

The special public meeting of the Mountain View School District Board of Education was held this date in the library at the elementary school. The meeting was called to order at 7:16 P.M., by vice-president, Dr. Todd Adams.

BOARD OF EDUCATION

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| A- Mr. James W. Zick, President | P- Mr. Kevin M. Griffiths |
| P- Dr. Todd L. Adams, 1 st V.P. | P- Mrs. Sondra E. Stine |
| P- Mrs. Dava Rinehart-Cowan, 2 nd V.P. | P- Mr. Thomas Stoddard |
| P- Mrs. Christine Plonski-Sezer, Treasurer | P- Mr. Roy Twining |
| P- Mrs. Ellen B. Aherne | P- Mrs. Diane Makosky, Secretary
(Non-Member) |

ADMINISTRATION

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| P- Dr. Andrew Chichura, Superintendent | A- Mr. Andrew Doster, Jr. /Sr. High School Principal |
| P- Mr. James Mirabelli, Business Manager | A- Mr. Robert Presley - Elementary School Principal |
| A- Mrs. Laurie Cobb, Assistant Business Manager | P- Mrs. Karen Voigt, Director of Curriculum &
Instruction/Federal Programs |
| P- Mrs. Susan Pipitone, Director of Special
Services | |

REVIEW MINUTES: Reviewed was the December 5, 2011, reorganization public meeting minutes.

FIRST HEARING OF VISITORS

None

FINANCE COMMITTEE

Chairperson: Dava Rinehart-Cowan
Committee Members: Thomas Stoddard, Ellen Aherne

REVIEW NOVEMBER DISBURSEMENTS: Reviewed the November 2011, General Fund Bill List, Debt Service Fund Bill List, Capital Reserve Fund Bill List, Cafeteria Fund Bill List, and the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the total amount of \$1,828,283.31.

REVIEW LIST OF BILLS: Reviewed the preliminary list of bills for the December 12, 2011, General Fund Bill List and Cafeteria Fund Bill List in the amount of \$62,346.25.

Mrs. Rinehart-Cowan questioned how many students stay for afterschool homework and detention.

Mr. Twining questioned check #22006026 to Chester County IU.

REVIEW CERTIFICATION OF STERLING ACT TAX CREDIT: Mr. Mirabelli explained the Sterling Act credit.

REVIEW REPOSITORY PROPERTIES: Mr. Mirabelli explained the repository properties.

REVIEW QUOTE FOR HARRISBURG TRIP: Mr. Mirabelli said he was having trouble finding a bus company to quote on the Harrisburg Trip. Dr. Chichura suggested we look into using school buses.

REVIEW AUTHORIZING THE BOARD TREASURER AND SUPERINTENDENT FOR FUND SIGNATURES: Reviewed authorizing Dr. Christine Plonski-Sezer and Dr. Andrew Chichura to sign checks in the General Fund, Cafeteria Fund, Debt Service Fund and Capital Reserve Fund (Andrew Chichura on temporary basis pending appointment of Business Manager).

Dr. Chichura said his name is temporarily being added to the checking accounts to avoid any conflicts as he does not prepare checks or transfer money.

REVIEW SIGNATURE REMOVAL FROM FUNDS: Reviewed action to delete Mr. James D. Mirabelli from all school district fund accounts effective January 3, 2012.

Mrs. Rinehart-Cowan noted effective January 1, 2012, the IRS rate will be increased to 55.5 cents.

Mr. Mirabelli talked about the Budget for 2012-2013. He said the Board has three options: 1) to stay within the 2.3 index the preliminary budget would need to be passed by 12/30/2011. 2) To file for an exception needs to be approved by January 25, 2012. Filing for an exception leaves your options open. Being approved for an exception does not mean you must increase taxes that much, it just gives you some flexibility. 3) To file for referendum. After some discussion by the Board a motion will be placed on the next agenda to stay within the 2.3 index.

PERSONNEL COMMITTEE

Chairperson: Sondra Stine
Committee Members: Todd Adams, Roy Twining

The following were discussed in executive session:

REVIEW SUBSTITUTE LISTS: Reviewed the substitute lists **pending receipt of all documentation:**

REVIEW VOLUNTEER(S): Reviewed volunteers for the 2011-2012 school year.

REVIEW LETTER OF RESIGNATION: Reviewed letter of resignation to retire.

REVIEW LETTER OF RESIGNATION: Reviewed letter of resignation and the retroactive authorization of advertising.

REVIEW CLERICAL POSITION APPOINTMENT: Reviewed the appointment of a clerical position.

REVIEW REQUEST FOR SABBATICAL LEAVE: Reviewed the request for a sabbatical leave for restoration of health.

REVIEW REQUEST FOR UNPAID LEAVE OF ABSENCE: Reviewed the request for an unpaid leave of absence for student teaching.

REVIEW RECOMMENDATIONS FOR 2012-2013 FALL COACHES:

REVIEW ELECTRONIC DISTRIBUTION OF BOARD PACKETS: Reviewed forming a Board of Education individual MVSD email account and the electronic distribution of Board packets.

Dr. Chichura lead a discussion on the possibility of electronic distribution of the Board packets. After some discussion it was the consensus to try the Superintendent's Items and some attachments to the agenda. The agenda will continue to be mailed. Dr. Chichura suggested looking into purchasing laptop's for the Board. Mrs. Rinehart-Cowan suggested upgrading the student's laptops and the Board use their old ones.

REVIEW COMPREHENSIVE PLANNING COMMITTEE: Reviewed the formation of the Comprehensive Planning (Strategic Planning) Committee.

POLICY COMMITTEE

Chairperson: Christine Plonski-Sezer
Committee Members: Ellen Aherne, Roy Twining

SUPERINTENDENT'S COMMENTS

No report

PRINCIPAL'S COMMENTS

No report

FEDERAL PROGRAMS UPDATE

Mrs. Voigt said she met with a representative of the Paper Shop. They devote three pages of free advertising to promote schools. Articles only need to be submitted. She attended a meeting on Project Lead the Way. This is a program designed to motivate students in engineering and bio-medical. However, we would need to add some academic electives to the curriculum. She also attended a meeting on the Keystone Exams where they introduced the project portion. If a student does not pass the exam after two attempts then they must complete a project. The project must be done in school.

EDUCATION COMMITTEE

Chairperson: Todd Adams
Committee Members: Christine Plonski-Sezer, Sondra Stine

REVIEW CONFERENCE ATTENDANCE: Reviewed the Conference attendance requests for:

- a. **Susan Pipitone, Lisa Kozloski, Diana Slick, Diane Supancik**, on May 10 and May 15, 2012, to attend Nonviolent Crisis Intervention (CPI) Training, NEIU #19, Archbald, PA, with cost estimated at \$170.00 substitute, (MA)
- b. **Mona L. Hoadley**, on Wednesday, Thursday, and Friday, March 21, 22, 23, 2011, to attend the Spring Child Accounting Conference, Hershey, PA, with cost estimated at \$139.00 mileage, \$464.00 lodging, \$220.00 registration, \$168.57 substitute,
- c. **Lisa Kozloski, Carole Heier-Rainey**, on Monday, December 19, 2011, to attend Response to Instruction and Intervention Implementation Forum, PaTTAN, Harrisburg, PA, with cost estimated at \$0.00, (District car is scheduled)

Dr. Plonski-Sezer noticed several conference reports were missing and questioned why.

Mr. Stoddard asked that the grade the teacher teaches be added to the conference report along with the subject area of the conference.

REVIEW FIELD TRIP ATTENDANCE: Reviewed the Field Trip attendance requests for:

- a. **Patricia Dietrich, Mel Lasher, R. Howell, D. Hobart (Students)**, on Wednesday, December 21, 2011, weather day Thursday, December 22, 2011, to attend a Holiday Reward Trip, Royal Buffet, Dickson City, PA, with cost estimated at \$0.00, (District vehicles will be used)
- b. **Kelly Richmond, Diane Supancik, Karen Bolcavage, Melissa Berish, Debbie Andzulis, Judy Naniewicz, (25 Students)**, on Monday, December 19, 2011, to attend Christmas Caroling Trip to various nursing homes in Nicholson, Montrose, and Harford, with cost estimated at \$224.96 bus, \$85.00 substitute,
- c. **Corinne Ross, Ernie Griffis, Kate Sekely, Matt Donnelly, (FBLA Students)**, on Friday, January 6, 2012, to attend Future Business Leaders of America Regional Leadership Conference, Montrose High School, Montrose, PA, with cost estimated at \$340.00 substitutes,
- d. **Molly Love-Birosak, (Chimette Students)**, on December 19, 20, 2011, and January 3, 2012, to attend the Chimette Performances, at Forest City, Harford, Susquehanna, New Milford, South Montrose, and Montrose, with cost estimated at \$400.00 bus, \$212.50 substitute,

Mr. Griffiths said he would like to see the number of students included on the field trip request.

REVIEW HOME STUDIES STUDENT(S): Reviewed the following home studies student(s) for five (5) hours of instruction per week or hours in compliance with their IEP:

<u>Student Number</u>	<u>Start Date</u>	<u>Estimated Ending Date</u>
a. #23065	12/8/11	2011-2012 year

BUILDING AND SITE COMMITTEE

Chairperson: Roy Twining
Committee Members: Kevin Griffiths, Dava Rinehart-Cowan

ROBERT TAYLOR'S MONTHLY REPORT REVIEW: Mr. Taylor reviewed his report with the Board.

TRANSPORTATION COMMITTEE

Chairperson: Kevin Griffiths
Committee Members: Dava Rinehart-Cowan, Todd Adams

REVIEW RESIGNATION OF CAR/VAN CONTRACT DUE TO RETIREMENT:

REVIEW BUS 3 CONTRACT RESIGNATION:

**REVIEW NEED FOR ADVERTISING FOR ADDITIONAL CAR/VAN CONTRACTORS
AND CAR/VAN AND BUS SUBSTITUTE DRIVERS:**

LABOR RELATIONS COMMITTEE

Chairperson: Thomas Stoddard

Committee Members: Ellen Aherne, Dava Rinehart-Cowan, Sondra Stine, Christine
Plonski-Sezer-Alternate

Reviewed in executive session

REVIEW MVEA GRIEVANCE MEDIATION REPORT:

REVIEW ESPA GRIEVANCE AT BOARD LEVEL:

NEW BUSINESS FROM BOARD MEMBERS

Mr. Twining had questions on Act 24. Is this done annually? No once done it is the obligation of the employee to report. He asked about the PAUS program at Penn State. This is a program where students can experience college life for two weeks. Are we participating? This will be looked into. With changes to the transition portion on the IEP what are we doing to see its' implementation. We are looking into it and have many concerns.

SECOND HEARING OF VISITORS

None

EXECUTIVE SESSION

Announcement by the Board President of executive sessions held and/or scheduled prior to the next meeting.

HELD

Monday, November 21, 2011, 6:30 P.M. to 7:08 P.M. – Personnel

Monday, November 21, 2011, 8:50 P.M. to 10:35 P.M. – Personnel

SCHEDULED

Monday, December 12, 2011 – 6:30 P.M. and following public meeting

Monday, December 19, 2011 – 6:30 P.M. and following public meeting

ADJOURN: The meeting was adjourned at 9:03