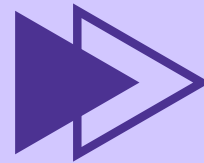


WILLIS ISD
**COMMUNICATIONS
 PROCESS**

LET'S COMMUNICATE
 THE "WILDKAT" WAY!



What's your destination?

At Willis ISD, we value open communication with families and aim to address your questions or concerns effectively. Please follow the outlined process to direct your inquiries to the appropriate contact for prompt responses.



1 Receptionist

This is your go-to destination for information on...

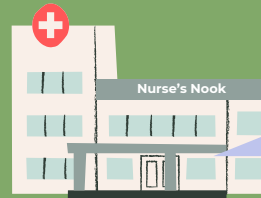
- school hours
- bell schedules
- closures
- transportation updates
- campus website resources
- general enrollment
- volunteer opportunities
- upcoming events & activities



3 Nurse

This is your go-to destination for information on...

- student health policies
- medication administration
- allergies
- chronic illness management
- immunizations and vaccine records
- health screenings
- medical accommodations
- when to keep your child home
- wellness resources



5 Campus Administrator

This is your go-to destination for assistance with...

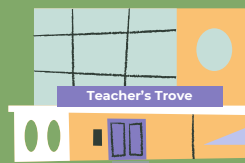
- resolving classroom issues beyond a teacher or counselor's scope
- addressing staff-related concerns requiring administrative involvement
- serious safety matters impacting the school community



2 Teacher

This is your go-to destination for information on...

- curriculum and class content
- grades and academic progress
- assignments and due dates
- classroom engagement
- learning support activities
- how to resolve any classroom concerns



4 Counselor

This is your go-to destination for assistance with...

- sensitive home situations
- bullying
- accessing counseling resources
- academic planning
- class schedules
- exploring post-secondary education, career, or military pathways



6 Department

This is your go-to destination for assistance with...

- issues that cannot be resolved by teachers, counselors, or campus administrators
- situations involving staff, requiring district-level involvement
- unresolved safety concerns after campus-level communication

