

**1. Opening Activities****1.1. Call to Order**

The regular scheduled meeting of the Board of Education held on August 12, 2013 in the James W Zick Board Room. The meeting was called to order at 7:20 PM by President Williams.

**1.2. Prayer, Pledge of Allegiance****1.3. Roll Call**

Present:

Mr. Elwood Williams, President, Mr. Thomas Stoddard, First Vice President; Mrs. Ellen Aherne, Second Vice President; Mrs. Sondra Stine, Treasurer; Mr. Michael Barhite, Dr. Christine Plonski-Sezer, Mrs. Dava Rinehart-Cowan, Mr. Roy Twining, and Mrs. Diane Makosky, Secretary, Non-Member.

Mr. Stephen Kilmer was absent.

**1.4. Administration Present**

Mrs. Francine Shea, Superintendent; Mr. Joseph Patchcoski, Business Manager; Mr. Robert Presley, High School Principal, and Mrs. Karen Voigt, Director of Curriculum and Federal Programs.

Absent

Laurie Cobb, Assistant Business Manager and Attorney Gaughan, Solicitor

**1.4 PRIDE IN MOUNTAIN VIEW: Recognition for students and staff****1.5 Approval of the Minutes – July 22, 2013**

The motion is made by Mrs. Stine, second by Mrs. Aherne to approve the minutes dated July 22, 2013 as presented.

Resolution # 10 – Motion Carried (8 Yes, 1 Absent)

**1.6 First Hearing of Visitors – You may speak about anything on the agenda.**

Corinna Kinney, Hop Bottom questioned the change in contractors for the wheelchair van. Was this advertised? When she asked to have her contract switched over to her husband's she was told she would have to resign, it would be advertised with no guarantee Mr. Kinney would be awarded the contract.

Ann Corbin, Brooklyn questioned why the teachers being hired were listed and why wasn't the bus contractor listed.

**2. Finance Committee: Dava Rinehart-Cowan, Chairperson**

Committee Members: Thomas Stoddard, Roy Twining

Financial Reports

**2.1** The motion is made by Mrs. Rinehart-Cowan, second by Mrs. Stine, to approve the list of bills for the August 12, 2013 General Fund and Cafeteria Fund bill lists in the amount of \$124,438.69.

Resolution # 11 – Motion Carried (8 Yes, 1 Absent)

Mr. Stoddard questioned check # 9428 to Tyler Technologies, Mr. Twining questioned check #9362 to Community CPR, 9422 to Alexandra Konsur, 9422 Third Dimension and on the multi check report the checks to several teachers marked ASSET.

**3. Personnel Committee: Sondra Stine, Chairperson**

Committee Members: Ellen Aherne, Christine Plonski-Sezer

The motion is made by Mrs. Stine, second by Mrs. Rinehart-Cowan to appoint Melvina Burgess, Hop Bottom as a 2.5 hours food service employee at a rate of \$7.85 an hour and benefits according to the MVESPA CBA.

Resolution # 12 – Motion Carried (7 Yes, 1 Abstain, 1 Absent) Mrs. Stine Abstained

**4. Policy Committee: Christine Plonski-Sezer Chairperson**

Committee Members: Stephen Kilmer, Michael Barhite

**5. Education Committee: Ellen Aherne, Chairperson**

Committee Members: Christine Plonski-Sezer, Sondra Stine

**6. Building and Site Committee: Roy Twining, Chairperson**

Committee Members: Stephen Kilmer, Michael Barhite

Mr. Taylor's report – Mrs. Taylor reported the cleaning of both school should be completed by the end of this week. The security upgrade should be completed in the Elementary building by the beginning of school. The High School will be done by the end of September.

Mr. Stoddard questioned the condition of the soccer field. Mr. Taylor explained that some soccer players pulled the pins and moved the goals causing several deep ruts in the field. Mr. Presley is checking with the coaches to determine who is responsible and let them know that the goals are not to be moved.

**7. Transportation Committee: Mr. Barhite, Chairperson**

Committee Members: Stephen Kilmer, Roy Twining

**7.1** The motion is made by Mr. Barhite, second by Dr. Plonski-Sezer to appoint Gerald Burgess, Nicholson, PA as a bus contractor for the 2013-2014 school year.

Resolution #13 – Motion Carried (7 Yes, 1 Abstain, 1 Absent) – Mrs. Stine Abstained

**8. MVEA Labor Relations Committee: Mr. Stoddard, Chairperson**

Committee Members: Ellen Aherne, Dava Rinehart-Cowan, Christine Plonski-Sezer

The next meeting with the MVEA is scheduled for August 19, 2013 at 6:00 PM. Committee to report at 5:30 PM

**8.1 MVESPA Labor relations committee: Thomas Stoddard, Chairperson**

Committee Members, Stephen Kilmer, Dava Rinehart-Cowan, Sondra Stine

There was a meeting on August 8, 2013. The next meeting with the MVESPA will be August 15<sup>th</sup> at 6:00 PM. Committee to report at 5:30 PM.

**9. Consent Agenda****Items removed for separate action; 9.2 9.7 9.20 9.24**

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve the consent agenda with the exceptions of 9.2, 9.7, 9.20, and 9.24

Resolution 14 – Motion Carried (8 Yes, 1 Absent)

**9.1 Approve Addition to Substitute List**

The motion is made to approve the following to the substitute lists pending receipt of all documentation:

- Jessica Short, Forest City, PA, elementary certification
- Jody Molenko, Brooklyn, Pa, certified grade 7<sup>th</sup>-9<sup>th</sup> in Math and Science and Elementary Certification.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.2 Approve Memorandum of Understanding with MVEA**

The motion is made to approve the MOU with the MVEA as presented.

Motion removed no action taken.

**9.3 Approve Supplemental Salary Request**

The motion is made to approve supplemental salary requests:

- Roberta Harvey as a Mentor
- Brenda Sinkovich as a Mentor
- Brenda Sinkovich as NJHS Advisor
- Stephanie Kile as Mentor
- Jamie Boerio as Mentor
- George Barbolish as Mentor
- Matthew Donnelly as Mentor
- Kristen Hogan-Smith – First Grade Level Leader

Resolution #14 – Motion Carried under Consent Agenda, as corrected (8 Yes, 1 Absent)

**9.4 Approve Conference Request**

The motion is made to approve conference request for the following:

1. Francine Shea on Wednesday, October 15, 2013 to attend K-12 Title IX Coordinator and Administration Training & Certification Course at Cranberry Township, PA. Cost to the District \$723.46 (Transportation \$386.46, Lodging \$138.00, and Registration \$199.00)
2. Alicia Waters on Thursday, August 29<sup>th</sup>, Friday, August 30<sup>th</sup>, Tuesday, September 3<sup>rd</sup>, Wednesday, September 4<sup>th</sup> and Thursday, September 5<sup>th</sup> to attend Observation Survey Training, Morey Elementary, Stroudsburg, PA. (Transportation \$282.50 paid by Title II-A).
3. Abigail Fitzpatrick, Mary Ann Tranovich, Jacqueline Ferenczi, and Katherine Holzman on Wednesday, August 14<sup>th</sup>, Thursday, August 15<sup>th</sup>, Tuesdays, September 17, October 8<sup>th</sup>, November 12<sup>th</sup>, December 3<sup>rd</sup>, February 11<sup>th</sup>, March 11<sup>th</sup>, April 15, and May 13<sup>th</sup> to attend Title II-B, Math-Science Partnership at the University of Scranton, Scranton, PA. (Transportation \$282.50 paid by Title II-A)
4. Corrine McNabb & Peter Regeski on Friday, September 17, 2013 to attend Access PA Update Meeting at NEIU 19, Archbald, PA. (Substitutes - \$170.00)
5. Jan Price on Thursday, September 26, 2013 to attend Academics & Athletics Conference at Bryce Jordan Center At Penn State, State College, PA. (Registration \$100.00)

Resolution #14 – Motion Carried under Consent Agenda as corrected (8 Yes, 1 Absent)

#### **9.5 Approve Quarterly Report**

The motion is made to approve the Athletic quarterly report ending June 30, 2013.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

#### **9.6 Adopt Proposed Music Book**

The motion is made to adopt *Music in Theory and Practice*, Eighth Edition, 2003, Publisher McGraw Hill Education, Authors Bruce Benward and Marilyn Saker.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

#### **9.7 Appoint K-12 English Teacher**

The motion is made to appoint Mary Beth Langdon, Scranton, Pa as a K-12 English Teacher, B+12, Step 1, at a salary of \$38,927.00 effective August 26, 2013 and benefits according to MVEA CBA, pending receipt of all documentation.

Motion removed no action taken.

#### **9.8 Appoint K-12 Reading Specialist**

The motion is made to appoint Adrienne de Furia Brown, Clifford Township, Pa as a K-12 Reading Specialist, M, Step 1, at a salary of \$49,486.00 effective August 26, 2013 and benefits according to MVEA CBA, pending receipt of all documentation.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.9 Appoint Car/Van Substitute Driver**

The motion is made to appoint Bunny Garman, Hop Bottom, Pa as a car/van substitute driver for the 2013-2014 school year, pending receipt of all documentation.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.10 Approve Correction in Step & Column**

The motion is made to correct step & column for Jamie Esagro from M, Step 5, Salary \$51,486.00 to M+24, Step 5, Salary \$55,500.00.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.11 Approve Special Leave of Absence**

The motion is made to approve a special leave of absence for Marcia Weber, Kingsley, Pa for up to 45 days, ending on November 4, 2013.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.12 Accept Letter of Retirement**

The motion is made to accept the letter of retirement from Jane Tompkins, Kingsley, PA from her Paraprofessional position effective August 22, 2013.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.13 Approve MOU with B/S/S/T Foster Grandparent Program**

The motion is made to approve the MOU with B/S/S/T Foster Grandparent Program as presented for the 2013-2014 school year.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.14 Approve 2013-2014 Student Handbooks**

The motion is made to approve the following 2013-2014 Handbooks:

- a) Elementary Student Handbook
- b) Jr./Sr. High School Student Handbook

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.15 Approve 2013-2014 Faculty Handbooks**

The motion is made to approve the following 2013-2014 Handbooks:

- a) Elementary Faculty Handbook
- b) Jr./Sr. High School Faculty Handbook

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.16 Approve 2013-2014 Substitute Handbooks**

The motion is made to approve the following 2013-2014 Substitute Handbooks:

- Elementary Substitute Handbook
- Jr./Sr. High School Substitute Handbook

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.17 Approve Study Island Agreement**

The motion is made to approve the Study Island Agreement for the 2013-2014 school year at a cost of \$1,110.00, with cost being paid by the 21<sup>st</sup> Century Learning Grant.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.18 Approve Bus Contractors**

The motion is made to approve the list of bus contractors for the 2013-2014 school year as presented.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.19 Approve Bus Substitutes**

The motion is made to approve the list of bus substitutes for the 2013-2014 school year as presented.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.20 Approve Car/Van Contractors**

The motion is made to approve the list of car/van contractors for the 2013-2014 school year as presented.

Motion Removed

**9.21 Approve Bus Contracts**

The motion is made to approve the bus contracts for the 2013-2014 school year as presented.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.22 Approve Activity Bus Contract**

The motion is made to approve the activity bus contract for the 2013-2014 school year as presented.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.23 Approve Car/Van Contracts**

The motion is made to approve the car/van contracts for the 2013-2014 school year as presented.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.24 Approve Wheelchair Van Contract**

The motion is made to approve the wheelchair van contract for the 2013-2014 school year as presented.

Motion Removed

**9.25 Motion to amend 2013-2014 Program of Studies**

The motion is made to amend the 2013-2014 Jr./Sr. High School Program of Studies as presented.

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.26 Approve Cabot Oil & Gas Division Order**

The motion is made to approve Cabot Oil & Gas Division Order on Property # 372088-002 & 004, Empet D. 4H & 2H as presented

Resolution #14 – Motion Carried under Consent Agenda (8 Yes, 1 Absent)

**9.20 Approve Car/Van Contractors**

The motion is made by Mrs. Rinehart-Cowan, second by Mrs. Stine to approve the list of car/van contractors for the 2013-2014 school year as amended.

Resolution #15 – Motion Carried (8 Yes, 1 Absent)

**9.24 Approve Wheelchair Van Contract**

The motion is made by Mrs. Rinehart-Cowan, second by Mrs. Stine to approve the wheelchair van contract for the 2013-2014 school year as presented.

Resolution #16 – Motion Carried (8 Yes, 1 Absent)

Mrs. Shea asked Mr. Presley to comment on the impact of not hiring the English Teacher.

Mr. Presley stated that not hiring an English teacher would have a high impact. He would have to redo the schedules; the students would have no English electives. The current classes have between 15 to 28 students in the current classes.

This led to a discussion on the need for the hiring of an English teacher. The Board has been asking for documentation on the need. They would like to see the teacher schedules to determine this. Once this information is received they will be able to make an informed decision.

Danielle Scott, Harford Township does not feel that students with 30 in the classroom get a proper education. She is appalled at the salaries the teachers we have already hired are getting. Why are we not hiring teachers at the starting salaries?

Mrs. Shea stated the night of the interviews a decision was made to hire the English teacher. It was pointed out that no commitment was made by the Board to hire, they only agreed to the selection.

## **10. Administration**

### **10.1 Superintendent's Comments – Mrs. Francine Shea**

Mrs. Shea and Mrs. Voigt recently attended a meeting on the Pre-K Grant.

### **10.2 Business Manager – Mr. Joseph Patchcoski**

Mr. Patchcoski noted the bus contracts would be signed. He also mentioned the upcoming bus meeting.

### **10.3 Principal's Comments**

#### **Elementary Principal –**

#### **High School Principal – Mr. Rob Presley**

Mr. Presley stated fall sports started today, 7<sup>th</sup> grade orientation will be August 22<sup>nd</sup> and there was Sapphire training on August 5<sup>th</sup>.

Mr. Presley also pointed out they had received a grant of \$2,500.00 which would be enough to purchase one piano. The company is willing to lend us 3 additional pianos for this year. He is asking permission to purchase the piano and add the course to the curriculum.

The motion is made by Dr. Plonski-Sezer, second by Mrs. Aherne to give Mr. Presley permission to purchase the piano.

Resolution # 17 – Motion Carried (8 Yes, 1 Absent)

Mr. Presley pointed out the change in the matrix for next year. He is going back to overlapping lunches. Lunches will now be 30 minutes in hopes to resolve the discipline issues. This will also allow additional instruction time.

### **10.4 Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt**

#### **1. AP Results**

#### **2. Summer Academy Summary**

### **3. Elementary Computer Curriculum**

Mrs. Voigt turned to Kathy McHenry to go over the computer curriculum for the elementary school. Mrs. McHenry explained the curriculum that was developed and the reasons behind the way it was broken down by grades.

Mrs. Voigt stated we were just ending the Pre-K Summer Program which ran for ten days from July 29<sup>th</sup> through August 9<sup>th</sup>.

She is working on writing a grant for Family and Consumer Science for I-Pads.

She briefly went over the AP results and noted that AP Chemistry would be offered next year.

### **10.5 Director of Special Services –**

#### **New Business from Board Members**

Mr. Williams asked how the temporary IT people were working out.

#### **Second Hearing of Visitors**

Ann Corbin, Brooklyn questioned why the attorney was coming to every meeting.

Barbara Kelly, Lenox Township suggested that we do not put the people's names, address and salary on the agenda if the Board is not in complete agreement. It is an embarrassment to the candidate and the Board when it is printed and then not acted on. She suggested it be left blank and filled in at the meeting. The Board agreed.

#### **Executive Session – Announcement of executive sessions held and/or scheduled.**

##### **HELD:**

- Monday, July 22, 2013, 8:25 PM to 9:15 PM, for personnel.
- Monday, July 29, 2013, 6:00 PM to 7:30 PM, for personnel.
- Monday, August 12, 2013, 6:00 PM to 7:15 PM for personnel.

##### **SCHEDULED:**

- Monday, August 12, 2013, after the public meeting for personnel
- Monday, August 26, 2013, before and after the public meeting for personnel

### **11. Adjourn**

The meeting was recessed at 9:05 PM by President Williams. The meeting will reconvene on Tuesday, August 13, 2013

#### **Call to Order**

The recessed meeting of the Board of Education of August 12, 2013 was reconvened on August 13, 2013 in the James W Zick Board Room. The meeting was called to order at 7:20 PM by President Williams.

**Roll Call****Present:**

Mr. Elwood Williams, President, Mr. Thomas Stoddard, First Vice President; Mrs. Ellen Aherne, Second Vice President; Mrs. Sondra Stine, Treasurer; Mr. Michael Barhite, Dr. Christine Plonski-Sezer, Mrs. Dava Rinehart-Cowan, Mr. Roy Twining, and Mrs. Diane Makosky, Secretary, Non-Member.

Mr. Stephen Kilmer was absent.

**Administration Present**

Mrs. Francine Shea, Superintendent; and Mr. Robert Presley, High School Principal.

**Absent**

Laurie Cobb, Assistant Business Manager Mr. Joseph Patchcoski, Business Manager; Mrs. Karen Voigt, Director of Curriculum and Federal Programs. and Attorney Gaughan, Solicitor

**3. Personnel Committee: Sondra Stine, Chairperson**

The motion is made by Mrs. Stine, second by Mrs. Rinehart-Cowan to appoint Marybeth Langdon, Scranton, PA as a K-12 English Teacher, B+12 Column Step 1 salary of \$38,927.00 effective August 26, 2013 and benefits according to MVEA CBA, pending receipt of all documentation.

Resolution # 17 – Motion Carried (8 Yes, 1 Absent)

**9.1 Consent Agenda Items removed for separate action; \_\_\_\_\_**

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer to approve the consent agenda.

Resolution # 18 – Motion Carried (8 Yes, 1 Absent)

**9.1 Approve Memorandum of Understanding with MVEA**

The motion is made to approve the MOU with the MVEA as presented.

Resolution # 18 – Motion Carried under the consent agenda (8 Yes, 1 Absent)

**9.2 Approve Supplemental Salary Request**

The motion is made to approve supplemental salary requests:  
Roberta Harvey – Elementary Learning Support Level

Resolution # 18 – Motion Carried under the consent agenda (8 Yes, 1 Absent)

**Executive Session – Announcement of executive sessions held and/or scheduled.****HELD:**

- Monday, August 12, 2013, 9:00 PM to 10:15 PM for personnel.
- Tuesday, August 13, 2013, 6:00 PM to 7:18 PM for personnel.

**SCHEDULED:**

- Monday, August 26, 2013, before and after the public meeting for personnel

**11. Adjourn**

The motion was made by Mrs. Stine, second by Mrs. Aherne to adjourn. The meeting adjourned at 7:25 PM.

Respectfully submitted

Diane Makosky  
Board Secretary