



Paul D. West Middle School

Where improvement is a process, not a destination

24-25 School Governance Council

Date: 1-22-2025

Time: 5:00 p.m. – 6:00 p.m.

Location: MS TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thornton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice-Chair	Member	Non-Voting Member

AGENDA

Time	Item	Owner
5:00 pm	Procedure: Call to Order	Chair
5:02 pm	Action Item: Approval of Agenda	Chair
5:05 pm	Action Item: Approval of October Meeting Minutes	Chair
5:10 pm	Discussion Item: Review Meeting Norms	All Members
5:15 pm	<u>Discussion:</u> Planning for Parent/Teacher SGC Elections*	Chair
	Paul D. West Council Seats Open for Election by School - Spring 2025- 2 parent seats, 1 teacher seat	
5:30 pm	<u>Discussion Item: Planning for Annual Budget Approval**</u>	Chair
5:35 pm	<u>Discussion Item:</u> Charter Dollar Expenditure Proposals	All Members
5:40 pm	<u>Action Item:</u> Approve Charter Dollar Expenditure Proposals***	Chair
5:45	<u>Informational Item:</u> Principal's Update	Principal
5:55	<u>Discussion Item:</u> Draft Next Meeting's Agenda	All Members
6:00 pm	<u>Action Item:</u> Meeting Adjournment	



Paul D. West Middle School

Where improvement is a process, not a destination

24-25 School Governance Council

Date: 1-22-2025

Time: 5:00 p.m. – 6:00 p.m.

Location: MS TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thornton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice-Chair	Member	Non-Voting Member

AGENDA

Notes and Reminders

*SGC Elections

The declaration period for parents and teachers interested in serving on their local SGCs will run from February 3rd to March 28th. Click [here](#) to check how many council seats your school has open for these positions in this year's election cycle.

**Annual Budget Approval

FY26 Budget development begins on February 10th and will conclude on February 28th (Elementary Schools) and March 7th (Middle & High Schools). SGCs should schedule their February and March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY26 fiscal allocations.

All Dates are Subject to Change

***Charter Dollars

This year, schools have received \$46,391 in Charter Dollars to help meet their strategic goals through local innovative solutions. These funds should be used for non-personnel purchases such as supplies, registrations, communications, etc. When purchasing personnel, schools are advised to use other funding sources allowable for positions. If Charter Dollars are requested for personnel, the expenditure will require approval from the Zone



Paul D. West Middle School

Where improvement is a process, not a destination

24-25 School Governance Council

Date: 1-22-2025

Time: 5:00 p.m. – 6:00 p.m.

Location: MS TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thornton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice-Chair	Member	Non-Voting Member

AGENDA

Superintendent, SGC, and Executive Director of Governance and Strategy. Additionally, any materials purchased to support literacy instruction must align with [GaDOE literacy requirements](#).

Each Charter Dollar expenditure requires an SGC vote for approval, the completion of the [Charter Dollar Expenditure Form](#), and is subject to the same district guidelines that govern school cost center budgets. All Charter Dollars must be spent in the year they are received to support our current student population. We encourage SGCs to schedule discussions early in the year to plan for these expenditures, ensuring all purchases are made before end-of-year spending deadlines. See our [Charter Dollar Matrix](#) for examples of FCS-supported expenditures.
