

GIFTS TO SCHOOLS

A gift to any particular school or department of the district must be considered as a gift to the school district. Major gifts must be accepted by formal resolution of the Board of Education and must be acknowledged by inclusion of a notation in the official minutes of the school board and by letter of acknowledgment to the donor.

While the gift may be left as a permanent fixture at the particular school to which it is presented, it must be properly identified as school district property. The identification requirement will be waived if it can be demonstrated to the superintendent of schools that this would detract from the value or meaning of the gift.

Gifts of books and all types of instructional materials are to be given with the understanding that decisions about the immediate and future use of the materials received will be made with consideration of the educational programs and objectives of the school system. In most cases, gifts of this type will not require official recognition of receipt by the school board, but notice of such gifts must be given to the superintendent of schools.

All items of property, including those donated to the school district, must be listed on appropriate inventories.

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Policy Reviewed:
January 24, 2022