

**Mountain View School District**  
**“A Community’s Commitment to Excellence”**  
**Board of Education Public Meeting**

**Monday, October 8, 2018**  
**MINUTES**

**1.1 Call to Order**

The regular scheduled meeting of the Board of Education on October 8, 2018 was held in the James W. Zick Board Room and was called to order at 7:10 PM by Mr. Michael Barhite, President.

**1.2 Prayer, Pledge of Allegiance**

**1.3 Roll Call – Board Members Present:**

Mr. Michael Barhite, President; Mr. Jason Richmond, First Vice President; Mr. David Schulte, Second Vice President; Mr. Danny Very, Treasurer; Mrs. Sondra Stine, Dr. Christine Plonski-Sezer, Mr. Ed Napierkowski; Mrs. Monica Miller, Mr. Kenneth Decker.

Absent: None.

**Administration Present:**

Mrs. Karen Voigt, Superintendent, Mr. Robert Presley, High School Principal; Mrs. Stephanie Anuszewski, Special Education Director, Mr. Thomas Witiak, Business Manager; Dr. Christopher Lake, Elementary School Principal; Dr. Mike Elia, Director of Curriculum; Attorney Joseph Gaughan, Solicitor.

Absent: Ms. Rachel Terry, Asst. Business Manager.

**1.4 PRIDE IN MOUNTAIN VIEW:**

- Vivian Sedlak won the WVIA Reading Contest.

**1.5 Approval of the Minutes –September 24, 2018**

The motion is made by Mr. Richmond, second by Mr. Schulte, to approve the minutes dated September 24, 2018, as presented.

Motion 92 Carried: 9 Yes

**1.6 First Hearing of Visitors –** *You may speak about anything on the agenda. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.*

- None

**2. Finance Committee: Jason Richmond, Chairperson**

Committee Members: Sondra Stine, Monica Miller

## Financial Reports

### 2.1 Approve October Bill List

The motion is made by Mr. Richmond, second by Mr. Schulte, to approve the list of bills for the October 8, 2018 General Fund and Cafeteria Fund bill lists in the amount of \$132,496.69.

Motion 93 Carried: 9 Yes

### 2.2 Approve Budget Timeline and Advertising

The motion is made by Mr. Richmond, second by Mr. Schulte, to authorize the 2019-2020 budget timeline and associated mandatory advertising, as presented.

Motion 94 Carried: 9 Yes

### 2.3 Approve Transfer to Cafeteria Fund

The motion is made by Mr. Richmond, second by Mr. Schulte, to authorize transfer of funds from General Fund (10-5250-930-000-00-000-000-0000 / CR: 52302) to Cafeteria Fund (50-9310-000-000-00-005-000-000-0000 / CR: CR013) in the amount of \$30,000.

Motion 95 Carried: 9 Yes

### 2.4 Award Bid for Snow Removal

The motion is made by Mr. Richmond, second by Mr. Schulte, to award the low qualified bid for snow removal for the 2018-2019 school year to Timz Construction Co., Inc. of Kingsley, PA, in the amount of \$75.00 per hour, per bid specifications as presented.

Motion 96 Carried: 9 Yes

### 2.5 Award Bid for Fuel Oil

The motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the low qualified bid for fuel oil for the 2018- 2019 school year to \_\_\_\_\_ of \_\_\_\_\_, PA, in the amount of \$\_\_\_\_\_, per bid specifications as presented.

- No bids received.

### 2.6 Award Bid For Wood Fuel

The motion was made by Mr. Richmond, second by Mr. Schulte, to award the low qualified bid for wood fuel for the 2018-2019 school year to RGM Hardwoods, Inc. of Covington, PA, in the amount of \$29.00 per ton, per bid specifications as presented.

Motion 97 Carried: 9 Yes

**2.7 Approve change orders for ESG project as follows:**

The motion is made by Mr. Richmond, second by Mr. Very, to approve change orders for ESG project as follows

- |   |             |
|---|-------------|
| 1. Main Office Conference Room AC       | \$15,362.00 |
| PT/OT Room at HS A/C                    | \$15,765.00 |
| 2. Paving                               |             |
| a. Pole Barn                            |             |
| b. Concession Stand                     |             |
| c. Elem. School – more ext. base repair | \$48,262.00 |
| 3. CREDIT ACCOUNT – Soot Blower/Testing | \$18,140.00 |

Motion 98 Carried: 9 Yes

**3. Personnel Committee: Monica Miller, Chairperson**

Committee Members: Christine Plonski-Sezer, David Schulte

**3.1 Approve Substitute**

The motion is made by Mrs. Miller, second by Mr. Richmond, to approve the following substitute.

- a. Laura B. Sedlak, Clifford Township, PA, to the Elementary and High School Emergency Substitute lists
- b. Christine Henke, Kingsley, PA, Elementary Emergency Substitute List, Clerical List
- c. Carly Propst, Beach Lake, PA, to the Elementary and High School Substitute Lists

Motion 99 Carried: 9 Yes

**3.2 Approve Volunteer**

The motion is made by Mrs. Miller, second by Mr. Richmond, to approve the following volunteer:

Michael Talabiska, Nicholson, PA, Environmental Forum, Science Olympiad, Envirothon, Pond Work

Motion 100 Carried: 9 Yes

**3.3 Approve Supplemental Salary Requests**

The motion is made by Mrs. Miller, second by Mr. Richmond, to approve supplemental salary requests for 2018-2019 as presented.

Motion 101 Carried: 9 Yes

**3.4 Approve EMTs for 2018-2019**

The motion is made by Mrs. Miller, second by Mr. Richmond, to approve Clifford, Harford, and Hop Bottom EMTs for services at athletic events.

Motion 102 Carried: 9 Yes

**3.5 Post and Advertise for Athletic Trainer**

The motion is made by Mrs. Miller, second by Mr. Richmond, to approve post and advertise for a part-time athletic trainer for after-school sporting-events.

Motion 102 Carried: 9 Yes

**4. Policy Committee: Christine Plonski-Sezer Chairperson**

Committee Members: Edward Napierkowski, Danny Very

**4.1 Approve the Following Policy**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the following policy, as presented.

#214-Class Rank

Motion 103 Carried: 5 Yes (Mr. Barhite, Mr. Richmond, Mr. Napierkowski, Mrs. Miller, Dr. Plonski-Sezer), 4 No (Mrs. Stine, Mr. Schulte, Mr. Very, Mr. Decker)

**4.2 Approve the Following Policy**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the following policy, as presented.

#904-Public Attendance at School Events

Motion 104 Carried: 9 Yes

- Dr. Plonski-Sezer distributed copies of the social media policy.

**5. Education Committee: David Schulte, Chairperson**

Committee Members: Edward Napierkowski, Sondra Stine

**5.1 Approve Conference Requests**

The motion is made by Mr. Schulte, second by Mr. Richmond, to approve the following conference requests:

- A. Charleene Martens on Wednesday, October 24, 2018, Gifted Network at NEIU 19, NEIU 19 (Travel \$25.46 each trip)

- B. Charleene Martens on Thursday, October 11, 2018, Dennis Farm Symposium, (No Cost to the District)
- C. Rebekah Ihlefeldt and Erin Rupp, Monday, December 3, 2018, AP Calculus and AP Biology Workshop, Capital Region BOCES, Albany NY (Travel \$188.00, Lodging, \$114.00, Registration \$470.00, Substitute cost \$190.00; Total \$962.00)
- D. Stephanie Kile, Wednesdays, October 17, 24, 2018 and November 7, 2018, Planning the 180 Days, Webinar (Registration \$169.00)
- E. Diana Slick and Carole Rainey, Thursday, November 1, 2018 (Children's Issues in a Changing World #18 "Safety and Prevention", Montrose Bible Conference (Travel \$18.19, Registration \$70.00; Total \$88.19)
- F. Katie Holzman, Tuesday, October 9, 2018 and Monday, November 19, 2018, Improving Performance in Math A formula for Success, NEIU 19 (Registration \$265.00, Substitute \$95.00; Total \$455.00)
- G. Dr. Christopher Lake, Tuesday, October 9, 2018, Pre-K Counts, Harrisburg, PA (Travel \$163.50)

Motion 105 Carried: 9 Yes

## 5.2 Approve Field Trip Requests

The motion is made by Mr. Schulte, second by Mr. Richmond, to approve the following field trip requests:

- A. Charleene Martens and 4-5 students, Tuesday, October 23, 2018, Scholastic Scrimmage, WVIA (Transportation \$43.60)
- B. Charleene Martens and 4 students, Tuesday, November 19, 2018, Scholastic Scrimmage, Penn State Dunmore (Transportation \$29.43)
- C. Ashley Coviello, Erika Gething, Jamie Janesky, Brandi Miller, 15 chaperones, 3 paraprofessionals, nurse, 66 students, Wednesday, October 24, 2018, Robas, Pumpkin Patch, Abington Twp., (Transportation \$271.90, Admission \$608.00, Substitute \$95.00; Total \$974.90)
- D. Kathy McHenry, Allison Butash, Adrienne Brown, Joe Scanlon, Nurse, 9 parents, and 5<sup>th</sup> grade students on Friday, October 26, 2018, 5<sup>th</sup> grade digital photography, Lackawanna State Park (Transportation \$249.66, Substitute 190.00; Total \$439.66)
- E. Jamie Bottger and 6 students, Sunday, October 21, 2018, District Chorus Auditions, Tunkhannock HS (Transportation \$27.00, Substitute \$48.00; Total \$75.00)
- F. Terri Kelsey and 9 students on Friday, October 26, 2018 and Tuesday, April 9 and Tuesday, May 14, 2019, Building Connections to Our Environment, Lackawanna College and Merli Sarnoski Park, (Transportation \$92.11, Substitute \$285.00; Total \$377.11)
- G. Kelly Richmond, Diane Supancik, Danielle Scott, Missy Berish, Jen Zech, Charissa Ofalt and 11 students, Tuesday, October 30, 2018, Susquehanna Life Skills Halloween Party, Susquehanna School District Transportation \$65.40)
- H. Sheri Ransom, Elaine Chichura and 5 students, Wednesday, October 17, 2018, Baking Club working at Soup Kitchen, Montrose PA (Transportation \$27.25)
- I. Heidi Serbonich, Colleen Hammond, Dawn Neri, Kathy Walker and 6 students on Tuesday, November 6, 2018, Electric City Aquarium and Reptile Den, Revello's Pizza, Weis Market, Scranton PA (Transportation \$34.85)

- J. J. Todd Calabro, Mike Talabiska and 37 students on Wednesday, October 17, 2018, Envirothon Practice/Ice Breaker, Salt Springs State Park (Transportation \$188.35, Substitute \$95.00; Total \$283.35)

Motion 106 Carried: 9 Yes

**6. Building and Site Committee: Danny Very, Chairperson**

Committee Members: Jason Richmond, Kenneth Decker

Mr. Taylor's report

- Mr. Taylor announced that escape chairs have been installed. A training DVD was provided with the chairs. The hot-water pump is working between buildings. Johnson Controls should have the building software loaded by next week. Library windows were installed. The playground is just about finished. Dirt was added along the new roadway.

**7. Transportation Committee: Kenny Decker, Chairperson**

Committee Members: Jason Richmond, Danny Very

**8. Labor Relations Committee: Michael Barhite, Chairperson**

MVEA Committee Members: Edward Napierkowski, Monica Miller, Kenneth Decker  
MVESPA Committee Members, Christine Plonski-Sezer, David Schulte, Sondra Stine

**9. Administration**

**9.1 Principals' Comments**

**Elementary Principal – Dr. Christopher Lake**

- Dr. Lake stated the PTO had 2 meetings with their new board. The Spooktacular is on October 26. PreK went to Robas. 1<sup>st</sup> Grade is going to Robas on October 24. Fire Prevention Week is next week. There will be a 911 presentation on hazards in the kitchen.

**High School Principal – Mr. Robert Presley**

- Mr. Presley mentioned that Homecoming was last weekend and was a great success. FBLA ran Spirit Week. Testing results are being reviewed to see where we improve. Most grades have 70ish students with 8<sup>th</sup> grade being the largest at 88 students. There is a staff survey for PBIS.

**9.2 Director of Special Services – Mrs. Stephanie Anuszewski**

- Mrs. Anuszewski said she went to Harrisburg for ESSA training. We report career readiness and career alternative paths.

**9.3 Director of Curriculum & Instruction – Dr. Michael Elia**

- Dr. Elia stated that the average college student changes major 3 times. Need to help them make up their mind sooner so they do not incur unnecessary debt.

**9.4 Business Manager – Mr. Thomas Witiak**

- Mr. Witiak said that the field-work for the audit concluded last week,

**9.5 Superintendent and Federal Programs – Mrs. Karen Voigt**

- Mrs. Voigt said that new stop-signs, do-not-enter signs, and no-smoking signs were purchased for the campus. The retirement dinner will be on October 13. The alumni association dinner will be on November 3. This Friday is Senior Night for our football team at Monstrose. The Strings Program is underway. Interviews for the open Special Education interviews will happen soon. We received a Giana Foundation donation for a new sound system for the elementary school. Action Together will be on October 18 in New Milford at 6:00 pm to help community understand school district tax issues.

#### **New Business from Board Members**

- Mr. Schulte announced that Clifford Fire Co. will be holding Trunk or Treat on October 28.

**Second Hearing of Visitors** *You may address any topic. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.*

- Ted Brewster asked if the change orders additional cost will be coming out of a contingency fund. Mr. Barhite said yes.

#### **Executive Session – Announcement of executive sessions held and/or scheduled.**

##### **HELD:**

- Monday, October 8, 2018-6:00 PM – 7:05 PM for Personnel – Special Education position and the athletic trainer.

##### **SCHEDULED:**

- Monday, October 22, 2018, before and after the public meeting

#### **10. Adjourn**

The motion was made by Mr. Richmond, second by Mr. Schulte, to adjourn. The meeting adjourned at 8:28 PM.

#### **Enclosures:**

1.5-September 24, 2018 minutes  
 2.1-October 2018 Bill List  
 2.2-Budget Timeline and advertising  
 2.4-Snow Bid  
 2.5-Fuel Oil  
 2.6-Wood Fuel  
 3.3-Supplemental Salary  
 4.1-#214-Class Rank  
 4.2-#904-Public Attendance at School Events  
 FYI-Giana Foundation  
 FYI 2-Life Skills Newsletter

Respectfully Submitted by,  
 Tom Witiak