



# TOWN OF SUFFIELD

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**MEETING MINUTES  
PERMANENT BUILDING COMMISSION  
SPECIAL MEETING  
January 29, 2025  
6:00 p.m.**

**Location: Town Hall  
83 Mountain Road  
Suffield, CT**

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**Meeting Name: Permanent Building Commission**

**By: Kristen Lambert - Recording Secretary**

**Type of Meeting: Special Meeting**

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**Permanent Building Commission Members Present**

Kevin Goff - Chairman, Glenn Neilson - Vice Chairman, Joe Sangiovanni - Member, Billy Gozzo - Member, Brian Baril - Member and Marty Page - Alternate Member

**Permanent Building Commission Members Absent**

Cathie Ellithorpe - Member

**Also Present**

Eric Remington - Business Manager and Larry Plano - Facilities Director and Carrier representatives Ed Sharon and James DePaola

Chairman Goff called the Special Meeting of the Permanent Building Commission to order for Wednesday, January 29, 2025 at 6:00 p.m.

**Public Participation**

None

**Discussion and approval of proposals for HVAC Replacement at Suffield High School**

Chairman Goff explained the purpose of the meeting this evening, which was to discuss the proposal from Carrier Corp. and answer any questions that the commission might have about the proposal and how the project will be managed moving forward. Chairman Goff provided some high-level information regarding the differences between the two bids received and explained why one was \$800,000 higher than the other. The commission members, Mr. Remington, Mr. Plano and the Carrier representatives walked through the proposed contract together and clarified various verbiage and assumptions. The commission asked numerous questions relating to the contract, as well as the project plan itself, which the Carrier representatives answered to the best

of their ability. A few follow-up items were discussed which the Carrier representatives and Chairman Goff agreed to revisit in the near future.

Commissioner Gozzo MOTIONED and Commissioner Sangiovanni seconded to accept the proposal as presented by Carrier Corp. Motion passed unanimously.

**Next Special Meeting**

No specific date was provided for the next Special Meeting.

Commissioner Sangiovanni MOTIONED to adjourn the meeting at 6:32 p.m. Motion passed unanimously.

Respectfully submitted,  
Kristen Lambert  
Recording Secretary