



## WALL TOWNSHIP PUBLIC SCHOOLS

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**Title:** Supervisor of Instruction

**Qualifications:**

1. Master's degree
2. Supervisor's Certificate
3. Minimum 5 years teaching experience

**Reports To:** Assistant Superintendent of Curriculum and Instruction

**Job Goal:** To evaluate the quality of instruction as delivered by teachers serving students in grades P – 12 as determined by the specific grade level and content area assignment.

**Performance Responsibilities:**

1. Keeps abreast of best research-based instructional practices, and makes recommendations for inclusion in the district education program
2. Uses multiple measure of data to analyze program effectiveness and makes recommendations for improvement
3. Works with building principals in the improvement of individual staff competencies
4. Conducts formal and informal observations and walk-throughs of staff
5. Assists faculty members in developing, monitoring, and evaluating annual PDP goals and Student Growth objectives
6. Communicates and supports the instructional focus of the district to the teachers and administrative staff
7. Attends professional development and informational meetings at state, regional, and national levels as requested
8. Ensures that appropriate modifications are included for special education students during the delivery of instruction
9. Assists in the planning, delivery, and evaluation of professional development
10. Assists in the interviewing and hiring of certified staff as requested by the Assistant Superintendent of Curriculum and Instruction and/or Building Principals
11. Other duties as assigned by the Assistant Superintendent of Curriculum and Instruction and/or Superintendent
12. Other duties as assigned by the Building Principal as they pertain to curriculum and instruction, or to emergent school safety issues

**TERMS OF**

**EMPLOYMENT:** This job description shall be subject to and consistent with the terms and conditions of employment set forth in the collective bargaining agreement between WTASC and the Wall Board of Education.

**EVALUATION:** Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel.

**Approved:** July 15, 2014

**Revised:** September 25, 2018

**Revised:** September 19, 2023