

REGULATIONS REGARDING THE DISPLAY OF PLAQUES, TROPHIES AND MEMORIALS

"The presentation of a plaque, trophy or memorial (hereafter called an "award") to any particular school or department shall be considered as a gift to the school district. Prior to the display of such an award, it must be accepted by formal resolution of the Board of Education, acknowledged by an inclusion of a notation in the official minutes of the school board, and further acknowledged by a letter of acceptance to the donor. Once an award has been displayed in a particular school location, it shall be properly identified and thereafter considered property of the school district. The award, once accepted by the school district, should be listed in appropriate inventories. The location of the award to be displayed in a school building, shall be at the sole discretion of the Board of Education which shall base its decision upon the recommendation of the superintendent or his designee. If the award has school-wide application, it shall be displayed in an entrance lobby or other suitable general area of congregation. If the award has application to a particular subject matter, activity or department, it shall be displayed in an area of the building most commonly used by the department or the activity. Awards presented to the district which have district-wide application shall be mounted and displayed in either the administration building or the senior high school whichever seems more appropriate. From time to time, it may become necessary to move the location of awards within buildings and in such instances, the superintendent will make a recommendation to the Board of Education. All awards, once they have become the property of the school district, shall be maintained by the school district, and the school district reserves the exclusive right to alter the appearance, make repairs and to maintain the general condition of the award."

The above applies to fixtures of permanent value and such things as scrolls, art objects and other types of displays are not intended to be included in the above regulations.

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