



Position Title: Maintenance Mechanic (Plumbing)
Position Status: Full-time
FLSA Classification: Non-Exempt
Reports To: Director of Facilities

Position Purpose

Perform maintenance, custodial, and grounds-keeping tasks that ensure the care and upkeep of school property.

Essential Functions

- Performs reactive maintenance activities such as drain clearing and faucet repair.
- Performs routine preventative maintenance activities based on best practices.
- Maintains a regular routine of cleaning clay traps, flushing floor drains, changing water filters, and more.
- Makes repairs within the scope of abilities.
- Responds to and takes appropriate actions in the event of emergency or critical incidents to resolve, confine or prevent potentially injurious or hazardous conditions.
- Performs pavement and asphalt maintenance activities, including snow and ice removal.
- Performs cleanup and worksite restoration activities, i.e., picking up litter, disposing of waste and debris, and cleaning surfaces.
- Requests supplies as needed.
- Assists with custodial duties and building maintenance and repairs, as required.
- Assists with traffic flow for daily student drop off, pick up, and events.
- Assists in set-ups for events (tables, chairs, signs).
- Attends staff meetings, open houses, special events, etc. as required.
- Other duties as assigned by the Director of Facilities or his designee.

Qualifications

- High school diploma or GED is preferred along with 5 years of related experience.
- The ability to operate standard custodial and grounds-keeping equipment.
- Demonstrated sensitivity, knowledge, and understanding of diverse backgrounds of community members with a continuous focus on health relationship building.
- Must have a current and valid driver's license.
- The ability to communicate effectively with all constituents in a school environment.
- The ability to apply common sense understanding and to carry out instructions furnished in written or oral form.
- The ability to ascertain which people may need immediate assistance and to act accordingly.
- The ability to perform basic first aid is preferred.
- The ability to work on assigned weekend events.

Physical Requirements and Work Environment

- Tasks involve the ability to exert heavy physical effort in heavy work, including climbing, balancing, stooping, kneeling, crouching and crawling, and lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials weighing 20 to 50 pounds; may occasionally involve heavier objects and materials weighing up to 100 pounds.
- Tasks are regularly performed with potential exposure to adverse environmental conditions, such as strong odors, fumes, dust, wetness, humidity, machinery, vibrations, temperature and noise extremes, disease, pathogenic substances, and toxic/poisonous agents.

Application Procedures

To be considered, candidates must upload a cover letter, resume, and information for three references through our online platform. Please follow [this link](#).

Springside Chestnut Hill Academy is an Equal Opportunity Employer.