

1.1 Call to Order

The regular scheduled meeting of the Board of Education on July 11, 2016 was held in the James W. Zick Board Room and was called to order at 7:10 PM by Mr. Barhite, Board President.

1.2 Prayer, Pledge of Allegiance

1.3 Roll Call – Board Members Present:

Mr. Michael Barhite, President; Mr. Jason Richmond, First Vice President; Mr. Jason Casselbury, Second Vice President; Mr. Kenneth Decker, Treasurer; Mrs. Monica Miller; Dr. Christine Plonski-Sezer; Mr. David Schulte; Mrs. Sondra Stine.

Absent:

Administration Present

Mrs. Karen Voigt, Superintendent; Ms. Gail Wnorowski, Director of Special Services; Dr. Christopher Lake, Director of Curriculum & Instruction; Mr. Thomas Witiak, Business Manager; Attorney Gaughan, Solicitor.

Absent: Mrs. Christine Kelly, Elementary Principal; Mr. Robert Presley, High School Principal; Mrs. Rachel Terry, Asst. Business Manager.

1.3.1 Elect Board Secretary

The motion is made by Mr. Casselbury, second by Mr. Richmond, to elect Thomas Witiak, Business Manager, as board secretary.

Motion 1 of 2016 / 2017 carried: 8 yes

1.4 Approval of the Minutes – June 27, 2016

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the minutes dated June 27, 2016 as presented.

Motion 2 carried: 8 yes

1.5 Interview Harford/Lenox Candidates

- Nicole McElroy

1.6 Appoint Harford/Lenox Director

The motion is made by Mrs. Miller, second by Mr. Schulte, to approve appoint Nicole McElroy, Harford, PA as the Harford/Lenox School Board Director.

Motion 3 carried: 8 yes

1.7 Administer Oath of Office-Attorney Gaughan

New Board Member takes her seat on the Board.

1.8 Discussion of Handbooks.

- Parent – Student Athletic Handbook
- Coaches Handbook
- K-12 Paraprofessional Support Handbook

1.9 First Hearing of Visitors – You may speak about anything on the agenda. (Please state your name and your township when being recognized)

- Abby Mecca thanked the board for the opportunity to attend NASC conference in Portland, OR. It was the single best educational experience of her life.
- Joy Bognatz requested a copy of the Paraprofessional Handbook and White Sheet.

1. Finance Committee: Jason Richmond, Chairperson

Committee Members: Christine Plonski-Sezer, Monica Miller

Financial Reports

2.1 Approve July Bill List

The motion is made by Mr. Richmond, second by Mr. Casselbury, to approve the list of bills for the July 11, 2016 General Fund and Cafeteria Fund bill lists in the amount of \$330,750.37.

Motion 4 carried: 9 yes

2.2 Approve Transfer of Funds

The motion is made by Mr. Richmond, second by Mr. Casselbury, to authorize transfer of funds from General Fund (10-5240-930-000-00-001-000-000-0000 / CR: 52401) to Debt Service Fund (40-9311-000-000-00-005-000-000-0000 / CR: DSR002) in the amount of \$36,046.75 for the August 1, 2016 bond payment of \$39,181.25 for the Bond Series of 2011.

Motion 5 carried: 9 yes

2.3 Approve Mobile AG Lab Agreement for 2016 - 2017

The motion is made by Mr. Richmond, second by Mr. Casselbury, to approve the Mobile Ag Ed Science Program Agreement as presented.

Motion 6 carried: 9 yes

2.4 Approve White Sheet for 2016 – 2017

The motion is made by Mr. Richmond, second by Mr. Casselbury, to approve the White Sheet for 2016 – 2017 as presented.

Motion 7 carried: 9 yes

3. Personnel Committee: Sondra Stine, Chairperson
Committee Members: Jason Casselbury, David Schulte

3.1 Approve Volunteer

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to approve the following volunteer:

Jason McHenry, Clifford Township, PA – Theater Group Volunteer
Kathy McHenry, Clifford Township, PA – Theater Group Volunteer

Motion 8 carried: 9 yes

3.2 Approve Substitute Car/Van Substitute Driver

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to add Beatrice Burgess to the list of approved Car / Van substitute drivers.

Motion 9 carried: 9 yes

3.3 Appoint Athletic Trainer

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to appoint Daniel Frost, as Athletic Trainer for the 2016-2017 school year at \$2,300.00 per season (fall, winter, spring) for a total of \$6,900.00.

Motion 10 carried: 9 yes

3.4 Appoint Coaches for the 2016-2017 School Year

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to appoint the following coaches for the 2016-2017 school year, pending receipt of all documentation:

- a. Assistant Boys Basketball Coach - James Wescott, Nicholson PA - \$3,406.00
- b. Junior High Wrestling Coach - Daniel Frost, \$2,951.00

Motion 11 carried: 9 yes

3.5 Approve Second Line Administrators' Act 93 Plan

The motion is made by _____, second by _____, to approve the Second Line Administrators' Act 93 Plan for the 2016-2017 school year as presented.

Voting: Motion was placed "on hold." No action was taken.

3.6 Appoint Director of Special Services – Revision

The motion is made Mrs. Stine, second by Dr. Plonski-Sezer, to appoint Patricia Pasierb, Mt. Cobb, as the Director of Special Services, at the rate of \$85,000, pending receipt of all documentation.

Motion 12 carried. Roll Call vote: Yes: Mr. Barhite, Mr. Richmond, Mr. Casselbury, Mr. Decker, Dr. Plonski-Sezer. No: Mrs. Miller, Mr. Schulte, Mrs. Stine. Abstain: Mrs. McElroy.

4. Policy Committee: Christine Plonski-Sezer Chairperson

Committee Members: Casey Webster, David Schulte

5. Education Committee: Sondra Stine, Chairperson

Committee Members: Casey Webster, Christine Plonski-Sezer

5.1 Approve Handbooks

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to adopt the following handbooks for the 2016-2017 school year:

- a) High School Faculty Handbook
- b) High School Substitute Handbook
- c) High School Parent-Student Handbook

Motion 13 carried: 9 yes

5.2 Approve Conference Requests

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to approve the following conference requests:

1. Mary Ann Tranovich and Jackie Ferenczi on Monday through Friday, July 25-July 29, 2016, to attend STEM Camp, Kutztown University, PA (Travel \$135.00, Tolls \$30.00, Registration \$758.00; Total \$923.00) (Title II-A)

Motion 14 carried: 9 yes

6. Building and Site Committee: Jason Casselbury, Chairperson

Committee Members: Jason Richmond, Kenneth Decker

Mr. Taylor's report

- Mr. Taylor discussed carpeting costs of ES library and ramps - \$16,000 to \$17,000.

7. Transportation Committee: Jason Richmond, Chairperson

Committee Members: Jason Casselbury, Kenneth Decker

8. Labor Relations Committee: Michael Barhite, Chairperson

MVEA Committee Members: Jason Casselbury, Monica Miller, Kenneth Decker

MVESPA Committee Members: Christine Plonski-Sezer, Jason Richmond, Sondra Stine

9. Administration

9.1 Principals' Comments

Elementary Principal – Mrs. Christine Kelly

- Absent

High School Principal – Mr. Rob Presley

- Absent

9.2 Director of Special Services – Ms. Gail Wnorowski

- Ms. Wnorowski mentioned that ESY started today and discussed the director transition. She thanked everyone for their support throughout her tenure.

9.3 Director of Curriculum & Instruction – Dr. Christopher Lake

- Mr. Lake discussed the PSSA results and Keystone results. You should be proud of students and teachers. The percentage of proficient students increased.

9.4 Business Manager – Mr. Thomas Witiak

- Mr. Witiak mentioned that taxes were proofed, printed and mailed. The district should start receiving revenue soon.

9.5 Superintendent and Federal Programs – Mrs. Karen Voigt

- **Safe Schools Grant 2016-2017**
 - Mrs. Voigt explained the Safe School Grant was submitted. It included a DVR for camera system and window film in 2015/2016. Next year it will include new handles and locks for 40 rooms and “Go Kits.”
- **Susquehanna County Recreation Center Update.**
 - Mrs. Voigt stated the board needs to review further.
- Mrs. Voigt mentioned that the Athlete Soccer Group Camp started today and will last 1 week. Athlete will be donating \$500 to the local SAY soccer program. The port-a-potty was returned to the field. SKRP also began today.

New Business from Board Members

- Mr. Schulte noted that Walsh-Granite is working on the bridge on SR 106 at nighttime.
- Mr. Richmond thanked Ms. Wnorowski for her service and welcomed Mrs. McElroy to the board.

Second Hearing of Visitors

- None.

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, June 27, 2016 – 9:15 PM to 9:50 PM for Negotiations.
- Monday, July 11, 2016-6:00 PM to 7:05 PM for Personnel and Negotiations.

SCHEDULED:

- Monday, July 11, 2016, after the public meeting.
- Monday, July 25, 2016, before and after the public meeting.

10. Adjourn

The motion was made by Mrs. Stine, second by Dr. Plonski-Sezer, to adjourn. The meeting adjourned at 8:02 PM.

Enclosures:

- 1.4 - June 27, 2016 minutes
- 1.5 – Letter(s) of Interest
- 1.8 - Handbooks
- 2.1- July 11, 2016 bill list
- 2.3 - Ag Lab Agreement
- 2.4 – White Sheet
- 3.5 – Act 93 Plan
- FYI-Library Donation

Respectfully Submitted by,

Tom Witiak