

REGINA ARMSTRONG Superintendent of Schools ADMINISTRATION OFFICE

**RODNEY GILMORE, Ed. D.** Associate Superintendent for Human Resources HUMAN RESOURCES DEPARTMENT

**JOB POSTING # 8** 

February 6, 2023

2022 - 2023 SCHOOL YEAR VACANCIES

**Competitive Civil Service Position** 

## POSITION: SCHOOL SAFETY OFFICERS - Provisional

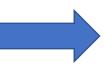
(Permanent appointment contingent upon participating and attaining a reachable score in the next Civil Service exam for this title)

## **QUALIFICATIONS**:

Ten years of satisfactory experience as a sworn police officer in the State of New York, as defined by Section 1.20(34) of New York Criminal Procedure Law and continuing possession of a valid New York State driver license

## JOB DUTIES:

- Provide security and protect the safety of individuals and public property in school buildings and on school grounds
- Patrol all areas of school buildings and school grounds, including but not limited to locker rooms, rest rooms, cafeterias, stairwells, hallways, athletic fields and parking lots, on foot and/or using a vehicle
- Maintain order and implement survival techniques in emergencies, such as fire, riot, accident or disturbance, lockdowns, bomb threats and shelter during evacuations
- Report issues of safety, hazardous situations, attempted thefts, unauthorized entries, vandalism, fire or unusual circumstances
- Advise administration on school safety procedures and policies and remain aware of modern developments in the field
- Direct and regulate the flow of traffic; monitor compliance with parking regulations and check identification, as required
- Perform crowd control and maintain the presence of 'authority' during events
- Observe and monitor behaviors and interactions among students, staff and visitors with an eye toward averting and intervening in disruptions and/or misconduct
- Staff and rotate assigned security posts
- Ensure all doors, windows and gates are properly secured; report evidence of tampering or irregularity
- Maintain a school security log of visitors and deliveries; may admit visitors utilizing a computer driven system



- Maintain records and prepare reports
- Render first aid, as required
- May physically restrain individuals engaged in misconduct
- May perform preliminary investigation of possible criminal activity, vehicular accidents and possible threats to safety and security

**<u>COMPENSATION</u>**: Contractual

**CLOSING DATE:** February 17, 2023

Position subject to Civil Service Approval

**APPLICATION PROCEDURES**: Candidates may apply on **www.olasjobs.org/longisland** by submitting a letter of interest and resume or send a letter of interest and resume to:

Rodney Gilmore, Ed. D. Associate Superintendent for Human Resources HEMPSTEAD PUBLIC SCHOOLS 185 Peninsula Blvd. Hempstead, NY 11550

<u>Rodney Gilmore, Ed. D.</u>

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