

511 FUNDRAISING POLICY

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school district recognizes a desire and a need by some student organizations for fundraising. The school district also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

III. RESPONSIBILITY

- A. The school board or their designee has the authority to regulate all fundraising activities in the district. All fundraising activity must have prior approval of a Supervisor and the Business Director. If the fundraiser involves food or beverages, prior approval is also required from the Food Service Director.
- B. Students in grades K-5 are prohibited from participating in fundraising activities involving door-to-door solicitations -- unless accompanied by a parent/guardian.
- C. Organizations donating to schools must meet the criteria established by the school district on fundraising. Pre-approval must be given for request(s) of funding from civic and charitable organizations.
- D. All fundraising monies will follow and comply with accepted accounting procedures as interpreted by the Director of Business Services.
- E. The Superintendent and district administration are responsible for developing procedures and guidelines to assist in the regulation of student fundraising.
- F. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- G. Contributions to a school become the property of the school district and are subject to the same controls and regulations that govern the use of other school-owned property. Control by the district includes the right to dispose of property that is no longer used, has become obsolete, or is rendered inoperable.
- H. The district will assure that the allocation of funds from its budget, booster clubs, unrestricted donations and gifts and other sources of financial and in-kind support does not create unjustified disparities for boy's and girl's teams in the area of athletic facilities.

Legal Reference: Minn. Stat. 123B.36 (Authorized Fees)
Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. § 123B.09, Subd. 8 (Duties)

Cross References: Chisago Lakes Policy 506 (Student Discipline)