

FRESHWATER

Education District 6004



**Fiscal Year 2025
Assessment Manual
Approved January 22, 2025
(Based on 25R2 Budget)**

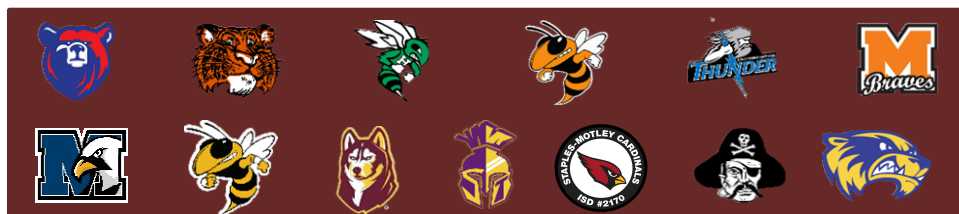


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FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025

<i>Member Districts</i> District Enrollment
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District Name	District #	Total District Enrollment	SPED Child Count 12/1/24 Report 1/15/25
Bertha-Hewitt	786	518	119
Browerville	787	562	144
Frazee-Vergas**	23	802	255
Henning	545	383	90
Long Prairie - Grey Eagle	2753	1,106	329
Menahga	821	945	129
New York Mills**	553	802	182
Perham - Dent**	549	1,862	321
Pillager**	116	1,291	161
Sebeka	820	482	121
Staples - Motley	2170	975	377
Verndale	818	562	80
Wadena - Deer Creek	2155	1112	373
Total		11,402	2,681

<i>Public vs. Nonpublic Enrollment</i>

District Name	District #	Public Enrollment	Nonpublic Enrollment
Bertha - Hewitt	786	518	0
Browerville	787	532	30
Frazee-Vergas**	23	802	0
Henning	545	383	0
Long Prairie - Grey Eagle	2753	984	122
Menagha	821	945	0
New York Mills**	553	802	0
Perham - Dent**	549	1,687	175
Pillager **	116	1,291	0
Sebeka	820	482	0
Staples - Motley	2170	888	87
Verndale	818	509	53
Wadena - Deer Creek	2155	1,112	0
Total		10,935	467

Public and Nonpublic enrollments are currently based on 2024 enrollment reports.
Enrollments for the current year are updated on Revision III.

Institutional Members have one officer appointed to the FED Board of Directors.

** **Program Members** have no officer appointed to the FED Board of Directors.

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Department 11 - Membership Fee and Services

As established under Minnesota Statute 123A.15, the Freshwater Education District #6004 shall assess member districts a membership fee for the total cost of the Freshwater Education District operations not allocated to FED programs or covered by any state, local, or federal revenues. The Institutional membership fee shall be approved by the FED Board of Directors through the adopted and revised budgets. The Program membership fees shall not exceed 5% of the total Institutional membership fees. Membership fees shall be split 40% shared and 60% based on enrollment.

District Name	Dist #	40% Equal Share	Enrollment	Percent	60% Enrollment Share	Total Assessment
Institutional Members						
Bertha-Hewitt	786	\$ 14,667.00	518	7.80%	\$ 15,435.00	\$ 30,102.00
Browerville	787	\$ 14,667.00	562	8.46%	\$ 16,746.00	\$ 31,413.00
Henning	545	\$ 14,667.00	383	5.76%	\$ 11,412.00	\$ 26,079.00
Long Prairie-Grey Eagle	2753	\$ 14,667.00	1,106	16.64%	\$ 32,955.00	\$ 47,622.00
Menahga	821	\$ 14,667.00	945	14.22%	\$ 28,158.00	\$ 42,825.00
Sebeka	820	\$ 14,667.00	482	7.25%	\$ 14,362.00	\$ 29,029.00
Staples-Motley	2170	\$ 14,667.00	975	14.67%	\$ 29,052.00	\$ 43,719.00
Verndale	818	\$ 14,667.00	562	8.46%	\$ 16,746.00	\$ 31,413.00
Wadena-Deer Creek	2155	\$ 14,667.00	1,112	16.73%	\$ 33,134.00	\$ 47,801.00
TOTAL		\$ 132,003.00	6,645	100.00%	\$ 198,000.00	\$ 330,003.00

Program Members

Frazee-Vergas	23	\$ 1,650.00	802	16.86%	\$ 1,669.08	\$ 3,319.00
New York Mills	553	\$ 1,650.00	802	16.86%	\$ 1,669.08	\$ 3,319.00
Perham-Dent	549	\$ 1,650.00	1,862	39.14%	\$ 3,875.09	\$ 5,525.00
Pillager	116	\$ 1,650.00	1,291	27.14%	\$ 2,686.76	\$ 4,337.00
TOTAL						\$ 16,500.00

Associate, Informational, or Honorary Members

None

Total Member Services **\$ 346,503.00**

FED Office Use Only

Revenue	SKU Code
11 005 000 330 000 021	A11OR \$ 346,503.00

FRESHWATER EDUCATION DISTRICT NO. 6004

Fiscal Year 2025

Department 11 - Facility Lease

FED owns the following sites:

Freshwater Education District Main Building (Level IV and Administrative Offices)

Wadena ALC (Student Services)

FED leases the following sites:

Four ALC sites: Long Prairie, Menahga, Pillager, and Staples (CLC)

Non-member schools that have enrolled a Level IV student (on a space available basis) will be billed a \$55 daily facility access fee, for the days enrolled.

1. CLC-ALC	29,891.00
2. Long Prairie/Grey Eagle	15,084.00
3. Pillager ISD 116	1,920.00
4. Menahga ISD 821	1,920.00
Total	48,815.00

*Assessments are based on prior year (FY 2024) expenses.

District #	District Name	Enrollment	Percentage	CLC Site		LPGE Site		Pillager Site		Menahga Site		Total Assessment
				Shared Cost	Prorated Enrollment Cost	Shared Cost	Prorated Enrollment Cost	Shared Cost	Prorated Enrollment Cost	Shared Cost	Prorated Enrollment Cost	
786	Bertha-Hewitt	518	5.43%	996.37	973.81	548.51	555.86	69.82	72.34	69.82	69.43	3,355.95
787	Browerville	562	5.89%	996.37	1,056.52	548.51	603.07	69.82	78.49	69.82	75.33	3,497.92
23	Frazer-Vergas	802	8.41%	996.37	1,507.71	548.51	860.61	69.82	112.00	69.82	107.49	4,272.33
545	Henning	383	4.01%	996.37	720.02	548.51	410.99	69.82	53.49	69.82	51.33	2,920.34
2753	Long Prairie-Grey Eagle	1,106	11.59%	996.37	2,079.21	0.00	0.00	69.82	154.46	69.82	148.24	3,517.91
821	Menahga	945	9.91%	996.37	1,776.54	548.51	1,014.07	69.82	131.97	0.00	0.00	4,537.27
553	New York Mills	802	8.41%	996.37	1,507.71	548.51	860.61	69.82	112.00	69.82	107.49	4,272.33
116	Pillager	1,291	13.53%	996.37	2,427.00	548.51	1,385.35	0.00	0.00	69.82	173.03	5,600.08
820	Sebek	482	5.05%	996.37	906.13	548.51	517.23	69.82	67.31	69.82	64.60	3,239.78
2170	Staples-Motley	975	10.22%	996.37	1,832.94	548.51	1,046.26	69.82	136.16	69.82	130.68	4,830.55
818	Verndale	562	5.89%	996.37	1,056.52	548.51	603.07	69.82	78.49	69.82	75.33	3,497.92
2155	Wadena-Deer Creek	1,112	11.66%	996.37	2,090.49	548.51	1,193.27	69.82	155.29	69.82	149.04	5,272.61
Totals		9,540	100.00%	11,956.40	17,934.60	6,033.60	9,050.40	768.00	1,152.00	768.00	1,152.00	48,815.00

40% Equally Shared Cost

60% Prorated Enrollment Cost

12 District Count

FED Office Use Only

Revenue
11 005 850 100 000 021

SKU Code
A11FLA

FRESHWATER EDUCATION DISTRICT NO. 6004**Fiscal Year 2025****Special Education Services****Department 21 - Shared Eligible Special Education Assessment****Shared Special Education Cost Assessment:**

Total special education costs eligible for state aid calculation will be billed on a 60/40 ratio. Forty percent (40%) of the assessed cost is shared equally amongst the twelve (12) participating districts, and sixty percent (60%) of the assessed cost is allocated based on districts' enrollments. Shared special education assessments exclude MA billing support, teacher coaching, speech services, early childhood special education (ECSE), social workers, and student support personnel. These costs are assessed separately from this shared special education cost assessment. Freshwater may assess low incidence services directly to a district utilizing services exceeding sixty (60) minutes per week. These direct assessments shall reduce the shared assessment in DHH and/or vision.

Based on Oct 1, 2023-24 Enrollment Report

District Name	Enroll 23-24	Private Enroll	Total Enroll	% Enroll	% Assessment	Equal Assessment	Shared Spec. Ed Assessment
Bertha-Hewitt	518	0	518	5.12%	\$49,778.90	\$53,980.53	\$103,759.44
Browerville	532	30	562	5.56%	\$54,007.23	\$53,980.53	\$107,987.76
Frazee-Vergas	802	0	802	7.93%	\$77,070.81	\$53,980.53	\$131,051.35
Henning	383	0	383	3.79%	\$36,805.64	\$53,980.53	\$90,786.17
Long Prairie-Grey Eagle	984	122	1,106	10.94%	\$106,284.69	\$53,980.53	\$160,265.22
Menahga	945	0	945	9.35%	\$90,812.86	\$53,980.53	\$144,793.40
New York Mills	802	0	802	7.93%	\$77,070.81	\$53,980.53	\$131,051.35
Perham-Dent	1,687	175	1,862	18.42%	\$178,934.98	\$53,980.53	\$232,915.51
Sebeka	482	0	482	4.77%	\$46,319.37	\$53,980.53	\$100,299.90
Staples-Motley	888	87	975	9.64%	\$93,695.81	\$53,980.53	\$147,676.35
Verndale	509	53	562	5.56%	\$54,007.23	\$53,980.53	\$107,987.76
Wadena-Deer Creek	1,112	0	1,112	11.00%	\$106,861.28	\$53,980.53	\$160,841.81
Total	9,644	467	10,111	100.00%	\$971,649.60	\$647,766.40	\$1,619,416.00

FRESHWATER EDUCATION DISTRICT NO. 6004**Fiscal Year 2025****Special Education Services****Department 21 - Shared Non-Eligible Special Education Assessment****Shared Non-Eligible Special Education Cost Assessment:**

Total special education costs not eligible for state aid calculation will be billed on a 60/40 ratio. Forty percent (40%) of the assessed cost is shared equally amongst the twelve (12) participating districts, and sixty percent (60%) of the assessed cost is allocated based on districts' enrollments. These costs include special education allocated business office expenses, non-eligible administrative and overhead costs, non-eligible plant operations, and non-eligible property/liability insurance costs.

Based on Oct 1, 2023-24 Enrollment Report

District Name	Enroll 23-24	Private Enroll	Total Enroll	% Enroll	% Assessment	Equal Assessment	Shared Gen Ed Assessment
Bertha-Hewitt	518	0	518	5.12%	\$1,587.20	\$1,721.17	\$3,308.36
Browerville	532	30	562	5.56%	\$1,722.02	\$1,721.17	\$3,443.18
Frazee-Vergas	802	0	802	7.93%	\$2,457.40	\$1,721.17	\$4,178.57
Henning	383	0	383	3.79%	\$1,173.55	\$1,721.17	\$2,894.71
Long Prairie-Grey Eagle	984	122	1,106	10.94%	\$3,388.88	\$1,721.17	\$5,110.05
Menahga	945	0	945	9.35%	\$2,895.56	\$1,721.17	\$4,616.73
New York Mills	802	0	802	7.93%	\$2,457.40	\$1,721.17	\$4,178.57
Perham-Dent	1,687	175	1,862	18.42%	\$5,705.33	\$1,721.17	\$7,426.50
Sebeka	482	0	482	4.77%	\$1,476.89	\$1,721.17	\$3,198.06
Staples-Motley	888	87	975	9.64%	\$2,987.49	\$1,721.17	\$4,708.65
Verndale	509	53	562	5.56%	\$1,722.02	\$1,721.17	\$3,443.18
Wadena-Deer Creek	1,112	0	1,112	11.00%	\$3,407.27	\$1,721.17	\$5,128.43
Total	9,644	467	10,111	100.00%	\$30,981.00	\$20,654.00	\$51,635.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Special Education Services
Department 21 - Special Education Shared Assessment

Formula for Revenue Assessment:

1. Total Expenses less federal funding, state funding, other assessments, and other revenues.
2. 40% of the shared assessment is split equally.
3. 60% of the assessment is prorated based on percent of total enrollment shown on the latest MARSS report.
4. The shared assessment total is broken out by eligible and non-eligible expenses on Page 6 and 7.

Cost Center	Total Expenses	Other Federal Funds	Federal 419 Funds	Other Revenue	Shared Assessment
Federal District Pass-Through	443,775.00	-	443,775.00	-	\$0.00
MA Billing - See Page 12	66,401.00	-	-	73,138.00	\$0.00
Teacher Coaching - See Page 10	22,338.00	-	-	22,338.00	\$0.00
Speech - See Page 10	593,043.00	-	25,492.00	567,551.00	\$0.00
Voluntary/Mandatory CEIS	118,470.96	118,470.96	-	-	\$0.00
Physically Impaired/Other Health Disability	37,134.00	-	37,134.00	-	\$0.00
Hearing Impaired/Audiology	94,052.75	16,359.75	28,700.00	-	\$48,993.00
Vision/Orientation and Mobility	71,763.00	-	3,550.00	17,004.00	\$51,209.00
Behavioral Specialist	157,470.00	-	-	-	\$157,470.00
Autism	-	-	-	-	\$0.00
ECSE Center (3-5) - See Page 9	1,280,423.00	-	218,960.00	1,058,856.00	\$0.00
Birth 2 Part C Freshwater Help Me Grow	49,873.13	49,873.13	-	-	\$0.00
Part F Preschool Incentive	180,550.52	180,550.52	-	-	\$0.00
Assessment Specialist	462,182.00	-	28,682.00	-	\$363,500.00
Coordinator	536,341.00	-	536,341.00	-	\$0.00
Occupational Therapist	449,374.00	-	16,562.00	-	\$432,812.00
Physical Therapist	146,202.00	-	7,500.00	-	\$138,702.00
Social Worker - See Page 11	168,379.00	-	6,000.00	162,379.00	\$0.00
Psychologist	930,968.00	-	401,211.00	258.00	\$426,730.00
Printing/Copier	8,250.00	-	8,250.00	50.00	\$0.00
CSPD/Staff Development	112,585.00	-	94,653.00	18,086.30	\$0.00
Technology	75,384.00	-	46,240.00	-	\$0.00
Transportation	152,393.00	-	16,750.00	135,643.00	\$0.00
Plant Operations	7,400.00	-	7,400.00	-	\$0.00
White Pines EBD Level IV	443,879.04	-	3,820.00	502,098.60	\$0.00
Elm Tree Academy Level IV	281,875.02	-	1,434.00	263,345.77	\$0.00
Leaf River Level IV	856,705.90	-	4,816.00	915,329.65	\$0.00
Leaf River Level IV Summer School	19,184.00	-	-	18,303.00	\$0.00
Birth-2	874,971.25	3,133.85	-	1,154,853.40	\$0.00
Homeless Liason	15,938.00	-	-	-	\$0.00
Student Support Personnel - See Page 13	282,033.00	-	-	282,033.00	\$0.00

Total Special Education Eligible	8,939,338.57	368,388.21	1,937,270.00	5,191,266.72	\$1,619,416.00
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Cost Center	Total Expenses	Other Federal Funds	Federal 419 Funds	Other Revenue	Shared Assessment
Business Office Expenses	138,206.00	-	-	-	\$15,000.00
Admin, Support Staff, and Other	734,950.00	-	557,081.00	65,645.00	\$4,700.00
Plant Operations	86,643.00	-	-	-	\$12,635.00
Property/Liability Insurance	19,300.00	-	-	-	\$19,300.00
Total Non-Special Education Eligible	979,099.00	\$0.00	\$557,081.00	\$65,645.00	\$51,635.00

Total Special Education Expenses	\$9,918,437.57	Total Shared Cost Assessment		\$1,671,051.00	
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FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Special Education Services
Early Childhood Special Education (ECSE)

Early Childhood Special Education (ECSE) service costs include ECSE teachers, program paraprofessionals, and substitute costs. Assessments will be allocated to participating districts based on FTEs needed per district. FTEs are determined based on students in ECSE programs.

District Name	Teacher FTEs	% FTE	Teacher Assessment	Para FTEs	% FTE	Para Assessment	Total Assessment
Bertha-Hewitt	0.50	5.21%	\$ 40,687.50	0.34	4.81%	\$ 12,370.33	\$ 53,057.82
Browerville	0.50	5.21%	\$ 40,687.50	0.36	5.14%	\$ 13,214.59	\$ 53,902.09
Frazee-Vergas	0.503	5.24%	\$ 40,940.39	0.76	10.91%	\$ 28,062.66	\$ 69,003.05
Henning	0.50	5.21%	\$ 40,687.50	0.38	5.45%	\$ 14,022.15	\$ 54,709.65
Long Prairie - Grey Eagle	2.00	20.83%	\$ 162,749.99	1.13	16.05%	\$ 41,295.60	\$ 204,045.59
Menahga	0.497	5.18%	\$ 40,434.60	0.36	5.17%	\$ 13,302.69	\$ 53,737.30
New York Mills	0.60	6.25%	\$ 48,825.00	0.36	5.09%	\$ 13,104.47	\$ 61,929.47
Perham-Dent	2.00	20.83%	\$ 162,749.99	1.45	20.65%	\$ 53,115.32	\$ 215,865.31
Sebeka	0.50	5.21%	\$ 40,687.50	0.37	5.24%	\$ 13,475.21	\$ 54,162.71
Verndale	0.50	5.21%	\$ 40,687.50	0.42	6.03%	\$ 15,516.13	\$ 56,203.63
Wadena-Deer Creek	1.50	15.63%	\$ 122,062.49	1.08	15.45%	\$ 39,753.90	\$ 161,816.39
Totals	9.60	100.00%	\$ 781,199.93	7.01	100.00%	\$257,233.07	\$ 1,038,433.00

FED Office Use Only

Revenue	SKU Code
R-21-010-412-000-000-021	A21EC35

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Special Education Services
Speech and Teacher Coaching Services

Special Education Speech services are offered on an elective basis. Districts electing speech services shall be assessed the actual cost of the purchased staff's salary and benefits. Any extended school year (ESY) speech time provided by the FED will be assessed in addition to this cost. See page 23 for estimated ESY speech assessments. Planned ESY speech time is denoted with a ① below.

Speech Services: Regular Year	Assessment
Bertha-Hewitt: No Service	\$ -
Browerville: No Service	\$ -
Frazee-Vergas: No Service	\$ -
Henning: Sara T. & Laura B.	\$ 72,351.00
Long Prairie-Grey Eagle: No Service	\$ -
Menahga: No Service	\$ -
New York Mills: Janelle L., Whitney W., & Eluma ①	\$ 179,242.00
Perham-Dent: Kelsey B. & Miranda S. ①	\$ 137,808.00
Pillager: No Service	\$ -
Sebeka: No Service	\$ -
Staples-Motley: No Service	\$ -
Verndale: Matthew P. & Taylor M. ①	\$ 138,424.00
Wadena-Deer Creek: Laura B.	\$ 33,925.00
Total Speech Services Assessment	\$ 561,750.00

Teacher Coaching	Assessment
Verndale: Matthew P.	\$ 22,338.00
Teacher Coaching Assessment	\$ 22,338.00

FED Office Use Only			
Revenue	SKU Code		
R-21-010-400-007-000-021	A21TC	\$	22,338.00
R 21-010-401-005-000-021		\$	72,351.00
R 21-010-401-015-000-021		\$	179,242.00
R 21-010-401-003-000-021		\$	137,808.00
R 21-010-401-006-000-021		\$	-
R 21-010-401-011-000-021		\$	-
R 21-010-401-007-000-021		\$	138,424.00
R 21-010-401-009-000-021		\$	33,925.00
Total		\$	584,088.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Special Education Services
Social Worker Services

Schol Social Worker services are offered on an elective basis. Districts electing Social Worker services shall be assessed the actual cost of the purchased staff's salary and benefits. This assessment does not include any Student Support Personnel expenses eligible under UFARS code FIN 374. Assessments under this category may be eligible for Student Support Personnel eligibility under UFARS FIN 373.

Social Worker Services	FTE	FIN 373 Eligible	Year Added	Assessment
Bertha-Hewitt: Jessica N.	0.5	Yes	FY25	\$ 33,089.00
Browerville: Marah M.	0.5	Yes	FY25	\$ 29,692.00
Frazee-Vergas: No Service	0.0			\$ -
Henning: Amelia R.	0.2	No		\$ 11,580.00
Long Prairie - Grey Eagle	0.0			\$ -
Menahga: No Service	0.0			\$ -
New York Mills: Sam T.	0.2	No		\$ 18,715.00
Perham-Dent: Sam T.	0.4	No		\$ 37,427.00
Pillager: No Service	0.0			\$ -
Sebeka: Sara G.	0.2	No		\$ 15,938.00
Staples-Motley: No Service	0.0			\$ -
Verndale: Sara G.	0.2	No		\$ 15,938.00
Wadena-Deer Creek: No Service	0.0			\$ -
Total Social Worker Assessment				\$ 162,379.00

FED Office Use Only

Revenue	SKU Code		
R-21-010-740-054-010-021		\$ 33,089.00	Bertha-Hewitt Social Worker
R-21-010-740-054-004-021		\$ 29,692.00	Browerville Social Worker
R-21-010-420-054-062-021		\$ -	Frazee-Vergas Social Worker
R-21-010-420-054-005-021		\$ 11,580.00	Henning Social Worker
R-21-010-420-054-013-021		\$ -	LPGE Social Worker
R-21-010-420-054-006-021		\$ -	Menahga Social Worker
R-21-010-420-054-003-021		\$ 18,715.00	New York Mills Social Worker
R-21-010-420-054-024-021		\$ 37,427.00	Perham-Dent Social Worker
R-21-010-420-054-011-021		\$ 15,938.00	Sebeka Social Worker
R-21-010-420-054-008-021		\$ -	Staples-Motley Social Worker
R-21-010-420-054-007-021		\$ 15,938.00	Verndale Social Worker
Total		\$ 162,379.00	

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Department 21 - Medical Assistance Support

The FED provides Medical Assistance billing support services to assist districts with providing proper documentation to generate Medical Assistance revenue. The FED assesses member districts the cost of this position not otherwise covered by Medical Assistance revenue generated by the FED. The assessment shall be allocated based on the special education child count.

District	District #	Child Count	Total Assessment
Bertha - Hewitt	786	119	2,226.00
Browerville	787	144	2,694.00
Frazee-Vergas	23	255	4,770.00
Henning	545	90	1,684.00
Long Prairie - Grey Eagle	2753	329	6,154.00
Menahga	821	129	2,413.00
New York Mills	553	182	3,404.00
Perham-Dent	549	321	6,004.00
Sebekka	820	121	2,264.00
Staples - Motley	2170	377	7,051.00
Verndale	818	80	1,497.00
Wadena - Deer Creek	2155	373	6,977.00
Total Assessment		2,520	\$ 47,138.00

FED Office Use Only			
Revenue	SKU Code		
R-21-005-400-000-000-021	A11IA	\$	47,138.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Department 21 - Student Support Personnel

The FED shall assess member districts for eligible student support personnel staff. Student support personnel includes licensed school counselors, school psychologists, school social workers, school nurses, and chemical dependency counselors. Member districts shall code this assessment to FIN 374 in accordance with M.S. 124D.901. Unused funds may be recooperated by the state in subsequent fiscal years. The FED may directly assess mileage costs for student support personnel.

District	District #	Social Worker	Counselor	Psych	Chemical Dependency Counselor	Nurse	Total Assessment
Bertha - Hewitt	786	17,648.58	5,654.17	-	-	-	23,302.75
Browerville	787	17,648.58	5,654.17	-	-	-	23,302.75
Frazee-Vergas	23	17,648.58	5,654.17	-	-	-	23,302.75
Henning	545	17,648.58	5,654.17	-	-	-	23,302.75
Long Prairie - Grey Eagle	2753	17,648.58	5,654.17	-	-	-	23,302.75
Menahga	821	17,648.58	5,654.17	-	-	-	23,302.75
New York Mills	553	17,648.58	5,654.17	-	-	-	23,302.75
Perham-Dent	549	17,648.58	5,654.17	-	-	-	23,302.75
Pillager	116	-	-	-	-	-	-
Sebeka	820	17,648.58	5,654.17	-	-	-	23,302.75
Staples - Motley	2170	17,648.58	5,654.17	-	-	-	23,302.75
Verndale	818	17,648.58	5,654.17	-	-	-	23,302.75
Wadena - Deer Creek	2155	17,648.58	5,654.17	-	-	-	23,302.75
Total Assessment		211,783.00	67,850.00	-	-	-	\$ 279,633.00

Total Funds Available	\$ 462,953.76
Unused Funds	\$ (183,320.76)

Social Workers:

S Grabe (Sebeka 20%)	15,938.00
M May (Browerville 50%)	29,692.00
A Rajdl (Henning 20%, LPGE 40%)	34,739.00
S Tumberg (New York Mills 20%)	18,713.00
J Nelson (Bertha-Hewitt 50%)	33,101.00
G Cabello (Freshwater 100%)	79,600.00
Total New Social Workers	211,783.00

Nurse:

None -

School Counselors:

M Thorp (Menahga 50%, Frazee-Vergas 50%)	67,850.00
Total New School Counselors	67,850.00

Psychologists:

None -

Chemical Dependency Counselor:

None -

FED Office Use Only

R-21-010-740-054-374-021
R-21-010-712-000-374-021

211,783.00
67,850.00

FRESHWATER EDUCATION DISTRICT NO. 6004

Fiscal Year 2025

Department 41 - Wide Area Network

The FED shall assess member districts participating in the WAN a fee to maintain, update, and coordinate the WAN. This assessment includes the cost of fiber lease, switch replacement, and WAN coordination. The assessment also includes any costs associated with E-Rate compliance. This assessment shall be net of the estimated E-Rate revenue and any revenues generated through joint power agreements. The FED shall pass through State Telecom Aid net of this assessment.

District	District #	Total Assessment
Bertha - Hewitt	786	7,000.00
Browerville	787	7,000.00
Henning	545	7,000.00
Long Prairie - Grey Eagle	2753	7,000.00
Menahga	821	7,000.00
Pillager	116	7,000.00
Sebeka	820	7,000.00
Staples - Motley	2170	7,000.00
Verndale	818	7,000.00
Wadena - Deer Creek	2155	7,000.00
Member Assessments		\$ 70,000.00

FED Office Use Only			
Revenue	SKU Code		
R-41-005-108-044-000-021	A111A	\$	70,000.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Department 41 - Internet Access

The FED shall assess the member districts utilizing Internet Access an amount equal to the cost of internet access provided through the WAN less estimated E-Rate revenues. Internet access services are bid annually in compliance with E-Rate. The FED also provides DDoS mitigation services on internet access that is not assessed to the districts.

District	District #	Total Assessment
Bertha - Hewitt	786	191.03
Browerville	787	191.03
Henning	545	191.03
Long Prairie - Grey Eagle	2753	191.03
Menahga	821	191.03
Pillager	116	191.03
Sebeka	820	191.03
Staples - Motley	2170	191.03
Verndale	818	191.03
Wadena - Deer Creek	2155	191.03
Total Assessment		\$ 1,910.30

FY25 Internet Access Bid Awarded to WCTC (\$795.95/month)	9,551.40
Budgeted E-Rate Revenue (80%)	7,641.10
Net Assessment to Districts	\$ 1,910.30

FED Office Use Only			
Revenue	SKU Code		
R-41-005-108-046-000-021	A111A	\$	1,910.30

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Department 41 - Technician Services

The FED provides Technician Services to member districts to support the technology needs of their district, staff, and students.

District Name	District #	Contract Hours	Total Assessment
Henning	545	1,040	\$ 48,000.00
			\$ 48,000.00

FED Office Use Only

Revenue	SKU Code	
41-005-108-045-005-021	A11TECHH	\$ 48,000.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Department 51 - Business Services & Professional Development

The FED provides Business Manager, Payroll, Accounts Payable, and Accounts Receivable services to member districts as available and as requested. The FED also hosts professional development meetings for business office staff to network, learn, and grow in their professions.

District Name	District #	Contract Hours	Total Assessment
Bertha-Hewitt	786		\$ 48.00
Browerville	787		\$ 48.00
Accounts Pay/Accounts Rec Services (billed hourly, see page 23)			\$ -
Henning	545		\$ 48.00
Payroll Services (billed hourly, see page 23)			\$ -
Business Manager Training/Mentorship (billed hourly, see page 23)			\$ -
Long Prairie-Grey Eagle	2753		\$ 48.00
Payroll Services			\$ 19,800.00
Business Manager Training/Mentorship (billed hourly, see page 23)			\$ -
Menahga	821		\$ 48.00
Sebeka	820		\$ 48.00
Staples-Motley	2170		\$ 48.00
Verndale	818		\$ 48.00
Business Manager Services			\$ 41,500.00
Payroll Services			\$ 71,700.00
Accounts Pay/Accounts Rec Services (billed hourly, see page 23)			\$ -
Wadena-Deer Creek	2155		\$ 48.00
Frazee-Vergas	23		\$ 48.00
New York Mills	553		\$ 48.00
Perham-Dent	549		\$ 48.00
Pillager	116		\$ 48.00
			\$ 133,624.00

FED Office Use Only

Revenue	
51-005-110-007-000-021	\$ 113,200.00
51-005-110-013-000-021	\$ 19,800.00
51-005-110-640-000-021	\$ 624.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Community Service Fund 04
Department 24 - Early Childhood Family Education (ECFE) & Home Visit

ASSESSMENT FORMULA:

Participating districts are assessed 100% of their ECFE family allowance as furnished on the state IDEAS report at the time of budget preparation. Calculation is based on .9967 proration. If actual expenses are less than the allocation, the remaining dollars may be returned to the district. Any returned funds shall be held in a restricted fund balance for the appropriate program.

ECFE	District Name	Dist #	Pupils	ECFE Per Pupil Allowance	ECFE Assessment
	Bertha - Hewitt	786	304	\$167.46	\$50,908.00
	Browerville	787	221	\$167.46	\$37,009.00
	Long Prairie - Grey Eagle	2753	598	\$167.46	\$100,142.00
	Menahga	821	370	\$167.46	\$61,961.00
	Pillager	116	267	\$167.46	\$44,712.00
	Staples-Motley	2170	98.53	\$167.46	\$16,500.00
Total			1,858.53		\$311,232.00

Home Visit	District Name	Dist #	Pupils	Home Visit Allowance	Home Visit Assessment
	Bertha-Hewitt	786	304	\$3.00	\$ 912.00
	Browerville	787	221	\$3.00	\$ 663.00
	Long Prairie - Grey Eagle	2753	598	\$3.00	\$ 1,794.00
	Menahga	821	370	\$3.00	\$ 1,110.00
	Pillager	116	267	\$3.00	\$ 801.00
Total			1,760.00		\$ 5,280.00

FED Office Use Only		SKU Code	
ECFE	24 005 580 010 325 021	A24HVBEB	50,908.00
	24 005 580 004 325 021	A24HVBRO	37,009.00
	24 005 580 013 325 021	A24HVL	100,142.00
	24 005 580 006 325 021	A24HVMEN	61,961.00
	24 005 580 017 325 021	A24HVPIL	44,712.00
	24 005 580 008 325 021	A24HVSTA	16,500.00
Home Visit	24 005 580 010 328 021	A24HVBH	912.00
	24 005 580 004 328 021	A24HVB	663.00
	24 005 580 013 328 021	A24HVL	1,794.00
	24 005 580 006 328 021	A24HVM	1,110.00
	24 005 580 017 328 021	A24HVP	801.00

FRESHWATER EDUCATION DISTRICT NO. 6004

Fiscal Year 2025

Community Service Fund 04

Department 24 - School Readiness

ASSESSMENT FORMULA:

Participating districts are assessed 100% of their SR state aid and levy. The community based assessment shall be covered by the district or participating family fees.

District Name	Dist #	Aid, Levy, and Community Based District Revenues	Total Assessment
Bertha-Hewitt	786		
School Readiness Aid/Levy		32,820.00	
Community Based		107,680.00	
Bertha-Hewitt Total			\$ 140,500.00
Browerville	787		
School Readiness Aid/Levy		24,652.00	
Community Based		210,348.00	
Browerville Total			\$ 235,000.00
Long Prairie-Grey Eagle	2753		
School Readiness Aid/Levy		71,226.00	
Community Based		92,274.00	
Long Prairie-Grey Eagle Total			\$ 163,500.00
Totals			\$ 375,500.00

FED Office Use Only

Revenue

24 005 582 004 344 021	A24SRBRO	\$	235,000.00
24 005 582 010 344 021	A24SRBER	\$	140,500.00
24 005 582 013 344 021	A24SRLPGE	\$	163,500.00

FRESHWATER EDUCATION DISTRICT NO. 6004

Fiscal Year 2025

Department 24 - Early Childhood Family Education-School Readiness Coordination

The FED may provide districts with ECFE and SR coordination services as requested and as available. These coordination services would assist the district with evaluations, community needs assessments, MDE reporting, developing policies and procedures, developing course descriptions, and other coordination tasks as requested.

District Name	District #	ECFE Assessment	SR Assessment
Menahga	821	\$ -	\$ 5,730.00
Staples-Motley	2170	\$ 5,730.00	\$ 5,730.00
		\$ 5,730.00	\$ 11,460.00

FED Office Use Only

Revenue	SKU Code		
24-005-580-000-325-021	A24FEC	\$	5,730.00
24-005-582-000-344-021	A24SRC	\$	11,460.00

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Community Service Fund 04
Department 14 - Adult Education Programs

The FED coordinates the Project Together program to engage adults with disabilities in participating member districts. The FED plans community based events for adults to attend. This assessment covers the cost of a part-time Project Together coordinator.

District Name	Dist #	ASSESSMENT
Bertha-Hewitt	786	2,500.00
Long Prairie-Grey Eagle	2753	2,500.00
Staples-Motley	2170	2,500.00
TOTAL		7,500.00

FED Office Use Only

Revenue

14 500 510 000 326 021

\$ 7,500.00

Freshwater Education District #6004

Fiscal Year 2025 Assessment Summary

School District	Membership Cost	Lease Levy	Business Office Services	PT, OT, Psych, Vision, PI, DHH Staff Services	Non-SPED Eligible Costs	ECSE Purchased Staff	Speech Services	Social Worker Services	MA	Student Support Personnel	Wide Area Network	Internet Access	Technician Services	ECFE	Home Visit	School Readiness	ECFE-SR Consulting	Adult Ed - Project Together	Total Assessment
Bertha-Hewitt #786	30,102.00	3,355.95	48.00	103,759.44	3,308.36	53,057.82	-	33,089.00	2,226.00	23,302.75	7,000.00	191.03	-	\$50,908.00	912.00	140,500.00	-	2,500.00	\$ 454,260.35
Browerville #787	31,413.00	3,497.92	48.00	107,987.76	3,443.18	53,902.09	-	29,692.00	2,694.00	23,302.75	7,000.00	191.03	-	\$37,009.00	663.00	235,000.00	-	-	\$ 535,843.74
Frazer-Vargas #23	3,319.00	4,272.33	48.00	\$131,051.35	4,178.57	69,003.05	-	-	4,770.00	23,302.75	-	-	-	-	-	-	-	-	\$ 239,945.04
Henning #545	26,079.00	2,920.34	48.00	\$90,786.17	2,894.71	54,709.65	72,351.00	11,580.00	1,684.00	23,302.75	7,000.00	191.03	48,000.00	-	-	-	-	-	\$ 341,546.65
Long Prairie- Grey Eagle #2753	47,622.00	3,517.91	19,848.00	\$160,265.22	5,110.05	204,045.59	-	-	6,154.00	23,302.75	7,000.00	191.03	-	\$100,142.00	1,794.00	163,500.00	-	2,500.00	\$ 744,992.55
Menahga #821	42,825.00	4,537.27	48.00	\$144,793.40	4,616.73	53,737.30	-	-	2,413.00	23,302.75	7,000.00	191.03	-	\$61,961.00	1,110.00	-	5,730.00	-	\$ 429,462.46
New York Mills #553	3,319.00	4,272.33	48.00	\$131,051.35	4,178.57	61,929.47	179,242.00	18,715.00	3,404.00	23,302.75	-	-	-	-	-	-	-	-	\$ 429,462.46
Perham-Dent #549	5,525.00	-	48.00	\$232,915.51	7,426.50	215,865.31	137,808.00	37,427.00	6,004.00	23,302.75	-	-	-	-	-	-	-	-	\$ 666,322.07
Pillager #116	4,337.00	5,600.08	48.00	-	-	-	-	-	-	-	7,000.00	191.03	-	\$44,712.00	801.00	-	-	-	\$ 62,689.11
Sebek #820	29,029.00	3,239.78	48.00	\$100,299.90	3,198.06	54,162.71	-	15,938.00	2,264.00	23,302.75	7,000.00	191.03	-	-	-	-	-	-	\$ 238,673.23
Staples-Motley #2170	43,719.00	4,830.55	48.00	\$147,676.35	4,708.65	-	-	-	7,051.00	23,302.75	7,000.00	191.03	-	\$16,500.00	-	-	11,460.00	2,500.00	\$ 268,987.33
Verndale #818	31,413.00	3,497.92	113,248.00	\$107,987.76	3,443.18	56,203.63	160,762.00	15,938.00	1,497.00	23,302.75	7,000.00	191.03	-	-	-	-	-	-	\$ 524,484.28
Wadena-Deer Creek #2155	47,801.00	5,272.61	48.00	\$160,841.81	5,128.43	161,816.39	33,925.00	-	6,977.00	23,302.75	7,000.00	191.03	-	-	-	-	-	-	\$ 452,304.02
Total Category Assessment	\$346,503.00	\$ 48,815.00	\$ 133,624.00	\$ 1,619,416.00	\$ 51,635.00	\$ 1,038,433.00	\$ 584,088.00	\$ 162,379.00	\$47,138.00	\$279,633.00	\$ 70,000.00	\$ 1,910.30	\$ 48,000.00	\$311,232.00	\$ 5,280.00	\$ 539,000.00	\$ 17,190.00	\$ 7,500.00	\$5,311,776.30

Prior Year Total Assessment	342,500.00	47,080.00	118,192.00	1,314,783.00	60,516.00	1,080,343.00	529,670.00	103,533.00	33,000.00	115,666.83	32,000.00	2,579.00	64,250.00	305,180.00	5,394.00	574,500.00	22,000.00	8,100.00	4,759,286.83
25AC Budget	350,001.00	48,815.00	133,780.00	1,685,407.00	76,450.00	1,124,592.00	610,901.00	166,742.00	47,138.00	317,287.00	80,852.00	1,910.28	48,000.00	309,732.00	5,280.00	606,000.00	17,190.00	9,000.00	5,639,077.28
25R1 Budget	350,001.00	48,815.00	133,780.00	1,622,067.00	63,951.00	1,100,187.00	590,575.00	162,353.00	47,138.00	279,632.00	75,000.00	1,910.28	48,000.00	311,232.00	5,280.00	539,000.00	17,190.00	9,000.00	5,405,111.28
25R2 Budget	346,503.00	48,815.00	133,624.00	1,619,416.00	51,635.00	1,038,433.00	584,088.00	162,379.00	47,138.00	279,633.00	70,000.00	1,910.30	48,000.00	311,232.00	5,280.00	539,000.00	17,190.00	7,500.00	5,311,776.30
25R3 Budget																			
Percent Change 2024 to 2025	1.17%	3.69%	13.06%	23.17%	-14.68%	-3.88%	10.27%	56.84%	42.84%	141.76%	118.75%	-25.93%	-25.29%	1.98%	-2.11%	-6.18%	-21.86%	-7.41%	11.61%

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Direct Invoicing not Included in the Assessment Manual

District	Program	Description	Estimated Billing Dates	Total Budget
Bertha-Hewitt #786	Special Ed.	Transportation	Semi-annual	DOP
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Browerville #787	Special Ed.	Direct Child Specific Para	End of Year	20,423.00
	Special Ed.	Transportation	Semi-annual	DOP
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
	Business Office	Accounts Payable	Monthly	15,654.00
Frazee-Vergas #23	Special Ed.	Transportation	Semi-annual	DOP
	SSPA	School Counselor Mileage	End of Year	1,200.00
Henning #545	Special Ed.	Transportation	Semi-annual	DOP
	Special Ed.	Direct Interpreter	End of Year	95.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
	Business Office	Business Manager Training/Mentorship	Monthly	15,000.00
	Business Office	Payroll Training	Monthly	5,000.00
	Tech	Additional Tech Overtime (September 2024)	Monthly	1,076.49
Long Prairie- Grey Eagle #2753	Special Ed.	Transportation	Semi-annual	DOP
	Special Ed.	WPA EL Services	End of Year	1,384.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
	Business Office	Business Manager Training/Mentorship	Monthly	3,000.00
Menahga #821	Special Ed.	Transportation	Semi-annual	DOP
	SSPA	School Counselor Mileage	End of Year	1,200.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
New York Mills #553	Special Ed.	Transportation	Semi-annual	DOP
	Special Ed.	Speech ESY Estimate	End of Year	1,401.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Perham-Dent #549	Special Ed.	Transportation	Semi-annual	DOP
	Special Ed.	Speech ESY Estimate	End of Year	2,093.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Pillager #116	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Sebeka #820	Special Ed.	Transportation	Semi-annual	DOP
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Staples-Motley #2170	Special Ed.	Transportation	Semi-annual	DOP
	Special Ed.	Direct Vision Impaired Teacher	End of Year	15,090.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Verndale #818	Special Ed.	Transportation	Semi-annual	DOP
	Special Ed.	Speech ESY Estimate	End of Year	2,307.00
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
	Business Office	Accounts Payable	Monthly	30,752.00
Wadena-Deer Creek #2155	Special Ed.	Direct Vision Impaired Teacher	End of Year	1,914.00
	Special Ed.	Direct Psych Time	End of Year	258.00
	Special Ed.	Transportation	Semi-annual	DOP
	ALC	ALC, Targeted Services, Credit Recovery	Quarterly	DOP
Sourcewell	Special Ed.	Deaf/Hard Hearing		16,359.75
Dept of Employment & Economic Services		Office Cost Support - Room #C97	Quarterly	750.00

DOP - Depends on Participation

FRESHWATER EDUCATION DISTRICT NO. 6004
Fiscal Year 2025
Points of Contact

Freshwater Staff				
Last Name	First Name	Position	Phone Number	Email
Anderson	Jordan	Business Manager	218-629-6051	janderson@fed.k12.mn.us
Bloemendaal	Leah	Extended Time Program Coordinator	218-629-6010	lbloemendaal@fed.k12.mn.us
Fox	John	ALC Specialist	218-629-6088	jfox@fed.k12.mn.us
Kaluza	Mike	Carl Perkins Coordinator	218-629-6067	mkaluza@fed.k12.mn.us
McAllister	Shawn	Director of Programs and Evaluations	218-629-6079	smcallister@fed.k12.mn.us
Murdock	Rich	Information Technology Manager	218-629-6043	rmurdock@fed.k12.mn.us
Tollefson	Bryan	Adult Education Coordinator	218-629-6092	btollefson@fed.k12.mn.us
Weber	Eric	Superintendent	218-629-6001	eweber@fed.k12.mn.us
Wegscheid	Dawn	Special Education Finance Manager	218-629-6071	dwegscheid@fed.k12.mn.us
Wick	Lisa	ECFE/SR Coordinator	218-629-6082	lwick@fed.k12.mn.us
Wothe	Jamie	Special Education Director	218-629-6077	jwothe@fed.k12.mn.us

District Superintendents				
Last Name	First Name	District	Phone Number	Email
Koep	Eric	Bertha-Hewitt		eric.koep@isd786.org
Vedbraaten	Scott	Browerville		svedbraaten@browerville.k12.mn.us
Karger	Terry	Frazee-Vergas		tkarger@frazee.k12.mn.us
Sparks	Melissa	Henning		msparks@henning.k12.mn.us
Froke	Doug	Long Prairie - Grey Eagle		dfroke@lpge.k12.mn.us
Ludvigson	Daniel	Long Prairie - Grey Eagle		dludvigson@lpge.k12.mn.us
Kjos	Jay	Menahga		jkjos@menahga.k12.mn.us
Johnson	Adam	New York Mills		ajohnson@nymills.k12.mn.us
Anderson	Mitch	Perham - Dent		manderson@perham.k12.mn.us
Malmberg	Michael	Pillager		mmalmberg@isd116.org
Kerkvliet	Dave	Sebeka		dkerkvliet@g.sebeka.k12.mn.us
Tappe	Shane	Staples - Motley		shane.tappe@isd2170.org
Mayer	Jeannie	Verndale		jmayer@verndaleschool.org
Westrum	Lee	Wadena - Deer Creek		lwestrum@wdc2155.k12.mn.us

District Business Contact				
Last Name	First Name	District	Phone Number	Email
Singsank	Brooke	Bertha-Hewitt		brooke.singsank@isd786.org
Hiebert	Renee	Browerville		rhiebert@browerville.k12.mn.us
Clapsaddle	Chrissy	Frazee-Vergas		cclapsaddle@frazee.k12.mn.us
Hoelscher	Kayla	Henning		khoelscher@henning.k12.mn.us
Evenson	Sherri	Long Prairie - Grey Eagle		sevenson@lpge.k12.mn.us
Hagen	Heidi	Menahga		hhagen@menahga.k12.mn.us
Vomhof	Darielle	New York Mills		dvomhof@nymills.k12.mn.us
Werner	Kristi	Perham - Dent		kwerner@perham.k12.mn.us
Berry	Melissa	Pillager		mberry@isd116.org
Paulson	Holly	Sebeka		hpaulson@g.sebeka.k12.mn.us
Hill	Ellie	Staples - Motley		ellie.hill@isd2170.org
Anderson	Jordan	Verndale		janderson@fed.k12.mn.us
Jacobson	Brian	Wadena - Deer Creek		bjacobson@wdc2155.k12.mn.us