

## 1. Opening Activities

### 1.1. Call to Order

The regular scheduled meeting of the Board of Education was held on February 10, 2014 in the James W Zick Board Room. The meeting was called to order at 7:25 PM by President Stoddard.

### 1.2. Prayer, Pledge of Allegiance

### 1.3. Roll Call

Present:

Mr. Thomas Stoddard, President, Mrs. Ellen Aherne, First Vice President; Dr. Christine Plonski-Sezer, Second Vice President; Mrs. Sondra Stine, Treasurer; Mr. Michael Barhite, Mr. Jason Casselbury, Mr. Jason Richmond, Mr. Roy Twining, and Mrs. Diane Makosky, Secretary, Non-Member.

Absent:

Mr. Stephen Kilmer

### 1.4. Administration Present

Mrs. Francine Shea, Superintendent, Mr. Joseph Patchcoski, Business Manager; Mr. Robert Presley, High School Principal (arrived at 7:40 PM), Mrs. Karen Voigt, Director of Curriculum and Federal Programs, Ms. Gail Wnorowski, Director of Special Services, and Attorney Gaughan, Solicitor

Absent

Laurie Cobb, Assistant Business Manager and Mrs. Christine Kelly Elementary Principal

### 1.4 **PRIDE IN MOUNTAIN VIEW:** Recognition for students and staff

- CTC Student of the Month – December
  - Jordan Knapp – Carpentry & Cabinetmaking
- President Stoddard recognized Diane Makosky for 10 years of service to the District.

### 1.5 Approval of the Minutes – January 27, 2014.

The motion is made by Mr. Twining, second by Mrs. Aherne, to approve the minutes dated January 27, 2014 as presented.

Resolution 106 – Motion Carried – (8 Yes, 1 Absent)

### 1.6 Auditor's Report for the 2012-2013 School Year – Brian Kelly and Brad Murray presented the 2012-2013 auditors' report. We received an unqualified opinion.

### 1.8 School Performance Profile – Karen Voigt presented the elementary and high school performance report card for 2012-2013.

### 1.9 First Hearing of Visitors – You may speak about anything on the agenda.

**2. Finance Committee: Roy Twining, Chairperson**

Committee Members: Jason Casselbury, Stephen Kilmer

**3. Personnel Committee: Sondra Stine, Chairperson**

Committee Members: Ellen Aherne, Jason Casselbury

**4. Policy Committee: Christine Plonski-Sezer Chairperson**

Committee Members: Sondra Stine, Jason Richmond

Dr. Plonski-Sezer presented the following policies for second reading:

- 4.1 Second Reading – Policy 707 – Use of School Facilities
- 4.2 Second Reading – Policy 248 – Unlawful Harassment – Pupils
- 4.3 Second Reading – Policy 348 – Unlawful Harassment – Employees
- 4.4 Second Reading – Policy 448 – Unlawful Harassment – Professional Employees
- 4.5 Second Reading – Policy 548 – Unlawful Harassment – Classified Employees
- 4.6 Second Reading – Policy 249 - Bullying/Cyberbullying/Sexting Policy - Pupils

Dr. Plonski-Sezer presented the following policy for first reading:

- 4.7 First Reading – Policy 535 – Family & Medical Leave – Classified Employees

**5. Education Committee: Ellen Aherne, Chairperson**

Committee Members: Christine Plonski-Sezer, Jason Richmond

**5.1 Approve Field Trip Request**

The motion is made by Mrs. Aherne, second by Mrs. Stine to approve the following field trip request:

- Kelly Richmond, Sheri Ransom, Chantel Kraft, and 9 Students on Friday, February 21, 2014 at Studio B to attend YOGA Classes to develop leisure skills.  
(Transportation Cost -77.17)

Resolution 107 – Motion Carried (7 Yes, 1 Absent, 1 Abstain) Mr. Twining Abstained

**6. Building and Site Committee: Michael Barhite, Chairperson**

Committee Members: Jason Casselbury, Roy Twining

Mr. Taylor's reported some minor issues that needed repair. Everything with the security system is done with the exception of the PTZ camera.

**7. Transportation Committee: Stephen Kilmer, Chairperson**

Committee Members: Michael Barhite, Jason Richmond

**8. MVEA Labor Relations Committee: Mr. Stoddard, Chairperson**

Committee Members: Ellen Aherne, Michael Barhite, Christine Plonski-Sezer

Mr. Stoddard reported there is nothing new to report. He is still waiting for dates.

**8.1 MVESPA Labor relations committee: Thomas Stoddard, Chairperson**

Committee Members, Stephen Kilmer, Sondra Stine, Roy Twining

Mr. Stoddard said with the contract being settled they are a couple of items that need to be taken care of: The FMLA policy is on for first reading. The job descriptions for the custodians, maintenance, and technician I & II are on for approval. He noted that one grievance had been withdrawn and is waiting on the paperwork for the other. He noted that the retro pay was included in the last pay on February 6<sup>th</sup> and thanked Mrs. Makosky for her efforts.

## 9. Consent Agenda

### Items removed for separate action; 9.4

The motion is made by Dr. Plonski-Sezer second by Mr. Twining to approve the consent agenda with the exceptions of 9.4.

Resolution 108 – Motion Carried (8 Yes, 1 Absent)

### 9.1 Appoint Supplemental Position

The motion is made to appoint the following supplemental positions for the 2013-2014 school year:

- Ernie Griffis, Brooklyn, PA as the varsity baseball coach, base salary \$3,360.00
- Joseph Scanlon, New Milford, PA Intramural Volleyball co-coach, salary \$732.00

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

### 9.2 Approve Substitutes

The motion is made to approve the following substitutes pending receipt of all documentation:

- Roxana Spencer, Nicholson, Pa as a clerical substitute
- Douglas Phelps, New Milford, PA as a custodial substitute and a maintenance substitute

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

### 9.3 Appoint Intermediate Unit Board Representative

The motion is made to appoint Dr. Christine Plonski-Sezer as our representative to the Intermediate Unit Board from July 1, 2014 to June 30, 2017.

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

### 9.4 Approve Updated White Sheet (2013-2014) to Reflect New Substitute Rates

The motion is made to approve updated white sheet (2013-2014) to reflect new substitute rates.

Motion removed for separate action

### 9.5 Approve Conference Requests

The motion is made to approve the following conference requests:

- Diana Slick and Jamie White on Friday, April 11, 2014 to attend Art Therapy with Students At- Risk. (No Cost to the District)
- Lisa Ingaglio, Dawn Neri, and Colleen Hammond on Monday, February 10, 2014 to attend the American Red Cross First Aid/CPR training in Montrose, PA. (Registration Cost - \$27.00, Substitute Cost - \$170.75 – Total Cost -\$440.75)
- Jamie White on Thursday, March 20, 2014 to attend Understanding Children’s Grief & Loss Conference at the University of Scranton, PA. (no cost to the district)
- Michael Talabiska on Friday, February 21, 2014, Friday, March 14, 2014 and Tuesday, April 29, 2014 to attend High School Reading Apprenticeship at NEIU 19, Archbald, PA. (Substitute Cost - \$255.00)
- Francine Shea and Jim Soya on Wednesday March 12, 2014, Thursday, March 13, 2014, and Friday, March 14, 2014 to attend PA Excellence in eLearning Forum at Valley Forge Casino Resort, Valley Forge, PA. (Transportation Cost – \$82.49 – complimentary registration and overnight accommodations)

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.6 Approve Real Estate Tax Collector Exoneration**

The motion is made to approve exonerating tax collectors from further collection of the 2013 delinquent real estate taxes as per the list submitted by the tax collectors to Susquehanna County for collection and that taxes will not be exonerated, but collected by Susquehanna County as per liens filed by the tax collectors in the Susquehanna County Courthouse.

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.7 Approve Per Capita Taxes and Occupation Tax Collectors Exoneration**

The motion is made to approve exonerating tax collectors from further collection of per capita and occupational taxes for 2013 as per the list submitted by the tax collectors, and that taxables not be exonerated but turned over to the delinquent occupational/per capita tax collector to collect such taxes as are collectable.

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.8 Approve 21<sup>st</sup> Century Learning Instructors**

The motion is made to approve the following 21<sup>st</sup> Century Learning Instructors:

- Alisha Marmo
- Charleene Martens – Substitute

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.9 Approve Field Trip Request**

The motion is made to approve the following field trip request:

- Erin Rupp and 10 students on Saturday, March 1, 2014 to compete in the PA Junior Academy of Science at Wilkes University, Wilkes Barre, PA to improve student

achievement and to improve student climate. (Transportation Cost - \$236.00, Registration Cost - \$300.00 – Total Cost \$536.0)

- Kevin Haugland and 3 Students on Friday, February 21, 2014 to attend Marywood University Senior Wind Band Celebration at Marywood University, Scranton, PA. (Transportation Cost - \$81.40, Substitute Cost - \$85.00 – Total Cost - \$166.40)
- Kevin Haugland and 1 Student on Wednesday, February 26, Thursday, February 27, and Friday, February 28, 2014 to attend PMEA Region IV/V Orchestra at Easton Area High School to perform at high levels with musical students from the region. (Transportation Cost - \$225.00, Substitute Cost - \$255.00 – Total Cost - \$480.00)
- Michael Talabiska, Whitney Twining and 48 Students on Wednesday, March 12, 2014 to attend the Northeast Regional Science Olympiad at Penn State Wilkes Barre Campus. (Transportation Cost - \$262.30, Registration Cost - \$450.00, Substitute Cost - \$170.00 – Total Cost \$432.30)
- Jamie Boerio, Kevin Haugland and 15 students on Tuesday, March 4, 2014 to participate in Music In Our Schools Month at the Viewmont Mall, Dickson City, PA to perform in support of music education. (No cost to the District – parents are to provide transportation)

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.10 Approve Special Unpaid Leave**

The motion is made to approve a special unpaid leave for Courtney Donovan, Kingsley, PA from January 28, 2014 to February 28, 2014 for medical reasons.

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.11 Acknowledge Donation**

The motion is made to accept a \$2,500.00 donation from The Williams Companies, Inc, Tulsa, OK to be used for students. (Example for use may be educational field trips, programs and activities that the students are involved in.)

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.12 Approve Long Term Substitute**

The motion is made to approve William Hagenbuch, Kingsley, PA as a long term substitute, at a daily rate of \$160.00, effective February 7, 2014 for having served 30 consecutive days in the same elementary position.

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.13 Approve Job Descriptions**

The motion is made to approve the following job descriptions as presented:

1. Technician I & II
2. Custodian/Maintenance

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.14 Authorize Advertising for February 17, 2014 Meeting**

The motion is made to authorize advertising a public meeting of the Board of Education on Monday, February 17, 2014 at 6:00 PM for general purposes.

Resolution 108 – Motion Carried Under the Consent Agenda (8 Yes, 1 Absent)

#### **9.4 Approve Updated White Sheet (2013-2014) to Reflect New Substitute Rates**

The motion is made by Mr. Twining, second by Mrs. Stine to approve updated white sheet (2013-2014) to reflect new substitute rates and authorize the Board Secretary to advertise for substitutes

Resolution 109 – Motion carried (8 Yes, 1 Absent).

### **1. Administration**

#### **10.1 Superintendent's Comments – Mrs. Francine Shea**

- PREK Counts grant was approved for the 2014-2015 school year
- PDE has extended the PSSA testing window for math, reading, & writing
- The Board has been invited to a dinner at CTC and also the NEIU is holding the legal roundup on the same date and time.
- It has been approved the allowance of sound recording as well a video taping on school buses

#### **10.2 Business Manager – Mr. Joseph Patchcoski**

- The School Board has to adopt a policy to allow the recording of sound on the bus to take effect.
- The auditor had to open up the AFR due to an error made on the accounts payable
- Wednesday, February 12<sup>th</sup> the state audit will begin for the 2010-2011 and 2011-2012 school years.

#### **10.3 Principal's Comments**

**Elementary Principal – Mrs. Christine Kelly** – Mrs. Voigt reported we had our PREK Counts review. It is necessary to file the quarterly reports on time.

**High School Principal – Mr. Rob Presley** updated the Board on various activities at the high school.

#### **10.4 Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt**

- February 1<sup>st</sup> we hosted the NE PA High School Challenge
- February 8<sup>th</sup> we competed in Math Counts at Wyoming Valley West
- We will be providing transportation for the 21<sup>st</sup> Century Grant
- The Brain Bee was Saturday, February 8<sup>th</sup>.
- During the PREK Counts review we were asked for a copy of the parent involvement plan to be shared at the National Conference.

#### **10.5 Director of Special Services – Ms. Gail Wnorowski**

- Several programs are being looked at through the Office of Vocational Rehabilitation

**New Business from Board Members**

Dr. Plonski-Sezer passed out transition information from NEIU. She also noted that Bethany Klees performed at Carnegie Hall

**Second Hearing of Visitors**

Paula Kazmerski, Clifford Township express concerns of the mistreatment of her daughter by the coach. Playing time and lack of respect were both addressed.

**Executive Session – Announcement of executive sessions held and/or scheduled.****HELD:**

- Monday, January 27, 2014, 8:25 PM to 10:00 PM for personnel
- Monday, February 10, 2014, 6:00 PM to 7:22 PM for personnel.

**SCHEDULED:**

- Monday, February 10, 2014, after the public meeting for personnel.
- Monday, February 24, 2014, before and after the public meeting for personnel

There will be a public meeting on Monday, February 17, 2014 at 6:00 PM

**2. Adjourn**

The motion was made by Mrs. Stine, second by Dr. Plonski-Sezer to adjourn. The meeting adjourned at 9:40 PM.

Respectfully Submitted

Diane Makosky  
Secretary