

Liberty Union High School District

Administrative Regulation

Classification:	Instruction	Policy No.	AR 6155
		Page	1 of 2
Subject:	Class Examinations/Challenging <u>Courses by Examinations</u>	Effective	2/12/92
		Revised	4/28/99

Challenging Courses by Examination

Students in grades 10-12 will be permitted to challenge a course by examination that does not include accountability for Liberty Union High School District Standards & Benchmarks.

Procedures

Prior to challenging a course, students must file a request with the principal or designee for approval. Currently enrolled students may challenge courses prior to enrollment or within the first two (2) weeks of the semester. New enrollees must file a request and take the examination within two (2) weeks of the time of initial entry to high school classes.

The student will inform the course instructor of his/her intent to challenge the course and submit a challenge petition to the department chairperson and the principal for approval. The request shall include but not be limited to the following:

1. Grades in courses of the subject area of the challenge.
2. Recommendations from teacher.
3. Alternate course to be taken by student.
4. Student's rationale or reasons for wishing to challenge a specific course.

Guidelines

The challenge examination may be offered to requesting students when the course to be challenged is part of a sequence of courses normally taken in specific order or when the course to be challenged is normally required for entry into another course.

1. Students may not challenge any course that includes accountability for Liberty Union High School District Content Standards & Benchmarks.
2. During their enrollment in high school, students may challenge no more than 2 courses (20 units) which meet graduation requirements. While successful challenge will exempt a student from these specific courses required for graduation, the student is still responsible for the total units required for graduation.
3. A student may challenge and attempt the competencies of a particular course only once. Failure to meet competency of a required course will result in a regular classroom enrollment. A student may not challenge a course in which he/she has previously received a failing grade, a course previously taken where credit was received, or a remedial course.
4. A student may challenge only one course per semester. This may be a course in which the student is enrolled or any other approved course offering. A student may not attempt credit for a course below his ability or grade placement.

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		Page	2 of 2
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Test Content and Administration

The examination shall be developed by teachers of the subject and standardized for all high schools. Assessments to be used must assess the full scope of the course curriculum and must receive the approval by the Assistant Superintendent of Curriculum and Instruction. The examination shall be scored by a teacher of the subject and results reported to the principal who shall certify successful or unsuccessful challenge to the student and parents. successful completion of a challenge examination shall be noted in the student's record and credits will be granted towards high school graduation.

The student must pass the challenge exam with at least an 80% or B grade to receive credit and the grade awarded will be in accordance with his/her achievement level. The student has the option of either accepting or not accepting the results of his/her challenge and its inclusion on his/her permanent record. Once it has been accepted that a student has successfully challenged a course, the test and grade verification shall be inserted into the student's permanent record. The results will be transmitted to the counseling department by the principal and the student shall report to the counselor and be encouraged to pursue more advance courses in related subject areas.

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		Page	3 of 2
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