

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**ANNUAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**January 7, 2025
4:00 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:01 p.m. by Chair Henderson.

2. ROLL CALL

Board of Education: H. Henderson, U. Ward, J. Vue, C. Allen, Y. Carrillo, C. Franco
E. Valiant was absent.

Administration: Superintendent Thein, S. Dahlke

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Henderson moved approval of the Order of the Main Agenda. The motion was seconded by Director Vue and Director Carrillo.

The motion was approved by roll call vote:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

4. ELECTION OF OFFICERS

1. Chair of the Board of Education

The serving Chair opened nominations for the office of Chair of the Board of Education.

MOTION: Director Chauntyll Allen and Director Yusef Carrillo nominated Director Halla Henderson for the office of the Chair of the Board of Education.

Further nominations were called for, there being none the vote was called.

The motion passed by acclaim.

2. Vice Chair of the Board of Education

The re-elected Board Chair opened nominations for the office of the Vice Chair of the Board of Education.

MOTION: Director Jim Vue nominated Director Uriah Ward for the office of the Vice Chair of the Board of Education.

Further nominations were called for, there being none the vote was called.

The motion passed by acclaim.

3. Clerk of the Board of Education

The Board Chair opened nominations for the office of the Clerk of the Board of Education.

MOTION: Director Carlo Franco nominated Director Erica Valliant for the office of the Clerk of the Board of Education.

Further nominations were called for, there being none the vote was called.

The motion passed by acclaim.

4. Treasurer of the Board of Education

The Board Chair opened nominations for the office of the Treasurer of the Board of Education.

MOTION: Director Yusef Carrillo nominated Director Carlo Franco for the office of the Treasurer of the Board of Education.

Further nominations were called for, there being none the vote was called.

The motion passed by acclaim.

The Board of Education officer positions for 2024 are:

- Chair: Halla Henderson
- Vice Chair: Uriah Ward
- Clerk: Erica Valliant
- Treasurer: Carlo Franco

5. RESOLUTIONS

BF 34107 Appointment of the Assistant Treasurer

MOTION: Director Henderson moved that the Board of Education approve the resolution that states as follows: BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Tom Sager, Executive Chief of Financial Services, as the Assistant Treasurer of this school district for 2024. Motion seconded by Director Vue.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34108 Appointment of the Assistant Clerk

MOTION: Director Henderson moved that the Board of Education approve the resolution that states as follows: **BE IT RESOLVED**, by the Board of Education of Independent School District No. 625, that it herewith appoints Sarah Dahlke as the Assistant Clerk of this school district for 2025. Motion seconded by Director Carrillo.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34109 Resolution Naming Depository Accounts

MOTION: Director Henderson moved that the Board of Education approve the resolution naming the banks that are to serve as depositories of school district funds for the year 2025. Motion seconded by Director Franco.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 34110 Resolution Naming Banks as Custodians for Safekeeping of Collateral

MOTION: Director Henderson moved that the Board of Education approve the resolution naming the banks that are to be used as custodians for safekeeping of pledged security for school district deposits. Motion seconded by Director Franco.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34111 Resolution Authorizing Investments of School District Funds

MOTION: Director Henderson moved that the Board of Education approve the resolution that herewith authorizes the Assistant Treasurer to invest surplus funds of the school district from time to time, as provided in Minnesota Statutes and the School Board Investment Policy. Motion seconded by Director Ward.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34112 Resolution Naming Brokerage Accounts

MOTION: Director Henderson moved that the Board of Education approve the resolution naming the brokerage firms that are to handle the purchase and sale of securities and other property. Motion seconded by Director Franco.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34113 Resolution Authorizing Entry into Joint Purchasing Agreements

MOTION: Director Henderson moved that the Board of Education approve the resolution Authorizing Entry into Joint Purchasing Agreements and approve administration to continue current joint cooperative purchase agreements and to enter into other various Joint Cooperative Purchasing Agreements as deemed necessary. Motion seconded by Director Carrillo.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes

Director Carrillo	Yes
Director Franco	Yes

BF 34114 Resolution Naming the Official Newspaper

MOTION: Director Henderson moved that the Board of Education approve the resolution naming the SAINT PAUL LEGAL LEDGER MINNESOTA LAWYER as the official newspaper of the School District. Motion seconded by Director Allen.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34115 Resolution to Adopt and Confirm All Policies Contained in the SPPS Policy Manual

MOTION: Director Henderson moved that the Board of Education approve the resolution confirming and adopting all policies contained in the Board Policy Manual. Motion seconded by Director Vue.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

BF 34116 Resolution to Approve the 2025 Board of Education Meeting Schedule

MOTION: Director Henderson moved that the Board of Education approve the Resolution to Approve the 2025 Board of Education Meeting Schedule. Motion seconded by Director Franco.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

6. ACKNOWLEDGMENT OF REVIEW OF ALL 200-LEVEL BOARD POLICIES

Per Policy 203.00, “At the annual January organizational meeting, Board members will be asked to sign a form that they have reviewed all 200-level Board policies.” Board members were provided a form to sign that they have reviewed all 200-level Board policies, as well as provided with hardcopies of all 200-level Board policies.

7. COMMITTEE/SUBCOMMITTEE/WORK GROUP SELECTION AND SCHOOL AREAS SELECTION

Board members then determined their assignments on committees, subcommittees, and work groups (both internal and external), as well as their selected school focus areas.

8. FUTURE MEETING SCHEDULE

Chair Henderson then noted the dates of the upcoming meetings, including the Regular Meeting on Tuesday, January 21, 2025 beginning at 5:30 p.m.

Chair Henderson also noted that for any questions regarding the schedule, please contact our board secretary at 612-434-1105. Special meetings may also be scheduled throughout the year, and notices will also be posted on the board website. To be added to the email/phone notification list, please contact our board secretary at 651-434-1105.

A. Board of Education Meetings (5:30 p.m. unless otherwise noted)

- January 7, 2025 (Annual Organizational Meeting at 4:00 pm)
- January 21, 2025
- February 18, 2025
- March 18, 2025
- April 22, 2025
- May 20, 2025
- June 10, 2025 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 17, 2025
- July 15, 2025
- August 19, 2025
- September 23, 2025
- October 21, 2025
- November 18, 2025
- December 16, 2025

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- January 7, 2025
- February 4, 2025
- March 4, 2025
- April 8, 2025
- May 6, 2025
- June 10, 2025
- There is not a Committee of the Board Meeting in July.
- August 6, 2025 – Wednesday (due to election primary)
- September 9, 2025
- October 7, 2025

- November 5, 2025 – Wednesday (due to Election Day)
- December 2, 2025

9. ADJOURNMENT

Director Henderson moved to adjourn the meeting; Director Allen and Director Franco seconded the motion.

Motion was approved with the roll call vote as follows:

Director Valliant	Absent
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

The meeting adjourned at 4:35 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education