

The regular public meeting of the Mountain View School District Board of Education was held this date in the board room at the elementary school. The meeting was called to order at 7:12 P.M., by president, Mr. James Zick.

BOARD OF EDUCATION

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| P- Mr. James W. Zick, President | P- Mr. Kevin M. Griffiths |
| P- Dr. Todd L. Adams, 1 st V.P. | P- Mrs. Sondra E. Stine |
| P- Mrs. Dava Rinehart-Cowan, 2 nd V.P. | P- Mr. Thomas Stoddard |
| P- Mrs. Christine Plonski-Sezer, Treasurer | P- Mr. Roy Twining |
| P- Mrs. Ellen B. Aherne | P- Mrs. Diane Makosky, Secretary
(Non-Member) |

ADMINISTRATION

- | | |
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| P- Dr. Andrew Chichura, Superintendent | P- Mr. Andrew Doster, Jr. /Sr. High School Principal |
| P- Mr. James Mirabelli, Business Manager | P- Mr. Robert Presley - Elementary School Principal |
| A- Mrs. Laurie Cobb, Assistant Business Manager | P- Mrs. Karen Voigt, Director of Curriculum &
Instruction/Federal Programs |
| P- Mrs. Susan Pipitone, Director of Special
Services | |

APPROVE MINUTES: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to approve the minutes of the December 5, 2011, and the December 12, 2011, public meetings as presented. Voting: Carried. Refer to Resolution #150 (9 yes)

TREASURER REPORT AND CAFETERIA REPORT: Dr. Christine Plonski-Sezer, Treasurer, reported as listed. Accepted as presented.

FIRST HEARING OF VISITORS

Barbara Kelly, Kingsley, questioned why under contracted services for Business Office Consultant it reads "as needed, as presented?" Isn't that the same thing?

FINANCE COMMITTEE

Chairperson: Dava Rinehart-Cowan
Committee Members: Thomas Stoddard, Ellen Aherne

DISBURSEMENT CONFIRMATION/RATIFICATION: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to confirm payment of the November 2011, General Fund Bill List, Debt Service Fund Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the total amount of **\$1,828,283.31.** Voting: Carried. Refer to Resolution #151 (9 yes)

APPROVE LIST OF BILLS: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to approve the list of bills for the November, 2011, General Fund Bill List, and Cafeteria Fund Bill List in the **total** amount of **\$295,515.55.** Voting: Carried. Refer to Resolution #152 (9 yes)

APPROVE STERLING ACT TAX CREDIT: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to approve the Sterling Act Tax Credit for calendar year 2010, Act 1 reimbursement for 2010 wages of \$327,290.58 resulting in a tax credit of \$1,636.45 as attached. Voting: Carried. Refer to Resolution #153 (9 yes)

APPROVE REPOSITORY PROPERTIES: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to approve the list of repository properties in the district provided by the Susquehanna County Tax Claim Bureau as presented. Voting: Carried. Refer to Resolution #154 (9 yes)

AUTHORIZE THE BOARD TREASURER AND SUPERINTENDENT FOR FUND SIGNATURES: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to authorize the Board Treasurer, Dr. Christine Plonski-Sezer and the Superintendent, Dr. Andrew Chichura to sign checks for the General Fund, Cafeteria Fund, Debt Services Fund, and Capital Reserve Fund. (Andrew Chichura on temporary basis pending appointment of Business Manager). Voting: Carried. Refer to Resolution #155 (9 yes)

APPROVE SIGNATURE REMOVAL FROM FUNDS: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine to approve the deletion of Mr. James D. Mirabelli from all school district fund accounts effective January 3, 2012. Voting: Carried. Refer to Resolution #156 (9 yes)

APPROVE IRS RATE: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to approve the IRS rate of 55.5 cents (51 cents in 2011) per mile for mileage reimbursement effective January 1, 2012. Voting: Carried. Refer to Resolution #157 (9 yes)

AUTHORIZE ADVERTISING: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to authorize advertising for bids for the 2012-2013 school year for custodial and maintenance supplies, computer supplies, cafeteria supplies, copy paper, fuel oil, furniture, general supplies, athletic supplies, wood chips, snow removal, Washington Trip, Harrisburg Trip, and school photography. Voting: Carried. Refer to Resolution #158 (9 yes)

DISCUSS 2012-2013 BUDGET: Mr. Mirabelli presented the preliminary budget for the 2012-2013 school year. We are currently approximately \$900,00.00 short.

ADOPT ACT 1 INDEX: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine, to adopt the Act 1 Index of 2.3% as the maximum tax increase for the 2012-2013 fiscal year as attached. Voting: Carried. Refer to Resolution #159 (9 yes)

PRESENTATION: Presentation – PASR Education Support Grant award. Mrs. Ellen Holdredge, Mr. Bob Warner, and Mrs. Mary Ketterer representing PASR presented Mrs. Voigt a check for \$150.00 to help finance the elementary SWEBS rewards program.

PRESENTATION: Presentation – School District Report Card. Mrs. Voigt presented and reviewed the School Districts report card, highlighting each grades results' in reading, math and science. As some grades fell below the state average. This lead to a discussion on teacher accountability and what was being done to prepare the students for the Keystone Exams. With the low science scores it was questioned if curriculum was being kept up. There was a discussion on our computer system and the resulting problems with PIMS reporting.

PERSONNEL COMMITTEE

Chairperson: Sondra Stine
Committee Members: Todd Adams, Roy Twining

ADDITION TO SUBSTITUTE LISTS: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to appoint the following to the substitute lists **pending receipt of all documentation:**

- a. **Ginnette Moskowitz**, 91 South Main Street, Mansfield, PA, (06) certified add to the elementary and secondary substitute lists,

Voting: Carried. Refer to Resolution #160 (9 yes)

APPROVE VOLUNTEER(S): The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to approve the following volunteers for the 2011-2012 school year:

- Carl Imbt, 970 Forest Road, Jefferson Township, PA – Boys' Basketball
- Tammy Stout, 813 Stearns Road, New Milford, PA – Elementary School
- Laura Kowalewski, 1010 SR 2010, Clifford Township, PA – Elementary School
- Connie Milunic, 2541 Station Hill Road, Hop Bottom, PA – Elementary School
- Michele Strickland, 406 Overlook Road, Carbondale, PA – Elementary School

Voting: Carried. Refer to Resolution #161 (8 yes, 1 no)

Mr. Griffiths questioned why names had been removed from the volunteer list.

ACCEPT LETTER OF RESIGNATION FOR RETIREMENT: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to accept the letter of resignation for retirement from Shirley A. Granger at the end of the 2011-2012 school year. Voting: Carried. Refer to Resolution #162 (9 yes)

ACCEPT LETTER OF RESIGNATION: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to accept a letter of resignation from James D. Mirabelli from his business manager position effective January 3, 2012. Voting: Carried. Refer to Resolution #163 (9 yes)

AUTHORIZE ADVERTISING: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to retroactively authorize advertising for a business manager with applications due by January 17, 2012. Voting: Carried. Refer to Resolution #164 (9 yes)

APPROVE CONTRACTED SERVICES FOR BUSINESS OFFICE CONSULTANT: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to approve James Mirabelli to provide contracted services for the business office as a consultant beginning January 4, 2012, at a rate of \$30.00 per hour as needed as presented. Voting: Carried. Refer to Resolution #165 (9 yes)

APPOINT CLERICAL POSITION: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to appoint Sharon Kress, of Nicholson, PA, to the clerical classification effective January 3, 2012 with a hourly rate of \$8.75 pending further legal review and benefits according to Board policy and ESPA contract. Voting: Carried. Refer to Resolution #166 (9 yes)

APPROVE REQUEST FOR SABBATICAL LEAVE FOR RESTORATION OF HEALTH: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to approve the request for a Sabbatical Leave for 93 days (one school term equivalent) for Mary

Niemotka retroactive to December 5, 2011, (1/2 day), for the restoration of health as presented. Voting: Carried. Refer to Resolution #167 (9 yes)

APPROVE REQUEST FOR AN UNPAID LEAVE OF ABSENCE: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to approve a request for an unpaid leave of absence for George Paterno effective January 2, 2012, to May 21, 2012, as presented. Voting: Carried. Refer to Resolution #168 (9 yes)

APPOINT SUPPLEMENTAL SALARY COACH POSITIONS: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to appoint the fall supplemental salary coach positions for the 2012-2013 school year as presented. The following were appointed: Jason Nese, Cross Country Coach; Brion Stone, Golf Coach; Roger Thomas, Boys' Soccer Coach; Errol Mannick, Girls' Soccer Coach; Anthony Borgia, Junior High Soccer Co-Coach; John Fitzpatrick, Junior High Soccer Co-Coach; and Abigail Barrett, Girls' Volleyball Coach. Voting: Carried. Refer to Resolution #169 (9 yes)

APPROVE LONG TERM SUBSTITUTE: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to approve Cindy Gerchman as a long term substitute, at a salary of \$160.00 per day, with benefits according to board policy, retroactive to December 14, 2011, as a result of her serving in the same high school science position for more than 30 consecutive days. Voting: Carried. Refer to Resolution #170 (9 yes)

ACKNOWLEDGE RECEIPT OF LETTER OF INTENT: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to acknowledge the receipt of a Letter of Intent from Cynthia Oakley to retire effective with the conclusion of the 2011-2012 school year. Voting: Carried. Refer to Resolution #171 (9 yes)

AUTHORIZE ADVERTISING: The motion was made by Mrs. Stine, seconded by Mrs. Rinehart-Cowan, to authorize advertising for a business office clerical (non-representative) position with applications due by January 17, 2012. Voting: Carried. Refer to Resolution #172 (8 yes, 1 no)

POLICY COMMITTEE

Chairperson: Christine Plonski-Sezer
Committee Members: Ellen Aherne, Roy Twining

SUPERINTENDENT'S COMMENTS

Dr. Chichura noted the enclosure on Chester Upland School District not being able to meet expenses and they are asking the state for more of their money. He also complimented Mr. Mirabelli and wished him well.

PRINCIPAL'S COMMENTS

Mr. Doster updated the Board on various activities at the high school. He said he has enjoyed working with Jim Mirabelli.

Mr. Presley updated the Board on various activities at the elementary school. He also has enjoyed working with Jim and wished him well.

FEDERAL PROGRAMS UPDATE

Mrs. Voigt said two weeks ago they did ACT testing. On December 10, 11, 12, & 13, 2011, the scholastic team competed in the Holiday Scholastic Bowl. We made it to the final four. She noted peer tutoring is in the process at the high school. So far there are 4 tutors set up.

Mrs. Pipitone said Mr. Mirabelli will be missed.

EDUCATION COMMITTEE

Chairperson: Todd Adams

Committee Members: Christine Plonski-Sezer, Sondra Stine

APPROVE CONFERENCE ATTENDANCE FOR TITLE II; i3 ASSET SCIENCE; AND READING RECOVERY: The motion was made by Dr. Adams, seconded by Mrs. Stine, to approve Conference attendance requests for:

- a. **Jackie Bain, Aaron Sinkovich, Erin Rupp, Karen Voigt**, on Monday and Tuesday, January 23 & 24, 2012, to attend RAISE Winter Conference, Harrisburg, PA, with cost estimated at \$0.00 (i3 Reading Apprenticeship)

Voting: Carried. Refer to Resolution #173 (7 yes, 2 no)

Mr. Twining asked if there were substitutes required.

APPROVE CONFERENCE ATTENDANCE: The motion was made by Dr. Adams, seconded by Mrs. Stine, to approve Conference attendance requests for:

- a. **Susan Pipitone, Lisa Kozloski, Diana Slick, Diane Supancik**, on May 10 and May 15, 2012, to attend Nonviolent Crisis Intervention (CPI) Training, NEIU #19, Archbald, PA, with cost estimated at \$170.00 substitute, (MA)
- b. **Mona L. Hoadley**, on Wednesday, Thursday, and Friday, March 21, 22, 23, 2011, to attend the Spring Child Accounting Conference, Hershey, PA, with cost estimated at \$139.00 mileage, \$464.00 lodging, \$220.00 registration, \$168.57 substitute,
- c. **Lisa Kozloski, Carole Rainey**, on Monday, December 19, 2011, to attend Response to Instruction and Intervention (RTII) Implementation Forum, PATTAN, Harrisburg, PA, with cost estimated at \$0.00, (district car is scheduled),

Voting: Carried. Refer to Resolution #174 (6 yes, 3 no)

Dr. Plonski-Sezer questioned why so many conference reports were missing. It was felt if they could not get their reports in then they should not be approved for future conferences.

APPROVE FIELD TRIP ATTENDANCE: The motion was made by Dr. Adams, seconded by Mrs. Stine, to approve field trip attendance requests for:

- a. **Patricia Dietrich, Mel Lasher, R. Howell, D. Hobart (5 Students)**, on Wednesday, December 21, 2011, weather day Thursday, December 22, 2011, to attend a Holiday Reward Tip, Royal Buffet, Dickson City, PA, with cost estimated at \$0.00, (district van and car are scheduled)
- b. **Kelly Richmond, Diane Supancik, Karen Bolcavage, Melissa Berish, Debbie Andzulis, Judy Naniewicz, (20 Students)**, on Monday, December 19, 2011, to attend Christmas Caroling Trip to various nursing homes in Nicholson, Montrose, and Harford, with cost estimated at \$224.96 bus, \$85.00 substitute,
- c. **Corinne Ross, Ernie Griffis, Kate Sekely, Matt Donnelly, (58 FBLA Students)**, on

Friday, January 6, 2012, to attend Future Business Leaders of America Regional Leadership Conference, Montrose High School, Montrose, PA, with cost estimated at \$340.00 substitutes,

- d. **Molly Love-Birosak, (24 Chimette Students)**, on December 19, 20, 2011, and January 3, 2012, to attend the Chimette Performances, at Forest City, Harford, Susquehanna, New Milford, South Montrose, and Montrose, with cost estimated at \$400.00 bus, \$212.50 substitute,
- f. **Kathleen Kurosky, Donna Porter, (30 NHS/NJHS Students)**, on December 22, 2011, to attend caroling and visitation with patients, Gino Merli Veteran's Center and Allied Skilled Nursing, with cost estimated at 218.40 bus,
- g. **Charlene Olcese, (2 Band Students)**, January 11, 12, 13, &14, 2012, to attend the PMEA District 9 Band, Lakeland School District, with cost estimated at \$102.00 mileage, \$230.00 registration, \$170.00 substitute, (district van is scheduled)
- h. **Charlene Olcese, (5 Chorus Students)**, on January 25, 26, & 27, 2012, to attend the PMEA District 9 Chorus, E.L. Myers High School, Wilkes Barre, PA, with cost estimated at \$106.00 mileage, \$218.00 lodging, \$525.00 registration, \$170.00 substitute, (district van is scheduled)

Voting: Carried. Refer to Resolution #175 (9 yes)

ACCEPT EXPULSION WAIVER AGREEMENT: The motion was made by Dr. Adams, seconded by Mrs. Stine, to accept the Waiver Agreement in the matter of student disciplinary action in regard to student #14109, be and are hereby ratified in all respects as the action of the Board of School Directors for the Mountain View School District. Voting: Carried. Refer to Resolution #176 (9 yes)

ACCEPT EXPULSION WAIVER AGREEMENT: The motion was made by Dr. Adams, seconded by Mrs. Stine, to accept the Waiver Agreement in the matter of student disciplinary action in regard to student #13014, be and are hereby ratified in all respects as the action of the Board of School Directors for the Mountain View School District. Voting: Carried. Refer to Resolution #177 (9 yes)

APPROVE HOME STUDIES STUDENT(S): The motion was made by Dr. Adams, seconded by Mrs. Stine, to approve the following home studies student(s) for five (5) hours of instruction per week or hours in compliance with their IEP:

<u>Student Number</u>	<u>Start Date</u>	<u>Estimated Ending Date</u>
a. #23065	12/8/11	2011-2012 year
b. #15025	12/02/11	1/15/2012
c. #13014	12/20/11	1/30/2012
d. #14109	12/20/11	1/30/2012
e. #15018	12/06/11	1/05/2012

Voting: Carried. Refer to Resolution #178 (9 yes)

BUILDING AND SITE COMMITTEE

Chairperson: Roy Twining
Committee Members: Kevin Griffiths, Dava Rinehart-Cowan

TRANSPORTATION COMMITTEE

Chairperson: Kevin Griffiths
Committee Members: Dava Rinehart-Cowan, Todd Adams

Board went into an executive session from 9:24 P.M. to 9:40 P.M.

ACCEPT LETTER OF RESIGNATION: The motion was made by Mr. Griffiths, seconded by Mrs. Stine, to accept the letter of resignation from Michelle Robinson to retire her car/van contract effective as soon as a replacement contractor is obtain, as presented. Voting: Carried. Refer to Resolution #179 (9 yes)

AUTHORIZE ADVERTISING: The motion was made by Mr. Griffiths, seconded by Mrs. Stine, to authorize advertising for a replacement car/van contractor and for car/van and bus substitute drivers for the remaining of the 2011-2012 school year with letters of interest and applications due by January 17, 2012. Voting: Carried. Refer to Resolution #180 (9 yes)

AWARD REPLACEMENT BUS CONTRACT FOR 2011-2012: The motion was made by Mr. Griffiths, seconded by Mrs. Stine, to award a replacement bus contract for the 2011-2012 school year to: Pocono Transport of Covington Township, PA to replace the Bus 3 contract. Voting: Carried. Refer to Resolution #181 (9 yes)

Mrs. Rinehart-Cowan said she looked at the cost that is why she is voting yes. Mr. Griffiths thought it should stay within the District.

LABOR RELATIONS COMMITTEE

Chairperson: Thomas Stoddard

Committee Members: Ellen Aherne, Dava Rinehart-Cowan, Sondra Stine,
Christine Plonski-Sezer-Alternate

Mr. Stoddard asked when the meeting with the MVEA had to be held by.

NEW BUSINESS FROM BOARD MEMBERS

SECOND HEARING OF VISITORS

Mrs. Harrison said teachers who request multiple conferences submit their report after the last conference is attended. It was the consensus reports should be submitted after each conference.

Mark Phillips, Clifford Township, commended the Chimettes on their performance at the nursing home.

Diane Congdon, said she went into the assistant soccer coach knowing she wouldn't be paid. She completed paperwork to be paid and now wants to be paid for the position. This will be discussed further in executive session after the meeting.

Dan Anthony, Brooklyn, feels we should stay within the District when hiring transportation contractors.

EXECUTIVE SESSION

Announcement by the Board President of executive sessions held and/or scheduled prior to the next meeting.

HELD

Monday, December 12, 2011, 6:30 P.M. to 7:10 P.M. – Personnel

Monday, December 12, 2011, 9:15 P.M. to 10:55 P.M. – Personnel

SCHEDULED

Monday, December 19, 2011 – 6:30 P.M. and following public meeting

Monday, January 9, 2012 – 6:30 P.M. and following public meeting

Monday, January 16, 2012 – 6:30 P.M. and following public meeting

ADJOURN: The motion was made by Mrs. Rinehart-Cowan, seconded by Mrs. Stine to adjourn. The meeting was adjourned at 9:55 P.M.

Diane Makosky
Secretary

	Adams	Aherne	Griffiths	P-Sezer	R-Cowan	Stine	Stoddard	Twining	Zick
150.	Y	Y	Y	Y	Y	Y	Y	Y	Y
151.	Y	Y	Y	Y	Y	Y	Y	Y	Y
152.	Y	Y	Y	Y	Y	Y	Y	Y	Y
153.	Y	Y	Y	Y	Y	Y	Y	Y	Y
154.	Y	Y	Y	Y	Y	Y	Y	Y	Y
155.	Y	Y	Y	Y	Y	Y	Y	Y	Y
156.	Y	Y	Y	Y	Y	Y	Y	Y	Y
157.	Y	Y	Y	Y	Y	Y	Y	Y	Y
158.	Y	Y	Y	Y	Y	Y	Y	Y	Y
159.	Y	Y	Y	Y	Y	Y	Y	Y	Y
160.	Y	Y	Y	Y	Y	Y	Y	Y	Y
161.	Y	Y	N	Y	Y	Y	Y	Y	Y
162.	Y	Y	Y	Y	Y	Y	Y	Y	Y
163.	Y	Y	Y	Y	Y	Y	Y	Y	Y
164.	Y	Y	Y	Y	Y	Y	Y	Y	Y
165.	Y	Y	Y	Y	Y	Y	Y	Y	Y
166.	Y	Y	Y	Y	Y	Y	Y	Y	Y
167.	Y	Y	Y	Y	Y	Y	Y	Y	Y
168.	Y	Y	Y	Y	Y	Y	Y	Y	Y
169.	Y	Y	Y	Y	Y	Y	Y	Y	Y
170.	Y	Y	Y	Y	Y	Y	Y	Y	Y
171.	Y	Y	Y	Y	Y	Y	Y	Y	Y
172.	Y	Y	Y	Y	N	Y	Y	Y	Y
173.	Y	Y	Y	Y	N	N	Y	Y	Y
174.	Y	Y	Y	Y	N	Y	N	N	Y
175.	Y	Y	Y	Y	Y	Y	Y	Y	Y
176.	Y	Y	Y	Y	Y	Y	Y	Y	Y
177.	Y	Y	Y	Y	Y	Y	Y	Y	Y
178.	Y	Y	Y	Y	Y	Y	Y	Y	Y
179.	Y	Y	Y	Y	Y	Y	Y	Y	Y
180.	Y	Y	Y	Y	Y	Y	Y	Y	Y
181.	Y	Y	N	Y	Y	Y	Y	Y	Y