

Liberty Union High School District

Administrative Regulation

Classification: Community Relations

Policy No. **AR 1150**

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Effective 1/29/92

Revised

Subject: Board Commendation Program

The following procedures will be followed in determining recognition awards to be presented by the Governing Board in implementation of Board Policy 1150.

1. Any Board member or school employee may suggest the name of an individual/organization to the Superintendent for Board recognition.
2. The Superintendent or designee shall prepare a background information paper, which shall include the following information:
 - a. Name of the individual/organization suggested for recognition.
 - b. The level of recognition recommended:
 - (1) Board Commendation: (At Board meeting) for providing the district or community with special assistance or recognition.
 - (2) Board Resolution: (At Board meeting) for distinguished service to children and youth in the field of education.
 - (3) Letter of Recognition: (Prepared by Superintendent on behalf of the Board) for recognizing significant achievement and/or service by groups; i.e., basketball team, choir, band, parent/community organizations.
 - c. Area of achievement/contribution described.
 - d. Pertinent background comments.