



COMPLIANCE AND IMPROVEMENT  
MONITORING

# 2024 Continuing CIM for Sig Dis Addendum and Budget

Compliance and Improvement Monitoring for Significant Disproportionality  
(CIM for Sig Dis)



Local Educational Agencies (LEAs) who have been approved by the California Department of Education (CDE) to continue their 2023 CIM for Comprehensive Coordinated Early Intervening Services (CCEIS) Plan as a 2024 Continuing CIM for Sig Dis Addendum, should complete this document and submit by October 10, 2024, to the CDE via email: [SigDisp@cde.ca.gov](mailto:SigDisp@cde.ca.gov).

LEA Name: Cupertino Union School District	Contact Name: Lynn Shimada / Marie Crawford
Contact Email: <a href="mailto:shimada_lynn@cusdk8.org">shimada_lynn@cusdk8.org</a> <a href="mailto:crawford_marie@cusdk8.org">crawford_marie@cusdk8.org</a>	Contact Phone Number: (408)252-3000
Significant Disproportionality Indicator(s)/Element(s): Indicator 9: Hispanic Indicator 10: Hispanic SLD and OHI	

## CONFIRM COMPLETION OF POLICIES, PRACTICES AND PROCEDURES REVIEW

The Policies, Practices and Procedures (PPP) Review for significantly disproportionate LEAs shall be completed annually. Please list the date of the last Review and note when/how revisions to the PPP were publicly shared.

Date of Last Policies, Practices and Procedures Review: October 11, 2024 - convened team of administrators, TOSAs and District Office staff to review and update plan
Method/Date PPP Revisions Shared: October 2024 - available on the District website

## NEW OR ADDITIONAL DATA

LEAs with additional areas, and/or race and ethnicities identified as significantly disproportionate in the current Annual Determination Letter, must include an analysis of any relevant data. The LEA must demonstrate how the Educational Partners Team reviewed and discussed this data, and its relationship to contributing factors of disproportionality.

At this time, we do not have additional areas and/or race and ethnicities identified as significantly disproportionate.

**IDENTIFY TARGET POPULATION**

Individuals with Disabilities Education Act (IDEA) funds reserved for CCEIS are for students in the LEA who are, “particularly, but not exclusively, children in those groups that were significantly over-identified, including children not currently identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment and children with disabilities.” (See 34 *CFR* Section 300.646(d)(2).) “An LEA may not limit comprehensive CEIS...to children with disabilities.” (See 34 *CFR* Section 300.646(d)(3).

Please list the LEA selected criteria for the students that will be provided CCEIS with the 2024 CCEIS budget. Include the disaggregated breakdown of the Target Population by race and ethnicity. When including the criteria, please be clear and concise in the description of the target population.

**2024 Target Population**

Criteria: CUSD's target population will consist of K-5 general education students performing one or more grade levels below benchmark on iReady diagnostic assessments at Nimitz Elementary School and De Vargas Elementary School.

Reading Subgroup Data: Spring 2024 (window 4)

- 54.8% Hispanic
- 38.1% White
- 19.4% Asian

Math Subgroup Data: Spring 2024 (window 4)

- 60% Hispanic
- 14.5% White
- 18.6% Asian

Complete the table below **using estimates from current student data**. Actual numbers of targeted students served will be provided on the Quarterly Progress and Expenditure Reports.

Estimated Number of Students to Receive CCEIS		
2024 CCEIS Service Period: July 1, 2024, to September 30, 2026	Estimated number of students currently <i>not</i> identified as needing Special Education that will receive CCEIS	Estimated number of students <i>currently identified</i> as needing Special Education that will receive CCEIS

Total Students to be served during this 27-month period <i>(non-duplicative count)</i>	Reading: 128 students Math: 100 students	Reading: 0 students Math: 0 students
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**RATIONALE FOR ANY CHANGES TO THE MEASURABLE OUTCOMES AND ACTIVITIES**

For the new 2024 budget, describe the rationale of any continued, revised, and/or new measurable outcomes and activities listed below.

Continued focus on personalizing Tier 1 instruction and identifying and supporting students with Tier 2 intervention. Emphasis on utilization of data and consistent progress monitoring.

**2024 CONTINUING CIM FOR SIG DIS ADDENDUM – 2024 CCEIS BUDGET**

Please provide any needed changes to the approved 2023 CIM for CCEIS Action Plan to indicate the activities that will be funded with the 2024 CCEIS budget. Including:

- If needed, adjust measurable outcomes and activities based on data from implementation of the 2023 CIM for CCEIS Plan
- As appropriate, adjust the contents of the 2023 CIM for CCEIS Action Plan to reflect the July 1, 2024–September 30, 2026, CCEIS budget period (update timelines, responsible staff, target population, activities, etc.)
- Continuation Key:
  - **EXP**: expanding the students served (e.g., new schools, different grade) with the same target population
  - **EXT**: extending time of current services to the same group of students through 2026
  - **DEEP**: adding new resources to the 2023 activities with the same students
  - **ADD**: new group of students **or** new activities with the same students due to a new indicator or additional contributing factors unable to address with 2023 CCEIS budget

Measurable Outcome # 1	Indicator(s)/Element(s)	Root Causes	Target Population
Target students will make more than one year of growth in Reading/Math	IReady Diagnostic Assessment Spring (window 4) in Reading/Math	Gaps in foundational learning  Chronic absenteeism  Learning English	K-5 general education students performing one or more grade levels below at Nimitz Elementary and De Vargas Elementary

Activity	Continuation Key	Staff Responsible for Implementation and Monitoring	Timeline	Data Sources/ Methods for Evaluating Progress	2023 Funding Sources and Types of Expenditures	2024 Funding Sources and Types of Expenditures
Activity 1.1 Implement district wide Tier 1 and Tier 2 reading/math interventions supported by ongoing	EXP	Lynn Shimada Marie Crawford	January 2025 – December 2026	As of July 2024, all 18 elementary sites provide reading intervention; 9 elementary sites provide math intervention. In addition, Nimitz and	LCAP CCEIS 3310 & 3315 -Intervention materials -Professional Development	LCAP CCEIS 3310 & 3315 -Intervention materials -Professional Development

professional development.				De Vargas schools each have a CCEIS funded TOSA providing additional intervention services.	-TOSA salaries	-TOSA salaries
Activity 1.2: Develop personalized support plans for students receiving Tier 2 intervention in reading/math. Ongoing progress monitoring system with specific data points in place with quarterly checkpoints.	EXT	Lynn Shimada Marie Crawford Kerstin Johnson Celestina Pakel	January 2025 – December 2026	As of July 2024, all 18 elementary sites will utilize established progress monitoring system for reading intervention: 9 elementary sites will utilize established progress monitoring system for math intervention		NA
Activity 1.3 (previously 2.1) Provide ELD IAs to elementary sites with 10% or more EL learners.	DEEP	Sara Brown	January 2025 – December 2026	As of July 2024, 13 elementary sites will utilize ELD IAs to support EL learner English language development.		Title III
Activity 1.4 (previously 2.3) Special Education Assessments will be administered in the primary language of EL students until	EXT	Jennifer Willis Kerstin Johnson Celestina Pakel	January 2025 – December 2026	As of July 2024, site IEP teams will assess students in their primary language. Due to the multitude of languages,		NA

reclassified as English proficient. (Initial, annual, triennial)				interpreters will be utilized when needed.		
Activity 1.5 (previously 3.2) Assess and monitor student progress utilizing iReady diagnostic results (reading/math) including annual and stretch growth data	EXT	Lynn Shimada Marie Crawford Kerstin Johnson Celestina Pakel	January 2025 – December 2026	As of July 2024, site teams at Nimitz and De Vargas schools will utilize the iReady platform to monitor student progress in reading/math at quarterly intervals.		Learning Recovery
Activity 1.6 (previously 3.3) Students will utilize the My Path personalized learning iReady platform	EXT	Kerstin Johnson Celestina Pakel	January 2025 – December 2026	As of July 2024, students at Nimitz and De Vargas schools will access the iReady My Path personalized learning platform.		NA

*Duplicate the tables above for each additional Measurable Outcome and Activities.*

**2023 CCEIS BUDGET AMENDMENT**

- The 2023 CCEIS Budget does **NOT** need to be amended.
- Due to changes in the 2024 Addendum, the 2023 CCEIS Budget will be amended as follows.

2023 Budget Line Items	<u>Brief Description of</u> 2023 CCEIS Activities	Amount for each CCEIS Activity
1000–Certified Salaries		\$
2000–Classified Salaries		\$
3000–Employee Benefits		\$
4000–Materials and Supplies		\$
5000–Services and Other Operating Costs		\$
5100–Contract Services (ICR cannot be used for Object Code 5100)		\$
5800–Contract Services*		\$
7300–Indirect Cost Rate (ICR) CDE-approved rate of <input type="text"/> percent)		\$
Total Amount for 2023 CCEIS Activities. The amount must equal the Total 2024 CCEIS Budget as indicated on the 2023 Budget Allocation Summary.		\$

\*Services for the same vendor are capped at \$25,000 in 5800 Budget Line. The remainder must be moved into the 5100 Budget Line.

**2024 CCEIS BUDGET ALLOCATION**

Provide the Fiscal Year 2023–24 allocation awarded for Resource Codes 3310 and 3315.

2023 Resource <b>3310</b> Allocation	2023 Resource <b>3315</b> Allocation
\$2,858,943	\$71,054

Provide the Fiscal Year 2024–25 allocation awarded for Resource Codes 3310 and 3315.

(Provide the 2024 allocations the Special Education Local Plan Area provided to the identified LEA for resource codes 3310 and 3315. The 15 percent set-aside for CCEIS expenditures will be determined from these two resource codes.)

2024 Resource <b>3310</b> Allocation	2024 Resource <b>3315</b> Allocation
\$2,850,238	\$68,838

In the box below, indicate the 15 percent set aside for each of the Fiscal Year 2024–25 allocations the LEA was awarded for resource codes 3310 and 3315:

2024 CCEIS Resource 3312 <b>3312 = 15% of 3310</b>		2024 CCEIS Resource 3318 <b>3318 = 15% of 3315</b>		<b>Total 2024 CIM for CCEIS Budget (3312 plus 3318)</b>
\$427,536	<b>plus</b>	\$10,326	<b>equals</b>	\$437,862

The above 15 percent set-aside amounts will be the 2024-25 CCEIS allocations for resource codes 3310 (CCEIS Resource Code 3312) and 3315 (CCEIS Resource 3318) and should be expended and reported accurately in quarterly CIM for Sig Dis Progress and Expenditure Reports.

**2024 ALLOWABLE COSTS BUDGET**

Please use the Total 2024 CCEIS Budget indicated above to complete the 2024 Allowable Costs Budget. Complete the table below to reflect the **Total 2024 CCEIS Budget** (for CCEIS expenditures) as reported on the 2024 Budget Allocation. CCEIS expenses for 2024 must conform to the U.S. Office of Special Education Programs (OSEP) IDEA Part B Regulations Significant Disproportionality (Equity in IDEA). For detailed allowable CCEIS expenditures, please refer specifically to Questions C-3-1 through C-3-10, pages 19 through 24, on the U.S. Department of Education Web page at <https://sites.ed.gov/idea/files/significant-disproportionality-qa-03-08-17-2.pdf>. The 2024 CCEIS budget period is July 1, 2024, through September 30, 2026. The CCEIS 15 percent set-aside must be fully expended by September 30, 2026.

2024 Budget Line Items	Brief Description of 2024 CCEIS Activities	Amount for each CCEIS Activity
1000–Certified Salaries	2 Teacher on Special Assignment Positions -Support/Monitor Focal students and school sites during school day with intervention -Provide tutoring and mentorship afterschool (during ELOP) -Support parent education and monitor attendance needs	\$247,870
2000–Classified Salaries		\$0
3000–Employee Benefits	See Salaries above	\$98,215
4000–Materials and Supplies	-Intervention materials and Tutoring supplies -Parent education materials -Training for TOSAs	\$61,039
5000–Services and Other Operating Costs		\$
5100–Contract Services (ICR cannot be used for Object Code 5100)		\$
5800–Contract Services*		\$
7300–Indirect Cost Rate (ICR) CDE-approved rate of <u>7.55%</u> percent)		\$30,738
Total Amount for 2024 CCEIS Activities. The amount must equal the Total 2024 CCEIS Budget as indicated on the 2024 Budget Allocation Summary.		\$437,862

\*Services for the same vendor are capped at \$25,000 in 5800 Budget Line. The remainder must be moved into the 5100 Budget Line.

Signature of fiscal/business agents validate the accuracy of the information reported:

LEA Business Fiscal Officer (Print Name & Signature) Chris Jew	Date Signed:
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	Contact Phone:
SELPA Business Fiscal Officer (Print Name & Signature)	Date Signed: Contact Phone:

**Note:** This budget will be revised after actual allocations are finalized. The form for documenting revisions to the budget is a standalone document available at [www.spptap.org](http://www.spptap.org).

**CONTINUING CIM FOR SIG DIS ADDENDUM SIGNATURES**

By signing below, the authorized personnel validate the accuracy of the information reported and agree to implement the 2024 Continuing CIM for Sig Dis Addendum using the 2024 CCEIS Budget.

Printed Name and Signature	Date
Stacy Yao	
LEA Superintendent Jennifer Willis	
Special Education Director Phyllis Vogel	
School Board Chairperson Leo Mapagu	
SELPA Director	

Submit completed plan to [SigDisp@cde.ca.gov](mailto:SigDisp@cde.ca.gov) by October 10, 2024.