

## 1. Opening Activities

### 1.1. Call to Order

The regular scheduled meeting of the Mountain View School District Board of Education was held this date in the elementary board room. The meeting was called to order at 7:13 PM by President Todd Adams.

### 1.2. Prayer, Pledge of Allegiance

### 1.3. Board of Education Roll Call

Present:

Dr. Todd Adams, President; Mr. Thomas Stoddard, First Vice President; Mrs. Ellen Aherne, Second Vice President; Mrs. Sondra Stine, Treasurer; Mr. Stephen Kilmer, Dr. Christine Plonski-Sezer, Mrs. Dava Rinehart-Cowan, Mr. Elwood Williams attending via electronic communications and Mrs. Diane Makosky, Secretary, Non-Member.

Absent:

Mr. Roy Twining

### 1.4. Administration Present

Mrs. Francine Shea, Superintendent; Mr. Joseph Patchcoski, Business Manager; Mrs. Karen Voigt, Director of Curriculum and Federal Programs; and Mr. Michael Slesinski, Director of Special Services.

### 1.5 **PRIDE IN MOUNTAIN VIEW:** Recognition for students, staff, and community

#### **STAFF RECOGNITION:**

- **School Directors Recognition Month** – Dr. Todd Adams, Ellen Aherne, Stephen Kilmer, Christine Plonski-Sezer, Ph.D., Dava Rinehart-Cowan, Sondra Stine, Thomas Stoddard, Roy Twining, and Elwood Williams

#### **COMPREHENSIVE PLANNING COMMITTEE:**

- **Community Members:** Janet Adams, Kristie Congdon, Ronalyn Corbin, Edlyn Flanery, Corey Gesford, Monica Miller, Joan Peters, Cindy Reynolds, and Kathy Tuttle
- **Professional Staff Members:** George Barbolish, Abigail Fitzpatrick, Carole Heier-Rainey, Marilyn Jackson, Charleene Martens, Madonna Munley, and Donna Porter
- **Board Members:** Christine Plonski-Sezer, Ph.D. Dava Rinehart-Cowan, and Roy Twining
- **Administration:** Francine Shea, Superintendent, Andrew Doster, Elementary Principal, Robert Presley, High School Principal, Michael Slesinski, Direct of Special Services, and Karen Voigt, Director of Curriculum and Instruction.

- **Student Member:** Stephanie Virbitsky

**ACADEMICS:**

- **Skills USA** – Ed Bognatz, Racheal Bruzgulis, Brett Crowley, Megan Mihalisin, Morgan Taylor, Tomika VanVleck, and Morgan Zrowka.
- **Skills USA 2<sup>nd</sup> Place Placement** – Ed Bognatz and Brett Crowley
- **Young Author’s Day Writing Contest Winner** - Lena Penny
- **Geography Bee Winner** – Grades 6, 7, & 8 – Jacob Andzulis

**1.6** Approval of the Minutes – December 17, 2012:

The motion is made by Dr. Plonski-Sezer, second by Mrs. Aherne, to approve the minutes dated December 17, 2012 as presented.

Resolution 208 – Motion passed (8 Yes, 1 Absent)

**1.7** First Hearing of Visitors - None

**2. Finance Committee: Dava Rinehart-Cowan, Chairperson**

Committee Members: Thomas Stoddard and Roy Twining

**2.1** Approve bill list for January 14, 2013

The motion is made by Mrs. Rinehart-Cowan, second by Mr. Stine to approve the list of bills for the January 14, 2013 General Fund bill list in the amount of \$83,894.13.

Resolution 209 – Motion passed (8 yes, 1 Absent)

**2.2** Discuss 2013-2014 Preliminary Budget – Mr. Patchcoski presented the preliminary budget for the 2013-2014 school year.

**3. Personnel Committee: Sondra Stine, Chairperson**

Committee Members: Ellen Aherne and Christine Plonski-Sezer

**4. Policy Committee: Christine Plonski-Sezer, Chairperson**

Committee Members: Stephen Kilmer and Elwood Williams

**4.1** Dr. Plonski-Sezer presented the first Reading of Schools, Institutions & Agencies Mandated to Report Suspected Child Abuse & Neglect.

**5. Education Committee: Ellen Aherne, Chairperson**

Committee Members: Christine Plonski-Sezer and Sondra Stine

**6. Building and Site Committee: Roy Twining, Chairperson**

Committee Members: Stephen Kilmer and Elwood Williams

**6.1** Mr. Taylor presented his monthly report. There have been no major issues so far.

**6.2** Discuss Architect quotes on security and fire alarm system – There was a discussion on the architect quotes previously distributed. It was the consensus security is the priority. Further discussion will be held on how to obtain this.

**7. Transportation Committee: Elwood Williams, Chairperson**

Committee Members: Stephen Kilmer and Roy Twining

**7.1** Discuss Two-Way Radio Quote. Mrs. Shea presented what she felt was a need for better communication with the bus contractors and car/van contractors. After some discussion it was the consensus there should be a meeting with all the drivers to determine just how many dead spots there are and what the need is.

**8. Labor Relations Committee: Thomas Stoddard, Chairperson**

Committee Members: Ellen Aherne, Dava Rinehart-Cowan, and Sondra Stine

Alternate: Christine Plonski-Sezer

Mr. Stoddard reported meeting with the MVEA on January 2<sup>nd</sup>. There is also a meeting scheduled for January 30<sup>th</sup>.

He also reported meeting with the MVESPA on January 2<sup>nd</sup>.

**9. Consent Agenda**

**Items removed for separate action:**

**9.1 – EIT Resolution**

**9.3 – Conference Requests**

**9.14 – ACT 80**

The motion is made by Mrs. Stine, second by Mrs. Rinehart-Cowan to approve the consent agenda with the exceptions of **9.1, 9.3, and 9.14**.

Resolution 210: Motion Passed (8 Yes, 1 Absent)

**9.1 Approve EIT Resolution**

The motion is made to approve the Earned Income Tax Resolution as attached.

Item removed for separate action.

**9.2 Approve Volunteer**

The motion is made to approve the following volunteer:

- **Cheryl Decker** – Volunteer for Track and Field

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.3 Approve Conference Request:

The motion is made to approve conference request for:

- **Anne Urnoski** on Friday, February 22, 2013 to attend Developing Language and Communication Power Using A Core Vocabulary at NEIU 19, Archbald, PA with no cost to the district.
- **Diana Evans Slick** on Thursday, February 7, 2013 to attend Nonviolent Crisis Intervention Refresher at NEIU 19, Archbald, PA with no cost to the district.
- **Matthew Georgetti** on Monday – Wednesday, February 11-13, 2012, to attend Pennsylvania Educational Technology Expo & Conference (PETE&C) at Hershey Lodge and Convention Center, Hershey, PA with a cost of \$152.07 for transportation, \$453.00 for lodging, and \$285.00 for registration – total cost \$890.07.
- **Corinne Ross** on Monday – Wednesday, February 11-13, 2012, to attend Pennsylvania Educational Technology Expo & Conference (PETE&C) at Hershey Lodge and Convention Center, Hershey, PA with a cost of \$162.00 for transportation, \$414.00 for lodging, \$285.00 for registration, and \$255.00 for Substitute – total cost \$1,116.00.
- **Mona Hoadley**, on Monday – Wednesday, March 25 – 27, 2013, to attend A/CAPA Spring Child Accounting Conference in Hershey, PA with a cost for Transportation - 158.73, Lodging - \$484.00, Registration - \$220.00, and Substitute - \$168.57 for a total of \$1,031.30.
- **Rob Presley**, on Monday – Wednesday, March 25-27, 2013, to attend A/CAPA Spring Child Accounting Conference in Hershey, PA with a cost for Transportation - \$158.73, Lodging - \$484.00, and registration - \$220.00, for a total cost of \$862.73.

Item removed for separate action.

### 9.4 Approve Field Trip Request

The motion is made to approve field trip request for:

- **Pamela Ealo, Christine Depew, Colleen Heller, Robyn O'Brien, Marion Seamans, Danielle Scott, Judy Bell, Marcy Booth and 12 students** to attend Wegmans and Teppayaki Buffet on Wednesday February 20, 2013 with a cost of \$291.01 for transportation, \$161.30 for lunch for a total cost of \$457.31.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.5 Approve Home Studies Instruction:

The motion is made to approve home studies instruction for:

- Student #16125, Beginning 12/20/12 – Ending 01/03/13
- Student #15164, Beginning 12/21/12 – Ending 01/16/13

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.6 Approve Fund Transfer

The motion is made to authorize transfer of funds from General Fund cross reference #52401 to Debt Service Fund in the amount of \$657,286.00 for the February 1, 2013 Bond payment of \$729,480.00 for the Bond Series of 2011.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.7 Addition to Substitute List

The motion is made to approve addition to substitute list, pending receipt of all documentation:

- **Natalie Winters**, Carbondale, PA, certified K-12 in Health and Physical Education. Add to both the elementary and secondary substitute lists.
- **Kelly Anne Rafferty**, Brooklyn, PA, emergency certified. (Application has been submitted to state in elementary education certification). To be added to the elementary and secondary substitute list.
- **Kelly Anne Rafferty**, Brooklyn, PA, to the paraprofessional, hall/cafeteria monitor, and clerical substitute list.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.8 Accept Resignation

The motion is made to accept the resignation of **George Barbolish** from his position as Special Events Coordinator effective the last day of the second marking period.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.9 Appoint Supplemental Positions

The motion is made to appoint the following supplemental positions:

- **William Norton**, South Gibson, PA as the Varsity Baseball Assistant Coach
- **Anthony Borgia**, Factoryville, PA as the J.V. Baseball Coach
- **Jamie Boerio**, Dunmore, Pa as High School Special Events Coordinator effective the first day of the third marking period

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

### 9.10 Approve Budget Transfers

The motion is made to approve budget transfer as follows:

- \$16,000.00 from cross reference #12037 psychologist contracted services to cross reference #23502 special education legal fees.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.11 Approve Signature Removal from Funds**

The motion is made to approve the following effective January 16, 2013:

- Remove **Brenda Daniels** from the following accounts:
  1. High School Extracurricular Activities Fund
  2. High School Scholarship Fund
  
- Remove **Laurie Wilkins** from the following account:
  1. Elementary Extracurricular Activities fund

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.12 Approve the Authorization of the Following People for Fund Signatures:**

The motion is made to approve the following effective January 16, 2013:

- Add **Brenda Daniels** to the following account:
  1. Elementary Extracurricular Activities Fund

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.13 Approve Fund Transfer**

The motion is made to approve the transfer of \$10,500.00 from the General Fund to the Athletic Fund for the 2012-2013 school year.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.14 Motion to comply with ACT 80 comparison requirements**

The motion is made to accept Berkheimer One Source to identify tax records to comply with the ACT 80 comparison requirements with PA Department of Education at a base cost of \$735.00 a year.

Item removed for separate action.

**9.15 Motion to approve the submission of the Attestation statement to PDE**

The motion is made to approve the submission of the Attestation Statement to PDE.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.16 Appoint Paraprofessional**

The motion is made to appoint **Charlene Anastasio** of Kingsley, PA, as a highly qualified paraprofessional, with benefits according to contract, with a starting rate of \$8.35 an hour, with a date to be determined, pending receipt of all documentation.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.17 Adopt Act 1 Resolution**

The motion is made to adopt the ACT 1 Index of 2.2% as the maximum tax increase for the 2013-2014 fiscal year as attached.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.18 Accept Resignation**

The motion is made to accept the resignation of **Ellen Aherne**, from her position on the NEIU 19 Board of Directors effective 01/14/13.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.19 Appoint NEIU 19 Representative**

The motion is made to appoint Dr. Plonski-Sezer to fill the unexpired term of Ellen Aherne on the NEIU Board of Directors through June 30, 2014.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.20 Appoint Food Service Employee**

The motion is made to appoint **Marcia E. Weber**, Kingsley, PA as a part-time food service employee, with benefits according to contract, with a starting rate of \$7.85 an hour, with an effective date to be determined, pending receipt of all documentation.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.21 Motion to authorize advertising for coaches**

The motion is made to authorize advertising for the following spring coaching positions:

- Junior High Baseball
- Junior High Softball
- Girls Softball Assistant
- Track Assistant
- Boys Volleyball Head Coach
- Boys Volleyball Assistant Coach

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.22 Approve teacher for the 21<sup>st</sup> Century Community Learning Centers Grant**

The motion is made to approve Alexandra Konsur as a 21<sup>st</sup> Century Community Learning Centers Grant teacher for the after school program beginning January 21, 2013.

Resolution 210: Motion passed under the consent agenda (8 Yes, 1 Absent)

**9.1 Approve EIT Resolution**

The motion is made by Mrs. Rinehart-Cowan, second by Mrs. Stine to approve the Earned Income Tax Resolution as attached.

Resolution 211: Motion passed (5 Yes, 3 No, 1 Absent) Mr. Kilmer, Mrs. Rinehart-Cowan and Mr. Stoddard voting no.

**9.3 Approve Conference Request:**

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request for:

- **Anne Urnoski** on Friday, February 22, 2013 to attend Developing Language and Communication Power Using A Core Vocabulary at NEIU 19, Archbald, PA with no cost to the district.

Resolution 212: Motion passed (8 Yes, 1 Absent)

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request for:

- **Diana Evans Slick** on Thursday, February 7, 2013 to attend Nonviolent Crisis Intervention Refresher at NEIU 19, Archbald, PA with no cost to the district.

Resolution 213: Motion passed (8 Yes, 1 Absent)

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request for:

- **Matthew Georgetti** on Monday – Wednesday, February 11-13, 2012, to attend Pennsylvania Educational Technology Expo & Conference (PETE&C) at Hershey Lodge and Convention Center, Hershey, PA with a cost of \$152.07 for transportation, \$453.00 for lodging, and \$285.00 for registration – total cost \$890.07.

Resolution 214: Motion passed (8 Yes, 1 Absent)

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request for:

- **Corinne Ross** on Monday – Wednesday, February 11-13, 2012, to attend Pennsylvania Educational Technology Expo & Conference (PETE&C) at Hershey Lodge and Convention Center, Hershey, PA with a cost of \$162.00 for transportation, \$414.00 for lodging, \$285.00 for registration, and \$255.00 for Substitute – total cost \$1,116.00.

Resolution 215: Motion failed (2 Yes, 6 No, 1 Absent) Mrs. Aherne, Mr. Kilmer, Dr. Plonski-Sezer, Mrs. Rinehart-Cowan, Mrs. Stine, and Mr. Stoddard voting no.

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve conference request for:

- **Mona Hoadley**, on Monday – Wednesday, March 25 – 27, 2013, to attend A/CAPA Spring Child Accounting Conference in Hershey, PA with a cost for Transportation - 158.73, Lodging - \$484.00, Registration - \$220.00, and Substitute - \$168.57 for a total of \$1,031.30.

Resolution 216: Motion passed (8 Yes, 1 Absent)

The following conference request was removed with no action taken.

- **Rob Presley**, on Monday – Wednesday, March 25-27, 2013, to attend A/CAPA Spring Child Accounting Conference in Hershey, PA with a cost for Transportation - \$158.73, Lodging - \$484.00, and registration - \$220.00, for a total cost of \$862.73.

#### **9.14 Motion to comply with ACT 80 comparison requirements**

The motion is made to accept Berkheimer One Source to identify tax records to comply with the ACT 80 comparison requirements with PA Department of Education at a base cost of \$735.00 a year.

Resolution 217: Motion passed (5 Yes, 3 No, 1 Absent) Mr. Kilmer, Mrs. Rinehart-Cowan, and Mr. Stoddard voting no.

### **10. Administration**

#### **10.1 Superintendent's Comments – Mrs. Francine Shea**

1. Elk Lake CTC Review – Mrs. Shea discussed the Elk Lake CTC review.
2. 2013 ELA: Writing Field Test Manuals & Materials – We will be a pilot school with Mrs. Voigt coordinating it.
3. PSBA Training 2/6/13 at NEIU 19 – How Leaders Drive Communication, Achievement and Data-Driven Reform – Mrs. Stine and Mrs. Aherne expressed an interest in attending this meeting.
4. Meeting January 25<sup>th</sup> with Director Harry Forbes, Governor Corbett's NE Office. – Topics to be discussed will be the effects of the Governor's budget and the Marcellus shale.

#### **10.2 Business Manager – Mr. Joseph Patchcoski**

1. Title IX Update – Mr. Patchcoski reported that Mr. Taylor and he will be attending a meeting in February on Title IX. He will provide and update after the meeting.

#### **10.3 Principal's Comments**

**Elementary Principal – Mr. Andrew Doster – Not present**

**High School Principal – Mr. Rob Presley – Not present**

**10.4 Federal Programs Update – Mrs. Karen Voigt**

- The Elementary School play will be held at the high school on January 18<sup>th</sup> & 19<sup>th</sup>.
- January 26<sup>th</sup> Mountain View will be hosting the NEPA High School Challenge.
- February 5<sup>th</sup> Mary Lou Heron will be presenting Kid Writing.
- On January 9<sup>th</sup> & 10<sup>th</sup> the Algebra Keystone exams were held. Monique Williams from PDE was here for observation.
- The 21<sup>st</sup> Century Learning will begin on January 21<sup>st</sup>. There are approximately 10 students at the high school and 4 students at the elementary school participating. She has \$25,000.00 to use towards transportation.
- This year will be the mandatory third year Federal Programs evaluation.

**10.5 Director of Special Services – Mr. Michael Slesinski**

- Mr. Slesinski and Mrs. Cobb are working on scheduling IEP meetings for the remainder of the school year.

**11. New Business from Board Members**

- Mr. Stoddard questioned if the lunch monitors have disciplinary authority and how do they handle bullying.

**12. Second Hearing of Visitors**

- Danielle Scott, asked if the District has ever considered purchasing a mini bus that can be utilized for field trips and other transportation needs.

**13. Executive Session – Announcement by the Board President of executive sessions held and/or scheduled.**

**HELD:**

Monday, December 17, 2012, 8:35 PM to 9:15 PM for Personnel

Monday, January 14, 2013, 6:00 PM to 7:10 PM for Personnel

**SCHEDULED:**

Monday, January 14, 2013, following the public meeting for Personnel

Monday, January 28, 2013, 6:00 PM and following the public meeting for Personnel

**14. Adjourn**

The motion was made by Mrs. Stine, second by Mrs. Aherne to adjourn. The meeting adjourned at 8:52 PM.

Respectfully Submitted

Diane Makosky  
Secretary