

Liberty Union High School District

Administrative Regulation

Classification: Facilities

Policy No. **AR 7310.1**

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Effective 08/24/11

Subject: Naming of Existing School Buildings/Facilities

At any time the Governing Board may, at its discretion, direct the Superintendent to appoint an ad hoc committee to review and recommend names for existing building/facilities in honor of the contribution of a student, an alumnus, a staff member or a community member or family, or a significant event.

Members of the Community may recommend names for existing building/facilities in honor of the contribution of a student, an alumnus, a staff member or a community member or family, or a significant event.

Criteria will include:

- Personal accomplishments,
- Length of service to the district or community,
- Extraordinary contributions to the district, community, or country,
- Or a title that recognizes the particular purpose or theme of the building/facility;

Nomination forms for such requests may be picked up at the District Office.

Completed nomination forms will be submitted to the Superintendent for review.

Public nominations will be considered on a once every two-year basis, beginning June 2013,

A district committee will review all nominations submitted over the past two-year period for consideration.

Concurrently, an ad hoc committee of 7 members comprising of district employees, community members, and alumni will review the same nominations.

Both committees will make separate recommendations to the Board as to whether an existing facility should be named in honor of a student, an alumnus, a staff member, or a community member or family.

The Board will have the final determination in the naming of facilities.