



## District English Learner Advisory Committee (DELAC)

November 13, 2024

9 a.m. to 11 a.m.

### Meeting Minutes

Item	Summary of Items and Discussion
<b>I. Call to Order</b>	The meeting was called to order at 9:07 AM by Grace Vega, EL Program Specialist.
<b>II. Welcome Opening and Attendance</b> A. Strategic Plan Priorities B. Meeting Norms	Grace Vega opened the meeting and welcomed everyone. Martha Mayorga went over the meeting norms with those in attendance. In attendance in-person was Jeannete Velasco-Castle, Suzana Montoya-Laurelglen, Martha Mayorga- Miller, Angelia Sanchez- Old River. In attendance, on Zoom were Crispina Ayala- Berkshire, Gabriela Alcaez Reyes- Loudon, Amada Nunez-McAuliffe, Leslie Hernandez-Sing Lum, Katherine Pino-Reagan, Susana Morales-Van Horn, Angelica Sanchez(Academic Coach), Amy Mensing(Principal) Lauren Oliver (Highgate), Ian Elliot (Assistant Principal), and Therese Haley (Assistant Principal). District staff in attendance was Steve Johnson, Director of Consolidated Programs, Genesis Contreras, EL Program Specialist, Jacqueline Cortez, Admin. Secretary, Vanesa Ramirez, district interpreter.
<b>III. Public Comment</b> Comments related to agenda items, per Greene Act and must be submitted by email to <a href="mailto:delac@pbvusd.k12.ca.us">delac@pbvusd.k12.ca.us</a> 24 hours in advance of the meeting.	Grace Vega stated that at this time there was no public comment.
<b>IV. Principal's Report:</b> Berkshire Elementary, Amy Mensing	She reviewed that if someone wanted a topic addressed at any future meetings, they could send an email to <a href="mailto:delac@pbvusd.k12.ca.us">delac@pbvusd.k12.ca.us</a> . Amy Mensing, the principal of Berkshire Elementary, reviewed and discussed information regarding English learners at Berkshire. She also outlined the goals from Berkshire's SPSA relevant to English learners, as well as the strategies currently in place to support both students and their families.
<b>V. Approval of Minutes</b> Motion, Second, and Vote	Members were reminded of the meeting minutes from October 16, 2024, and that the minutes were shared with parents on ParentSquare. Martha Mayorga, our DELAC Chairperson, moved to accept the agenda as written. Suzana Montoya seconded the motion to approve the minutes. The minutes were approved unanimously. Therese Haley left the meeting at 9:33 AM. Mrs. Mensing left the meeting at 9:53 AM.
<b>VI. Old Business</b> A. None	None

<p><b>VII. New Business</b></p> <ul style="list-style-type: none"> <li>A. Election: Vice-chairperson</li> <li>B. Reclassification</li> <li>C. School SPSA</li> <li>D. ELD</li> <li>E. Multilingual Learner Master Plan Review</li> </ul>	<ul style="list-style-type: none"> <li>A. Grace Vega explained we have a vacancy in the Vice-Chairperson position and will be holding an election for this role. Nomination ballots will be posted on ParentSquare so parents can submit their nominations.</li> <li>B. Grace reviewed the district’s reclassification criteria and the timeline for reclassification.</li> <li>C. Grace Vega then explained the purpose of each school’s SPSA and how it must get approval. Ms. Vega continued to explain how the SPSA calls for schools to closely monitor their English learners, as well as strategies/activities for ELs. Grace also informed members that during ELAC meetings, the committee discusses feedback or recommendations that can be taken back to the School Site Council.</li> <li>D. Grace explained: <ul style="list-style-type: none"> <li>a. The definition of ELD, and the difference between integrated ELD and designated ELD</li> <li>b. ELD instruction in the classrooms</li> </ul> </li> <li>E. Director of Consolidated Programs, Steve Johnson presented the main components of the district’s current draft version of the Multilingual Master Plan. Mr. Johnson explained that once the plan is finalized, and approved by the school board, copies in Spanish and Punjabi will be available. If anyone is interested in seeing the draft copy, they can reach out to Grace Vega or Genesis Contreras via Parentsquare. Leslie Hernandez left the meeting at 10:08 AM.</li> </ul>
<p><b>VIII. Announcements and Next Meeting Date</b></p> <ul style="list-style-type: none"> <li>A. Items for future DELAC meetings</li> </ul>	<ul style="list-style-type: none"> <li>A. Grace Vega stated that the next DELAC meeting will be held on December 18 in the District Office board room, at 9 AM. Erica Rojas, the principal of Mountain View, will be presenting on the new school and the Dual Immersion Program.</li> </ul>
<p><b>IX. Adjournment</b></p> <p>Motion, Second, and Vote</p>	<p>Motion to formally adjourn the meeting was made at 10:39 AM, by Martha Mayorga from Miller. Second motion was made by Suzana Montoya, from Laurelglen. All in favor. Motion carried.</p>