

**ROBBINSDALE AREA SCHOOLS – INDEPENDENT SCHOOL DISTRICT 281
FINANCIAL ADVISORY COUNCIL (FAC)
MINUTES FOR NOVEMBER 19, 2024
Approved January 14, 2025**

FAC Members			
X	Greg Kugler, Chair		Edwin Ochoa
	Ukee Dozier		Nicole Sandback
X	April Gulley	X	Sarah Taylor
X	Katherine Lankford		
School Board Member			
X	John Vento, Treasurer		
District 281 Staff			
	Teri Staloch, Superintendent	X	Amy O’Hern, Executive Director of Human Resources
X	Kristen Hoheisel, Chief Financial Officer	X	Karylanne Marchand, Business Services Office Manager
X	Virginia Verbrugge, Assistant Director of Finance		

Agenda Item 1: Welcome and Introductions

Kristen Hoheisel called the meeting to order at 6:45 p.m., with FAC members and others noted above in attendance. The meeting was held in person at the Education Service Center. Kristen Hoheisel opened the meeting by welcoming attendees and introductions. The committee members introduced themselves and shared their connection with Robbinsdale Area Schools. Kristen also discussed the past role of the FAC and asked for input from the members on how they would like to receive future information in order to provide an opinion to the School Board before action is taken.

Agenda Item 2: Acceptance of Agenda

The agenda had been distributed to the members prior to the meeting. A motion was made by Greg Kugler and seconded by Katherine Lankford. The motion passed unanimously.

Agenda Item 3: Approve May 14, 2024 Meeting Minutes

The minutes had been distributed to the members prior to the meeting. A motion was made by Greg Kugler and seconded by April Gulley. The motion passed unanimously.

Agenda Item 4: Appoint FAC Chair and Secretary

In accordance with FAC Bylaws (Article IV, Section D), the members of FAC appoint a member of the council to serve as Chair for FY25. Greg Kugler volunteered to be the Chair. A motion was made by Katherine Lankford and seconded by April Gulley. Greg Kugler was unanimously elected.

In addition, the members of FAC have chosen to appoint a member to serve as Secretary for FY25, Sarah Taylor volunteered. A motion was made by Katherine Lankford and seconded by April Gulley. Sarah Taylor was unanimously elected.

Agenda Item 5: Levy Pay 25 Update

Kristen Hoheisel reviewed the Levy Pay 25 presentation with the committee. The Truth in Taxation Public Hearing is scheduled for December 2, 2024 and final levy certification will take place at the December 16, 2024 School Board meeting. Taxpayers will have an opportunity to provide input during the public meeting.

Agenda Item 6: FY23 Audit Update

Kristen Hoheisel reviewed the presentation provided by auditors MMKR and provided an update on the FY23 Audit. The Audit was delayed 11 months due to many factors. By statute, the district must submit preliminary numbers to MDE by November 30th. This timeline was met, but the final audit was approved by the School Board on October 21, 2024. The original due date for the final audit is December 31st of each year.

Agenda Item 7: FY24 Audit Update

Kristen Hoheisel provided a status update on the FY24 Audit. Preliminary numbers will be submitted to MDE by November 30, 2024, per Statute. Auditors are currently on-site performing field work. The Goal is to have the FY24 Audit completed by January 31, 2025.

Agenda Item 8: State of the Budget Town Hall

Kristen Hoheisel reviewed the presentation with the FAC members. The Town Hall meeting will be at 6:30 p.m. at Cooper High School on November 20, 2024. Kristen reiterated the need for the FAC to be a resource for the district.

Agenda Item 9: Future Meetings

The currently scheduled meetings for the remainder of the fiscal year are as follows:

- January 14, 2025
- March 18, 2025
- May 13, 2025

Agenda Item 10: Other

No other items were presented for discussion.

Agenda Item 10:

After a proper motion was made and seconded to adjourn the meeting, the meeting was adjourned at 8:25 p.m.

Meeting minutes submitted by Karylanne Marchand