

**Mountain View School District**  
**“A Community’s Commitment to Excellence”**  
**Board of Education Public Meeting**

**Monday, March 26, 2018**  
**MINUTES**

**1.1 Call to Order**

The regular scheduled meeting of the Board of Education on March 26, 2018 was held in the James W. Zick Board Room and was called to order at 7:33 PM by Mr. Michael Barhite, President.

**1.2 Prayer, Pledge of Allegiance**

**1.3 Roll Call – Board Members Present:**

Mr. Michael Barhite, President; Mr. Jason Richmond, First Vice President, Mr. David Schulte, Second Vice President; Mr. Kenneth Decker; Mrs. Sondra Stine; Mr. Danny Very; Dr. Christine Plonski-Sezer.

Absent: Mr. Ed Napierkowski, Treasurer; Mrs. Monica Miller.

Administration Present:

Mrs. Karen Voigt, Superintendent; Mr. Thomas Witiak, Business Manager; Dr. Christopher Lake, Elementary School Principal; Attorney Joseph Gaughan, Solicitor.

Absent: Mr. Robert Presley, High School Principal; Ms. Rachel Terry, Asst. Business Manager.

**1.4 PRIDE IN MOUNTAIN VIEW:**

SGA Liaison-Matt Dougherty

- Matt presented the MVSGA School Board Liaison Minutes.

**1.5 Budget Presentations**

**Technology- James Soya and Matthew Georgetti**

- Mr. Soya and Mr. Georgetti presented the 2018-2019 Technology Budget in the amount of \$329,133.97.

**1.6 Approval of the Minutes –March 12, 2018**

The motion is made by Mr. Richmond, second by Mr. Schulte, to approve the minutes dated March 12, 2018, as presented.

Motion 286 Carried: 7 Yes, 2 Absent

**1.7 Treasurer Report and Cafeteria Report:** Edward Napierkowski, Treasurer, reported as listed.

- Mr. Decker presented the Treasurer Report and Cafeteria Report.

**1.8 First Hearing of Visitors** – *Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.*

- None.

## **2. Finance Committee: Jason Richmond, Chairperson**

Committee Members: Sondra Stine, Monica Miller

### Financial Reports

#### **2.1 Approve February Disbursements**

The motion is made by Mr. Richmond, second by Mr. Schulte, to confirm payment of the General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$2,237,002.42

Motion 287 Carried: 7 Yes, 2 Absent

#### **2.2 Approve March 26, 2018 Bill Lists**

The motion is made by Mr. Richmond, second by Mr. Schulte, to approve the list of bills for the March 26, 2018 General Fund and Cafeteria Fund bill lists in the amount of \$334,376.09.

Motion 288 Carried: 7 Yes, 2 Absent

#### **2.3 Approve Exonerations for Real Estate, Per Capita and Occupation Taxes**

The motion is made by Mr. Richmond, second by Mr. Schulte, to approve exonerations for 2018 real estate, 2018 per capita taxes and 2018 occupation taxes as submitted by the Susquehanna County Courthouse and tax collectors, as presented.

Motion 289 Carried: 7 Yes, 2 Absent

#### **2.4 Approve CSIU Agreement for 2018-2019**

The motion is made by Mr. Richmond, second by Mr. Schulte, to approve the CSIU Agreement for 2018-2019 for Fund Accounting, Payroll and Personnel in the amount of \$10,600.00.

Motion 290 Carried: 7 Yes, 2 Absent

## **3. Personnel Committee: Monica Miller, Chairperson**

Committee Members: Christine Plonski-Sezer, David Schulte

#### **3.1 Accept Letter of Resignation**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to accept the letter of resignation from Linda Sivers from her clerical position effective December 31, 2018, as presented.

Motion 291 Carried: 7 Yes, 2 Absent

### **3.2 Post and Advertise Elementary School Nurse Position**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to post and advertise for an Elementary School Nurse position for the 2018-2019 school year.

Motion 292 Carried: 7 Yes, 2 Absent

### **3.3 Post and Advertise for High School Biology/General Science Position**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to post and advertise for a 7-12 Biology/General Science Position for the 2018-2019 school year.

Motion 293 Carried: 7 Yes, 2 Absent

### **3.4 Approve Volunteers**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the following volunteers:

- a. Jesse Gerfin, Softball
- b. Joyce Harvey, Softball, Girls Basketball
- c. David Harvey, Softball, Girls Basketball

Motion 294 Carried: 7 Yes, 2 Absent

### **3.5 Approve Separation Agreement and Release**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the Separation Agreement and Release between the Mountain View School District and Christine A. Kelly.

Motion 295 Carried: 7 Yes, 2 Absent

### **3.6 Post for a Library Position**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to post for a Library Position for the 2018-2019 school year.

Motion 296 Carried: 7 Yes, 2 Absent

### **3.7 Approve Substitute**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the following substitutes, pending receipt of all documentation:

a. Danielle Rozelle, Scranton, PA, to the Elementary and High School Lists

Motion 297 Carried: 7 Yes, 2 Absent

**4. Policy Committee: Christine Plonski-Sezer Chairperson** Committee Members: Edward Napierkowski, Danny Very

**4.1** First Reading of the following policies:

Policy #618- Student Activity Funds

Policy #617- Petty Cash

Policy #828-Fraud

Policy #611-Purchases Budgeted

- Dr. Plonski-Sezer read Policy #618- Student Activity Funds, Policy #617- Petty Cash, Policy #828-Fraud, and Policy #611-Purchases Budgeted

**5. Education Committee: David Schulte, Chairperson**  
Committee Members: Edward Napierkowski, Sondra Stine

**5.1** Approve Field Trip Requests

The motion is made by Mr. Schulte, second by Mr. Richmond, to approve the following field trip requests:

- A. Heidi Page, Colleen Heller, Linda VanGorden, Tiffany Cosklo, Kevin Cosklo, Kathy Walker, and 7 students on Wednesday, May 2, 2018 to Railriders Baseball Game, Moosic, PA (Transportation \$191.21)
- B. Diana Lombardi and George Barbolish and Art II and Advanced Art Classes on Wednesday, May 16, 2018 to Plein Aire Painting, Susquehanna County (Transportation \$15.00)

Motion 298 Carried: 7 Yes, 2 Absent

**5.2** Approve Conference Requests

The motion is made by Mr. Schulte, second by Mr. Richmond, to approve the following conference requests:

- A. Mary Ann Tranovich on Monday, May 21, 2018, Smart but Scattered, Scranton Hilton Conference Center, PA (Registration \$199.99, Books \$59.95, Substitute \$95.00; Total \$354.94)
- B. Jamie Bottger on Wednesday, April 4, 2018, Monday, April 30, 2018 and Tuesday, May 15, 2018, Bringing Mindfulness to your Classroom, NEIU #19 (Travel \$29.43, Registration \$125.00, Substitute \$285.00; Total \$439.43)
- C. Mona Hoadley on Monday, May 14, 2018, A/CAPA Spring Conference Meeting, Hershey, PA (Travel \$155.87, Substitute \$87.00; Total \$242.87)

Motion 299 Carried: 7 Yes, 2 Absent

## **6. Building and Site Committee: Danny Very, Chairperson**

Committee Members: Jason Richmond, Kenneth Decker

Mr. Taylor's report

- Mr. Taylor stated that there has been a continuous stream of contractors reviewing many details in preparation of the energy / building project. He discussed the possibility of adding wireless panic buttons for all classrooms. The buttons would notify the front office, the company, and state police of potential danger. It would show exactly where the button was pressed. It would cost \$52,000 for the district. There are some rust issues on the septic tank. ESG gave 4 solar panels to MVSD students to use for data collection in an energy project.

## **7. Transportation Committee: Kenneth Decker, Chairperson**

Committee Members: Jason Richmond, Danny Very

## **8. Labor Relations Committee: Michael Barhite, Chairperson**

MVEA Committee Members: Edward Napierkowski, Monica Miller, Kenneth Decker

- Mr. Barhite mentioned that there was a negotiation session today from 5:00 until 6:00. The next session will be April 9 at 5:00.

MVESPA Committee Members, Christine Plonski-Sezer, David Schulte, Sondra Stine

## **9. Administration**

### **9.1 Principals' Comments**

#### **Elementary Principal – Dr. Christopher Lake**

- Dr. Lake thanked everyone for their warm welcome after being named ES Principal. The Science Showcase was held on March 15. Tracy Bazil did a great job coordinating the event. On March 20, the Farm Bureau came to read agriculture stories to 5<sup>th</sup> and 6<sup>th</sup> grade students. The PSP presentation on responsible social media usage will be rescheduled. The lockdown drill was held on March 16. He congratulated Linda Sivers on her retirement. State testing begins on April 9. Odyssey of the Mind students did well at competition.

#### **High School Principal – Mr. Rob Presley**

- Absent

### **9.2 Director of Special Services – Vacant**

### **9.3 Director of Curriculum & Instruction –Vacant**

### **9.4 Business Manager- Mr. Thomas Witiak**

- Mr. Witiak communicated that the state auditors will be onsite this Thursday. They will be reviewing Safe Schools items. Last week was the due diligence on the upcoming bond. Tomorrow is the interview with Moody's regarding the bond rating.

### **9.5 Superintendent and Federal Programs – Mrs. Karen Voigt**

- Mrs. Voigt disclosed on March 14, MVSD participated in the 17 minute remembrance for the Parkland shooting survivors. The Title 1 Literacy workshop is tomorrow. Jacelyn Evans has been selected National Technology Honor Society at CTC. MVSD submitted a new letter of intent for Pre K Counts grant. PSBA would like to attend the May 7 board meeting. She congratulated Linda Sivers on her impending retirement. We are considering a SRO through Susquehanna County. The 2017-2018 school calendar will stand as approved – no school on Easter Monday.

### **New Business from Board Members**

- Mr. Schulte mentioned that Mrs. Thomas's book was wonderful. The "Poverty and The Brain" inservice was great. The latest fire drill went smoothly.
- Mr. Richmond commented that the Human Resources Fair and NEPA High School Challenge had a good turnout.

**Second Hearing of Visitors-***Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.*

- Mrs. Thomas wondered if replacing the HS guidance counselor is being considered. Mrs. Voigt said it is being considered.
- Mrs. Holzman asked if we will be hiring an RN as the school nurse? Mrs. Voigt advised that we will be hiring a CSN.
- Ken Decker Jr. distributed a project idea to renovate the wrestling room.

### **Executive Session – Announcement of executive sessions held and/or scheduled.**

#### **HELD:**

- Monday, March 12, 2018- 8:45 PM to 9:15 PM for Personnel Issue

#### **SCHEDULED:**

- Monday, March 26, 2018, after the public meeting
- Monday, April 9, 2018, before and after the public meeting

### **10. Adjourn**

The motion was made by Mr. Richmond, second by Mr. Schulte, to adjourn. The meeting adjourned at 9:19 PM.

#### **Enclosures:**

- 1.6-March 12, 2018, Minutes
- 1.7- Treasurer's Report & Cafeteria Report
- 2.1- Disbursements
- 2.2- Bill List
- 2.3-Exonerations
- 3.1-Sivers Resignation
- 4.1- Policy #618- Student Activity Funds

Policy #617- Petty Cash  
Policy #828-Fraud  
Policy #611-Purchases Budgeted

FYI-February 2018 Transition Report

Respectfully Submitted by,

Tom Witiak