

1. Opening Activities

1.1. Call to Order

The regular scheduled meeting of the Board of Education was held on March 24, 2014 in the James W. Zick Board Room. The meeting was called to order at 7:15 PM by President Stoddard.

1.2. Roll Call

Present:

Mr. Thomas Stoddard, President, Mrs. Ellen Aherne, First Vice President, Dr. Christine Plonski-Sezer, Second Vice President, Mrs. Sondra Stine, Treasurer, Mr. Michael Barhite, Mr. Jason Casselbury, Mr. Stephen Kilmer, Mr. Jason Richmond, and Mrs. Diane Makosky, Secretary, Non-Member.

Absent:

Mr. Roy Twining

1.4. Administration Present

Mrs. Francine Shea, Superintendent, Mr. Joseph Patchcoski, Business Manager; Mrs. Christine Kelly, Elementary Principal, Mr. Robert Presley, High School Principal, Mrs. Karen Voigt, Director of Curriculum and Federal Programs arrived at 9:05 PM, Ms. Gail Wnorowski, Director of Special Services and Attorney Gaughan, Solicitor

Absent

Laurie Cobb, Assistant Business Manager

1.4 **PRIDE IN MOUNTAIN VIEW:** Recognition for students and staff

CTC Students of the Month – February - 2014

- Joshua Craige – Food Management
- Brenda Harvey – Health Care Technology
- Sydney Miller – Cosmetology
- Katelynn Taylor – Health Care Technology

Girl's Varsity Basketball

- Tom Rudzinski – Coach
- Cailin Burney, Ariana Gabriel, Megan Getz, Samantha Krisa, Ashley, Nichols, Sarah Nichols, Mikaela Phillips, Paige Spencer, Makenna Whitaker, Sunny Wilder, Christine Zeck

Girl's Junior Varsity

- Whitney Twining – Coach
- Natalia Parjane, Emily Shevchuk, Jamie Supancik, Brooke Zupanovich

Girl's Junior High Basketball

- Glenn Wilder – Coach
- Ashley Kilmer – Co-Coach
- Lucy Adams, Jamie Barhite, Hope Bruzgulis, Devin Burney, Erika Freely, Mackenzie Frisbie, Delaney Heller, Samantha Jones, Alesha Kazmierski, Genavieve Maloney Sydney Newhart, Holly O'Brien, Katelyn Satunas, Tia Ubaldini, Brooke Wilder

Boy's Wrestling

- Kenny Decker – Coach
- Jarrett Bartlett, John Dougherty, Cameron Heide, Donald Kelley, Jacob Krupovich, Jonathon MacDonald, Warren Moran, Corbin Smith, Schea Thomas
Justin Carey, Frank Valentine

1.5 Approval of the Minutes – March 10, 2014.

The motion is made by Dr. Plonski-Sezer, second by Mrs. Stine, to approve the minutes dated March 10, 2014 as presented.

Resolution 123 – Motion Carried – (8 Yes, 1 Absent)

1.6 Treasurer Report and Cafeteria Report: Mrs. Sondra Stine, Treasurer, reported as listed.**1.7 Student Government Liaison – Not present****1.8 Life Skills Curriculum was presented by Ms. Gail Wnorowski and Jaimie Himka****1.9 2014-2015 Budget Presentations**

- Mr. Presley presented the proposed high school budget in the amount of \$1,144,663.00. This is an increase of \$76,362.00. Mr. Presley pointed out the areas that were increased. The major part of the increase comes from the purchase of textbooks.
- Mr. Taylor presented the proposed maintenance budget in the amount of \$1,923,000.00. This is an increase of \$1,182,900.00. Mr. Taylor included several projects and upgrades that he would like to see done and some that need to be done in the next few years.

1.10 First Hearing of Visitors – You may speak about anything on the agenda.**1. Finance Committee: Roy Twining, Chairperson**

Committee Members: Jason Casselbury, Stephen Kilmer

Financial Reports

2.1 The motion is made by Mr. Kilmer, second by Mrs. Stine, to confirm payment of the February 2014 General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$2,897,008.68

Resolution 124 – Motion Carried – (8 Yes, 1 Absent)

2.2 The motion is made by Mr. Kilmer, second by Mrs. Stine, to approve the list of bills for the March 20, 2014 General Fund and Cafeteria Fund bill lists in the amount of \$115,640.49.

Resolution 125 – Motion Carried – (8 Yes, 1 Absent)

- 2. Personnel Committee: Sondra Stine, Chairperson**
Committee Members: Ellen Aherne, Jason Casselbury

- 3. Policy Committee: Christine Plonski-Sezer Chairperson**
Committee Members: Sondra Stine, Jason Richmond

Dr. Plonski-Sezer presented the first reading of the following policies:

- 4.1** – Policy 913 - Nonschool Organizations/Groups/Individuals - Community
- 4.2** – Policy 220 - Student Expression/Distribution and Posting of Materials – Pupils
- 4.3** – Policy 222 – Tobacco Use – Pupils
- 4.4** – Policy 323 – Tobacco Use – Administrative Employees
- 4.5** – Policy 423 – Tobacco Use – Professional Employees
- 4.6** – Policy 523 – Tobacco Use – Classified Employees

There were some proposed changes to the policies that will be made and presented in the second reading of the policies at the April 14, 2014 meeting.

- 4. Education Committee: Ellen Aherne, Chairperson**
Committee Members: Christine Plonski-Sezer, Jason Richmond

5.1 Approve Field Trip Requests

The motion is made by Mrs. Aherne, second by Mrs. Stine, to approve the following field trip requests:

1. Sheri Ransom and 5 students on Tuesday, April 29, 2014 to visit Vision 2000 Industrial Park, Forest City, Pa to assist in stocking streams. (Transportation Costs - \$82.40)
2. Sheri Ransom and 5 students on Wednesday, April 9, 2014 to go to the Convenient Mart in Lenoxville, PA to assist in stocking streams, (Transportation Costs - \$30.80)
3. Sheri Ransom and 4 students on Thursday, April 17, 2014 to meet at Franco's Auto, Hop Bottom, PA to assist in stock streams. (Transportation cost - \$22.40)

Resolution 126 – Motion Carried – (8 Yes, 1 Absent)

- 5. Building and Site Committee: Michael Barhite, Chairperson**
Committee Members: Jason Casselbury, Roy Twining

Mr. Taylor had nothing additional to report

- 6. Transportation Committee: Stephen Kilmer, Chairperson**
Committee Members: Michael Barhite, Jason Richmond

- 7. Labor Relations Committee: Mr. Stoddard, Chairperson**
MVEA Committee Members: Ellen Aherne, Michael Barhite, Christine Plonski-Sezer
MVESPA Committee Members, Stephen Kilmer, Sondra Stine, Roy Twining

Mr. Stoddard reported there are tentative meeting dates with the MVEA on April 15th and May 1st.

- 8. Consent Agenda**

Items removed for separate action; 9.4, 9.10, 9.11

The motion is made by Mrs. Stine, second by Mrs. Aherne, to approve the consent agenda with the exceptions of 9.4, 9.10, and 9.11.

Resolution 127 – Motion Carried – (8 Yes, 1 Absent)

9.1 Approve AP Curriculum

The motion is made to approve the AP Curriculum for Language Arts, Biology, Government, Chemistry and Calculus as presented.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.2 Approve Addition to Substitute List

The motion is made to approve the following substitutes, pending receipt of all documentation:

1. Anita Durland, Kingsley, PA – Food Service, Hall/Cafeteria Monitor
2. Pamela Johnson, Montrose, PA – Custodial, Maintenance, Food service and Hall/Cafeteria
3. Kendra Mueller, Scranton, PA – Elementary Teacher
4. Audrey Brink, Kingsley, PA – Food Service
5. Larry Guarnotta, Susquehanna, PA – Food Service

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.3 Approve Supplemental Salary

The motion is made to approve Robin Phillips as a mentor (20 hours) for the 2013-2014 school year.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.4 Approve Conference Requests

The motion is made to approve the following conference requests:

- Karen Voigt on Sunday, April 27, 2014, Monday, April 28, 2014, Tuesday, April 29, 2014 and Wednesday, April 30, 2014 to attend the PAFPC annual conference at Seven Springs, PA. (Transportation Costs - \$336.00, Lodging - \$400.00, Registration - \$360.00 – Total Cost - \$1,096.00)
- Holly James on Wednesday, April 9, 2014 to attend Meeting the Challenge of the common core with the Collins Writing Program in Harrisburg, Pa. (Transportation Cost - \$67.20, Registration - \$175.00, Substitute - \$85.00 – Total Cost - \$327.20)
- Diane Supancik, Kelly Richmond, and Sheri Ransom on Thursday, April 3, 2014 to attend FCR Transition Fair at Forest City Regional High School, Forest City, PA. (Transportation Cost - \$20.16, Substitute Cost - \$170.00 – Total Cost - \$190.16)

Removed for separate action

9.5 Approve Field Trip Requests:

The motion is made to approve the following field trip requests:

- Karen Voigt, Holly James, Adrienne Brown, Andrea Aten, Aaron Sinkovich, Peter Regeski, Madonna Munley, Steve Farrell and 40 students on Wednesday, May 7, 2014 to attend Grades 5 thru 12 Reading Competition at Western Wayne High School. (Transportation Costs - \$267.80, Registration Cost - \$160.00 – Total Cost - \$427.80. No substitutes as required leaving @ 2:30 PM)
- Kevin Haugland and 7 Students on Friday, April 4, 2014 to attend the 2014 Band Fest at Blue Ridge High School. (Transportation Cost - \$63.89, Substitute Cost - \$85.00, Total Cost - \$148.89)
- Allison Martino, Donna Porter and 40 students on Tuesday, March 27, 2014 to attend SCCTC Program Tour at the Susquehanna County Career and Technology Center. (Transportation Cost - \$132.44)
- Jenny Keating, Karen Voigt, Andrew Granick, United Neighborhood, & 15 students on Monday, March 31, 2014 to attend Spirited Arts, Dickson City, Pa (No cost to the District – paid by 21st Century Grant)
- Alisha Marmo, Corrine Ross and 2 students on Monday, April 7, 2014, Tuesday, April 8, 2014 and Wednesday, April 9, 2014 to attend FBLA State Leadership Conference, Hershey, PA. (Transportation Cost - \$156.80 – Substitute Cost - \$510.00-{to be paid by FBLA} – Total Cost to the District - \$156.80)

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.6 Adopt Policy 707 – Use of School Facilities

The motion is made to adopt policy 707 – Use of School Facilities

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.7 Approve Volunteer

The motion is made to approve Kerri Jarnagin, Nicholson, PA as a volunteer for the 2013-2014 school year for Boy's Volleyball, pending receipt of all documentation.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.8 Adopt Science Book

The motion is made to adopt the 9th edition of Physical Science with Earth Science; Author - Feather, McLaughlin; published 2012 by McGraw Hill.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.9 Appoint Food Service Employee

The motion is made to appoint Rosanne Dooley, Hallstead, PA to the 2.5 hour food service position effective March 25, 2014 at an hourly rate of \$10.00 and benefits according to the MVESPA CBA, pending receipt of all documentation.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.10 Approve Program of Studies – Grades 9 through 12

The motion is made to approve the program of studies for grades 9 through 12 for the 2014-2015 school year as presented.

Removed – No action taken.

9.11 Approve Program of Studies – Grades 7 and 8

The motion is made to approve the program of studies for grades 7 and 8 for the 2014-2015 school year as presented.

Removed – No action taken.

9.12 Appoint Maintenance Employee

The motion is made to appoint David C. Snyder, Jr. Greenfield Township, PA to the fulltime maintenance position, at a rate of \$12.50 an hour and benefits according to the MVESPA CBA, pending receipt of all documentation. Starting date is to be determined.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.13 Adopt 2014-2015 School Calendar

The motion is made to adopt the 2014-2015 school calendar as presented.

Resolution 127 – Motion Carried under the Consent Agenda – (8 Yes, 1 Absent)

9.4 Approve Conference Requests

The motion is made by Mrs. Stine, second by Mrs. Aherne, to approve the following conference requests:

- Karen Voigt on Sunday, April 27, 2014, Monday, April 28, 2014, Tuesday, April 29, 2014 and Wednesday, April 30, 2014 to attend the PAFPC annual conference at Seven Springs, PA. (Transportation Costs - \$336.00, Lodging - \$400.00, Registration - \$360.00 – Total Cost - \$1,096.00)
- Holly James on Wednesday, April 9, 2014 to attend Meeting the Challenge of the common core with the Collins Writing Program in Harrisburg, Pa. (Transportation Cost - \$67.20, Registration - \$175.00, Substitute - \$85.00 – Total Cost - \$327.20)
- Diane Supancik, Kelly Richmond, and Sheri Ransom on Thursday, April 3, 2014 to attend FCR Transition Fair at Forest City Regional High School, Forest City, PA. (Transportation Cost - \$20.16, Substitute Cost - \$170.00 – Total Cost - \$190.16)

Resolution 128 – Motion Carried – (7 Yes, 1, Abstain, 1 Absent)

10. Administration

10.1 Superintendent's Comments – Mrs. Francine Shea

- Mr. Soya will present at Tech Talk Live on our transition from Skyward to Sapphire.
- Wednesday's Coffee Klatch was attended by 12 parents. It was suggested a letter to parents go out to remind them of the new dress code.
- 21st Century Grant there is 13 to 15 students participating.
- The Human Resources clerical position has been posted externally. The job description was presented to the Board earlier tonight.

10.2 Business Manager – Mr. Joseph Patchcoski

- Received notice the federal single audit has been accepted.
- The State Audit exit interview will be Thursday, March 27th at 11:00 AM.

10.3 Principal's Comments

Elementary Principal – Mrs. Christine Kelly updated the Board on various activities at the elementary school. (Carpets in the lobby have been replaced, PSSA pep rally, PSSA testing began for 3rd and 5th grades and the Coffee Klatch)

High School Principal – Mr. Rob Presley updated the Board on various activities at the high school. (PSSA testing began for 7th and 8th grades, spring sports started, Congratulations given to the cast of *Hello Dolly*, Held Relay for Life kick off)

10.4 Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt

- Is working on the PreK Counts continuation grant
- This is the last year for the Science Grant – It will encompass science and math common core

10.5 Director of Special Services – Ms. Gail Wnorowski

- PSSA accommodations are in place.
- Attended the St. Patrick's luncheon in Life Skills.
- Office of Vocational Rehabilitation (OVR) will be here March 25th

New Business from Board Members

Mr. Stoddard announced there would be a public meeting on Monday, March 31, 2014 for special purposes to discuss the Program of Studies for the high school.

Dr. Plonski-Sezer congratulated the cast and crew of *Hello Dolly* for a wonderful performance.

Mr. Casselbury said that he had been contacted asking since there had been three baseball games cancelled due to weather would the Board consider paying for a bus so the Varsity and Junior Varsity teams could go to Philadelphia to play ball. It was the consensus of the Board to pay for the bus.

Second Hearing of Visitors

Ashley Kilmer, Gibson asked if the Board had made a decision on supporting phase 1 to proceed with the feasibility study to see if Susquehanna County could sustain an athletic complex and convention center. This would require a \$500.00 donation from the school.

The motion was made by Mr. Richmond, second by Mr. Casselbury, to authorize a \$500.00 donation to the Endless Mountain Community Foundation for phase 1 to proceed with the

feasibility study to see if Susquehanna County could sustain an athletic complex and convention center.

Resolution 129 – Motion Carried – (8 Yes, 1 Absent)

Thomas Makosky, Brooklyn objected to the donation. Our taxes are raised each year and if you spend the money on sports you cannot spend it on textbooks that Mr. Presley is in need of.

Dan Bonham, Kingsley, asked why we are hiring Human Resource secretary when we don't have a Human Resource person.

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, March 10, 2014, 8:50 PM to 11:20 PM for personnel
- Monday, March 24, 2014, 6:00 PM to 7:10 PM for personnel

SCHEDULED:

- Monday, March 24, 2014, after the public meeting for personnel
- Monday, April 14, 2014, before and after the public meeting for personnel

9. Adjourn

The motion was made by Mr. Casselbury, second by Mr. Kilmer to adjourn. The meeting adjourned at 9:25 PM.

Respectfully Submitted

Diane Makosky
Board Secretary