# Minutes IC Meeting October 20, 2016

**Meeting attendance:** Laura Alegria, Celia Banks, Chris Bucchi, Jen Bury, Sandra Citron, Gina Crespo, Sara Elwood, Sherri Hope, Ramiro Juarez, Joyce Juenger, Lynne Kuhn, LaShawn Lomax, Karen Lopez, Patricia Makishima, Jane Mursewick, Lisa Rabe, Hilda Rivera, Lori Rosengarten, Joe Sieczkowski, Nicole Senn, Katie Stan, Brigid Trimble, Jennifer Williamson, Mary Wojtczak, Trisha Shrode

**Absent:** Lourdes Baker, Barbara Bettis, Lisa Hopp, Melissa Lane, Veronica Ryan

**Guests/Observers:** Richard Johnson

**September Minutes:** Motion to approve edited minutes. Approved. 23 – Approve, none opposed, 1 abstained

## Action Item:

- Publications Proposal
    - Motion to approve. Approved. 23 – Approve, none opposed, 1 abstained

- Theatre Proposal
    - Motion to approve. Approved. 23 – Approve, none opposed, 1 abstained

- Communication Proposals
    - Motion to approve. Approved. 24 – Approve, none opposed, none  abstained

## Initial Presentation

## Pre K-12 Information and Digital Literacy Curriculum
- Viewed PowerPoint presentation on proposal for adoption of curriculum and resources
    - Rationale - current is out dated (1996) and doesn't include Digital Literacy.
    - Converting libraries to learning spaces.
    - How do I use information and technology to become a better informed citizen
    - Meeting Standards: I-SAIL, AASL, ISTE, Illinois State Learning Standards
    - Writing Process
    - Goals - 4 main goals
        - Technology - good digital citizens
        - Reading - personal interest
        - Inquiry - research
        - Technology - presenting and sharing it out
    - Learning Outcomes
    - Pre K-6 Curriculum Implementation
        - Phase 1 - introduce and share curriculum with teachers
        - Phase 2 - provide PD
        - Phase 3 - convert learning space

- - Middle School Curriculum Implementation
    - Phase 1 - introduce and share curriculum with teachers. Provide PD
    - Phase 2 - convert learning space
    - Phase 3 - continue to expand content connection
  - High School Curriculum Implementation
    - Phase 1 - provide PD and convert learning space
    - Phase 2 - continue to expand content connection
    - Phase 3 - monthly workshops for staff
  - Resources
  - Next steps
    - PD
    - How to use technology
    - Promote information and digital literacy

Questions:
- How is this being communicated to parents?
  - We are working with communications department to get the message out.
- Has there been any discussion regarding placement/hiring of certified librarians/teachers in elementary libraries?
  - No
- Technology support for teachers who are not comfortable with technology?
  - Yes
- Is there a concern for updated technology?
  - As we go through with the process technology will be updated
- Will the schools get money for books before their library is complete
  - Yes, they will receive the fund immediately.

## Pre K-12 Information and Digital Literacy Curriculum Discussion

- Is there funding for the renovations of the spaces?
  - Yes, it has been planned.
- It is not equal - a para is not going to be willing to support me. para's are not equal pushing back on teachers. Afraid teachers are not tech saavy.
  - Para pros - need to support the library and teachers
- Great idea - Maker Space- a lot of decisions still need to be made. Lots of PD and solving problems.
- 3D printer - we can't even get our regular printer serviced.
- Good to prepare the students to the 21 Century. However with high turnover of teachers how are we planning to build the capacity.
- Great First step - Phase I Person Digital technology. More than a Para at the elementary. Instructional Technology Coaches too. There are so many plates in the air they need to be connected.
- Tech Coach is a teacher during the day. There needs to be a tech person in the building full time.
- Need to make a plea to the district that a full time librarian is important.

- In regards to where students need to be. Students will learn to use these things. They are doing things that matter to them.
- Long time coming. How many buildings have space? What are we really able to do?
- Roll out to administrators as to what they need to do to make this happen.
- Have a building that has the space and have a teacher that is willing to commit to it.
- It is a need that we have to address. It does have to do with who we have in the library. Checking with every school as to where are they at this level?
    - There is an application process that should be done with a principal, teacher, and para pro
    - Curriculum is good and needed to be layed out this way.
- Who made the decision to change?
    - Needed to rewrite library curriculum. Also to engage curriculum you need to rework the space.

## Information Updates

## K-6 SS Update:
- View powerpoint on update
    - Committee has been formed
    - Survey sent out and collecting feedback
    - Next steps

Questions:
- Are you looking towards textbooks or individual materials
    - Not looking at a textbooks
- Aligned with WIDA - addressing language allocation? Resources more technology based?
    - Yes
- 6th- grade is not look at as secondary?
    - No, they are a special case and are part of K-6.
- Are you looking at it as a reading/writing program or a Social Studies program?
    - A Social Studies program but also trying to keep it together with the other programs.
- Pilot vs Early Implementer?
    - Early Implementers will be testing pilots
- Is there an alignment with 6th and 7th US HISTORY? Would you consider iPads like other districts for online resources and ebooks. We had much discussion around 21st Century Skills.
- Technology depends on the district.
- Multi grade what is the plan for them?
    - A guiding document has been created however it is not enough. So a multi grade map will be created.
- # of schools involved & # of responses in survey?
    - Hoping for more responses. This is the first attempt.
    - Information regarding topic could be added to the C&I newsletter, CEO newsletter, and summary statement.
- What about going to the buildings like some of the other curriculums?
    - Too many Elementary schools
    - Maybe brought up at a PPD
- Communication about November 8th

- - - Not comfortable with sending principals a direct email
    - It will be added to summary statement and newsletter
  - A webinar or google hangout is also a possibility to get the word out


**<u>Dream Academy Update:</u>**
- View powerpoint on update
  - Mission - choose to go, need for change
  - Developing student success plan
  - Programs offered
  - Goal to return to home high school and graduate
  - Evaluation Metrics
  - School hours
  - Alternative Education
  - Open House
  - Next Steps
- Pilot Program January 2017:
  - Bring back district students that are currently attending Ombudsman
  - A child care program
  - A walk-in clinic
  - Resources for families

Questions:
- Why Try program is it available for other schools
  - Check with MTSS
- Math Rigor for going back to the schools? or post secondary programs or is there going to be some specific supports?
  - There are allotted times during the day for the student to receive help and to get support.
- If there is follow up in the schools after they transition will there also be follow up for those who are jr or sr if they never transition back to their HS?
  - Currently there is no plan to follow-up. However, plans are in building stages
- Enrollment, quota, any not taken, what if no parent involvement.
  - 120 current enrollment, 140 is capacity. With no parent involvement a student can not be in the program.
- Plan for more electives?
  - Students start at 9 because we would like them to take electives at their home school.
- Sounds like there is extensive training, and this can be a very emotional job, is there a plan to measure staff retention?
  - Staff does have opportunities to debrief
- As making the decision to leave their home school may be scary and difficult, is there some PR effort to show students that this may be a better choice for their own life goals?
  - We would like the students to be successful at their home school first.
- What is the expected length of day for a teacher?
  - 7:45/7:50 - 3:05
- Alternative to the alternative what about students like that?
  - ROE program
- How many are in the ROE program?

- ○ 30

## Other

## How to be a Good Committee Member
- Viewed PowerPoint.
- Reviewed pages 5 & 6 Scope responsibilities
- Council members split up into groups to discuss - Gather around let's check out the manual.
  - ○ Group 1 - Committees pg 9-11
  - ○ Group 2 - Curriculum Development pg 12-14
  - ○ Group 3 - Components of proposals pg 17-19
  - ○ Group 4 -  Pilots 20-21 & Supplementary materials pg 25-26

*Questions:*
- Anything that was a surprised?
  - ○ We can suggest technology?
  - ○ Pilot Program
    - ▪ Schools or teachers bring them up
    - ▪ Larkin brought up a proposal

## Summary Statements

The Instructional Council approved proposals for High School Publications, Communications and Theatre.

The Instructional Council received an update on the Dream Academy.

The Instructional Council heard a proposal for PreK-12 Information and Digital Literacy.

The Instructional Council received an update on K-6 Social Studies writing committee's process.  A survey and copies of the draft documents have been sent to each grade level. (See message from Robin Lenart below)  The committee will review feedback from teacher on November 9, 2016.

The K-6 Social Studies curriculum committee has drafted Social Studies curriculum for each grade level. Each grade level framework is composed of three units. The units align to the new Illinois State Social Science standards and were created using a backward design process. As part of the curriculum writing process, we are sharing the unit drafts with grade level teachers for feedback. If you would please look over the draft unit frameworks and respond using this survey, we would greatly appreciate it. We will use your feedback as we make further revisions.

Kindergarten
https://goo.gl/forms/fr9YHYmFT7Ycd3dB2

1st Grade
https://goo.gl/forms/IFwrZYGxTSrj92G73

2nd Grade

https://goo.gl/forms/SzMQCHDBZSYIL1LV2

3rd Grade
https://goo.gl/forms/lFKGGNqFZkSNpVHi2

4th Grade
https://goo.gl/forms/XqXBV5gdbSRvMwYh2

5th Grade
https://goo.gl/forms/qg5rJb4aDH79iJTy1

6th Grade
https://goo.gl/forms/lt4f6gSMrAuhd3TW2