



35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

PUBLIC NOTICE OF MEETING

The Clintondale Community Schools Board of Education
will convene in a Regular Board Meeting

February 10, 2025 – 6:30 p.m.

“Clintondale Community Schools, upon at least three (3) hours prior notice of a given Board meeting, will provide necessary and reasonable auxiliary aids and services, such as signers for hearing-impaired persons and audiotapes of printed materials for visually-impaired persons, at the commencement of that meeting. Disabled persons requiring such auxiliary aids or services must notify the District by contacting Mandi Wise, Technology Department, by one of the following methods: 35100 Little Mack Avenue, Clinton Township, Michigan 48035, email: wisem@clintondaleschools.net or call 586-791-6300, extension 1023.

If you should have any questions or if you plan to bring a group of people to the meeting, please call the Board of Education at (586) 791-6300.

Mrs. Felicia Kaminski
President, Board of Education

Proposed minutes of the above meeting will be available for public inspection during regular business hours, at 35100 Little Mack, Clinton Township, MI not more than eight business days after said meeting, and approved minutes of said meeting will be available for public inspection during regular business hours, at the same location, not more than five business days after the meeting at which they are approved. Copies of the minutes shall also be available at the reasonable estimated cost of printing and copying.

This notice is given in compliance with Act. No. 267 of the Public Acts of Michigan, 1976.

District policy requires nondiscrimination on the basis of race, color, religion, national origin or ancestry, age, sex, marital status, English proficiency, handicap, or disability, height or weight, in its programs, services, activities, employment, or admissions policies. The following persons have been designated to handle complaints, questions, etc.: Heather Halpin, The Age Act, Title VI, Title IX, 35100 Little Mack Clinton Township, MI (586)791-6300 and Mr. Kenneth Janczarek, Title II and Section 504, 35100 Little Mack, Clinton Township, MI (586) 791-6300.



AGENDA

The following order of business may be changed by majority vote of the Board at any meeting.

February 10, 2025 Regular Board Meeting 6:30 p.m.

35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

Call Meeting to Order

ROLL CALL

Felicia Kaminski
Jared Maynard
Barry Powers
Lisa Valerio-Nowc
Kurt Wilson Sr.
Lisa Wilson

ALSO IN ATTENDANCE

PLEDGE OF ALLEGIANCE

AGENDA

APPROVAL OF THE MINUTES

APPROVAL OF BILLS

CORRESPONDENCE

STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT'S REPORT

DISCUSSION

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD

NEW BUSINESS

CONSENT ITEMS

1. Resignation - Security Guard
2. Resignation - Security Guard.
3. Resignation - Maintenance 3
4. Coach - Varsity Softball Head Coach
5. Coach - Varsity Boy's Head Track Coach
6. Security Guard - Security Guard
7. Instructional Assistant - Instructional Assistant
8. Instructional Assistant - Instructional Assistant

Regular Meeting – February 10, 2025

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NON-CONSENT ITEMS

1. **School of Choice** - Application window
2. **Conference Travel** - MASA Women in Leadership conference
3. **Job Fair** - Grand Valley University Job Fair
4. **Job Fair** - Jackson State University Job fair.
5. **Job Fair** - Michigan State University Job Fair
6. **School Social Worker** - School Social Worker
7. **Pupil Accountant Reclassification** - Reclassification of the Pupil Accountant
8. **I-Campus Coordinator** - I-Campus Coordinator
9. **Pilot Program** - Pilot Program agreement with ProCare.

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

ADJOURNMENT



AGENDA

The following order of business may be changed by majority vote of the Board at any meeting.

February 10, 2025 Regular Board Meeting 6:30 p.m.

35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

Call Meeting to Order

Meeting began at: _____

ROLL CALL

Felicia Kaminski
Jared Maynard
Barry Powers
Lisa Valerio-Nowc
Kurt Wilson Sr.
Lisa Wilson

ALSO IN ATTENDANCE

PLEDGE OF ALLEGIANCE

AGENDA- It is recommended by the Superintendent and the Board President, that the Board approve the agenda as submitted or amended.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

APPROVAL OF THE MINUTES- It is recommended by the Superintendent and the Board President, that the Board approve the Minutes- January 27, 2025.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

APPROVAL OF BILLS - It is recommended by the Superintendent and Board President, that the Board approve the bills ending January 31, 2025.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

CORRESPONDENCE- It is recommended by the Superintendent and the Board President, that the Board accept the correspondence and receive them.

Nicholas Marrogy LaToya Carter
Charles Paquette Lee Walmsley
Marquis Chavez

Motion by _____ Support by _____ Y _____ N _____ Ab _____

STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT'S REPORT

DISCUSSION- Board Meeting Structure



Minutes

The following order of business may be changed by majority vote of the Board at any meeting.

January 27, 2025 Regular Board Meeting 6:30 p.m.

35200 Little Mack - Clinton Township, MI 48035 - High School Conference Center

Call Meeting to Order– 6:30 p.m.

ROLL CALL

Felicia Kaminski	Jared Maynard
Barry Powers (excused)	Lisa Valerio-Nowc
Kurt Wilson Sr.	Lisa Wilson

ALSO IN ATTENDANCE

Kenneth Janczarek- Superintendent	Lee Walmsley- Director of Human Resources
Teresa Wilson- Executive Assistant	Alex Hichel- Director of Communication
Bob Walmsley- Director of Athletics	Presleigh Derosette- Chief Financial Officer
Mandi Wise, Technology	

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

AGENDA- Motion by Mr. Maynard, Support by Mr. Wilson, that the Board approve the agenda as amended.
Motion carried 5-0.

APPROVAL OF THE MINUTES- Motion by Mr. Maynard, Support by Ms. Wilson, that the Board approve the minutes- January 13, 2025. Motion carried 5-0.

APPROVAL OF BILLS - Motion by Mr. Maynard, Support by Ms. Valerio-Nowc, that the Board approve the bills ending January 17, 2025. Motion carried 5-0.

CORRESPONDENCE- Motion by Mr. Maynard, Support by Mr. Wilson, that the Board accept the correspondence and receive them. Motion carried 5-0.

STUDENT REPRESENTATIVE REPORT

PRESENTATION

Peter Lucido- Macomb County Prosecutor
Lee Walmsley- Human Resources

SUPERINTENDENT'S REPORT

NEW BUSINESS

SELECTION OF BOARD OFFICER- Motion by Mr. Wilson, Support by Ms. Wilson, that the Board select a Board Vice President. Motion carried 5-0.

1. **Board Vice-President-** Motion by Mr. Wilson, Support by Mr. Maynard to nominate Lisa Wilson for Board Vice-President. Motion carried 5-0.

BOARD APPRECIATION

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD- None

CONSENT ITEMS- Motion by Mr. Maynard, Support by Mr. Wilson that the Board accept the consent items as presented. Motion carried 5-0.

NON-CONSENT ITEMS

1AD- Motion by Mr. Maynard, Support by Mr. Wilson, that the Board approve DUK HEON KANG (Cindy Rector), as a Middle School/High School Teacher. Motion carried 5-0.

2AD- Policy 2404- Motion by Mr. Maynard, Support by Mr. Wilson that the Board discuss policy 2404 and the Committee of the Whole. Motion carried 5-0.

1. **Board Meeting Schedule-** Motion by Mr. Maynard, Support by Ms. Wilson that the Board amend the Board Meeting Schedule. Motion carried 5-0.

2. **Closed Session-** Motion by Mr. Maynard, Support by Ms. Wilson that the Board enter into a Closed Session as authorized by Section 8(c) of the Open Meetings Act to discuss contract negotiations. Motion carried 5-0.

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA- None.

ADJOURNMENT- Motioned by Ms. Valerio-Nowc, Support by Mr. Wilson that the regular Board meeting adjourn at 9:47 pm.

Lisa Valerio-Nowc, Secretary

1/31/25 13.26.03
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 1/20/25 TO 1/31/25

CLNSHERRY

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 General Fund								
1269	1/30/25	11188	2694	DANIEL BERRY			PHONE REIMBURSEMENT	500.00
							* MANUAL CHECK TOTAL *	500.00
125612	1/21/25	08914	1866	UNITED PARCEL SERVICE			PARCEL DELIVERY	28.43
							COMPUTER CHECK TOTAL	28.43
125613	1/30/25	40072	555	ATLAC			SUPPLEMENTAL INS 1/30 PAY	818.85
							COMPUTER CHECK TOTAL	818.85
125614	1/30/25	40070	2675	GATEWAY FINANCIAL SOLUTIONS			CASE #GC233291 1/30 PAY	173.21
							COMPUTER CHECK TOTAL	173.21
125615	1/30/25	40070	197800	JAMES C. ZELLEN			CASE #S22194GC 1/30 PAY	641.08
							COMPUTER CHECK TOTAL	641.08
125616	1/30/25	40117	333675	THE MICHIGAN 529 ADVISOR PLAN			MICH 529 PLAN 1/30 PAY	385.00
							COMPUTER CHECK TOTAL	385.00
125617	1/30/25	40066	210600	MISDU			FRIEND OF THE COURT 1/30 PAY	676.50
							COMPUTER CHECK TOTAL	676.50
125618	1/30/25	40070	2642	STRATEGIC SOLUTION SERVICES			AGREEMENT #249592 1/30 PAY	343.15
							COMPUTER CHECK TOTAL	343.15
125619	1/30/25	09180	2596	BAKER TILLY MUNICIPAL ADVISORS	BTMA30746		ANNUAL DISCLOSURE REPORT	900.00
							COMPUTER CHECK TOTAL	900.00
125620	1/30/25	07440	339900	DEPARTMENT OF ROADS	39013	250021	Salt	1,357.93
							COMPUTER CHECK TOTAL	1,357.93
125621	1/30/25	07500	163060	DOWNRIVER REFRIGERATION SUPPLY	2050208		KITCHEN COOLER PARTS	31.04
125621	1/30/25	07500	163060	DOWNRIVER REFRIGERATION SUPPLY	2050350		KITCHEN COOLER PARTS	48.71
125621	1/30/25	07500	163060	DOWNRIVER REFRIGERATION SUPPLY	2051820		MCG FREEZER REPAIR	262.72
							COMPUTER CHECK TOTAL	342.47
125623	1/30/25	06900	1683	GFL ENVIRONMENTAL USA INC	0068273813	250010	ROLL OFF CONTAINERS	459.20
125623	1/30/25	06900	1683	GFL ENVIRONMENTAL USA INC	0068275803		Rubbish Removal	1,385.63
125623	1/30/25	06900	1683	GFL ENVIRONMENTAL USA INC	0068294130		ROLL OFF CONTAINER	250.00
							COMPUTER CHECK TOTAL	2,094.83
125624	1/30/25	06450	229850	GORDON FOOD SERVICE, INC.	876252162	250112	DRAGON CAFE FOOD	101.86
125624	1/30/25	06450	229850	GORDON FOOD SERVICE, INC.	876252193		DRAGON CAFE FOOD	26.99
125624	1/30/25	06450	229850	GORDON FOOD SERVICE, INC.	876252438		DRAGON CAFE FOOD	103.85
							COMPUTER CHECK TOTAL	232.70
125625	1/30/25	07500	232250	GRAINGER	9385604336		LIGHT FIXTURE HOLDERS	73.20
125625	1/30/25	07500	232250	GRAINGER	9385818704		LIGHT FIXTURE HOLDERS	36.60
125625	1/30/25	07500	232250	GRAINGER	9387893994		LIGHT FIXTURE HOLDERS	73.20
							COMPUTER CHECK TOTAL	183.00
125626	1/30/25	07000	1256	KSS ENTERPRISES	1645720	250141	Custodial Supplies	577.71

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DETAIL CHECK REGISTER BY FUND
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 General Fund								
							COMPUTER CHECK TOTAL	577.71
125627	1/30/25	09167	340100	MACOMB COUNTY TREASURER			TAX PAYMENT	686.89
							COMPUTER CHECK TOTAL	686.89
125628	1/30/25	06032	341045	MACOMB INTERMEDIATE SCHOOL DIS	120090		24/25 INSTRUCTIONAL TECHNOLOGY	23,372.44
125628	1/30/25	08100	341045	MACOMB INTERMEDIATE SCHOOL DIS	120111		24/25 STUDENT RECORDS	7,929.94
							COMPUTER CHECK TOTAL	31,302.36
125629	1/30/25	08589	329252	MASB	INV-128592		L WILSON-FUNDAMENTAL SCHOOL BO	198.00
125629	1/30/25	08589	329252	MASB	INV-128593		K WILSON-ATHLETICS LEGAL ISSUE	99.00
125629	1/30/25	08589	329252	MASB	INV-128741		K WILSON-SUPT EVALUATION	99.00
125629	1/30/25	08589	329252	MASB	INV-128744		L WILSON-SUPT EVALUATION	99.00
125629	1/30/25	08589	329252	MASB	INV-129293		KAMINSKI-BOARD PRESIDENT WS	396.00
							COMPUTER CHECK TOTAL	891.00
125630	1/30/25	04630	360100	MICHIGAN EDUCATION ASSOC	2357	250050	MI Education Directory	32.95
							COMPUTER CHECK TOTAL	32.95
125632	1/30/25	09470	414730	OCCUPATIONAL HEALTH CENTERS	715812088		PRE EMPLOY PHYS-KODRA	187.00
							COMPUTER CHECK TOTAL	187.00
125633	1/30/25	07381	209880	SCHOOL SPECIALITY, INC.	208135202037		HS SUPPLIES	155.30
							COMPUTER CHECK TOTAL	155.30
125634	1/30/25	07500	2681	SIGNARAMA	INV-18140	250202	OUTSIDE LIGHT SIGN REPAIR	2,323.22
							COMPUTER CHECK TOTAL	2,323.22
125635	1/30/25	00891	1124	STUNNER GRAPHIX	554540		BOARD SHIRTS	325.00
							COMPUTER CHECK TOTAL	325.00
125636	1/30/25	07220	2002	EDGARD J GEIST III	20250114-JG		HS BOILER	240.00
							COMPUTER CHECK TOTAL	240.00
125637	1/31/25	07440	454010	ARCH ENVIRONMENTAL GROUP, INC.	2501072	250236	Storm Water Audit	825.00
							COMPUTER CHECK TOTAL	825.00
125638	1/31/25	08202	2282	DRIVERGENT INC	4278	250019	Reg Ed In Dist	8,190.00
125638	1/31/25	08211	2282	DRIVERGENT INC	4278		Transportation	8,190.00
125638	1/31/25	08201	2282	DRIVERGENT INC	4279		Transportation (Sp. Ed.)	8,974.00
125638	1/31/25	08201	2282	DRIVERGENT INC	4282		Transportation (Sp. Ed.)	3,717.00
125638	1/31/25	00491	2282	DRIVERGENT INC	4282		Coord	2,730.00
125638	1/31/25	96665	2282	DRIVERGENT INC	4296		Athletics	2,340.00
							COMPUTER CHECK TOTAL	34,141.00
125639	1/31/25	06450	229850	GORDON FOOD SERVICE, INC.	876252480	250112	DRAGON CAFE FOOD	45.27
							COMPUTER CHECK TOTAL	45.27
125640	1/31/25	07500	232250	GRAINGER	9387431423	250239	Maintenance	313.32
							COMPUTER CHECK TOTAL	313.32

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11 General Fund								
125641	1/31/25	07685	1046	NOVA ENVIRONMENTAL INC	17117	250229	Inspection/Collection	408.00
125641	1/31/25	07685	1046	NOVA ENVIRONMENTAL INC	17154		Periodic Surveillance	1,000.00
							COMPUTER CHECK TOTAL	1,408.00
125642	1/31/25	00860	451000	QUILL CORPORATION	42436226		SUPT SUPPLIES	53.27
							COMPUTER CHECK TOTAL	53.27
125643	1/31/25	99974	2682	REHABMART INC	101408	250203	Pressure Steamroller	647.89
							COMPUTER CHECK TOTAL	647.89
8930	1/21/25	40150	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			CONTRIBUTION 1/15 PAY	144,206.07
8930	1/21/25	40102	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			MIP PAYMENT 1/15 PAY	30,921.11
8930	1/21/25	40103	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			TDP PAYMENT 1/15 PAY	50.00
8930	1/21/25	40022	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-DCP PAYMENT 1/15 PAY	10,328.94
8930	1/21/25	40022	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-DCP MATCH 1/15 PAY	4,742.41
8930	1/21/25	40029	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-PHF PAYMENT 1/15 PAY	3,147.55
8930	1/21/25	40022	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-PHF MATCH 1/15 PAY	3,147.55
							* MANUAL CHECK TOTAL *	196,543.63
8931	1/21/25	05720	474	VERIZON WIRELESS	6103432181		SECURITY CELL PHONE	49.24
8931	1/21/25	07340	474	VERIZON WIRELESS	6103432181		MAINTENANCE CELL PHONES	147.72
8931	1/21/25	05721	474	VERIZON WIRELESS	6103432181		TECH CELL PHONE	49.24
8931	1/21/25	08592	474	VERIZON WIRELESS	6103432181		SUPT CELL PHONE	155.46
8931	1/21/25	08025	474	VERIZON WIRELESS	6103432181		NURSE CELL PHONE	49.24
8931	1/21/25	06950	474	VERIZON WIRELESS	6103432181		SQUARE TABLET	40.01
							* MANUAL CHECK TOTAL *	490.91
8932	1/22/25	40030	2265	EHIM	MED00003805		2025 EMP FSA CONTRIBUTIONS	16,212.00
							* MANUAL CHECK TOTAL *	16,212.00
8933	1/23/25	40151	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			JAAL RATE STABILIZATION	128,033.44
8933	1/23/25	40151	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			MPERS ONE TIME PAYMENT	29,102.50
							* MANUAL CHECK TOTAL *	157,135.94
8934	1/24/25	09135	2046	PRIORITY HEALTH			HRA CLAIMS THRU 1/20	14.50
							* MANUAL CHECK TOTAL *	14.50
8935	1/27/25	07500	1638	MENARDS	329901225020522		LOCKING OUTLET COVERS	5.07
							* MANUAL CHECK TOTAL *	5.07
8936	1/27/25	04431	2149	SUB TEACHER SOURCE	121944		PKR-TEACHER SUBS	418.46
8936	1/27/25	04432	2149	SUB TEACHER SOURCE	121944		PKR-TEACHER SUBS	836.92
8936	1/27/25	07920	2149	SUB TEACHER SOURCE	121950		MCG-TEACHER SUBS	209.23
8936	1/27/25	07945	2149	SUB TEACHER SOURCE	121995		MS-TEACHER SUBS	732.31
8936	1/27/25	04861	2149	SUB TEACHER SOURCE	121995		MS-TEACHE SUBS	104.62
							* MANUAL CHECK TOTAL *	2,301.54
8937	1/27/25	06950	1273	WOW! BUSINESS			ALARM/PHONE HACK UP	639.44
							* MANUAL CHECK TOTAL *	639.44
8938	1/27/25	02240	103625	CHARTER TWP. OF CLINTON WATER			MCG 485021415000 THRU 12/26	628.82

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DETAIL CHECK REGISTER BY FUND
FROM 1/20/25 TO 1/31/25

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11 General Fund								
8938	1/27/25	04290	103625	CHARTER TWP. OF CLINTON WATER			RBW 582033749000 THRU 12/26	552.38
8938	1/27/25	04670	103625	CHARTER TWP. OF CLINTON WATER			PKR 410522055000 THRU 12/26	683.42
8938	1/27/25	06930	103625	CHARTER TWP. OF CLINTON WATER			ADM 295035100001 THRU 12/26	165.84
8938	1/27/25	06935	103625	CHARTER TWP. OF CLINTON WATER			FH 295035202000 THRU 12/26	427.50
8938	1/27/25	05360	103625	CHARTER TWP. OF CLINTON WATER			MS 295035200000 THRU 12/26	634.86
8938	1/27/25	06150	103625	CHARTER TWP. OF CLINTON WATER			HS 295035200000 THRU 12/26	423.24
							* MANUAL CHECK TOTAL *	3,516.06
8939	1/28/25	40004	624	FLAGSTAR BANK			DD & NET CHECKS 1/30 PAY	308,638.53
							* MANUAL CHECK TOTAL *	308,638.53
8940	1/28/25	40110	412	MICHIGAN SCHOOLS AND GOVERNMENT			CU DEPOSIT 1/30 PAY	39,749.36
							* MANUAL CHECK TOTAL *	39,749.36
8941	1/29/25	09130	2693	MICHIGAN CONFERENCE OF TEAMSTERS			ADMIN/AFSCME FEBRUARY PREMIUM	63,990.80
							* MANUAL CHECK TOTAL *	63,990.80
8943	1/29/25	40122	515100	STATE OF MICHIGAN			STATE TAXES 1/30 PAY	18,416.69
							* MANUAL CHECK TOTAL *	18,416.69
8944	1/29/25	07500	104	HARBOR FREIGHT	B79AC34E		TRAILER JACK / TIRE	76.86
							* MANUAL CHECK TOTAL *	76.86
8946	1/21/25	04431	2149	SUB TEACHER SOURCE	121771		PKR-SUB TEACHER	209.23
							* MANUAL CHECK TOTAL *	209.23
8948	1/30/25	40100	411	UNITED STATES TREASURY			FEDERAL TAXES 1/30 PAY	46,339.00
8948	1/30/25	40106	411	UNITED STATES TREASURY			FICA/MED TAXES 1/30 PAY	39,382.54
8948	1/30/25	40152	411	UNITED STATES TREASURY			FICA/MED MATCH 1/30 PAY	39,382.54
							* MANUAL CHECK TOTAL *	125,104.08
8949	1/30/25	40120	1557	TSA CONSULTING GROUP			EE ANNUITIES 1/30 PAY	23,566.37
							* MANUAL CHECK TOTAL *	23,566.37
8950	1/31/25	40116	2428	EDUSTAFF	2025013101-3		CONTRACT SUBS THRU 1/25	50,948.33
							* MANUAL CHECK TOTAL *	50,948.33
8951	1/31/25	40030	899	HEALTH EQUITY			EE HSA CONTRIBUTIONS 1/30 PAY	5,696.00
							* MANUAL CHECK TOTAL *	5,696.00
8952	1/31/25	04432	2149	SUB TEACHER SOURCE	122125		SUB TEACHERS	418.46
8952	1/31/25	04431	2149	SUB TEACHER SOURCE	122125		SU TEACHERS	627.69
							* MANUAL CHECK TOTAL *	1,046.15

11 General Fund

COMPUTER CHECKS	30	\$82,332.35
MANUAL CHECKS	21	\$1,014,801.49
TOTAL CHECKS	51	\$1,097,133.84

*** VOID SUMMARY ***

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CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 1/20/25 TO 1/31/25

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
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11 General Fund

COMPUTER VOID CHECKS	*NON-PAYMENT*
VOID CHECKS - COMPUTER	
VOID CHECKS - MANUAL	
TOTAL VOID CHECKS	

TOTAL NET CHECKS	51	\$1,097,133.84
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REPLACEMENT CHECKS

1/31/25 13.26.03
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
12 Federal Grants								
125622	1/30/25	20206	2282	DRIVERGENT INC	4221	250232	Transportation MCKINNEY VENTO	2,600.00
							COMPUTER CHECK TOTAL	2,600.00
8936*	1/27/25	01538	2149	SUB TEACHER SOURCE	121935		RBW-SUB TEACHERS	1,304.85
							* MANUAL CHECK TOTAL *	1,304.85
8946*	1/21/25	01538	2149	SUB TEACHER SOURCE	121763		RBW-SUB TEACHERS	1,514.08
							* MANUAL CHECK TOTAL *	1,514.08
8952*	1/31/25	01538	2149	SUB TEACHER SOURCE	122116		SUB TEACHERS	1,043.88
							* MANUAL CHECK TOTAL *	1,043.88

12 Federal Grants

COMPUTER CHECKS	1	\$2,600.00
MANUAL CHECKS	3	\$3,862.81
TOTAL CHECKS	4	\$6,462.81

*** VOID SUMMARY ***	
COMPUTER VOID CHECKS	*NON-PAYMENT*
VOID CHECKS - COMPUTER	
VOID CHECKS - MANUAL	
TOTAL VOID CHECKS	
TOTAL NET CHECKS	4 \$6,462.81

REPLACEMENT CHECKS

*=CHECK ALSO EXISTS IN A PRIOR FUND

1/31/25 13.26.03
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 1/20/25 TO 1/31/25

CLNSHERRY

CD0502
PAGE

7

CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
13 State and Local Grants								
125628*	1/30/25	00335	341045	MACOMB INTERMEDIATE SCHOOL DIS	120156		24/25 EARLY CHILDHOOD SPECIALI *COMPUTER CHECK TOTAL*	23,294.10 23,294.10
125631	1/30/25	11135	2648	NIGHTLOCK	12952	250165	Lockdown RBW & PKR *COMPUTER CHECK TOTAL*	13,126.21 13,126.21
125638*	1/31/25	00236	2282	DRIVERGENT INC	4280	250019	GSRP *COMPUTER CHECK TOTAL*	3,717.00 3,717.00

13 State and Local Grants

COMPUTER CHECKS	3	\$40,137.31
MANUAL CHECKS		
TOTAL CHECKS	3	\$40,137.31

*** VOID SUMMARY ***
COMPUTER VOID CHECKS
VOID CHECKS - COMPUTER
VOID CHECKS - MANUAL
TOTAL VOID CHECKS

NON-PAYMENT

TOTAL NET CHECKS	3	\$40,137.31
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REPLACEMENT CHECKS

*=CHECK ALSO EXISTS IN A PRIOR FUND

1/31/25 13.26.03
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 1/20/25 TO 1/31/25

CLNSHERRY

CD0502
PAGE 8

CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
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25 School Lunch Fund

8942	1/29/25	82005	2424	SFE HOLDINGS LLC	241212010		DECEMBER FOOD SERVICE	124,979.43
							* MANUAL CHECK TOTAL *	124,979.43
8947	1/21/25	82005	2424	SFE HOLDINGS LLC	241112010		NOVEMBER FOOD SERVICE	141,765.27
							* MANUAL CHECK TOTAL *	141,765.27

25 School Lunch Fund

COMPUTER CHECKS		
MANUAL CHECKS	2	\$266,744.70
TOTAL CHECKS	2	\$266,744.70

*** VOID SUMMARY ***
COMPUTER VOID CHECKS *NON-PAYMENT*
VOID CHECKS - COMPUTER
VOID CHECKS - MANUAL
TOTAL VOID CHECKS
TOTAL NET CHECKS 2 \$266,744.70

REPLACEMENT CHECKS

1/31/25 13.26.03
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 1/20/25 TO 1/31/25

CLNSHERRY

CD0502
PAGE 9

CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
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*** GRAND TOTALS ***

COMPUTER CHECKS	32	\$125,069.66
MANUAL CHECKS	23	\$1,285,409.00
TOTAL CHECKS	55	\$1,410,478.66

*** VOID SUMMARY ***

COMPUTER VOID CHECKS	*NON-PAYMENT*
VOID CHECKS - COMPUTER	
VOID CHECKS - MANUAL	
TOTAL VOID CHECKS	

TOTAL NET CHECKS	55	\$1,410,478.66
------------------	----	----------------

REPLACEMENT CHECKS

CHECKS IN MULTIPLE FUNDS ONLY COUNTED ONCE FOR GRAND TOTALS

** SPOILED CHECKS NOT INCLUDED IN THIS REPORT **



Lee Walmsley <walmslel@clintondaleschools.net>

Fwd: Employment

1 message

Carla Kelley <kelleyc@clintondaleschools.net>
To: Lee Walmsley <walmslel@clintondaleschools.net>

Wed, Jan 29, 2025 at 10:28 AM

Nick Marrogy letter of resignation.

Carla Kelley
Supervisor of Operations
Clintondale Community Schools
35200 Little Mack
Clinton Township, MI 48035
586-791-6300 Ext. 2010
In a World
Where you can be Anything,
Be Kind!
kelleyc@clintondaleschools.net

[REDACTED]
Date: Wed, Jan 29, 2025 at 9:53 AM
Subject: Employment
To: Carla Kelley <kelleyc@clintondaleschools.net>

Carla,

Today will be my last day. I appreciate the opportunity and thank you for everything. I will drop off my keys and fob at the end of the day. Thank you again and take care.



Lee Walmsley <walmslel@clintondaleschools.net>

(no subject)

2 messages

Fri, Jan 24, 2025 at 12:24 PM

Good afternoon Lee
As up January 24 /2025
I will be resigning from clintondale community schools.
Thank you
Latoya Carter

Latoya Carter <latoyacarter727@gmail.com>
To: Lee Walmsley <walmslel@clintondaleschools.net>

Fri, Jan 24, 2025 at 12:29 PM

good afternoon Lee as a January 24th 2025 I will be resigning from clintondale community School thank you Latoya
Carter
[Quoted text hidden]

Karla,

01-23-25

I'm writing you this note to let you know I'm resigning from the maintenance position on January 30, 2025. I will be going back to a manufacturing job. The maintenance position wasn't right for me.

Thank you for the opportunity here at Clintondale Community Schools.

Charles Paquette
Charles Paquette



Lee Walmsley <walmslel@clintondaleschools.net>

Softball Coach

1 message

Lee Walmsley <walmslel@clintondaleschools.net>
To: Robert Walmsley <walmsler@clintondaleschools.net>

Wed, Jan 22, 2025 at 1:10 PM

Mr. Walmsley,

Please accept this letter of interest for the recently posted High School Varsity Head Softball Coach position.

I have coached the Varsity Softball team with Coach Jim Steffler since the 2009 season and together we have built a respectable program that focuses on not only teaching student athletes the game of softball, but also how to be respectable human beings and succeed beyond high school.

Prior to returning to coaching at Clintondale, I have coached in both the Clintondale and L'Anse Creuse Little League programs, as well as my own son's federation baseball team. Coach Steffler and I have led the program to several league titles and also a district championship in 2015.

I spent every day of my high school years either on the gym floor playing basketball, gym floor playing volleyball, or one of the McGlennen fields playing softball. In 2003, I was honored to be inducted into the Clintondale Sports Hall of Fame, and I look forward to coaching with some of the best alumni from the program: Morgan Duda Gonzalez and Sydney Pylar.

The softball program's motto of Hustle, Respect, Loyalty, began with Coach Steffler and myself, and I, as well as Morgan and Sydney, are excited at the opportunity to continue to grow and lead this program in 2025.

Thank you for your consideration.

Lee Walmsley
1/22/25

--
Lee Walmsley
Clintondale Community Schools
Director of Human Resources



Lee Walmsley <walmslel@clintondaleschools.net>

Varsity Track

2 messages

Tue, Jan 28, 2025 at 1:57 PM

Good Afternoon Lee,

I am submitting my resume for the Head Track Coach job. Please let me know if I need to submit further information.



Marquis_Chavez_Resume3.pdf

44K

Lee Walmsley <walmslel@clintondaleschools.net>
To: Marquis Chavez <chavez.marquis5@gmail.com>

Tue, Jan 28, 2025 at 2:31 PM

Received, thank you.

[Quoted text hidden]

--

Lee Walmsley
Clintondale Community Schools
Director of Human Resources

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD

We encourage you to voice your opinion on topics on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. ____

NEW BUSINESS #1-3

1. It is recommended by the Board President to conduct interviews for the vacant board member position.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

2. It is recommended by the Board President that the Board take nominations to appoint a new Board member to fill the vacant Board seat until the next regular school election.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

Motion by Member _____ To appoint _____, Support by Member _____

Motion by Member _____ To appoint _____, Support by Member _____

3. **FINANCIAL INSTITUTIONS** – It is recommended by the Board President, that the Board approve Flagstar Bank and approve those persons authorized to sign checks, contracts, and agreements.

Financial Institution: Flagstar Bank

Authorized Signers: Felicia Kaminski, President
Barry Powers, Treasurer

Motion by _____ Support by _____ Y _____ N _____ Ab _____

CONSENT ITEMS - #1-8

1. **Resignation** - It is recommended by the Superintendent and the Supervisor of Operations that the Board approve the resignation of **NICHOLAS MARROGY**, Security Guard, effective immediately.

Note: Mr. Marrogy has worked for the district for 2 months.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

2. **Resignation** - It is recommended by the Superintendent and the Supervisor of Operations that the Board approve the resignation of **LATOYA CARTER**, Security Guard, effective immediately.

Note: Ms. Carter has worked for the district for 18 months.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

3. **Resignation** - It is recommended by the Superintendent and the Supervisor of Operations that the Board approve the resignation of **CHARLES PAQUETTE**, Maintenance 3, effective immediately.

Note: Mr. Paquette has worked for the district for 1.5 months.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

4. **Coach** - It is recommended by the Superintendent and the Director of Athletics that the Board approve **LEE WALMSLEY** as the Varsity Softball Head Coach, effective immediately.

Note: The rate of pay will be \$6,576.12 Step 15 of the BA Salary Schedule. Lee has been the Assistant Varsity Coach for the last 15 years.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

5. **Coach** - It is recommended by the Superintendent and the Director of Athletics that the Board approve **MARQUIS CHAVEZ** as the Varsity Boy's Head Track Coach, effective immediately.

Note: The rate of pay will be \$4,830.30 Step 7 of the BA Salary Schedule. Marquis was the Assistant Coach for the 2024 season.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

6. **Security Guard** - It is recommended by the Superintendent and the Supervisor of Operations that the Board approve **JASMYN WHATLEY** as a Security Guard, effective immediately, contingent upon approved physical, records check and fingerprints.

Note: The rate of pay will be \$16.13 per hour, Step 4 of the Security Pay Scale.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

7. **Instructional Assistant** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve **DE ANTHONY MATTHEWS** as an Instructional Assistant, effective immediately, contingent upon approved physical, records check and fingerprints.

Note: The rate of pay will be \$21.74 per hour, Step 6 of the Instructional Assistant Pay Scale. Mr. Matthews has a Bachelor's Degree in Social Work.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

8. **Instructional Assistant** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve **MORGAN GONZALEZ** as an Instructional Assistant, effective immediately, contingent upon approved physical, records check and fingerprints.

Note: The rate of pay will be \$20.01 per hour, Step 3 of the Instructional Assistant Pay Scale.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

END OF CONSENT ITEM- Please ask if any Board Member would like to isolate and item.

Motion by _____ Support by _____ Y _____ N _____ Ab _____



Board of Education for February 10, 2025

CONSENT ITEMS - #1-9

1. **Resignation** - It is recommended by the Superintendent and the Supervisor of Operations that the Board approve the resignation of **NICHOLAS MARROGY**, Security Guard, effective immediately.

Note: Mr. Marrogy has worked for the district for 2 months.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

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Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.



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Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

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Note: The rate of pay will be \$21.74 per hour, Step 6 of the Instructional Assistant Pay Scale. Mr. Matthews has a Bachelor's Degree in Social Work.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

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Note: The rate of pay will be \$20.01 per hour, Step 3 of the Instructional Assistant Pay Scale.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

NON-CONSENT ITEMS - #1-3

1. **School Social Worker** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve **KAITLYN HEUER** as a School Social Worker, effective immediately, contingent upon approved physical, records check and fingerprints.

Note: The rate of pay will be \$74,883.00, Step 10 of the MA+30 Salary Schedule, contingent to the number of days worked in the 2024-25 school year.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.



2. **Pupil Accountant Reclassification** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve the reclassification of the Pupil Accountant position from the AFSCME unit to the Central Office Administrators Group, effective immediately.

Note: The rate of pay will be \$60,625, Step 1 (\$62,594, Step 2) of the Coordinator Salary Schedule of the 2024-2026 Central Office Administrator Agreement. Linda Klein is the current Pupil Accountant and she will retain this position, however, this position will be governed by the current 2024-26 Central Office Administer agreement.

Goal 3: Employment Services: Support staff through leadership and mentoring with a focus on leadership skills.

3. **I-Campus Coordinator** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve TAMMY PEARSON as the I-Campus Coordinator effective immediately.

Note: The rate of pay will be \$60,625, Step 1 of the Coordinator Salary Schedule of the 2024-2026 Central Office Administrator Agreement.

Goal 3: Employment Services: Support staff through leadership and mentoring with a focus on leadership skills.

4. **Pilot Program** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve the Pilot Program agreement with ProCare.

Note: This Pilot Program will provide the services of a Speech Pathologist and keep the district IEPs in compliance.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

CLINTONDALE ATHLETICS

35200 Little Mack, Clinton Twp., MI 48035

(586) 791-6300 x2621

Bob Walmsley, Director of Athletics

February 3, 2025

Clintondale Community Schools Board of Education,

The Athletic Director and Superintendent recommend that the Board of Education approve the hiring of the following coaches to our athletic staff. Each of these coaching hires has been interviewed by myself, the athletic director.

- Lee Walmsley - High School Softball Head Coach. For the last 15 years, Lee has been the assistant/co-head coach of our softball program. Over that time-frame, Lee has built a great rapport with our softball players. Lee has been around the game her entire life and has proven that her priorities are in place with our student-1st, athletes. Lee will be paid at Step 15 of the BA salary schedule.

- Marquis Chavez - High School Boys Head Track Coach. Previously, Marquis was an assistant coach with our boys track program. While working with our other track coaches, we expect Marquis to improve our track athletes academically, athletically and with their accountability. Marquis will be paid at Step 7 of the BA salary schedule.

The athletic department and high school are excited for the spring sports season.

Very Truly Yours,

Bob Walmsley
Clintondale Community Schools
Director of Athletics
walmser@clintondaleschools.net



COMPETE

In the Game, In the Class, With Class

Passion - Integrity - Trust - Commitment - Humility



Objective:

Motivated and passionate high school softball coach with 15 years of coaching experience at the high school level, as well as several years of coaching both boys and girls aged 13 and under. I also possess a strong commitment to building teamwork, improving players' skills, and fostering a positive, competitive environment.

Coaching Experience**Assistant Varsity Softball Coach**

Clintondale High School – Clintondale Community Schools
2009 to present

- Developed and implemented practice schedules, strategies, and game plans the Varsity softball program
- Organized and supervised team practices focused on skill development, conditioning, and team-building exercises.
- Promoted a positive, disciplined, and competitive team culture, leading to three league titles and one district championship
- Coached players on individual skills such as hitting, pitching, fielding, and base running, resulting in significant improvements in player performance.
- Managed team logistics, including scheduling games, transportation, and equipment.
- Communicated regularly with parents, athletes, and school administrators to ensure alignment on goals and expectations.

Macomb Hurricanes Federation Baseball – Manager and Coach

Macomb County
1997-2000

- Assisted head coach in organizing and leading team practices and game day operations.
- Worked closely with players to refine individual skills and improve overall team cohesion.
- Helped with recruitment of new players and managed game statistics to assess individual and team performance.
- Supported administrative tasks such as scheduling, transportation, and ordering equipment.

L'Anse Creuse Little League – Head Coach and Assistant Coach

Macomb County
1993-1997

- Organized and lead team practices and game day operations.
- Worked closely with players to refine individual skills and improve overall team cohesion.
- Helped with recruitment of new players and managed game statistics to assess individual and team performance.
- Supported administrative tasks such as scheduling, transportation, and ordering equipment.

Clintondale Little League – Assistant Coach and Umpire
Macomb County
1980-1983

- Organized and lead team practices and game day operations.
- Worked closely with players to refine individual skills and improve overall team cohesion.
- Helped with recruitment of new players and managed game statistics to assess individual and team performance.
- Supported administrative tasks such as scheduling, transportation, and ordering equipment.
- Led team to Local, District and Regional championships
- League umpire for boy's and girl's major and minor baseball and softball divisions

Clintondale Community Schools Hall of Fame Member – Inducted in 2006
High School Letter winner in 3 sports – Softball – 4 years
Basketball – 3 years, 1 year St. Clement
Volleyball – 2 years – Junior Varsity, Varsity - 2 Years

Certifications

- CPR and First Aid Certified , completed yearly, prior to season
- Concussion Certified, completed yearly prior to season

Skills

- Leadership and Team Building
- Player Development and Skill Training
- Game Strategy and Playbook Design
- Communication and Conflict Resolution
- Time Management and Organizational Skills
- Knowledge of Softball Rules and Regulations
- Injury Prevention and Conditioning

MARQUIS CHAVEZ- JOHNSON



CONTACT



SUMMARY

Highly-motivated employee with desire to take on new challenges. Strong worth ethic, adaptability and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills. Highly effective at recruiting skilled athletes, training exceptional players and overseeing program needs.

EDUCATION AND TRAINING

07/2018

**Bachelor of Science - Sport
Management, Nonprofit
Administration**

Eastern Michigan University
Ypsilanti, MI

Emerald Scholarship

SKILLS

- Program Leadership
- Team Development
- Recruitment
- Discipline Management
- Behavior Improvements
- Game Strategy Development
- Verbal and Written Communication
- Classroom Management
- Student Recruitment
- Career Advisory
- Teacher Support
- First Aid CPR

EXPERIENCE

**Behavioral Coach
Michigan Collegiate**

08/2022 - Current

- Develop individualized behavioral and academic plans for identified students
- Collaborate with classroom teachers to create intervention plans
- Prepare students to make responsible decisions in their futures

**Collegiate Associate Athletic Director
Michigan**

- 08/2018 - Current*
- Assist manage athletic department operations including supervision of coaches and day to day operations
 - Scheduling practices and games
 - Leading, mentoring, guiding, delegating tasks

**Head Boys Basketball Coach
Michigan Collegiate High School | Warren, MI**

- 05/2018 - Current*
- Motivated and encouraged student athletes to make best effort during practices and games.
 - Ran drills and fitness circuits to improve athletes' coordination and skills.
 - Prepared athletes for games with well-coordinated schedule of practices and individual training.

**Head Track and Field Coach
Michigan Collegiate High School | Warren, MI**

- 07/2019 - Current*
- Educated athletes in rules, strategies, sportsmanship and performance principles.
 - Adjusted coaching techniques to meet athlete needs and address strengths and weaknesses.
 - Guided athletes with encouragement, motivation and nutritional advice to support athletic performance and overall well-being.

**Physical Education Teacher
Michigan Collegiate High School | Warren, MI**

- 08/2018 - 06/2022*
- Help students develop physical abilities and healthy habits that can last for the rest of their lives
 - Organize games and challenges that promote physical activity
 - Develop motor skills, physical development, proper exercise techniques, eating habits

**Site Coordinator
Mentor 2 Youth | Ypsilanti, MI**

- 06/2018 - 08/2018*
- Creating school year curriculum for our leadership

program

- * Creating new events and ideas that will uplift the youth in the community
- * Community Service and Activities

Head Junior High Football Coach Michigan Collegiate High

- 06/2018 - Current*
- * Monitored safety of training, individual exercises and equipment usage to avoid sports injuries and damage to facility.
 - * Developed training and exercise programs to meet individual requirements and team play strategies.
 - * Assessed player abilities and assigned positions according to individual strengths.

Assistant Varsity Football Coach Michigan collegiate high school | Warren, MI

- 06/2018 - Current*
- * Monitored safety of training, individual exercises and equipment usage to avoid sports injuries and damage to facility.
 - * Developed training and exercise programs to meet individual requirements and team play strategies.
 - * Assessed player abilities and assigned positions according to individual strengths.

CHAMPIONSHIP

Track and Field | August 2019- March 2023

- * SC League Champions 2019-2022/ Regional Champions 2019
- * Coached 5 State Champions/ 4x200 Champions, Long Jump Champions

Boys Basketball | August 2019- Present

- * CSC JV Champions 2022 & 2023
- * CSC Varsity Champions 2023
- * Multiple kids playing collegiate basketball

Football August 2019- Present

- * CSC Champions 2018-2022/ District Championship 2020, 2021,2022
- * Regional Champions 2021, State Championship Finalist 2021
- * Multiple Athletes playing at the Collegiate level

JASMYN WHATLEY

OBJECTIVE

Driven and resourceful administrative professional with 10+ years of experience assisting with the work of high-achieving executives. Track record supporting professional needs with well-organized precision. Successfully manages high-volume workloads in rapidly changing environments.

EXPERIENCE

Executive Assistant

Bella's Event Center | Warren, MI

April 2021- Current

- Managed executive calendars, scheduling meetings and appointments and coordinating travel arrangements to optimize time.
- Updated spreadsheets and databases to track, analyze, and report on performance and sales data.
- Answered high volume of phone calls and email inquiries.
- Coordinated events and worked on ad hoc projects.
- Led staff and vendors in providing a high level of service for owner and guests.

Police Officer

City of Detroit Police Officer | Detroit, MI

October 2017- February 2021

- Supervised crowds at busy events to prevent injuries and property destruction.
- Patrolled assigned areas to check homes, businesses, and public roads for signs of disturbance.
- Gathered necessary information for court appearances and testified as witness under oath in court.
- Talked regularly with citizens to establish rapport and become familiar presence in area.

- Promoted January 2020 to Community Neighborhood Police officer, Awarded: Medal of Valor Chief Citation
- Investigated and reported crimes, accidents, offenses, and damage to property.

Office Support Assistant

Oak Park Alternative Education Center | Oak Park, MI

August 2013- January 2017

- Monitored office calendars to plan meetings, activities, and travel to maximize productivity.
- Answered and managed incoming and outgoing calls while recording accurate messages for distribution to office staff.
- Directed automation of office procedures such as correspondence management, recordkeeping, and online communications.
- Ordered and distributed office supplies while adhering to fixed office budget.
- Executed record filing system to improve document organization and management.

Manager

McDonald's | Roseville

October 2009- January 2013

- Maintained professional, organized, and safe environment for employees and patrons.
- Developed and implemented business strategies to achieve business goals and stay competitive.
- Onboarded new employees with training and new hire documentation.
- Evaluated employee performance and conveyed constructive feedback to improve skills.
- Planned and budgeted accurately to provide business with resources needed to operate smoothly.

EDUCATION

Criminal Justice

Macomb Community College | Roseville, MI

Oakland Community College | Royal Oak, MI

SKILLS

- Office management
- Employee training and development
- Budgeting
- Schedule & calendar planning
- Expense Strategic planning
- reporting
- Performance improvement
- Advanced MS Office Suite
- Multi-line phone proficiency

De Anthony Matthews

OBJECTIVE

Motivative professional and skilled active listener with a bachelor's degree in social work, seeking the position of counselor for Clintondale Community Schools. Looking to apply my strengths in educational guidance and support to help guide students to success.

CAREER HISTORY

- | | | |
|--|--------------------------|------------------------|
| Edustaff | Academic Personal | 09/2021-Present |
| <ul style="list-style-type: none">▪ Assistant Middle School Football Coach/Offensive Coordinator.▪ Substitute Teacher for grades 1st-12th that performs the instructional and classroom management processes for teachers who are absent for a day or longer periods of time. | | |

- | | | |
|--|--|---------------------|
| Varsity Team Incorporated | Youth Care Worker/San Diego, CA | 08/2016-2019 |
| <ul style="list-style-type: none">▪ Prepared complete and accurate daily records and reports.▪ Implemented behavior modification techniques as instructed▪ Attended staff meetings and training as required▪ Maintained the order, safety, cleanliness of the facility and grounds▪ Supervised and coordinated with youth to complete fundamental activities | | |

- | | |
|--|--------------------------|
| Paul Martin Home for Boys | Youth Care |
| Education Liaison/Hamtramck, MI | 10/2013 – 05/2016 |
| <ul style="list-style-type: none">▪ Provide counseling to abused and neglected youth.▪ Responsible for residents' intake, school enrollment, and IEP meetings.▪ Transport youth to school, activities, and additional appointments.▪ Resolve interpersonal disputes with professional interventions and common practices.▪ Conduct and evaluate programs for young people, such as employment and training, education, self-development, etc.▪ Maintain documentation and records in accordance with IDEA and FERPA regulations on a weekly basis | |

KEY SKILLS AND COMPETENCIES

- Ability to build and work collaboratively in a strong team concept environment
- Capacity to handle stressful situations and work in a fast-paced environment
- Empathic listener and persuasive speaker
- CPR Certified
- American Red Cross
- Clintondale, MI 2021

EDUCATION

Bachelor's Degree—Social Work (2010), Eastern Michigan University

Morgan C. Gonzalez

OBJECTIVE

To obtain a career in education with opportunities for advancement.

EDUCATION

Bachelor of Science in Exercise Science (Kinesiology)
Saginaw Valley State University, University Center, MI
Minor: Athletic Coaching

9/2017 – 8/2020

SKILL AND TECHNOLOGY

- Solid leadership and research skills.
- Classroom Management
- Self-motivated with an aptitude for learning new tasks efficiently.
- Ability to identify problems and implement effective solutions in a business environment.
- Effective interpersonal communication and organizational skills.
- Various software applications (EPIC, Microsoft Application)

WORK EXPERIENCE

The Edge Fitness - Edge Kids Coach (16 hours)

6/2024-Current

- Engage and instruct children in age-appropriate games and activities according to provided program activities.
- Greet parents and check in children to Edge Kids in a professional and friendly manner.
- Kept room neat, clean and sanitary for the children's safety.

Edustaff - Substitute Teaching (hours as needed)

1/2023 –Current

- On call substitute teacher; accepting assignments delivered on previous night or morning of class. Executed lesson plans (all subjects) across K-5 grades. (avg. 22 students)
- Instructed media center, physical education and special education classes.
- Adhered to strict school policies and procedures; monitor academic, social and behavioral development to report back to the teacher. Annual permit.

Beaumont Hospital - Nurse Assistant (24 hours)

3/2022 – 10/2022

- Providing high-quality patient care within surgical settings.
- Team collaboration, patient relations and consistent delivery of empathetic care.
- Trained in proper protocols for assistance in a variety of procedures and treatment modalities

UPS - Seasonal Driver (40-50 hours)

6/2021 - 1/2022; 11/2022 – 1/2023

- Delivered packages in a timely and professional manner; Worked under minimal supervision; Assisted with preload as needed and worked independently while staying well organized.
- Practiced safe work ethics by doing a Pre-Trip surveillance of the truck for any mechanical problems.
- Able to manage multiple routes, next day air, miss-loads, and customer complaints.

Harbor Oaks Hospital - Behavioral Health Associate (36-40 hours)

2/2021 – 5/2021

- Collected vitals on a routine basis
- Performing client; admissions, rounds and report behavior observations
- Provided therapeutic intervention services to adults using individual and group therapy.
- Prepped for daily group activities

CERTIFICATIONS/ACHIEVEMENTS/VOLUNTEER

Chauffeurs License

First Aid, CPR, and AED Certified

Junior Varsity Volleyball Coach - Clintondale High School

Assistant Varsity Softball Coach - Clintondale High School

Saginaw Valley State University - Collegiate Athlete -Softball Team

University of Minnesota-Crookston - Collegiate Athlete -Softball Team

REFERENCE UPON REQUEST

NON-CONSENT ITEMS- #1-8

1. **School of Choice** - It is recommended by the Superintendent and the School Pupil Accountant, that the Board approve the School of Choice application window for the 2025-2026 school year.

NOTE: The dates are March 1, 2025, through September 5, 2025, for grades Young 5s through 11th unlimited.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

2. **Conference Travel** - It is recommended by the Superintendent and the Board President that the Board approve conference travel to the annual MASA Women in Leadership conference in Traverse City, Michigan, on April 10-11, 2025 for Vice President, Lisa Wilson.

NOTE: The conference highlights education and leadership. The total cost for the conference is \$500.00 plus receipts for meals and hotel accommodations. Ms. Wilson should return with reports of the conference and submit to the Board.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

3. **Job Fair** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve travel to the Grand Valley University Job Fair on April 22, 2025 for Andrew Lewis.

NOTE: Mr. Lewis should return with reports of the job fair and submit to the Board.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

4. **Job Fair** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve travel to Jackson State University, Historically Black College and University on September 10, 2025 for Andrew Lewis to attend a job fair.

NOTE: The estimated cost for air fare is \$2,020.75, plus receipts for meals, rental car, and hotel accommodations. Mr. Lewis should return with reports of the job fair and submit to the Board.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

5. **Job Fair** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve travel to the Michigan State University Job Fair on March 10, 2025 for Andrew Lewis to attend a job fair.

NOTE: Mr. Lewis should return with reports of the job fair and submit to the Board.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

6. **School Social Worker** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve **KAITLYN HEUER** as a School Social Worker, effective immediately, contingent upon approved physical, records check and fingerprints.

Note: The rate of pay will be \$74,883.00, Step 10 of the MA+30 Salary Schedule, contingent to the number of days worked in the 2024-25 school year.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

Motion by _____ Support by _____ Y _____ N _____ Ab _____



Teresa Wilson <wilsont@clintondaleschools.net>

2025 WIL Conference – RFPs & Registration

1 message

MASA <admin@gomasa.org>
Reply-To: MASA <admin@gomasa.org>
To: wilsont@clintondaleschools.net

Thu, Feb 6, 2025 at 10:30 AM



2025 Women in Leadership Conference Submit an RFP & Register Today

Registration is open, and over 130 seats are already taken! [MASA's annual Women in Leadership Conference](#) – taking place on **April 10-11 in Traverse City** – is a dynamic two-day event where women in education and education-adjacent fields **gain essential tools, resources, and networking opportunities** to grow as leaders. **Don't miss out** – reserve your spot today!

**RFP
NOW OPEN**

We're currently seeking trailblazers, compelling storytellers, and dynamic speakers to inspire and uplift our attendees at the conference.

If you're interested in presenting, be sure to submit your proposal via our [online form](#) no later than **12 p.m. on Friday, March 7**.

All Strategic Partner presentation **must include at least one MASA member as a co-presenter**. Sessions **must focus on professional learning** and provide key takeaways for participants. Presenters agree to **refrain from any promotional marketing or sales** of products or services.

Cost: \$500

When: April 10-11

Where: Park Place Hotel & Conference Center

[Register to Attend](#)

[Submit an RFP](#)

Venue & Hotel Information

This year's Women in Leadership Conference **will be held at:**

Park Place Hotel & Conference Center

[300 E State St., Traverse City](#)

The hotel room block at Park Place is sold out.

Overflow Hotel

Delamar Traverse City

[615 E. Front Street, Traverse City](#)

Cost: \$139.00 per night

Cut-Off: March 9, 2025

To book your stay at Delamar, **call (231)947-3700** and ask for the

"MASA Women in Leadership Block of Rooms."

Make sure to reserve your room ASAP to ensure you're in the block!

[Book Your Stay](#)



Clintondale Board of Education

February 10, 2025

Subject: Travel Plan for Career Fairs at Michigan State University, Jackson State University, and Grand Valley State University

Dear Members of the Board,

I am writing to provide details regarding the upcoming travel to three career fairs at universities to represent Clintondale Community Schools in an effort to attract talent for the new school year.

The first education fair will take place at **Michigan State University** in East Lansing on **March 10**. For this trip, we will require mileage reimbursement for round-trip travel as well as meal reimbursement for the day.

The second education fair will be held at Historically Black College and University: **Jackson State University** in Jackson, Mississippi, on **March 26**. This trip will involve airfare, a rental car, and one night hotel accommodations for two representatives. Based on current flight prices, the estimated total cost for this trip is \$2,020.75, though this may fluctuate depending on changes in airfare. In addition to these costs, we will also need mileage reimbursement for local travel, such as to and from the airport, as well as meal reimbursement for the duration of the trip.

The final education fair will take place at **Grand Valley State University** in Grand Rapids on **April 22**. For this event, we will require mileage reimbursement for round-trip travel, hotel reimbursement for one night at an estimated cost of \$168.15, and meal reimbursement for the day.

In summary, all three trips will require mileage and meal reimbursements, with additional costs for airfare, rental car, and hotel accommodations for the Jackson State University trip, and hotel accommodations for the Grand Valley State University trip. I kindly request approval for the outlined travel plans and associated reimbursements. Please let me know if additional details are needed.

Sincerely,

Andrew Lewis
Human Resources Specialist
Clintondale Schools

Jackson State University Teacher Recruitment Trip: March 26-27

Option 2

3/26 - 12:07 pm departure from DET -> 4:13 pm arrival JAX

3/27 - 5:11 pm departure from JAX -> 11:57 pm arrival DET

2 Plane Tickets + Car Bundle [1]

<-See note for flight details

Starting price	\$1,210.97
Flight protection	\$89.24
Rental Car Protection	\$20.00
Total	\$1,320.21

Hotel Cost [2]

<- See not for hotel details

Hotel Room 1	\$175.27
Hotel Room 2	\$175.27
Total	\$350.54

Event Registration

Registration Cost	\$350.00
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Grand Total	\$2,020.75
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[1] Departure

Wed, Mar 26

DTW 12:07pm to JAN 4:13pm

5hhours 06mminutes, 1 stop: CLT

American Airlines 615 operated by American Airlines

American Airlines 5768 operated by /PIEDMONT AIRLINES AS AMERICAN EAGLE

Return

Thu, Mar 27

JAN 5:11pm to DTW 11:57pm

5hhours 46mminutes, 1 stop: IAH

United 4348 operated by /COMMUTEAIR DBA UNITED EXPRESS

United 685 operated by United

<https://www.expedia.com/MultiltemCheckout?tripid=2c2777b1-6492-5fba-9c21-cabdcc8dfb6a&c=3f05d27e-cb44-462e-b87d-beb2834a069e&swpApplied=true>

[2] 1 king bed studio suite

Homewood Suites by Hilton Jackson Fondren Medical District

2815 North State Street

Jackson, Mississippi 39216 USA

<https://www.hilton.com/en/book/reservation/payment/>

Kaitlyn Heuer



Authorized to work in the US for any employer

Work Experience

School Social Worker

Utica Community Schools-Sterling Heights, MI

August 2018 to Present

Active member of a multidisciplinary team to evaluate students for special education eligibility; knowledge and use of assessments such as BASC-3 and EBPS-2 to evaluate social-emotional functioning.

- Provide school-based social work services to a diverse caseload of students with various disabilities.
- Lead individual and group lessons using evidence-based curriculums, such as the Zones of Regulation and Social Thinking.
- Serve as a community liaison to parents and families; refer to outside agencies and medical providers as needed.
- Work with staff and families to provide individualized assessment of student behaviors, along with preventative and intervention techniques to manage challenging behaviors.
- Conduct formal Functional Behavior Assessments and develop Positive Behavior Support Plans to support student needs.
- Communicate with school staff to ensure all components of IEP are in compliance.
- Support teachers by providing consult and resources to address behaviors, etc. in the classroom.
- Intervene in potential crisis situations using nonviolent crisis intervention techniques.

Clinical Therapist

Rea Counseling Services-Shelby Twp, MI

January 2020 to February 2023

- Counsel individual children, adults, and families through a variety of needs.
- Intervene in crisis situations and refer out to community agencies and behavioral health crisis facilities as needed.
- Conduct initial assessments for adults, children, and families.
- Utilize a variety of therapeutic modalities to meet the individual needs of clients.

School Social Worker

Chippewa Valley Schools-Macomb, MI

October 2019 to November 2020

Provide school-based social work services to both general and identified special education students with a variety of concerns, behaviors, and/or disabilities.

- Active member of a multidisciplinary team to evaluate students for special education eligibility; knowledge and use of assessments such as BASC-3, EBPS-2, Conners, and GARS-3 to evaluate social-emotional functioning.
- Lead individual, group, and whole-class lessons using evidence-based curriculums, such as the Zones of Regulation, Social Thinking, and Second Step.

- Serve as a community liaison to parents and families; refer to outside agencies and medical providers as needed.
- Communicate with school staff to ensure all components of IEP are in compliance.
- Support teachers by providing consult and resources to address behaviors, etc. in the classroom.
- Identified need for and developed Section 504 plans for students with various needs.
- Intervene in potential crisis situations using nonviolent crisis intervention techniques.
- Work with staff and families to provide individualized assessment of student behaviors, along with preventative and intervention techniques to manage challenging behaviors.
- Conduct formal Functional Behavior Assessments and develop Positive Behavior Support Plans to support student needs.

School Social Worker

Waterford School District-Waterford, MI
August 2016 to August 2018

Building social worker at Schoolcraft Elementary. Assigned a special education caseload, along with preventative work and management of various behaviors, situations and/or crises that may arise within the general education population.

- Lead individual and group social-emotional skills lessons.
- Lead general education classroom social skills lessons using the Second Step curriculum.
- Intervene in potential crisis situations using nonviolent crisis intervention techniques.
- Coordinate student care with community agencies and other providers.
- Conduct Functional Behavior Assessments and develop Behavior Intervention Plans.
- Communicate with school staff to ensure all components of IEP are being in compliance.
- Identified need for and developed Section 504 plans for students with various needs.
- Social worker for the lower elementary Therapeutic Program at Beaumont; served students with emotional impairments and other significant social- emotional/behavioral needs.

Community Living Supports Aide

St. John's-Grand Rapids, MI
October 2015 to May 2016

- Worked with children with developmental delays in their home settings.
- Provided daily living supports to children and families by working toward goals in person-centered plans.
- Identified potential crisis situations and developed preventative and interventional strategies for children and caregivers.
- Accurately tracked and recorded consumers' community living supports activities and progress.

Social Work Intern

Walnut Hills Elementary School-Greenville, MI
January 2015 to May 2016

- Collaborated with multidisciplinary team on student evaluations and interventions.
- Led individual and group social skills lessons.
- Intervened in crisis situations by using verbal de-escalation techniques.
- Communicated with families to determine and respond to needs by connecting them to school and community resources.

Education

Master of Social Work in Social Work

Valley State University - Grand Rapids, MI

April 2016

Bachelor of Science in Psychology

Grand Valley State University - Allendale, MI

April 2013

Skills

- Behavioral Therapy
- Crisis Intervention
- Individual / Group Counseling
- Social Work
- Group Therapy
- Case Management
- Psychotherapy
- Cognitive Behavioral Therapy
- Behavioral Health
- Child & family counseling
- Mental health counseling
- Autism experience
- Meeting facilitation
- Crisis Management

Certifications and Licenses

Licensed Master Social Worker

Clinical

Certified in Nonviolent Crisis Intervention

Certified in Youth Mental Health First Aid

Trained in RULER (through Yale Center for Emotional Intelligence)

TECIP Trained

LMSW-CC

Licensed Certified Social Worker

Clinical Social Worker

Certified Social Worker

Licensed Clinical Social Worker

7. **Pupil Accountant Reclassification** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve the reclassification of the Pupil Accountant position from the AFSCME unit to the Central Office Administrators Group, effective immediately.

Note: The rate of pay will be \$60,625, Step 1 (\$62,594, Step 2) of the Coordinator Salary Schedule of the 2024-2026 Central Office Administrator Agreement. Linda Klein is the current Pupil Accountant and she will retain this position; however, this position will be governed by the current 2024-26 Central Office Administrator agreement.

Goal 3: Employment Services: Support staff through leadership and mentoring with a focus on leadership skills.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

8. **I-Campus Coordinator** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve TAMMY PEARSON as the I-Campus Coordinator effective immediately.

Note: The rate of pay will be \$60,625, Step 1 of the Coordinator Salary Schedule of the 2024-2026 Central Office Administrator Agreement.

Goal 3: Employment Services: Support staff through leadership and mentoring with a focus on leadership skills.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

9. **Pilot Program** - It is recommended by the Superintendent and the Director of Human Resources that the Board approve the Pilot Program agreement with ProCare.

Note: This Pilot Program will provide the services of a Speech Pathologist and keep the district IEPs in compliance.

Goal 1: Employment Services: Recruit and retain talent to support and enhance student success.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

We encourage you to voice your opinion on topics not on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. ____

ADJOURNMENT

Motioned by: _____ Supported by: _____ Time: _____