



WALL TOWNSHIP PUBLIC SCHOOLS

Title: Special Education Teacher

Qualifications:

1. NJ Teacher Certification with appropriate endorsements
2. Successful Criminal History Clearance
3. Strong Interpersonal and communication skills

Reports to:

Principal and/or Special Education Supervisor

Job Goal:

Instructs assigned students in designated subject matter in accordance with the curriculum approved by the Board of Education within the scope of the resources - including books, materials, equipment, schedule, space, and supervision provided by the school district.

Performance Responsibilities:

Planning and Preparation

1. Maintain lesson plans under the Board approved model for teaching and learning;
2. Develop lesson plans and instructional materials that provide appropriate instructional strategies in order to adapt the instruction to the needs of each pupil.
3. Set specific objectives in lesson preparation and weekly lesson plans and effectively instruct in a way to achieve these objectives.
4. Plan class activities and lesson presentations that are age appropriate and meet the individual needs, interests and ability levels of all students.
5. Participate with other staff members in planning during designated times.
6. Incorporate into planning, all requirements in a student's IEP provided through the district's child study team and as required in a student's Individual Education Plan (IEP).

Instruction and Assessment

1. Provide quality instruction in accordance with Board approved curriculum as well as to meet the needs of the goals and objectives outlined in the student's IEP;
2. Utilize Board adopted curricula, textbooks, technology resources, and other appropriate learning activities to achieve state and district standards for students.
3. Monitor pupil academic progress and personal growth toward appropriate objectives.
4. Maintain records of pupil's educational progress and summarizes these grades for reporting purposes.
5. Identify pupil needs and provide appropriate, engaging instruction.
6. Establish and maintain standards of pupil behavior needed to achieve a classroom climate that is conducive to learning.



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7. Utilize class time effectively, supervising pupils in assigned activities.
8. Design assessments that inform ongoing instruction.
9. Employ differentiated instruction techniques, as needed.
10. Implement required accommodations, supplemental instruction, and services as required by pupils' individualized education programs.
11. Refer students to the appropriate support personnel using prescribed district procedures.
12. Collect data needed to accurately complete quarterly progress monitoring on IEP goals & objectives.

Classroom Environment

1. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
2. Create an environment of respect and rapport, and establish a culture for learning.
3. If applicable, follow behavioral strategies outlined in the student's IEP.

Professional Responsibilities

1. Be fully aware of all aspects of student's IEP in order to implement the student's program with fidelity.
2. Complete all required sections of the IEP with appropriate information and within legal timelines.
3. Strive to maintain and enhance professional competence and continuous improvement through professional workshops, conferences, and appropriate staff development programs in accordance with district guidelines.
4. Attend school and district meetings as required.
5. Complete all state mandated training and other professional development requirements annually.
6. Communicate with parents or guardians through conferences and other means to inform them about the academic and social/emotional expectations in relation to pupil growth.
7. Collaborate with other professional staff members to create an optimal learning environment for struggling learners.
8. Maintain confidentiality about students in accordance with State and Federal law, as well as district policy.
9. Uphold and enforce school rules, administrative regulations and Board of Education policies.
10. Work with parents to guide the growth and development of the students
11. Assist in establishing and maintaining standards of pupil behavior necessary for the effective functioning of class and school activities.
12. Make recommended changes in students' programs.



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13. Perform other duties within the scope of employment and certification as may be assigned by supervisor or principal under authority of the Superintendent of Schools.

Terms of Employment:

Ten-month position; Salary as per contract

Evaluation:

Performance of this position will be evaluated annually in accordance with state law and the provisions on the Board's policy on evaluation of certificated personnel.

Approved: May 17, 2022