

1.1 Call to Order

The regular scheduled meeting of the Board of Education on October 26, 2015 was held in the James W. Zick Board Room and was called to order at 07:10 PM by President Stoddard.

1.2 Prayer, Pledge of Allegiance

1.3 Roll Call – Board Members Present:

Mr. Thomas Stoddard, President, Dr. Christine Plonski-Sezer, Second Vice President, Mrs. Ellen Aherne, Treasurer, Mr. Michael Barhite, Dr. Andrew Chichura, Mr. Jason Richmond, Mrs. Sondra Stine and Ms. Brittany Wilkins, Secretary, Non-Member

Absent:

Mr. Roy Twining, First Vice President and Mr. Jason Casselbury

Administration Present

Mrs. Karen Voigt, Superintendent, Mrs. Christine Kelly, Elementary Principal, Dr. Christopher Lake, Director of Curriculum & Instruction, Mr. Robert Presley, H S Principal, Ms. Gail Wnorowski, Director of Special Services and Attorney Gaughan, Solicitor.

Absent:

Laurie Cobb, Asst. Business Manager

1.4 PRIDE IN MOUNTAIN VIEW: Recognition for students and staff

Years of Service: Linda Shupp– 30 years of service; Cheryl Decker, Richard Loman-25 years of Service; Donna Porter, Delores Dalickas, Darin Bain, Veronica Thomas, Jacquelyn Bain, Kevin Reuss-20 Years of Service; Katherine Holzman, Carol Rainey, Stephanie Kile, Mark Ezdebski-15 years of service; Charleene Martens, Kathy McHenry, Erin Rupp, Melissa Wasko, Sherry Vonada, Maureen Beamish, Danny Bonham, Terri Kelsey, JoAnn Voda, Kristen Smith, Brenda Daniels, Madeline Joy Bognatz, Joseph Dibono-10 years of service; Judy Wech, Lisa Kozloski, Heather Larkin, Colleen Heller, Tina Gatto, Robert Presley, David Breese, Linda VanGorden-5 years of service

1.5 SGA Liaison-Abbey Mecca - Absent

1.6 Approval of the Minutes – October 12, 2015.

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve the minutes dated October 12, 2015, as presented.

Motion 137 Carried (7 Yes, 2 Absent)

1.7 Treasurer Report and Cafeteria Report: Ellen Aherne, Treasurer, reported as listed.

1.8 First Hearing of Visitors – You may speak about anything on the agenda. (Please state your name and where you are from when being recognized)

1. Finance Committee: Roy Twining, Chairperson

Committee Members: Jason Richmond, Andrew Chichura

Financial Reports

2.1 Approve September Disbursements

The motion is made by Mr. Richmond second by Dr. Plonski-Sezer to confirm payment of the October 2015 General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$2,676,637.66.

Motion 138 Carried (7 Yes, 2 Absent)

2.2 Approve October 26, 2015 Bill Lists

The motion is made by Mr. Richmond second by Dr. Plonski-Sezer to approve the list of bills for the October 26, 2015 General Fund and Cafeteria Fund bill lists in the amount of \$194,219.28.

Motion 139 Carried (7 Yes, 2 Absent)

2.3 Approve Quarterly Reports

The motion is made by Mr. Richmond second by Dr. Plonski-Sezer to approve the following quarterly reports dated September 30, 2015 as presented and file for audit:

1. High School Activities Account
2. High School Scholarship Account
3. Elementary School Activities Account
4. Athletic Account

Motion 140 Carried (7 Yes, 2 Absent)

3. Personnel Committee: Christine Plonski-Sezer, Chairperson

Committee Members: Ellen Aherne, Jason Casselbury

3.1 Approve Supplemental Salary Positions

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to appoint the following supplemental positions for 2015/2016, as presented

Motion 141 Carried (7 Yes, 2 Absent)

3.2 Approve Unpaid Leave

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve an unpaid leave of 6.5 days for Adrienne Brown, from December 15, 2015 until December 23, 2015.

Motion 142 Carried (7 Yes, 2 Absent)

3.3 Adopt Job Description for Athletic Trainer

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to adopt the job description for the Athletic Trainer as presented.

Motion 143 Carried (7 Yes, 2 Absent)

3.4 Create Athletic Trainer Position

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to create an Athletic Trainer for Varsity/Jr. Varsity position effective immediately, at a rate of \$2,300.00 per season (Fall, Winter, Spring).

Motion 144 Carried (7 Yes, 2 Absent)

3.5 Approve Athletic Trainer

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve Daniel Frost, as Athletic Trainer at a rate of \$2,300.00 per season, with the fall season of 2015 to be prorated at \$25.00 per hour.

Motion 145 Carried (7 Yes, 2 Absent)

3.6 Approve Substitute

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve the following addition to the substitute lists, pending receipt of all documentation

Scott Fisher, New Milford, PA., certified in Elementary Education, to the elementary substitute list

Motion 146 Carried (7 Yes, 2 Absent)

3.7 Approve New Hire

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve Kevin Mitchell as a full time Business Manager, at a salary of \$70,000.00 with benefits per Non-Act 93 Agreement, pending receipt of all documentation.

Motion 147 Carried (7 Yes, 2 Absent)

3.8 Approve revision of Administrator Agreement Not Covered by ACT 93 Plan for Assistant Business Manager

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve the revision of the Administrator Agreement Not Covered by ACT 93 Plan for the Assistant Business Manager for the 2015-2016 school year as presented

Motion 148 Carried (7 Yes, 2 Absent)

3.9 Rescind Motion

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to rescind the approval motion from Monday, September 28, 2015, to hire Annette Felton as a full-time custodian.

Motion 149 Carried (7 Yes, 2 Absent)

3.9 (A) Approve New Hire

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to approve Tammy Stine of Hop Bottom, Pa as a full-time custodian, at an hourly rate of \$11.20, with benefits per MVESPA CBA, pending receipt of all documentation.

Voting: Motion 150 Carried (7 Yes, 2 Absent)

3.9(B) Change Retirement Date

The motion is made by Dr. Plonski-Sezer second by Mr. Richmond to change the retirement date of Laurie Cobb, Assistant Business Manager, from October 30, 2015 to November 30, 2015.

Voting: Motion 151 Carried (7 Yes, 2 Absent)

4. Policy Committee: Christine Plonski-Sezer Chairperson

Committee Members: Sondra Stine, Jason Richmond

5. Education Committee: Ellen Aherne, Chairperson

Committee Members: Sondra Stine, Jason Casselbury

5.1 Approve Field Trip Requests

The motion is made by Mrs. Aherne second by Dr. Plonski-Sezer to approve the following field trip requests:

- a) Mason Stiver and 5 students on Saturday, November 7, 2015, to attend The Canadian Brass Celebration and Concert, Marywood, Scranton, PA. (Registration \$250.00, Transportation \$34.50, Total Cost: \$284.50; District Van to be scheduled)
- b) Karen Voigt, Charleene Martens and four students on Saturday, November 7, 2015, to attend Young Scholars, Scranton Prep, Scranton, PA. (Transportation \$28.75) District van to be scheduled.
- c) Mason Stiver and 21 students on Tuesday, November 3, 2015, to attend County Band, Blue Ridge High School, New Milford, PA. (Transportation \$71.55, Substitute Teacher \$95.00, Registration \$315.00; Total \$481.55)
- d) Mason Stiver and 4-5 students on Sunday, November 22, 2015 to attend District Band Pre-Auditions, Wyoming Valley West School, Kingston, PA. (Transportation \$69.00, Registration \$40.00; Total \$109.00) District car to be scheduled
- e) Sheri Ransom and 2-4 students on Thursday, November 12, 2015 to attend Lackawanna Healthcare Center, Olyphant, PA. (Transportation \$74.16) District car to be scheduled.

- f) Donna Porter and ? students on Tuesday, November 3, 2015, to attend Health Care Career Fair at Elk Lake High School, Dimock, PA. (Transportation \$118.70)

Voting: Motion 152 Carried (7 Yes, 2 Absent)

5.2 Approve Conference Requests

The motion is made by Mrs. Aherne second by Mr. Richmond to approve the following conference requests:

- A. Elaine Chichura on Friday, November 6, 2015 to attend 2015 JumpStart National Educator Conference, Gaylord National Resort and Convention Center, MD. (No cost to the district)
- B. Marybeth Langdon on Tuesday, November 24, 2015 and Wednesday, January 6, 2016, to attend Collin's Writing Day Two and Four, NEIU #19 (Registration \$200.00, Substitute Teacher \$190.00; Total \$390.00) Title II-A
- C. Alisha Marmo, David Breese, Anthony Borgia and Michael Talabiska on Thursday, November 5, 2015, Tuesday, January 26, 2016, and Friday, April 1, 2016 to attend Danielson and Technology-Moving Towards Distinguished Series, NEIU #19 (Registration \$900.00, Substitute Teachers \$1,140.00; Total \$2,040.00)
- D. Karen Krizauskas on Monday, November 9, 2015, Tuesday, November 10, 2015 and Monday, November 16, 2015, to attend SAP Training, NEIU#19, Archbald, PA. (Travel \$27.60, Registration \$295.00; Total \$322.60)
- E. Ali Butash on Thursday, October 29, 2015 and Tuesday, November 3, 2015, to attend Everyday Math Workshops, NEIU #19, Archbald, PA. (Substitute \$190.00) Title II-A
- F.

Voting: Motion 153 Carried (7 Yes, 2 Absent)

5.3 Adopt Chemistry Book

The motion is made by Mrs. Aherne by Mr. Richmond to adopt *Basic Chemistry*, fourth edition, Author Timberlake and Timberlake, and Published 2014 by Pearson Education Inc., for Grades 10-12, to replace the previous chemistry textbook *Chemistry*, approved on March 23, 2015, but never purchased

Voting: Motion 154 Carried (7 Yes, 2 Absent)

5.4 Approve Homebound Instruction

The motion is made by Mrs. Aherne second by Mrs. Richmond to approve homebound instruction for Student #21044 beginning October 5, 2015.

Voting: Motion 155 Carried (7 Yes, 2 Absent)

6. Building and Site Committee: Michael Barhite, Chairperson

Committee Members: Roy Twining, Sondra Stine

Mr. Taylor's report

- Susquehanna Recreation Center representatives came to the school to do a walkthrough of the property
- Wood boiler is cleaned and ready for use when the temperature drops

- Quote from Smith Miller Associates of Pittston, PA was received at \$6,100.00 to do site survey for HVAC for Board of Education Room.
- Sewage compliance inspection was last week by DEP

7. Transportation Committee: Michael Barhite, Chairperson

Committee Members: Jason Casselbury, Andrew Chichura

7.1 Approve Amending Bus Contract

The motion is made by Mr. Barhite second by Mr. Richmond to amend bus contract for LM Transportation LLC. due to purchase of a new bus resulting in a change in the daily rate.

Voting: Motion 156 Carried (7 Yes, 2 Absent)

7.2 Approve Amending Bus Contract

The motion is made by Mr. Barhite second by Mr. Richmond to amend bus contract for Gary Sanauskas due to change in mileage resulting in a change in the daily rate.

Voting: Motion 157 Carried (7 Yes, 2 Absent)

8. Labor Relations Committee: Mr. Stoddard, Chairperson

MVEA Committee Members: Ellen Aherne, Michael Barhite, Christine Plonski-Sezer

MVESPA Committee Members, Andrew Chichura, Jason Richmond, Roy Twining

9. Administration

9.1 Principal's Comments

Elementary Principal – Mrs. Christine Kelly

- Thanked PTO for a successful Spooktacular
- Thanked Mrs. Wnorowski for being there in her place
- Thanked the Board of Education for allowing her to attend Principal State Conference
- Halloween Parade is coming up.
- Also, thanked the staff, administration, and Mrs. Voigt for making her daughter's first day very special

High School Principal – Mr. Rob Presley

- Thanked the Board of Education for allowing him to attend State Conference
- Red Ribbon Week is this week.
- Girls and boys Varsity Soccer and Cross Country districts are coming up.
- Thanked Mr. George Barbolish, Dr. Elaine Chichura, Mrs. Voigt and Mrs. Melody Haley with a student issue that happened after hours.

9.2 Director of Special Services – Ms. Gail Wnorowski

- Has been doing a lot of training and traveling with PIMs and Child Accounting
- Went to a Regional Homeless Student meeting
- Visited Stone Community Resources in Tunkhannock

9.3 Business Manager –

9.4 Director of Curriculum & Instruction –Dr. Christopher Lake

- October 20 was a successful in-service day for paras and teachers.
- Winter and spring Keystone testing have been ordered.
- First meeting of Professional Development occurred.
- Discussions of the school year calendar and revisions of conference reports were discussed.

9.5 Superintendent and Federal Programs – Mrs. Karen Voigt

- Administration hopes to present data to the Board of Education on November 9, 2015 meeting.
- Interviews for Assistant Business Manager will take place next week.
- EPI Pen and Suicide Prevention Policies need to be developed.

New Business from Board Members

Second Hearing of Visitors

Jason Henke, Lenox Twp., questioned if the new Business Manager will be sitting in on the Assistant Business Manager interviews.

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, October 12, 2015 – 8:30 PM to 9:20 PM for Personnel
- Monday, October 26, 2015 – 6:00 PM to 7:05 PM for Personnel

SCHEDULED:

- Monday, October 26, 2015, after the public meeting
- Monday, November 9, 2015, before and after the public meeting

10. Adjourn

The motion was made by Mrs. Aherne second by Mr. Richmond to adjourn. The meeting adjourned at 8:10 PM.

Enclosures:

1.5–October 14, 2015 Minutes
2.1–September Disbursements
3.1- Supplemental Salary Positions
3.3-Athletic Trainer Job Description
3.8-Agreement Revision-Assistant Business Manager
5.2-Chemistry Textbook
FYI-Dual Enrollment Classes

Respectfully yours,

Brittany L. Wilkins
Board Secretary

