



# Clays Mill Elementary

## PTA General Member Meeting

### Clays Mill Elementary PTA

January 27, 2025 | 6:00 pm

Clays Mill Elementary

**Attendance:** Grant Davis, Nikki Ryles, Amy Benjamin, Brittany Jacobs, Rachel Lyons, Margaret Reynolds, Jason Reynolds, Mallory Simpson, Amy Tarrence, Mallory Wood, Becca Rightmyer, Sarah Newman, Mrs. Harrington, Mrs. Coiner, Jennifer Sturdivant

*Virtually:* Jennifer Shilling, Sarah Sloan

**Call to Order:** 6:02 pm

**Approval of Minutes:** November/December Meeting Minutes- Becca motioned and Amy B. 2<sup>nd</sup>

**Business Sponsor:** Jennifer Sturdivant- *Travel Advisor* from Simple Traveler Vacations

- Fellow CME parent with a 7- and 9-year-old
- She can help plan any trip anywhere with any budget, no fee for clients
- She has access to Host agency to help connect clients with their vacation plans

### Officer's Reports:

#### Principal's Report:

- Reviewed Winter MAP Reports for school- measures achievement
  - 57% went above average in Math
  - Median scored 78% with winter scores
  - Small growth Mr. Davis is looking to make changes to improve more for spring
  - 68% went above average in Reading
  - Median up to 80% with winter scores
  - Huge success in Reading with significant progress
  - We are high performing, but Mr. Davis still wants to see growth
- Playground – shade structure arrived working to install
  - Mr. David shared two pictures with different play structures
  - Shade: ~\$17,000
  - Concrete: ~\$7,500
  - Structures: ~\$50,000 with design plan

#### President's Report:

- Sponsors page on PTA website is now live
- PTA Nominating committee timeline
  - February: Board will vote 3 PTA members in as Nomination Committee
  - March: Election nomination committee will fill open seats on boards; also includes SBDM
  - April: Nomination Committee announces candidates. Official vote is held in May
  - Communication and Treasurer are open spots

#### Treasurer's Report: *see attachment*

- December update
  - Bank Balance \$54,282.53 (we need to pay out for Giving Tree Holiday Shop)
  - Chargeback from returned check ~\$72 with bank fee



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- Donations to Pay:
  - Playground check needs to be written
  - The Giving Tree funds raised will be used for Author Visit from Aaron Reynolds on March 4<sup>th</sup>

### Communication Report:

- Amy is working on Yearbook
  - Softbook ~\$24 Hardback ~\$30
  - Can order on Treering now (bonus to add student pages if ordered April 2)

### Membership Report:

- All classroom teachers are officially PTA members

### Staff Report:

- New signage around to help direct people
- Sarah Atkins new staff member working in special education

### Fundraising Report:

- The Giving Tree- positive feedback
- We can resign for 2025 will give us 10% off invoice this year- will ask for contingency to be inserted for new PTA board to cancel the contract- Mallory motioned and Sarah 2<sup>nd</sup>
- Earned \$869.11 entire amount will be donated for author
- Will be in STEM lab for next year

### Programs Report:

- Dance Blue this year- ~\$740 raised in first day ~\$2,085 raised online so far
- Mallory is taking over JoyCart
  - We need more donations

### Unfinished Business:

- **Spring Carnival-** Staff Representative is Maria Harrington- Nikki has posted for volunteers and will work with Mrs. Harrington to plan a committee meeting

### New Business:

- **God's Pantry Foodbank-** Kids Can Hunger March 3-21
- **Kids Joy Cart-** Brittany will determine if the funds are there
- **2<sup>nd</sup> Semester Supply Gift Baskets-** Budgeted \$1,150 each grade and special gets fund to resupply (glue sticks, Clorox wipes, ect)

**Adjournment: 7:07 pm**

**Chatham Boyer**

Secretary Name



# CME PTA Treasurer's Trove

**December 2024  
Bank Balance  
\$54,282.53**

**+8,387.87**

### Childcare

**\$30.00**

**December PTA Meeting**

### Winter Fundraiser Returned Check

**\$72.25**

**Check Returned + \$10 Bank Fee**

### Winter Event

**\$64.87**

**Decor for Heritage Festival**

### Teacher Requests

**\$80.00**

**RESTRICTED 'PLAYGROUND'  
ACCOUNT \$40,136.90  
+ \$4.04 BANK INTEREST**

### Membership Incentives

**\$71.25**

**Thanksgiving Pies**

### Homeroom Parties

**\$109.64**

**Winter Parties**

### Funds Received

|                     |                   |
|---------------------|-------------------|
| Passive Fundraising | <b>\$1.85</b>     |
| Interest            | <b>\$3.97</b>     |
| Holiday Shop        | <b>\$8,619.96</b> |
| Apparel             | <b>\$190</b>      |

| <b>Clays Mill Elementary PTA<br/>Monthly Finance Report<br/>December 2024</b> |                  |                    |                      |                       |                    |                      |                   |
|-------------------------------------------------------------------------------|------------------|--------------------|----------------------|-----------------------|--------------------|----------------------|-------------------|
|                                                                               | 2024-2025 Budget |                    |                      | Year to Date - Actual |                    |                      | Remaining         |
|                                                                               | Income           | Expenses           | Net Income (Expense) | Income                | Expenses           | Net Income (Expense) |                   |
| Beginning Balance 9/1/2024                                                    | 15,002.85        |                    |                      | 15,002.85             |                    |                      |                   |
| <b>Fundraising</b>                                                            |                  |                    |                      |                       |                    |                      |                   |
| Spring Event                                                                  | 5,500.00         | (2,500.00)         | 3,000.00             | 0.00                  | 0.00               | 0.00                 | (3,000.00)        |
| Apparel                                                                       | 2,500.00         | (2,000.00)         | 500.00               | 544.00                | 0.00               | 544.00               | 44.00             |
| Fall Fundraiser                                                               | 38,450.00        | (9,100.00)         | 29,350.00            | 40,065.47             | (2,479.51)         | 37,585.96            | 8,235.96          |
| Winter Fundraiser                                                             | 7,000.00         | (6,300.00)         | 700.00               | 8,619.96              | (72.25)            | 8,547.71             | 7,847.71          |
| Winter Event                                                                  | 1,000.00         | (500.00)           | 500.00               | 0.00                  | (64.87)            | (64.87)              | (564.87)          |
| Passive Fundraising                                                           | 3,500.00         | 0.00               | 3,500.00             | 1,688.96              | 0.00               | 1,688.96             | (1,811.04)        |
| Dine for Cash                                                                 | 1,000.00         | 0.00               | 1,000.00             | 0.00                  | 0.00               | 0.00                 | (1,000.00)        |
| <b>Fundraising Total</b>                                                      | <b>73,952.85</b> | <b>(20,400.00)</b> | <b>53,552.85</b>     | <b>65,921.24</b>      | <b>(2,616.63)</b>  | <b>48,301.76</b>     | <b>(5,251.09)</b> |
| <b>Miscellaneous Income</b>                                                   |                  |                    |                      |                       |                    |                      |                   |
| Sponsorships                                                                  | 500.00           | 0.00               | 500.00               | 0.00                  | 0.00               | 0.00                 | 500.00            |
| Donations/Misc                                                                | 250.00           | 0.00               | 250.00               | 100.00                | 0.00               | 100.00               | 150.00            |
| Interest                                                                      | 30.00            | 0.00               | 30.00                | 14.78                 | 0.00               | 14.78                | 15.22             |
| <b>Miscellaneous Income Total</b>                                             | <b>780.00</b>    | <b>0.00</b>        | <b>780.00</b>        | <b>114.78</b>         | <b>0.00</b>        | <b>114.78</b>        | <b>(665.22)</b>   |
| <b>Committees/Programs</b>                                                    |                  |                    |                      |                       |                    |                      |                   |
| Childcare                                                                     |                  | (500.00)           | (500.00)             | 0.00                  | (195.00)           | (195.00)             | (305.00)          |
| Environmental/Landscaping                                                     |                  | (500.00)           | (500.00)             | 0.00                  | 0.00               | 0.00                 | (500.00)          |
| Homeroom Party/Supplies                                                       |                  | (1,200.00)         | (1,200.00)           | 0.00                  | (109.64)           | (109.64)             | (1,090.36)        |
| Teacher Appreciation                                                          |                  | (3,000.00)         | (3,000.00)           | 0.00                  | (495.40)           | (495.40)             | (2,504.60)        |
| Yearbook                                                                      | 600.00           | 0.00               | 600.00               | 0.00                  | 0.00               | 0.00                 | 600.00            |
| Family Resource Center                                                        |                  | (500.00)           | (500.00)             | 0.00                  | 0.00               | 0.00                 | (500.00)          |
| Membership                                                                    | 1,500.00         | (1,140.00)         | 360.00               | 1,065.00              | (691.50)           | 373.50               | (13.50)           |
| Membership Incentives/Supplies                                                |                  | (800.00)           | (800.00)             | 0.00                  | (367.21)           | (367.21)             | (432.79)          |
| Dance Blue                                                                    |                  | (200.00)           | (200.00)             | 3,571.87              | 0.00               | 3,571.87             | (3,771.87)        |
| Back to School                                                                |                  | (2,500.00)         | (2,500.00)           | 73.00                 | (1,410.46)         | (1,337.46)           | (1,162.54)        |
| Playground Goal                                                               |                  | 2,500.00           | 2,500.00             | 0.00                  | 0.00               | 0.00                 | 2,500.00          |
| Surprise Author                                                               |                  | 2,500.00           | 2,500.00             | 0.00                  | 0.00               | 0.00                 | 2,500.00          |
| Move to Restricted Fund                                                       |                  | 0.00               | 0.00                 | 0.00                  | 0.00               | 0.00                 | 0.00              |
| <b>Committees/Programs Total</b>                                              | <b>2,100.00</b>  | <b>(5,340.00)</b>  | <b>(3,240.00)</b>    | <b>4,709.87</b>       | <b>(3,269.21)</b>  | <b>1,440.66</b>      | <b>4,680.66</b>   |
| <b>Student Activities</b>                                                     |                  |                    |                      |                       |                    |                      |                   |
| Classroom Supplies                                                            |                  | (1,150.00)         | (1,150.00)           | 0.00                  | 0.00               | 0.00                 | (1,150.00)        |
| Kids Joy Cart                                                                 |                  | (600.00)           | (600.00)             | 0.00                  | (602.58)           | (602.58)             | 2.58              |
| Promotions                                                                    |                  | (600.00)           | (600.00)             | 0.00                  | 0.00               | 0.00                 | (600.00)          |
| Student Success & Activities                                                  |                  | (4,100.00)         | (4,100.00)           | 0.00                  | (996.71)           | (996.71)             | (3,103.29)        |
| Clubs                                                                         |                  | (1,500.00)         | (1,500.00)           | 0.00                  | (176.98)           | (176.98)             | (1,323.02)        |
| Field Day                                                                     |                  | (750.00)           | (750.00)             | 0.00                  | 0.00               | 0.00                 | (750.00)          |
| Family Nights                                                                 |                  | (1,000.00)         | (1,000.00)           | 0.00                  | (286.91)           | (286.91)             | (713.09)          |
| Student Learning Opportunities                                                |                  | (650.00)           | (650.00)             | 0.00                  | 0.00               | 0.00                 | (650.00)          |
| Science Fair                                                                  |                  | (100.00)           | (100.00)             | 0.00                  | 0.00               | 0.00                 | (100.00)          |
| <b>Student Activities Total</b>                                               | <b>0.00</b>      | <b>(10,450.00)</b> | <b>(10,450.00)</b>   | <b>0.00</b>           | <b>(2,063.18)</b>  | <b>(2,063.18)</b>    | <b>8,386.82</b>   |
| <b>Administrative/Other</b>                                                   |                  |                    |                      |                       |                    |                      |                   |
| Bank & Card Processing Fees                                                   |                  | (20.00)            | (20.00)              | 0.00                  | 0.00               | 0.00                 | (20.00)           |
| Software (AR, STAR)                                                           |                  | (6,878.20)         | (6,878.20)           | 0.00                  | (6,878.20)         | (6,878.20)           | 0.00              |
| Contingencies                                                                 |                  | (1,524.65)         | (1,524.65)           | 1,210.10              | (1,210.00)         | 0.10                 | (1,524.75)        |
| Leadership Development                                                        |                  | (500.00)           | (500.00)             | 0.00                  | (300.00)           | (300.00)             | (200.00)          |
| Liability Insurance                                                           |                  | (320.00)           | (320.00)             | 0.00                  | (320.00)           | (320.00)             | 0.00              |
| Supplies                                                                      |                  | (1,100.00)         | (1,100.00)           | 0.00                  | (296.14)           | (296.14)             | (803.86)          |
| Teacher Requests                                                              |                  | (3,600.00)         | (3,600.00)           | 0.00                  | (720.00)           | (720.00)             | (2,880.00)        |
| Specials Request                                                              |                  | (800.00)           | (800.00)             | 0.00                  | 0.00               | 0.00                 | (800.00)          |
| Winter Fundraiser Donation to Specials                                        |                  | (700.00)           | (700.00)             | 0.00                  | 0.00               | 0.00                 | (700.00)          |
| Community Appreciation                                                        |                  | (200.00)           | (200.00)             | 0.00                  | 0.00               | 0.00                 | (200.00)          |
| Start-up Funds                                                                |                  | (15,000.00)        | (15,000.00)          | 0.00                  | 0.00               | 0.00                 | (15,000.00)       |
| <b>Administrative/Other Total</b>                                             | <b>0.00</b>      | <b>(30,642.85)</b> | <b>(30,642.85)</b>   | <b>1,210.10</b>       | <b>(9,724.34)</b>  | <b>(8,514.24)</b>    | <b>22,128.61</b>  |
| <b>Grand Total</b>                                                            | <b>76,832.85</b> | <b>(66,832.85)</b> | <b>10,000.00</b>     | <b>71,955.99</b>      | <b>(17,673.36)</b> | <b>39,279.78</b>     | <b>29,279.78</b>  |
| <b>Bank Account Balance</b>                                                   |                  |                    |                      |                       |                    | <b>54,282.63</b>     |                   |
| Outstanding Transactions- Included in Current Balance<br>\$389.55             |                  |                    |                      |                       |                    | Ending Balance       |                   |