



ENROLLMENT CHECKLIST

FOR RETURNING STUDENTS

How to complete the required documents and forms:

1

You will be sent an email from SJA's Enrollment system regarding the SJA Parent Portal which is the program we utilize for annual enrollment. Click the link in the email to log in to your account, then click the "Continue Enrollment Process" button. Or you may use the following link to log in to your account:

https://sja1840.fsenrollment.com/users/sign_in

2

Once there, you will complete the following required forms for your daughter's enrollment and registration to SJA:

- Enrollment & Tuition Letter:** read and submit.
- Enrollment Contract:** fillable form that requires only one signature per household. For example, if there are two working adults paying towards tuition in the same household, only one adult is required to sign the contract. If there are two separate households, separate signatures are required. *Please note:* any academic scholarships, leadership scholarships, or financial aid awards will be reflected on the FACTS tuition payment system, not the enrollment contract.
- Deposit:** A \$650 non-refundable tuition deposit is required and will be applied to your daughter's computer lease fee. This is an electronic payment only from one account. Contact Sandy Kemp in the Business Office if you have questions at (314) 394-4885 or via email at skemp@sja1840.org.
- FACTS Tuition Payment System:** Once your enrollment contract and deposit are complete, click the blue FACTS button to set up your Tuition Payment plan for the 2025-2026 school year. **You must go through the SJA Parent Portal to set up the tuition payment plan.** Once you have set up your tuition payment account, any academic scholarships, leadership scholarships, or financial aid awards can be posted to your account.
- Please note:** the **Emergency Information Form** is required for re-enrollment. The form will be available later this spring. Please look for an email with instructions and the due date. If you have any questions, please contact Melody DeGeare at (314) 394-4203.
- Educational Needs Form:** fillable form.

Please complete these items by **Friday, February 28.**

If you have any questions/concerns about any of these items, please contact Kara Kelpé in the Admissions Office at (314) 394-4321 or kkelpé@sja1840.org.



OFFICE OF THE PRESIDENT

January 31, 2025

Dear Parents,

Thank you for partnering with us at St. Joseph's Academy. For more than 185 years, we have focused on preparing young women for college in a balanced educational environment, encouraging leadership, curiosity, service, and academic excellence. As we look to the 2025-2026 academic year, we gratefully acknowledge the many ways you support our efforts, including the financial commitments you make to our community on behalf of your daughters.

In conjunction with our Board of Directors, tuition for the 2025-2026 school year has been set at **\$20,990**, plus an additional **\$555** comprehensive fee. The laptop and technology fee is **\$650**. In addition, a graduation fee of **\$175** is added to the accounts of all Senior students. We balance the need to meet rising costs and expenses by raising tuition rates with the desire to make an SJA education accessible, while continuing to invest in curricula and facilities that are innovative and grounded in mission. As you might expect, the total cost of educating your daughter at the Academy exceeds the tuition and fees that we charge. This differential is referred to as the "tuition gap" and is covered through fundraising. We ask all families to participate, to the extent possible, in covering the tuition gap for your daughter. Your generous contributions to St. Joe, including donations made to bridge the tuition gap, are tax deductible and your participation helps us to fulfill our mission.

For your convenience, there are four options for making tuition payments and tuition gap donations. All tuition payment plans are managed through **FACTS**, our tuition management company.

- **Payment in Full:** One-time payment due by June 15, 2025.
- **Two payments:** Semester payments due by June 15, 2025 and January 15, 2026.
- **Quarterly payments:** Due by the 15th of the month in June, October, January, and April.
- **Monthly payments:** Paid over a period of 11 months, due by the 15th of the month, beginning in June and ending in April.

Scholarships and financial aid are available based on family need, thanks to the generosity of current parents, alumnae, alumnae parents and friends of SJA. Last year, St. Joe awarded more than \$1,700,000 in financial aid and scholarships, ensuring that a St. Joe education is within reach for young women eager to grow academically, supported by the charism of the Sisters of St. Joseph and inspired to make positive change in the world. To apply, visit our website at www.sja1840.org and complete the **FACTS Financial Aid Application** online. Award letters will be emailed the week of February 24th. For questions concerning financial aid or tuition please contact Sandy Kemp at 314-394-4885 or skemp@sja1840.org.

Thank you for entrusting your daughter to us at St. Joseph's Academy. We are proud of our long history of academic excellence and focused work preparing the next generation of strong women with strong values. We are pleased that you are a part of our extraordinary community.

Sincerely,

Marcia Smith Niedringhaus
President

Returning Student Time Line

February 5	Families are sent their reenrollment email
February 24	Financial aid awards emailed to Parents
February 28	Enrollment Contracts due along with the \$650 deposit/computer lease fee
March 1	Deadline for classes of 2026, 2027, and 2028 \$250 late fee assessed for anyone not reenrolled by 5 p.m. Course selections placed on hold for anyone not reenrolled
April 30	Financial aid appeal deadline
June	First tuition payment due by the 15 th



The St. Joe Fund

NOT I, BUT WE

2025-2026 PARENT GIVING

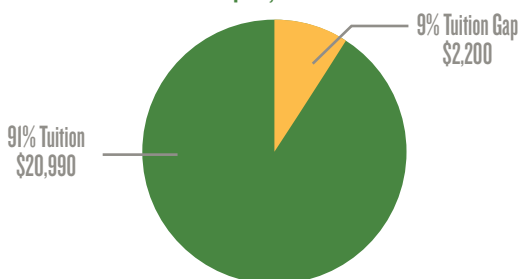
The ongoing generosity of our parents has been a long-standing benefit and plays a significant role in maintaining the high standard of education at St. Joe, as the cost of educating your daughter at St. Joseph’s Academy surpasses the tuition and fees we charge. Many investments have been made in our facilities and academic programs to provide a top-tier education. We ask all families to participate, to the extent possible, in covering the tuition gap for your daughter. Your generous participation helps us to fulfill our mission and keep our tuition as low as possible. **Any donation to St. Joseph’s Academy, including your gift through a payment of the tuition gap, is considered a charitable contribution as a tax deduction.** By supporting **The St. Joe Fund**, you help us deliver a superior Catholic education infused with our core values, advanced technology, and state-of-the-art facilities, where your daughter will thrive and grow in faith, knowledge, and respect for self and others.

“As parents, we give to The St. Joe Fund because we see the firsthand impact it has on students. Our gift provides scholarships, enhances classrooms, and supports programs that build tomorrow’s leaders. Knowing that we’re helping to continue the tradition of excellence is why we are proud to give.”

– Matt and Cori Castellano Sallaberry '96

COST TO EDUCATE A ST. JOE STUDENT

\$23,190*



Funds raised beyond tuition provide game-changing programs and facility improvements. These gifts directly impact the areas of greatest need, which include:

- STEM
- Advanced Technology
- Building and Daily Operations
- Performing and Visual Arts
- Faith Formation
- Athletics

Please help us reach 100% Parent Participation in 2025-2026

Giving is easy. Make your donation through your FACTS account and your gifts can be spread evenly based on the terms of your payment plan.

Does your employer have a matching gift program? Your gift could double.

For more information about giving to St. Joe, please visit www.sja1840.org/giving or contact Renee Angeli, Annual Giving Specialist, at rangeli@sja1840.org or (314) 394-4342.

EVERY St. Joe student benefits from contributions to the St. Joe Fund!