



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, January, 16 2025 – 6:30 PM

I. Call to Order by Board Secretary – 6:33 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2025)	X		
Paula Mahayosnand	Parent Member (5/2026)	X		
Marisa Gerke	President, Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	6:36 PM		
Cathy Agle	Community Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	V.P., Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)		X	
Ilea Kozak	Parent Member (6/2027)	X		
Suleyni Abreu	Parent Member (6/2027)	X		
Gustavo Abreu	Parent Member (10/2027)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also, Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	SBO Representative	X		
Angel Melendez	Assistant Head of School	X		

IV. Public Comment:

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

V. Presentations

1. Fall Faculty Survey – presented by Colin Hogan, Tatiana Antczak, Angel Melendez
2. Chronic Absence Data Update – Colin Hogan
3. 2nd Marking period – Colin Hogan

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the December 19, 2024, meeting minutes.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	2	X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera				X	
Bertram Okpokwasili				X		Suleyni Abreu		X			
Paula Mahayosnand			X			Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu	1	X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for December 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the Secretary's certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from December 20, 2024, to January 16, 2025.
- c. Payroll: To approve the following payrolls:

- i. December 13, 2024 \$312,182.19
- ii. December 20, 2024 \$305,904.14
- d. Amended FY25 Budget: To approve the Amended FY25 Budget and its submission to the NJDOE
- e. FY24 ACFR and AMR: To accept the FY24 ACFR and AMR with no findings or recommendations and ratify their submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn	2	X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand	1	X				Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu		X			

2. Buildings & Grounds: None

3. Personnel

- a. To approve the Student Teachers:
 - i. Neveah Hoy-NJCU Assigned to Evelina Andres, 2nd Grade
 - ii. Briana Parshad-NJCU-Assigned to Mike Lee-3rd Grade
 - i. Nardeen Fanng-NJCU-Assigned to Michelle Smith-3rd Grade
- b. To approve the Teacher Interns:
 - i. Liliana Martinez
 - ii. Hadeer Elalfly
- c. To approve Stephanie Silver as a sub for Jags Den at \$50.00 per hour
- d. To approve Justin Jablonsky as a sub for Circle Space at \$20.00 per hour
- e. To approve Claudia Miranda Gomez for Circle Space at \$20.00 per hour
- f. To approve Emily Pelle as a Substitute Teacher for the period of 1/6/25-6/24/25 at the daily rate of \$155.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera	2	X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu		X			

4. Curriculum/Special Education: None

5. Policy/Miscellaneous/Contracts

- a. Newspaper of Record: BE IT RESOLVED: that the Learning Community Charter School, Board of Trustees, upon the recommendation of the Head of School, herewith designates Star-Ledger as the official Newspapers of Record.
- b. To approve the contract for Educational Consulting and Services between Learning Community Charter School and Hudson Reading Specialists LLC for the 2024-2025 school year.
 - i. Educational Evaluation administered by LDTC \$500.00
 - ii. Classroom Observation and observation report \$100.00
 - iii. Meeting Attendance \$100.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn	1	X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand	2	X				Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu		X			

IX. Enrollment Report

Grade	2025	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Pre K	45			45	45	45	45	45						
K	66			64	66	66	66	66						
1	66			65	65	66	66	66						
2	66			67	67	66	66	66						
3	66			65	65	66	66	66						
4	66			65	64	65	66	66						
5	66			66	66	66	65	66						
6	66			63	66	66	66	66						
7	66			65	64	65	65	65						
8	66			67	67	67	67	67						
Total	639			632	635	638	638	639						

X. Board Agenda

1. Committee Reports

- a. Finance and Budget – Colin Dunn
 - i. Reviewed B2A and Audit.
- b. Human Resources – Marisa Gerke
 - i. Next head of school check in will take place in February.
 - ii. Staff evaluation for goal achievement.
- c. Facilities/Green/Sustainability - Gaspar Cabrera
 - i. Window repair is complete. Some minor adjustments are still under way.
 - ii. AC and fresh air is underway – priority make the school as healthy as possible.
 - iii. Waiting on the report for the water intrusion study.
 - iv. Regular check-ins with the facilities team onsite.
- d. Policy – Bertram Okpokwasili
 - i. Next meeting is January 22nd and subsequent meetings on Feb 3rd with the technology committee.
- e. Technology – Neil Abadie
 - i. Meeting with policy committee.
- f. Negotiations – Paula Mahayosnand
 - i. Meeting onsite with Attorney, union representative and SBA.

2. Next Board Meeting: **2025: 2/6, 3/13, 4/10, 5/15, 6/12**

XI. New Business:

1. **Strategic Planning** – reviewing proposals.

XII. Public Comment: None

XIII. Adjourn Regular Session and Enter Executive Session: 7:28 PM

1. Board Committee Goals

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera	2	X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu		X			

XIV. Adjourn Executive Session: 8:32 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera	2	X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu	1	X			

XV. Adjourn Regular Session: 8:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera		X			
Bertram Okpokwasili	2	X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore					X	Gustavo Abreu		X			