



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: July

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **15-Jun-24**
CERTIFICATED ABSENCE = DAYS
CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Sat 06/15/24						
Sun 06/16/24						
Mon 06/17/24						
Tue 06/18/24						
Wed 06/19/24	Holiday					
Thu 06/20/24						
Fri 06/21/24						
Sat 06/22/24						
Sun 06/23/24						
Mon 06/24/24						
Tue 06/25/24						
Wed 06/26/24						
Thu 06/27/24						
Fri 06/28/24						
Sat 06/29/24						
Sun 06/30/24						
Mon 07/01/24						
Tue 07/02/24						
Wed 07/03/24						
Thu 07/04/24	Holiday					
Fri 07/05/24						
Sat 07/06/24						
Sun 07/07/24						
Mon 07/08/24						
Tue 07/09/24						
Wed 07/10/24						
Thu 07/11/24						
Fri 07/12/24						
Sat 07/13/24						
Sun 07/14/24						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: August

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location
-------------	--------------	----------------------------------	-----------------

Month Start: **15-Jul-24**
CERTIFICATED ABSENCE = DAYS
CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Mon 07/15/24						
Tue 07/16/24						
Wed 07/17/24						
Thu 07/18/24						
Fri 07/19/24						
Sat 07/20/24						
Sun 07/21/24						
Mon 07/22/24						
Tue 07/23/24						
Wed 07/24/24						
Thu 07/25/24						
Fri 07/26/24						
Sat 07/27/24						
Sun 07/28/24						
Mon 07/29/24						
Tue 07/30/24						
Wed 07/31/24						
Thu 08/01/24						
Fri 08/02/24						
Sat 08/03/24						
Sun 08/04/24						
Mon 08/05/24						
Tue 08/06/24						
Wed 08/07/24						
Thu 08/08/24						
Fri 08/09/24						
Sat 08/10/24						
Sun 08/11/24						
Mon 08/12/24						
Tue 08/13/24						
Wed 08/14/24						

Employee's Signature

Supervisor's Signature

Explanation Codes:	
B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: September

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **15-Aug-24**
CERTIFICATED ABSENCE = DAYS
CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Thu 08/15/24						
Fri 08/16/24						
Sat 08/17/24						
Sun 08/18/24						
Mon 08/19/24						
Tue 08/20/24						
Wed 08/21/24						
Thu 08/22/24						
Fri 08/23/24						
Sat 08/24/24						
Sun 08/25/24						
Mon 08/26/24						
Tue 08/27/24						
Wed 08/28/24						
Thu 08/29/24						
Fri 08/30/24						
Sat 08/31/24						
Sun 09/01/24						
Mon 09/02/24	Holiday					
Tue 09/03/24						
Wed 09/04/24						
Thu 09/05/24						
Fri 09/06/24						
Sat 09/07/24						
Sun 09/08/24						
Mon 09/09/24						
Tue 09/10/24						
Wed 09/11/24						
Thu 09/12/24						
Fri 09/13/24						
Sat 09/14/24						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: October

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: 15-Sep-24 CERTIFICATED ABSENCE = DAYS
CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Sun 09/15/24						
Mon 09/16/24						
Tue 09/17/24						
Wed 09/18/24						
Thu 09/19/24						
Fri 09/20/24						
Sat 09/21/24						
Sun 09/22/24						
Mon 09/23/24						
Tue 09/24/24						
Wed 09/25/24						
Thu 09/26/24						
Fri 09/27/24						
Sat 09/28/24						
Sun 09/29/24						
Mon 09/30/24						
Tue 10/01/24						
Wed 10/02/24						
Thu 10/03/24						
Fri 10/04/24						
Sat 10/05/24						
Sun 10/06/24						
Mon 10/07/24						
Tue 10/08/24						
Wed 10/09/24						
Thu 10/10/24						
Fri 10/11/24						
Sat 10/12/24						
Sun 10/13/24						
Mon 10/14/24						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: November

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **15-Oct-24**
CERTIFICATED ABSENCE = DAYS
CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Tue 10/15/24						
Wed 10/16/24						
Thu 10/17/24						
Fri 10/18/24						
Sat 10/19/24						
Sun 10/20/24						
Mon 10/21/24						
Tue 10/22/24						
Wed 10/23/24						
Thu 10/24/24						
Fri 10/25/24						
Sat 10/26/24						
Sun 10/27/24						
Mon 10/28/24						
Tue 10/29/24						
Wed 10/30/24						
Thu 10/31/24						
Fri 11/01/24						
Sat 11/02/24						
Sun 11/03/24						
Mon 11/04/24						
Tue 11/05/24						
Wed 11/06/24						
Thu 11/07/24						
Fri 11/08/24						
Sat 11/09/24						
Sun 11/10/24						
Mon 11/11/24	Holiday					
Tue 11/12/24						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: December

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **CERTIFICATED ABSENCE = DAYS**
13-Nov-24 **CLASSIFIED ABSENCE = HOURS**

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Wed 11/13/24						
Thu 11/14/24						
Fri 11/15/24						
Sat 11/16/24						
Sun 11/17/24						
Mon 11/18/24						
Tue 11/19/24						
Wed 11/20/24						
Thu 11/21/24						
Fri 11/22/24						
Sat 11/23/24						
Sun 11/24/24						
Mon 11/25/24						
Tue 11/26/24						
Wed 11/27/24	Holiday					
Thu 11/28/24	Holiday					
Fri 11/29/24	Holiday					
Sat 11/30/24						
Sun 12/01/24						
Mon 12/02/24						
Tue 12/03/24						
Wed 12/04/24						
Thu 12/05/24						
Fri 12/06/24						
Sat 12/07/24						
Sun 12/08/24						
Mon 12/09/24						
Tue 12/10/24						
Wed 12/11/24						
Thu 12/12/24						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: January

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **CERTIFICATED ABSENCE = DAYS**
13-Dec-24 **CLASSIFIED ABSENCE = HOURS**

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Fri 12/13/24						
Sat 12/14/24						
Sun 12/15/24						
Mon 12/16/24						
Tue 12/17/24						
Wed 12/18/24						
Thu 12/19/24						
Fri 12/20/24						
Sat 12/21/24						
Sun 12/22/24						
Mon 12/23/24						
Tue 12/24/24	Holiday					
Wed 12/25/24	Holiday					
Thu 12/26/24						
Fri 12/27/24						
Sat 12/28/24						
Sun 12/29/24						
Mon 12/30/24						
Tue 12/31/24	Holiday					
Wed 01/01/25	Holiday					
Thu 01/02/25						
Fri 01/03/25						
Sat/Sun						
Mon 01/06/25						
Tue 01/07/25						
Wed 01/08/25						
Thu 01/09/25						
Fri 01/10/25						
Sat/Sun						
Mon 01/13/25						
Tue 01/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:	
B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: February

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **CERTIFICATED ABSENCE = DAYS**
15-Jan-25 **CLASSIFIED ABSENCE = HOURS**

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Wed 01/15/25						
Thu 01/16/25						
Fri 01/17/25						
Sat 01/18/25						
Sun 01/19/25						
Mon 01/20/25	Holiday					
Tue 01/21/25						
Wed 01/22/25						
Thu 01/23/25						
Fri 01/24/25						
Sat 01/25/25						
Sun 01/26/25						
Mon 01/27/25						
Tue 01/28/25						
Wed 01/29/25						
Thu 01/30/25						
Fri 01/31/25						
Sat 02/01/25						
Sun 02/02/25						
Mon 02/03/25						
Tue 02/04/25						
Wed 02/05/25						
Thu 02/06/25						
Fri 02/07/25						
Sat 02/08/25						
Sun 02/09/25						
Mon 02/10/25	Holiday					
Tue 02/11/25						
Wed 02/12/25						
Thu 02/13/25						
Fri 02/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: March

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: 15-Feb-25 CERTIFICATED ABSENCE = DAYS
CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Sat 02/15/25						
Sun 02/16/25						
Mon 02/17/25	Holiday					
Tue 02/18/25						
Wed 02/19/25						
Thu 02/20/25						
Fri 02/21/25						
Sat 02/22/25						
Sun 02/23/25						
Mon 02/24/25						
Tue 02/25/25						
Wed 02/26/25						
Thu 02/27/25						
Fri 02/28/25						
Sat 03/01/25						
Sun 03/02/25						
Mon 03/03/25						
Tue 03/04/25						
Wed 03/05/25						
Thu 03/06/25						
Fri 03/07/25						
Sat 03/08/25						
Sun 03/09/25						
Mon 03/10/25						
Tue 03/11/25						
Wed 03/12/25						
Thu 03/13/25						
Fri 03/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: April

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location
-------------	--------------	----------------------------------	-----------------

Month Start: **CERTIFICATED ABSENCE = DAYS**
15-Mar-25 **CLASSIFIED ABSENCE = HOURS**

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Sat 03/15/25						
Sun 03/16/25						
Mon 03/17/25						
Tue 03/18/25						
Wed 03/19/25						
Thu 03/20/25						
Fri 03/21/25						
Sat 03/22/25						
Sun 03/23/25						
Mon 03/24/25						
Tue 03/25/25						
Wed 03/26/25						
Thu 03/27/25						
Fri 03/28/25						
Sat 03/29/25						
Sun 03/30/25						
Mon 03/31/25						
Tue 04/01/25						
Wed 04/02/25						
Thu 04/03/25						
Fri 04/04/25						
Sat 04/05/25						
Sun 04/06/25						
Mon 04/07/25						
Tue 04/08/25						
Wed 04/09/25						
Thu 04/10/25						
Fri 04/11/25	Holiday					
Sat 04/12/25						
Sun 04/13/25						
Mon 04/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: May

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: CERTIFICATED ABSENCE = DAYS
15-Apr-25 CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Tue 04/15/25						
Wed 04/16/25						
Thu 04/17/25						
Fri 04/18/25						
Sat 04/19/25						
Sun 04/20/25						
Mon 04/21/25						
Tue 04/22/25						
Wed 04/23/25						
Thu 04/24/25						
Fri 04/25/25						
Sat 04/26/25						
Sun 04/27/25						
Mon 04/28/25						
Tue 04/29/25						
Wed 04/30/25						
Thu 05/01/25						
Fri 05/02/25						
Sat 05/03/25						
Sun 05/04/25						
Mon 05/05/25						
Tue 05/06/25						
Wed 05/07/25						
Thu 05/08/25						
Fri 05/09/25						
Sat 05/10/25						
Sun 05/11/25						
Mon 05/12/25						
Tue 05/13/25						
Wed 05/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: June

School Year: 2024-2025

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **CERTIFICATED ABSENCE = DAYS**
15-May-25 CLASSIFIED ABSENCE = HOURS

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Thu 05/15/25						
Fri 05/16/25						
Sat 05/17/25						
Sun 05/18/25						
Mon 05/19/25						
Tue 05/20/25						
Wed 05/21/25						
Thu 05/22/25						
Fri 05/23/25						
Sat 05/24/25						
Sun 05/25/25						
Mon 05/26/25	Holiday					
Tue 05/27/25						
Wed 05/28/25						
Thu 05/29/25						
Fri 05/30/25						
Sat 05/31/25						
Sun 06/01/25						
Mon 06/02/25						
Tue 06/03/25						
Wed 06/04/25						
Thu 06/05/25						
Fri 06/06/25						
Sat 06/07/25						
Sun 06/08/25						
Mon 06/09/25						
Tue 06/10/25						
Wed 06/11/25						
Thu 06/12/25						
Fri 06/13/25						
Sat 06/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month



LIVE OAK ELEMENTARY SCHOOL DISTRICT

Regular Employees Time Sheet

Month: July

School Year: 2023-2024

Employee Information

Last	First	Soc.Sec.# (last 4 digits)	Location

Month Start: **CERTIFICATED ABSENCE = DAYS**
15-Jun-25 **CLASSIFIED ABSENCE = HOURS**

Date	Days/Hours	Explanation Code	Substitute Name	Last Four SS (Sub)	FD/HD or Hrs Worked	SBA #
Sun 06/15/25						
Mon 06/16/25						
Tue 06/17/25						
Wed 06/18/25						
Thu 06/19/25	Holiday					
Fri 06/20/25						
Sat 06/21/25						
Sun 06/22/25						
Mon 06/23/25						
Tue 06/24/25						
Wed 06/25/25						
Thu 06/26/25						
Fri 06/27/25						
Sat 06/28/25						
Sun 06/29/25						
Mon 06/30/25						
Tue 07/01/25						
Wed 07/02/25						
Thu 07/03/25						
Fri 07/04/25	Holiday					
Sat 07/05/25						
Sun 07/06/25						
Mon 07/07/25						
Tue 07/08/25						
Wed 07/09/25						
Thu 07/10/25						
Fri 07/11/25						
Sat 07/12/25						
Sun 07/13/25						
Mon 07/14/25						

Employee's Signature

Supervisor's Signature

Explanation Codes:

B	Bereavement
PN	Personal Necessity
PN6	Personal Necessity (w/o Explanation)
S	Sick
V	Vacation
AH	Anniversary (Classified Only)
SB	School Business

Forward to Payroll the 15th of the Month