

**** IMPORTANT – PLEASE READ ****
NOTIFICATION OF CHANGE TO ACCEPTED MEAL
PAYMENT METHODS WHEN USING MYSCHOOLBUCKS

Date: February 6, 2025

To all Sayville School Families:

We have recently been notified by MySchoolBucks that they will no longer be accepting payments via American Express and they will be turning off acceptance as soon as possible for meal payments. If using MySchoolBucks for meal payments, please note that **Visa, MasterCard, Discover, and ACH will still be available with zero interruption. This only applies to American Express card acceptance.**

This matter would have specific significance to any parents who use an American Express card with **AutoPay** as they may see interrupted payments once American Express is turned off. In this case, they will need to set **AutoPay** up again using a different payment method (Visa, MasterCard, Discover or ACH). We are providing this notice in the hopes that we may help as many families as possible to avoid any interruptions to their service.

Additionally, we wish to remind all Sayville School families that, if they prefer, it is always acceptable to simply send in **cash or check (made payable to Sayville Food & Nutrition)** to your child(ren)'s school cafeteria or to us directly at the Administration Building located at 99 Greeley Avenue, Sayville, NY 11782 to pay for meals, drinks and/or snacks. As always, there is **no fee** charged for cash or check payments.

We sincerely apologize for any inconvenience this may cause, and appreciate your cooperation in this matter. If you have any questions or concerns, please feel free to reach out to our office at (631) 244-6555.

Sincerely,

Keith Filosa
Director of Food and Nutrition
99 Greeley Avenue
Sayville, NY 11782

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf> (link is external), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov (link sends e-mail)

This institution is an equal opportunity provider.