

GAYLORD COMMUNITY SCHOOLS

Organizational Meeting
Monday, January 13, 2025
5:30 PM

Minutes

Rachel Davis: Present
Katie Drzewiecki: Present
Sara Gapinski: Present
Doug Hempenstall: Present
Lori Hewitt: Present
Kari Visser-Robel: Present
Jeff Wieber: Present

APPROVED

I. CALL TO ORDER - SUPERINTENDENT

- A. Roll Call
- B. Items to be added/changed to the agenda

II. BOARD ORGANIZATION 2025

A. Officer Election Discussion

Office of President:

Office of Vice President:

Office of Secretary:

Office of Treasurer:

Motion to nominate Sara Gapinski for Office of President. This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Failed.

Rachel Davis: Yea
Katie Drzewiecki: Nay
Sara Gapinski: Yea
Doug Hempenstall: Nay
Lori Hewitt: Nay
Kari Visser-Robel: Yea
Jeff Wieber: Nay

Yea: 3, Nay: 4

Motion to nominate Jeff Wieber as Office of President. This motion, made by Katie Drzewiecki and seconded by Lori Hewitt, Passed.

Rachel Davis: Nay
Katie Drzewiecki: Yea
Sara Gapinski: Nay
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Nay
Jeff Wieber: Yea

Yea: 4, Nay: 3

Motion to nominate Sara Gapinski for Office of Vice President. This motion, made by Jeff Wieber and seconded by Rachel Davis, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

Motion to nominate Kari Visser-Robel for Office of Secretary. This motion, made by Sara Gapinski and seconded by Rachel Davis, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

Motion to nominate Katie Drzewiecki for Office of Treasurer. This motion, made by Kari Visser-Robel and seconded by Rachel Davis, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

- Discussion Presidency:

- Concern from a Board member regarding the actions of another Board member and the incident that occurred during a Special Board Meeting on December 10, 2025, during a closed session with the Superintendent.
- Select Board members support the nomination of Sara because of her continued education of MASB classes.
- Jeff clarified that he did not state that he didn't want to be President, he would do what was right for the Board.
- Communication issues.
- Change of presidency and all Board members having a chance to serve in an office position. All Board members would be able to work with the Superintendent.
- Sara stated that she was ready to be President.
- Katie stated that Jeff was the most knowledgeable as President.
- Common issues.
- President to serve as mentor.

- Discussion Vice President
 - Communication of the Board needs to be 7 ways.
 - Division within the Board.
 - Collaboration.
 - Mentor Sara as Vice President to possibly become President.

B. Set Meeting Dates, Time and Place

It is recommended that the Board of Education establish the second Monday of each month at 6:00 p.m. as the regular meeting time and the Board Room at the Board of Education Building as the regular meeting place, as presented.

Motion to establish the second Monday of each month at 6:00 p.m. as the regular meeting time and the Board Room at the Board of Education Building as the regular meeting place, as presented. This motion, made by Katie Drzewiecki and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea
 Katie Drzewiecki: Yea
 Sara Gapinski: Yea
 Doug Hempenstall: Yea
 Lori Hewitt: Yea
 Kari Visser-Robel: Yea
 Jeff Wieber: Yea

Yea: 7, Nay: 0

C. Designation of Depositories

It is recommended that the Board of Education name Huntington National Bank and Michigan Liquid Asset Fund as the depositories for all Gaylord Community School Funds, as presented.

Motion to name Huntington National Bank and Michigan Liquid Asset Fund as the depositories for all Gaylord Community School Funds, as presented. This motion, made by Rachel Davis and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea
 Katie Drzewiecki: Yea
 Sara Gapinski: Yea
 Doug Hempenstall: Yea
 Lori Hewitt: Yea
 Kari Visser-Robel: Yea
 Jeff Wieber: Yea

Yea: 7, Nay: 0

D. Authorization of Signatures

It is recommended that the Board of Education approve the Superintendent's and Board Treasurer's signatures as authorized paymaster signatures for the accounts with the depository accounts listed above, as presented.

Motion to approve the Superintendent's and Board Treasurer's signatures as authorized paymaster signatures for the accounts with the depository accounts listed above, as presented. This motion, made by Kari Visser-Robel and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea

Yea: 7, Nay: 0

E. Appointment of Deputy Secretaries

It is recommended that the Board appoint the Superintendent and the Executive Administrative Assistant to the Superintendent as deputy secretaries for the Board of Education. Their function is primarily to handle the election procedures and to record meeting minutes, as presented.

Motion to appoint the Superintendent and the Executive Administrative Assistant to the Superintendent as deputy secretaries for the Board of Education. Their function is primarily to handle the election procedures and to record meeting minutes, as presented. This motion, made by Katie Drzewiecki and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea

Yea: 7, Nay: 0

F. Appointment of Designated Electronic Funds Officer

It is recommended that the Board appoint the Director of Business and Finance to serve as the designated electronic funds officer, as presented.

Motion to appoint the Director of Business and Finance to serve as the designated electronic funds officer, as presented. This motion, made by Sara Gapinski and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea

Yea: 7, Nay: 0

G. Appointment of FOIA Coordinator

It is recommended that the Board appoint the Executive Administrative Assistant to the Superintendent to serve as the FOIA Coordinator, as presented.

Motion to appoint the Executive Administrative Assistant to the Superintendent to serve as the FOIA Coordinator, as presented. This motion, made by Katie Drzewiecki and seconded by Rachel Davis, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

H. Appointment of Title IX Officer

It is recommended that the Board appoint the Director of Human Resources and Employee Relations to serve as the Title IX Officer, as presented.

Motion to appoint the Director of Human Resources and Employee Relations to serve as the Title IX Officer, as presented. This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

I. Board Memberships

It is recommended that the Board continue membership for 2025 in the following associations:

Michigan Association of School Boards

Michigan Negotiators Association

Subscription to ASBA Journal

Michigan Institute of Educational Management

Michigan High School Athletic Association

Michigan Association of School Administrators

Michigan School Business Officials

Michigan Association of School Personnel Administrators

Motion to continue membership for 2025 in the following associations: Michigan Association of School Boards Michigan Negotiators Association Subscription to ASBA Journal Michigan Institute of Educational Management Michigan High School Athletic Association Michigan Association of School Administrators Michigan School Business Officials Michigan Association of School Personnel Administrators. This motion, made by Rachel Davis and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea

Yea: 7, Nay: 0

J. Appointment of School Legal Counsel

It is recommended that the Board approve Thrun Law Firm, PC and Clark Hill Law Firm; as Legal Counsel for Gaylord Community Schools for 2025, as presented.

Motion to approve Thrun Law Firm, PC and Clark Hill Law Firm; as Legal Counsel for Gaylord Community Schools for 2025, as presented. This motion, made by Katie Drzewiecki and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea

Yea: 7, Nay: 0

K. Board Committees

It is recommended that the Board establish a Committee of the Whole, as presented.

Motion to establish a Committee of the Whole, as presented. This motion, made by Sara Gapinski and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea

Yea: 7, Nay: 0

Motion to amend Article I, Bylaws, Section 8, Committees. Strike last sentence. Policy will read: The Board may create standing or ad hoc committees to gather information for and make recommendations to the Board. The president shall appoint the members of committees and committee chairperson(s). This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea
Yea: 7, Nay: 0

L. Board Member Stipend

It is recommended that the Board approve the amendment to Policy, Article I, Bylaws, Section 7, Compensation and Reimbursement, and Board member stipends of \$40 per Committee of the Whole and Regular Board meetings, as presented.

Motion to approve the amendment to Policy, Article I, Bylaws, Section 7, Compensation and Reimbursement, and Board member stipends of \$40 per Committee of the Whole and Regular Board meetings, as presented. This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea
Yea: 7, Nay: 0

III. ADJOURNMENT

Motion to adjourn the January 13, 2025, Organizational Meeting at 5:55 p.m. This motion, made by Sara Gapinski and seconded by Rachel Davis, Passed.

Rachel Davis: Yea
Katie Drzewiecki: Yea
Sara Gapinski: Yea
Doug Hempenstall: Yea
Lori Hewitt: Yea
Kari Visser-Robel: Yea
Jeff Wieber: Yea
Yea: 7, Nay: 0



Kari Visser-Robel



Date