



Health and Safety Minutes
Wednesday February 5, 2025

Albertville Primary

Kim Andres - SpEd

Big Woods

Corey Hanson – Physical Education

Community Education Center

None

District Office

Jason Bichler – B&G Director
Rick Aulwes – B&G Coordinator
Glen Ritter – Food Services

St. Michael Elementary

Kay Nowell – Q Comp

Health

Andrea Mischke – District Nurse

High School

None

Fieldstone Elementary

None

Middle School East

None

Middle School West

Ryan Antony - AD & Dean

Other

Daniel Holcomb – IEA
Steve Lichtenberg - SFM



Approve December 2024 Meeting Minutes:

- Minutes were approved by the committee.

Review Injury Reports

- Since the last meeting, December 4th, we have had 6 medical only claims and 0 lost time claims. Since the beginning of the 2024 policy year on September 4th, the district has had 14 total claims, 3 lost time claims and 11 medical only claims.

Old Business

- Lead-in-Water Sampling (HS, FE, STME, CE)
 - IEA completed lead-in-water sampling on 11/12, 11/13, and 12/6. The samples were taken early in the morning before they are used for the day. The current Minnesota schools LIW threshold is 5 ppb. The district used 5 ppb value for corrective actions and retesting. 90 fixtures sampled above 5 ppb. Most of these fixtures are classrooms such as science sinks that shouldn't be used for drinking anyways. Jason and maintenance have worked to turn off elevated fixtures until a filter is installed and retested.
- Radon Testing (HS, FE, STME, CE)
 - IEA will be completing radon testing from 1/13 – 1/16. 388 radon kits were retrieved from the four schools. All 388 kits were below the MDH and EPA threshold of 4 picocuries per liter. Resampling is occurring Tuesday 2/4 – Friday 2/7 due to 4 kits missing or tampered with by students.

- Fume Hood Inspections, Science Lab Inspections, Eyewash Inspections
 - These inspections were completed on November 27th. 1 fume hood at the HS came back below the recommended face velocity. Maintenance made adjustments to the fume hood and was retested within the recommended range. There were a few eyewash recommendations listed in the report and from the science safety inspection such as proper chemical labeling, and labeling where spill kits are located for rooms using chemicals.
- Indoor Air Quality Walkthroughs 1/22 – 1/24, 1/27 – 1/28
 - IEA conducted annual IAQ assessment of all rooms and offices in the district to measure different IAQ parameters (Temperature, Humidity, CO, CO2) and observe any moisture issues. These measurements and observations help the district identify any ventilation issues and concerns. We are awaiting the reports from these building assessments.
- HS Science Pod, Art Pod, and Business Pod
 - Security will be increased for these pod areas within the High School. The work will be completed in the summer. The security improvements will include fire doors to pods will be tied into the fire/emergency buttons through magnetic release. Further down the road we will explore options for the glass on these doors. The LTFM budget went to the board this past Monday and was approved.
- Ramp Side Rails for Community Ed Room 202
 - This has been completed by grounds and maintenance staff.
- Playground Improvements
 - Additional wood chips were added at playgrounds that were in need based on the playground inspection that was completed in the fall. The district's grounds department was able to do this task to save cost. Additional repairs will be completed over spring break. Purchase orders have been generated for spring repairs.
- Big Woods Parking Lot Improvements – Summer 2025
 - Budgeting for the improvements was approved. The front and back parking lots will be completed. This work will be going out for bid soon.

New Business

- MPCA Hazardous Waste License Application
 - This is required to be submitted each year to MPCA for Middle School West and High School. This report is required for any business to maintain disposal of hazardous waste and is due by August 15th. Middle School West is a Very Small Quantity Generator, and the High School is a Minimal Quantity Generator. The report lists waste picked up last year which consisted of science lab waste, paints, aerosol cans, various types of light bulbs, misc. electronics and batteries. This report was submitted last month.
- Tier II Reporting
 - This report is submitted to the Minnesota Pollution Control Agency (MPCA) and Homeland Security by March 1st every year. It's required to report any hazardous chemical stored on-site in excess of 10,000 lbs. Chemicals that are considered extremely hazardous can have lower storage thresholds. The District is only required to report the underground storage tanks at each of the buildings. This was completed in January. A copy was also provided to both Albertville and St. Michael Fire Departments.
- MedCompass Scheduling (Respirator Fit-Testing and Hearing Tests)
 - This is scheduled for April 9th. Medcompass will be on-site in the Ground department. Various departments around the district are required to complete due to workplace hazards. Respirator Fit-Testing is required for custodian staff that clean boilers and hearing tests (audiograms) are for Grounds and HS Choir.
- Updated Emergency Map for Middle School West
 - The map was updated with new office areas in the district office and food service. Fire evacuation routes were also included in the gymnasiums. These maps have been laminated and installed in every room at MSW.
- Middle School East Lettering
 - Door lettering will be the same for inside and outside the building. This will assist emergency personnel to access the correct door during emergencies and help students and staff understand which door they're exiting from the building.

Open Discussion

None

If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!

Next Meeting: 4/2/2025

Location: Middle School West Staff Development Room

Time: 3:30 p.m.