

1. Opening Activities**1.1. Call to Order**

The regular scheduled meeting of the Mountain View School District Board of Education was held this date in the James W. Zick board room. The meeting was called to order at 7:22 PM by President Dr. Adams.

1.2. Prayer, Pledge of Allegiance**1.3. Board of Education Roll Call**

Present:

Dr. Adams, President; Mr. Thomas Stoddard, First Vice President; Mrs. Ellen Aherne, Second Vice President; Mrs. Sondra Stine, Treasurer; Dr. Christine Plonski-Sezer, Mrs. Dava Rinehart-Cowan, Mr. Roy Twining, Mr. Elwood Williams and Mrs. Diane Makosky, Secretary, Non-Member.

Absent:

Mr. Stephen Kilmer

1.4. Administration Present

Mrs. Francine Shea, Superintendent; Mr. Joseph Patchcoski, Business Manager; Mr. Michael Slesinski, Director of Special Services, and Mrs. Karen Voigt, Director of Curriculum and Federal Programs

1.4 PRIDE IN MOUNTAIN VIEW: Recognition for students and staff**STUDENT RECOGNITION**

- **Accelerated Reader**

Todd Landis – Has read 1,000,000 words

Caden Scott – Has read 1,000,000 words

- **PJAS (Pennsylvania Junior Academy of Science)**

Erin Rupp – Advisor, **Whitney Twining** – Assistant

Cathy Wilcox – PJAS Judge

First Place - **Sabrina Fallon, Brianna Frankovsky, Kerry Gaynor, Emmett Jodon, Genavieve Maloney, Samantha McWhirr, Kate Moore, Natalia Parjane, Megan Stenzhorn**

Second Place - **Joseph Cerra, Rebecca Perkins, Mario Snyder**

Third Place - **Lucas Jodon**

Kate Moore – Commonwealth Medical College Research Fellowship Award

- **Student of the Month – Susquehanna County CTC**

Kyle Chidester – Welding technology Program

Dr. Adams advised the Board he was stepping down as president. He then held nominations for president. Nominated were Mr. Thomas Stoddard and Mr. Elwood Williams.

Mr. Williams was elected by a vote of 5 to 3.

Resolution 232 – Voting for Mr. Williams was Dr. Adams, Mrs. Aherne, Dr. Plonski-Sezer, Mrs. Stine, and Mr. Williams. Voting for Mr. Stoddard was Mrs. Rinehart-Cowan, Mr. Stoddard, and Mr. Twining.

Mr. Williams then took the chair as president.

Dr. Adams then asked Board Secretary, Diane Makosky to read his letter of resignation from the Board. Dr. Adams then left the meeting.

The motion is made by Mrs. Stine, second by Mrs. Aherne to accept the resignation of Dr. Adams from the Board.

Resolution 233 – Motion passed. (7 Yes, 1 Absent, 1 Vacant)

The Secretary was then directed by the Board to advertise for candidates to fill the vacancy.

1.5 Approval of the Minutes – February 18, 2013

The motion is made by Mrs. Stine, second by Mr. Twining, to approve the minutes dated February 18, 2013 as presented.

Resolution 234 – Motion passed (7 Yes, 1 Absent, 1 Vacant)

1.6 First Hearing of Visitors – You may speak about anything on the agenda.

No comments from the public.

2. Finance Committee: Dava Rinehart-Cowan, Chairperson

Committee Members: Thomas Stoddard, Roy Twining

Financial Reports

2.1 The motion is made by Mrs. Rinehart-Cowan, second by Mrs. Stine, to approve the list of bills for the March 11, 2013 General Fund and Cafeteria Fund bill lists in the amount of \$125,310.47.

Resolution 235 – Motion passed. (7 Yes, 1 Absent, 1 Vacant)

Mrs. Rinehart-Cowan questioned Check #22008547 to Janice Finnochio and asked how much longer she would be consulting. (Mr. Patchcoski said not much longer, maybe some consulting by phone.), Check #22008551 the 60" flat screen TV, did we need it? (Yes, it was less expensive than to upgrade what was there). Check #2200851 what technology supplies. (This amounted to 8 different invoices for miscellaneous technology supplies)

Mrs. Rinehart-Cowan questioned on the multi-check report, the additional help in the business office. Was it necessary, what kind of additional help, and how much longer would this continue and don't you have enough help. (Mrs. Shea said she is doing DocStar, inventory list for the general supply bid and some typing. We need additional help.)

- 3. Personnel Committee: Sondra Stine, Chairperson**
Committee Members: Ellen Aherne, Christine Plonski-Sezer

- 4. Policy Committee: Christine Plonski-Sezer Chairperson**
Committee Members: Stephen Kilmer, _____.

Dr, Plonski-Sezer presented the following policies for the second reading

4.1 Second Reading of Policy 808 – Food Services Operations

4.2 Second Reading of Policy 625 – Finances – Credit Cards

There being no further discussion they will be placed on the next agenda for approval.

- 5. Education Committee: Ellen Aherne, Chairperson**
Committee Members: Christine Plonski-Sezer, Sondra Stine

- 6. Building and Site Committee: Roy Twining, Chairperson**
Committee Members: Stephen Kilmer, _____

6.1 Mr. Taylor's presented his report.

6.2 Review Proposals from Triguard Security Systems on upgrading security systems.

There was a discussion on the proposals received to upgrade the security and fire alarm systems in both buildings. Mr. Stoddard asked how long the project will take (4-6 weeks). Mrs. Rinehart-Cowan asked if other bids have other bids come in. (No) Mr. Twining asked was an architect necessary, did you check with any other vendors? (No, since Triguard was on the state bid he did not check with other vendors, but he will.) Can we use capital reserve funds? (Yes)

- 7. Transportation Committee: _____, Chairperson**
Committee Members: Stephen Kilmer, Roy Twining

- 8. Labor Relations Committee - MVEA: Thomas Stoddard, Chairperson**
Committee Members: Ellen Aherne, Dava Rinehart-Cowan, Sondra Stine
Alternate – Christine Plonski-Sezer

Meeting with MVEA is scheduled for March 21st.

Labor Relations Committee – MVESPA: Thomas Stoddard, Chairperson
Committee Members: Steven Kilmer, Christine Plonski-Sezer, Dava Rinehart-Cowan

Meeting with MVESPA is scheduled for March 18th. Tentative dates scheduled are April 9th and April 25th.

- 9. Consent Agenda**

Items removed for separate action; **9.7 9.12 9.19 9.20 9.21 9.22**

The motion is made by Dr. Plonski-Sezer, second by Mrs. Rinehart-Cowan to approve the consent agenda with the exceptions of **9.7 9.12 9.19 9.20 9.21 9.22**.

Resolution 236 – Motion passed. (7 Yes, 1 Absent, 1 Vacant)

9.1 Accept Auditor's Report

The motion is made to accept the auditor's report for the 2011-2012 school year as presented.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.3 Appoint Supplemental Positions

The motion is made to appoint the following supplemental positions for the remainder of the 2012-2013 school year, effective March 12, 2013:

- Induction Co-coordinator – **MaryAnn Tranovitch**
- Professional Development Coordinator - **Alexandra Konsur**

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.4 Accept Letter of Resignation for the Purpose of Retirement - Correction

The motion is made to accept the following letters of resignation effective at the end of the 2012-2013 school year.

- **Constance Schulte**
- **Cynthia Singer**
- **Sue Ann Wildrick**
- **Ronald Gardoski**
- **Mary Harrison**
- **Elizabeth Bennett**
- **Robert Fisher**

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.5 Appoint Cafeteria Monitor

The motion is made to appoint **Chantel Kraft**, Clifford Township, PA to the 2.5 hour cafeteria monitor, at a rate of \$7.85 and hour and benefits according to contract effective March 12, 2013.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.6 Appoint School Dentist

The motion is made to appoint **Russell P. Swetter, D.D.S.**, as school dentist for the 2013-2014 school year with a rate of \$15.00 per exam and a \$50.00 sterilization fee as presented.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.7 Approve NEIU General Operating Budget

The motion is made to approve three areas (Administration, Curriculum and Instructional Services, and Management Information Services) of the General Operating Budget of the Northeastern Educational Intermediate Unit 19 (NEIU #19) for the fiscal year July 1, 2013 to June 30, 2014 as presented.

Motion removed for separate action

9.8 Approve Addition to Substitute List

The motion is made to approve addition to substitute list:

- a) **Brandi Pipp**, New Milford, PA, Certified in K-6 Early Childhood and Pre-K-8 in Special Education. Add to Elementary substitute list.
- b) **Ashley Cieszkowski**, Clifford, PA, Certified in K-12 Early Childhood. Add to both the Elementary and Secondary substitute list.
- c) **Catherine Holleran**, New Milford, PA, Certified in K-6 Elementary. Add to Elementary substitute list.
- d) **Lisa Higgins**, Harford, PA for Clerical and Hall/Cafeteria Monitor substitute list. Add to Elementary substitute list.
- e) **Geraldine Pinker**, Hop Bottom, PA for Hall/Cafeteria Monitor. Add to Hall/Cafeteria Monitor substitute list.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.9 Approve Submission of Pre-K Counts Grant

The motion is made to approve submission of the Pre-K Counts grant for the 2013-2024 school year.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.10 Approve Volunteer

The motion is made to approve the following volunteer:

- **Rex Tiffany**, Girls Softball

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.11 Approve Homebound Instruction

The motion is made to approve homebound instruction for:

Student #20080 – beginning January 30, 2013 through February 19, 2013
Student #14043 – beginning February 19, 2013 ending upon placement

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.12 Approve Conference Requests

The motion is made to approve the following conference requests:

- **Karen Voigt**, to attend the PATPC Federal Programs conference on Sunday, Monday, Tuesday, and Wednesday. April 14-17, 2013, in Pittsburgh, PA. Lodging \$540.00 and Registration \$360.00 for a total cost of \$900.00. District vehicle has been scheduled.
- **Melody Haley**, to attend the PASNAP conference on Friday, Saturday, and Sunday, April 12-14, 2013 at Penn Stater, Penn State, PA. Lodging \$244.00, Registration 375.00, and Substitute \$85.00 for a total cost of \$704.00.
- **Jan Price**, to attend PSADA conference on Tuesday, Wednesday, Thursday, and Friday, on March 12-15, 2013 in Hershey, PA. Transportation cost \$169.50, Lodging \$258.00, Registration \$345.00 for a total cost of \$772.50.

Motion removed for separate action.

9.13 Approve Field Trip Requests

The motion is made to approve the following field trip requests:

- **Jamie Boerio and 1 Student**, to attend Region 4 Chorus on Thursday, Friday and Saturday, March 21-23, 2013, at Midd-West High School, Middlesburg, PA. Lodging \$9.00 and Registration \$114.00 for a total cost of \$123.00. District Vehicle to be scheduled.
- **Jamie Boerio and 4 Students**, to attend Chorus Fest, on Friday May 10, 2013 at Valley View High School. Registration \$140.00. District vehicle to be scheduled.
- **Charleene Martens, Karen Voigt, Francine Shea, and 20 Students**, to attend the Holiday Bowl on Saturday, March 23, 2013 at Wallenpaupack High School to compete in a scholastic event. Transportation \$397.80 and Registration \$70.00, for a total cost of \$467.80

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.14 Approve Exonerations for Per Capita Taxes

The Motion is made to approve exoneration for per capita taxes as submitted by the tax collectors.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.15 Approve Long Term Substitute

The motion is made to approve **Lindsay Radicchi** as a long term substitute, as a result of her serving in the special education position for 30 consecutive days retroactive to March 8, 2013 (31st day) at a rate of \$160.00 per day.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.16 Appoint Insurance Broker

The motion is made to appoint Tri-County Insurance Agency as Mountain View School District Insurance Broker for the 2013-2014 fiscal year.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.17 Appoint Coaches

The motion is made to appoint the following spring coaches for the 2013 season:

- Jr. High Softball - **John Fitzpatrick**, Scranton, PA
- Track Assistant - **Luke Gorham**, New Milford, PA
- Co-Track Assistants – **Thomas Virbitsky**, Clifford Township, PA
- Co-Track Assistants - **Molly Virbitsky**, Clifford Township, PA

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.18 Accept Book Donation

The motion is made to accept the book donation from The Ambassador Company.

Resolution 236 – Motion passed under the consent agenda. (7 Yes, 1 Absent, 1 Vacant)

9.19 Approve Memorandum of Understanding

The motion is made to approve the Memorandum of Understanding between the MVEA and the Mountain View School District as presented.

Motion removed – no action taken.

9.20 Approve DeHEY McAndrew Letter of Engagement - IRC §403(b) Salary Reduction Plan.

The motion is made to approve DeHEY McAndrew Letter of Engagement – IRC §403(b) Salary Reduction Agreement Plan.

Motion removed – no action taken.

9.21 Approve DeHEY McAndrew Letter of Engagement – IRC §403(b) Post Severance Plan

The motion is made to approve DeHEY McAndrew Letter of Engagement – IRC §403(b) Post Severance Plan.

Motion removed – no action taken.

9.22 Approve DeHEY McAndrew– 3rd Party Human Resources Consultant Letter of Engagement.

The motion is made to approve DeHEY McAndrew– Third Party Human Resources Consultant Letter of Engagement.

Motion removed – no action taken.

9.7 Approve NEIU General Operating Budget

The motion is made to approve three areas (Administration, Curriculum and Instructional Services, and Management Information Services) of the General Operating Budget of the Northeastern Educational Intermediate Unit 19 (NEIU #19) for the fiscal year July 1, 2013 to June 30, 2014 as presented.

Resolution 237 – Motion failed (7 No, 1 Absent, 1 Vacant)

9.12 Approve Conference Requests

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer to approve conference request:

- a. **Karen Voigt**, to attend the PATPC Federal Programs conference on Sunday, Monday, Tuesday, and Wednesday, April 14-17, 2013, in Pittsburgh, PA. Lodging \$540.00 and Registration \$360.00 for a total cost of \$900.00. District vehicle has been scheduled.

Resolution 238 - Motion passed (7 Yes, 1 Absent, 1 Vacant)

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request:

- b. **Melody Haley**, to attend the PASNAP conference on Friday, Saturday, and Sunday, April 12-14, 2013 at Penn State, PA. Lodging \$244.00, Registration 375.00, and Substitute \$85.00 for a total cost of \$704.00.

Resolution 239 - Motion passed (7 Yes, 1 Absent, 1 Vacant)

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request:

- c. **Jan Price**, to attend PSADA conference on Tuesday, Wednesday, Thursday, and Friday, on March 12-15, 2013 in Hershey, PA. Transportation cost \$169.50, Lodging \$258.00, Registration \$345.00 for a total cost of \$772.50.

Resolution 240 - Motion failed (2 Yes, 5 No, 1 Absent, 1 Vacant)

Mr. Twining noted motion 9.17 should read “pending receipt of all documentation”.

President Williams asked for the motion to reconsider.

The motion is made by Dr. Plonski-Sezer, second by Mrs. Aherne to reconsider the motion.

Resolution 241 – Motion passed (7 Yes, 1 Absent, 1 Vacant)

The motion is made by Mr. Twining, second by Dr. Plonski-Sezer to approve motion 9.17 to include “pending receipt of all documentation”.

Resolution 242 – Motion passed (7 Yes, 1 Absent, 1 Vacant)

10. Administration

10.1 Superintendent's Comments – Mrs. Francine Shea

Mrs. Shea reported she would be meeting with Senator John Blake on 3/12. She has held one 3 hour and one 1.5 hour child abuse trainings. Dan Anthony questioned why we were not training our own employees and substitutes first. (There will be many more trainings in which they will get any opportunity. Every one needs to be trained by 12/31/13) She also reported she is writing a corrective action plan as a result of the Auditor General's report. She spoke about the recent book donation from Ambassador. Bingham's Restaurant is a supporter.

10.2 Business Manager – Mr. Joseph Patchcoski

Mr. Patchcoski said the budget has been presented to the administration. He anticipates presenting the budget to the Board the end of April. President Williams thanked Mr. Patchcoski for his help in answering questions on the recent audit.

10.3 Principal's Comments

Elementary Principal – Mr. Andrew Doster – Not present

Mrs. Voigt reported for Mr. Doster the elementary students had a movie blowout and the PTO popped popcorn for everyone.

High School Principal – Mr. Rob Presley – Not present

Mrs. Shea reporting for Mr. Presley said we had received a \$500.00 stipend for the Youth Risk Survey that was done. PSSA writing begins on 3/12. The High School Life Skills class received a \$1,000.00 grant from Exxon. The Drama Club presented *Fiddler on the Roof* this past weekend. Spring sports started last Monday, March 4th.

10.4 Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt

Mrs. Voigt reported that March 16th Mountain View would be hosting the High School Challenge (9:00 AM to 2:00 PM). The public is welcome. PSSA testing will also begin at the elementary school. She touched on Hybrid Learning

Dr. Plonski-Sezer asked if she was ready to work on curriculum Thursday. Mrs. Voigt said she was ready and is looking forward to presenting the framework to the Board for approval.

10.5 Director of Special Services – Mr. Michael Slesinski

Mr. Slesinski will be meeting with the office of vocational rehabilitation on eligibility. Mr. Twining thanked Mr. Slesinski for looking into the vocational rehabilitation.

New Business from Board Members

Dr. Plonski-Sezer complimented the cast of *Fiddler on the Roof* for a job well done.

Mr. Stoddard asked the Board Secretary if she would contact the retirees to ask permission to provide the local chapter of PASR with their names and addresses.

President Williams asked if we could briefly state the purpose of the conference.

Second Hearing of Visitors

Lisa Schmidt, Harford asked if we had received a letter from PIAA on the disciplinary action. (Not yet) She also asked if the Board had talked with Mr. Thomas or did they have any plans to. (No) She feels he should be hired as the coach again. Mr. Stoddard responded that if Mr. Thomas reapplied for the position, it was his impression that the Board would definitely wish to meet with him.

Ann Corbin, Brooklyn asked if the bus contractors were going to have a contract next year. (Mrs. Shea asked why you wouldn't) Mrs. Corbin then asked has the Business Manager contacted a bus company in the Poconos to take over their routes. Mrs. Shea said they were rumors and you should not listen to rumors. When Ann Corbin pressed the Business Manager to answer if data had been sent by the district to Pocono Transportation, Mrs. Shea continued to answer for him that they were rumors and should be disregarded. Mrs. Rinehart-Cowan stated that if bus openings occur the contracts would be open for bid or posted as they were in the past. Ann Corbin asked was that a consensus of the board. Mrs. Rinehart-Cowan asked for board consensus. Board consensus received. She Ann also asked if we were receiving royalties and what are they being used for. (To help offset the spike is PSERS and Health Care costs.) Ann then asked for a copy of the recording of the minutes.

Linda Castorina had also heard the Business Office had given information out on the transportation. Mrs. Shea asked where she heard the rumors had learned of that. Linda Castorina said she would not say publicly but if you Mrs. Shea contacted her she would be glad to tell you her.

Mrs. Shea said she appreciates the service of the bus drivers. She also announced in April there would be a mandated meeting. Gary Sanauskas asked why have a mandated meeting when everyone does not attend? (To hand out new forms and discuss how discipline will be handled by the administrators.)

Lisa Schmidt, Harford also noted that the flag at the high school is dirty and torn and should be replaced.

Monica Miller, Kingsley thanked bus drivers for their service.

Executive Session – Announcement of executive sessions held and/or scheduled.**HELD:**

- Monday, February 18, 2013, 8:45 PM to 10:10 PM for personnel
- Monday, March 11, 2013, 6:00 PM to 7:15 PM for personnel

SCHEDULED:

- Monday, March 11, 2013, after board meeting for personnel
- Monday, March 25, 2013, before and after board meeting for personnel

11. Adjourn

The motion was made by Mrs. Stine, second by Mr. Twining to adjourn. The meeting adjourned at 9:09 PM.

Respectfully submitted,

Diane Makosky
Secretary