

# Liberty Union High School District

## Administrative Regulation

Classification: Business and Non-Instructional Operations

Policy No.

**AR 3542**

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Effective

10/24/90

Revised

Subject: Roles and Duties of Employees

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### School Bus Drivers

School bus drivers shall make written reports to the transportation supervisor on the following:

1. Recurring and serious student misbehavior.
2. Parental and student complaints.
3. All accidents involving students or school vehicles.
4. All traffic violations which endanger students.
5. Consistently late school dismissals which cause transportation delays. (Such occurrences must also be brought to the attention of the school principal.)
6. Overload runs.

When loading or unloading, drivers shall escort all students in grades pre-kindergarten through eight across the street, except at locations controlled by a traffic control signal. The driver may hold an 18 inch, octagonal stop sign while so doing. The driver shall first ensure that it is safe to cross. Students shall cross in front of the bus, between the bus and the driver. The driver shall make sure all students have crossed safely before setting the bus in motion. (Code of Regulations, Title 13, 1227)