)** Recommend acceptance of the annual local audit for the 2023-2024 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.
6. **(Finance)** Recommend approval of the York Adams Academy 2025-2026 General Fund Budget.

[York Adams Academy 25-26 General Fund Budget](#)

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. **(Ways & Means / Curriculum)** Recommend approval of the proposed final 2025-2026 Academic School Calendar.
[2025-2026 Academic Calendar](#)
2. **(Ways & Means / Curriculum)** Recommend approval of the Letter of Agreement between The Meadows Psychiatric Center and Conewago Valley School District for the following 3 year period, 2025-2026, 2026-2027, and 2027-2028.
[The Meadows Agreement 2025-2028](#)
3. **(Ways & Means / Curriculum)** Recommend approval of the Comprehensive Plans and Reports for 2025-2028 listed below:
[Comprehensive Plan 2025-2028](#)
[Induction Plan \(Chapter 49\) 2025 - 2028](#)
[Professional Development Plan \(Act 48\) 2025 - 2028](#)
[Academic Standards and Assessment Requirements \(Chapter 4\) 2025 - 2028](#)
[Student Services Assurances \(Chapter 12\) 2025 - 2028](#)
[Gifted Education Plan Assurances \(Chapter 16\) 2025 - 2028](#)
4. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
CTE	Kirchner	Kelly	4/1/2025 - 4/3/2025	Safety Care in York	District	\$2,853.25
DO	de Salis	Ashley	3/24/2025 - 3/26/2025	PDE Data Summit in Hershey	District	\$375.00
DO	Corbin	Stephanie	3/24/2025 - 3/26/2025	PDE Data Summit in Hershey	District	\$948.77
NOHS	Latshaw	Meghan	4/4/2025	Safety Care in York	District	\$799.00
NOHS	Martin	Travis	2/27/2025	Annual Driver Education Instructor Workshop in York	District	\$151.25
DO	Doll	Wesley	4/15/2025	McKinney-Vento Retreat at Holiday Inn Harrisburg/Hershey	District	\$39.53
CVIS	Herb	Mark	4/8/2025	MTSS Elementary Series at LIU 12		\$0.00

5. ***(Ways & Means / Curriculum)*** Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
CVIS	Myers	Amanda	6	5/1/2025	Challenge 24 Competition at LIU 12	District	\$303.58
NOHS	Kline	Tyler	11-12	3/7/2025	Conewago Enterprises, Hanover	District	\$316.43
NOHS	Yost	Rebekah	7-12	2/22/2025	Indoor Drumline Competition at Eastern York HS	District	\$364.84
NOHS	Yost	Rebekah	7-12	3/22/2025	Indoor Drumline Competition at Red Land HS	District	\$356.93
NOHS	Yost	Rebekah	7-12	3/30/2025	Indoor Drumline Competition at Chambersburg HS	District	\$487.70

6. ***(Ways & Means / Curriculum)*** Recommend approval of Sapphire as the new student information system for Conewago Valley School District, effective July 1, 2025, at a cost of \$102,000.00
7. ***(Ways & Means / Curriculum)*** Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Kreider	Elizabeth	11-12	3/13/2025	Hershey Medical Center in Hershey	District	\$302.50

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PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement for Jeanne Plotica, Art Teacher and Art Curriculum Leader at New Oxford High School, effective at the end of the last teacher day in the 2024-2025 school year.
2. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement for Lori Duncan, Business Manager at Conewago Valley School District, effective July 14, 2025.
3. **(Personnel)** Recommend acceptance for the resignation of Tara Sanders, instructional aide (PCA) at Conewago Valley Intermediate School, effective January 14, 2025.
4. **(Personnel)** Recommend acceptance for the resignation of Erika Laughman, instructional aide (PCA) at Conewago Valley Intermediate School, effective January 17, 2025.
5. **(Personnel)** Recommend approval for the transfer of Kimberly Riser from substitute support staff, (Wage Range 4f), to Food Services Worker at Conewago Valley Intermediate School (Category: Part-time school year) (Wage Range 4e) retroactive to January 21, 2025.
6. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Meagan Brown, Learning Support Teacher at Conewago Valley Intermediate School, such leave to begin February 18, 2025 through May 2, 2025 (return May 5, 2025), providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
7. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Jennifer M. Shearer (retro 1/28/25)

Elizabeth Wildasin (retro 1/17/25)

Mackenzie Yingling (retro 1/27/25)

8. **(Personnel)** Recommend approval of the following extracurricular activity assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kendra Swartz	24-25 Musical Choreographer	\$1,073.04
AJ Warner	24-25 Musical Technical Director	\$1,200.00
AJ Warner	24-25 Musical Set Construction Coordinator	\$1,000.00
Tracy Warner	24-25 Musical Producer	\$ 750.00
Joe Clark	24-25 Musical Pit Band Member	\$ 400.00
Jaden Collado	24-25 Musical Pit Band Member	\$ 400.00
Sharon Mack	24-25 Musical Pit Band Member	\$ 400.00
David Motter	24-25 Musical Pit Band Member	\$ 400.00
Roger Sine	24-25 Musical Pit Band Member	\$ 400.00
Rebekah Yost	24-25 Musical Pit Band Member	\$ 400.00

9. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Scott Anderson	Baseball Head Coach	\$7,973.15
Joel Brosius	Baseball Asst. Coach	\$3,681.36
Matthew Baker	Baseball Asst. Coach	\$2,682.60
Jason Miller	Softball Head Coach	\$4,186.47
Jamie Hull	Softball Asst. Coach	\$3,790.30
Roger Miller	Softball Asst. Coach	\$2,790.98
James Carver	Boys Lacrosse Head Coach	\$4,186.47
*Kyle Hoeflich	Boys Lacrosse Asst. Coach	\$2,630.00
Jessica McIntyre	Girls Lacrosse Head Coach	\$5,221.66
Travis Martin	Boys Tennis Head Coach	\$3,681.36
*Matt Hartman	Boys Tennis Asst. Coach	\$1,057.00
*Eugene Kraus	Boys Track Head Coach	\$3,945.00
*Kennedy Geiser	Boys Track Asst. Coach	\$2,630.00
Eva Karkuff	Girls Track Head Coach	\$4,355.60
Carson Pennings	Girls Track Asst. Coach	\$2,682.60
Chris Long	Track Asst. Coach (JH)	\$2,682.60
Jason Warner	Track Asst. Coach (JH)	\$3,651.60
John Slagle	Track Asst. Coach (JH)	\$3,156.22
Brandon Dinges	Boys Volleyball Head Coach	\$4,521.21
Allison Evans	Girls Volleyball Asst. Coach (JH)	\$2,736.25
Diane Rife	Girls Volleyball Asst. Coach (JH)	\$2,961.81
Shawn Myers	Boys Soccer Asst. Coach (JH)	\$2,790.98
*Kyle Flickinger	Boys Soccer Asst. Coach (JH)	\$1,000.00
Taylor Wildasin	Girls Soccer Asst. Coach (JH)	\$2,790.98
Yaritza Figueroa	Girls Soccer Asst. Coach (JH)	\$1,040.40

* new to the position this year.

10. **(Personnel)** Recommend employment of Angela Harman as a Guidance Paraprofessional at New Oxford High School, (Category: Full time - school term) (Wage Range 1d), retroactive to January 27, 2025, pending having met all required Federal, State, and local hiring regulations.
11. **(Personnel)** Recommend re-employment of Nicole Biedenbach as a 12-Month Building Secretary at New Oxford Middle School, (Category: Full time) (Wage Range 1c), effective February 13, 2025, pending having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Cynthia Bisacre (retro 2/3/25)	Amy Eash (retro 12/10/24)	Stephanie Henry (retro 1/27/25)
Rachel Ream (retro 1/21/25)	Aden Strausbaugh (retro 1/27/25)	

13. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Craig
Kuhn, Arielle
White, Lynn

Almanza-Perez, Ximena
Miller, Ryan

Alwine, Erica
Myers II, John Paul

14. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement for Elizabeth Roscoe, Math Teacher at New Oxford High School, effective at the end of the last teacher day in the 2024-2025 school year.
15. **(Personnel)** Recommend acceptance for the resignation of Caitlin Edwards, Cheerleading Head Coach at New Oxford High School, effective at the end of the 2024-2025 season.
16. **(Personnel)** Recommend acceptance for the resignation of Rachel Ream, Cheerleading Assistant Coach at New Oxford High School, effective at the end of the 2024-2025 season.
17. **(Personnel)** Recommend acceptance for the resignation of Kathleen Warner, Food Services Worker at New Oxford High School, effective at the end of the day on February 7, 2025.
18. **(Personnel)** Recommend acceptance for the resignation of Anexis Mattei, Food Services Worker at New Oxford High School, effective at the end of the day on February 7, 2025.
19. **(Personnel)** Recommend employment of Brittney Richardson as an Instructional Aide (PCA) at Conewago Valley Intermediate School, (Category: Full time - school term) (Wage Range 3a), retroactive to February 6, 2025, pending having met all required Federal, State, and local hiring regulations.
20. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Luke
Johnson, Tarashay

Alfaro, Janeth
Staub, Karen

Hertz, Jessica

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PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies / Use of Facilities)*** Recommend approval of the contract between Michael J. Smith and the Conewago Valley School District for lease of property known as the “Garber Tract” for the period from March 1, 2025 through February 28, 2026.

[Michael J. Smith - Garber Tract Contract](#)

2. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Baseball with Matthew Mossburg as representative, to use the New Oxford Middle School outdoor youth baseball fields A, B, and C, beginning on Friday, March 7, 2025 and ending on July 4, 2025 from 4:00 pm to 9:00 pm on weekdays, for New Oxford Baseball Practice/Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Junior Baseball with Matthew Mossburg as representative, to use the New Oxford Elementary School outdoor youth baseball fields E and F, beginning on Friday, March 7, 2025 and ending on July 5, 2025 from 4:00 pm to 9:00 pm on weekdays, for New Oxford Junior Baseball Practice/Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Hanover Soccer Club with Amber Wherley as representative, to use the New Oxford Middle School Cafeteria, on Sunday, March 9, 2025 from 12:30 pm to 5:00 pm, for Hanover Soccer Club General and Coach Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Conewago Valley Soccer Club (CVSC) with Tara Winner as representative, to use the New Oxford Middle School Cafeteria, on Sunday, March 2, 2025 from 12:00 pm to 3:00 pm, for Conewago Valley Soccer Club Spring 2025 General Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Bandits Baseball Club with Doug Dahlen as representative, to use the New Oxford Middle School outdoor youth baseball fields A and B, beginning on Saturday, March 1, 2025 and ending on November 1, 2025 from 4:00 pm to 8:00 pm on weekends, for Bandits Baseball, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Elementary School Gymnasium, on Monday thru Thursday, February 24, 2025 through March 6, 2025 from 6:00 pm to 8:00 pm, for New Oxford Boys Youth Lacrosse Indoor Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

8. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Girls Youth Lacrosse with Stephanie Anderson as representative, to use the New Oxford Elementary School Grass Field, on Monday's, Wednesday's, and Thursday's, March 3, 2025 through May 15, 2025 from 5:30 pm to 7:30 pm, for New Oxford Girls Youth Lacrosse Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Baseball and New Oxford Junior Baseball (#2 and #3) - Outdoor Utility Charge - \$75.00.
Total Estimated Charges = \$75.00.

Hanover Soccer Club - Rental Charge = \$100.00, Indoor Utility Charge = \$25.00. Total Estimated Charges - \$125.00.

Conewago Valley Soccer Club (CVSC) - Rental Charge = \$30.00, Indoor Utility Charge = \$25.00.
Total Estimated Charges - \$55.00.

Bandits Baseball - Outdoor Facility Charge = \$200.00. Outdoor Utility Charge = \$150. Total Estimated Charges - \$350.00.

New Oxford Boys Youth Lacrosse - Facility Charge = \$250.00. Indoor Utility Charge = \$50. Total Estimated Charges - \$300.00.

New Oxford Girls Youth Lacrosse - Facility Charge = \$200.00. Paint Charge = \$1,040.00. Outdoor Utility Charge = \$150. Total Estimated Charges - \$1,390.00.

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DATES TO REMEMBER

- February 13, 2025 Act 34 Hearing - CTE Gymnasium - 6:00-8:00 PM
- February 18, 2025 Committee Mtg. - Personnel/Finance - District Office-6:00-8:00 PM
- February 25, 2025 Committee Mtg. - Finance - District Office - 6:00-8:00 PM
- March 3, 2025 Committee Mtg. - Finance - District Office - 6:00-7:00 PM
- March 3, 2025 Study Session - District Office - 7:00 PM
- March 10, 2025 Board Tour - CVIS - 6:00-6:45 PM
- March 10, 2025 Board Meeting - CVIS - 7:00 PM
- March 13, 2025 Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM
- March 17, 2025 Committee Mtg. - Finance - District Office - 6:00-8:00 PM (if needed)
- April 7, 2025 Committee Mtg. - Budget - District Office - 6:00-7:00 PM
- April 7, 2025 Study Session - District Office - 7:00 PM
- April 14, 2025 Board Meeting - District Office - 7:00 PM
- May 5, 2025 Study Session - District Office - 7:00 PM
- May 12, 2025 Board Meeting - District Office - 7:00 PM
- May 13, 2025 Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM
- June 2, 2025 Study Session - District Office - 7:00 PM
- June 9, 2025 Board Meeting - District Office - 7:00 PM
- July 14, 2025 Board Meeting - District Office - 7:00 PM
- August 4, 2025 Study Session - District Office - 7:00 PM
- August 11, 2025 Board Meeting - District Office - 7:00 PM
- September 8, 2025 Study Session - District Office - 7:00 PM
- September 15, 2025 Board Meeting - District Office - 7:00 PM
- October 6, 2025 Study Session - District Office - 7:00 PM
- October 13, 2025 Board Meeting - District Office - 7:00 PM
- November 3, 2025 Study Session - District Office - 7:00 PM
- November 10, 2025 Board Meeting - District Office - 7:00 PM
- December 1, 2025 Reorganization and Board Meeting - District Office - 7:00 PM

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CONGRATULATIONS!

Congratulations to two of our high school students, Wyatt Brashewitz and Katie Trawinski! They represented New Oxford at the District 7 South Band Festival amongst the best student musicians from Adams, York, and Lancaster counties in January!

Congratulations to Brody Holmes (boys' basketball), who was one of five students nominated for the Athlete of the Week in the Gettysburg Times for the week of January 13, 2025.

Congratulations to Lane Johnson (wrestling), who was one of five students nominated for the Athlete of the Week in the Gettysburg Times for the week of January 27, 2025.

Congratulations to Brody Holmes (boys' basketball), who was one of five students nominated for the Athlete of the Week in the Gettysburg Times for the week of February 3, 2025.

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$541,000.00</i>
Brylee	Bitting	Shippensburg	\$20,000.00
Kaelyn	Balko	Moravian University	\$160,00.00
Brylee	Sanders	Walk with Scissors - Cosmetology Academy	-----
Onea	Cabbell	Kutztown University	\$4,000.00
Onea	Cabbell	Shippensburg University	\$8,000.00
Onea	Cabbell	Lebanon Valley College	\$27,000.00
Onea	Cabbell	Millersville	----
Aubri	Dahler	Bloomsburg Commonwealth University	----
Aubri	Dahler	York College	\$46,000.00
Aubri	Dahler	Pennsylvania College of Technology	----
Aubri	Dahler	West Virginia University	----
Onea	Cabbell	West Chester University	----
Chloe	Covington	Indiana University of Pennsylvania	----
Cassandra	Estrada-Ildefonso	Susquehanna University	\$168,000.00
Cassandra	Estrada-Ildefonso	Mount St. Mary's University	\$108,000.00
Cassandra	Estrada-Ildefonso	York College	----
Tyler	Kelican	Thaddeus Stevens	----
Dariana	Rodriguez Torres	Messiah University	----

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