

<b>Bartlett City Board of Education</b>		<b>4033</b>
Descriptor Term:  <b>ENGLISH LEARNERS</b>	Descriptor Code: <b>INSTRUCTIONAL SERVICES</b>	Issue Date: <b>5/22/2014</b>
	Rescinds:	Revised: <b>11/18/2021</b>

1 The Board recognizes the need to provide equal educational opportunities for all students in the  
2 district. Therefore, if the inability to speak and understand the English language excludes a student  
3 from effective participation in the educational programs offered by the district, the district shall take  
4 reasonable actions to provide the student equal access to its programs. Students who are English  
5 Learners ("EL") shall be identified, assessed, and provided appropriate services. No child shall be  
6 admitted to or excluded from any program or extra-curricular activity based on the student's or their  
7 parents'/guardians' surname, EL status, or actual or perceived citizenship or immigration status.<sup>1</sup>

8 **ENGLISH LANGUAGE INSTRUCTION PROGRAM**

9 The Board directs the administration to develop and implement language instruction programs that:<sup>2</sup>

- 10 1. Appropriately identify EL students in a timely, valid, and reliable manner.
- 11 2. Determine the appropriate instructional environment for EL students. Every EL student will  
12 have an Individual Learning Plan (ILP) with growth trajectories including language goals,  
13 accommodations if needed, and academic data.
- 14 3. Provide EL students with a language assistance program that is a state-approved  
15 instructional service delivery model and proven successful.
- 16 4. Annually assess the English proficiency of EL students and monitor the progress of  
17 students in order to determine their readiness for standard instructional program.
- 18 5. Monitor the progress of students that have exited the EL program.

19 **PARENTAL NOTIFICATION<sup>3</sup>**

20 Parents of EL students shall be given notice of, and information regarding, the instructional program  
21 within the first thirty (30) days of the school year, or within the first two weeks of a student being placed  
22 in a language instruction educational program (LIEP). All communication shall be communicated in

<sup>1</sup> Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 112(e)(3)(0); State Board of Education Policy 3.207

<sup>2</sup> Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 3113(b)(3)(B); State Board of Education Policy 3.207

<sup>3</sup> Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 112(e)(3)(A); State Board of Education Policy 3.207

1 the language and method that the parent can understand, to the extent practicable. At a minimum, the  
2 notice will include the following:<sup>3</sup>

3 1. The reason for identifying the child as an EL student;

4 2. The child's level of English language proficiency, including how the level was assessed, and  
5 the status of the child's academic achievement;

6 3. Methods of instruction used in the program, methods of instruction in other available programs,  
7 and how they differ;

8 4. How the program meets the educational strengths and needs of the student, and how the  
9 program will help the student reach English language proficiency and meet academic standards

10 5. Program exit requirements, rate of transition to a standard instructional program classroom, and  
11 expected rate of high school graduation;

12 6. How the program meets the goals of an EL student with an IEP; and information on the parents'  
13 right to withdraw the student from the program or choose another program or method of instruction  
14 if available.

15 Parental involvement will be encouraged, and parents will be regularly apprised of their child's  
16 progress.<sup>4</sup>

17 Parents of English Learners have the right to refuse placement of their children in ESL programs by  
18 giving notice to their child's school Principal.

---

<sup>4</sup> Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 1112(e)(3)(C); State Board of Education Policy 3.207