



PLEASE POST

REGINA ARMSTRONG
Superintendent of Schools
ADMINISTRATION OFFICE

RODNEY GILMORE, Ed. D.
Associate Superintendent for Human Resources
HUMAN RESOURCES DEPARTMENT

March 15, 2023

JOB POSTING # 19

2022-2023 SCHOOL YEAR VACANCY

This position is subject to Civil Service Approval

Position:

SENIOR MAINTAINER

(Licensed locksmith preferred)

Supervises and participates in the care, cleaning, maintenance and repair of buildings.

Location: Districtwide

Duties:

Under general supervision, the duties require the use of judgement in planning and directing the work of subordinates.

- Assign work to, supervise and work with a small staff of maintainers engaged in cleaning, maintaining and making minor repairs to buildings and grounds.
- Requisition and distribute building and cleaning supplies.
- Maintain supply inventory and work and time records.

Full Performance Knowledge, Skills and Abilities:

- Considerable knowledge of materials, equipment and cleaning methods
- Oral and written reports on progress of repair work
- Ability to keep simple records.
- Ability to make repairs in buildings and equipment
- Ability to supervise others
- Ability to operate a motor vehicle
- Ability to read plans and prepare specifications
- Good physical condition

Qualifications

- Three years of satisfactory experience as a building custodian, including responsibility for making repairs to buildings and equipment
- Licensed locksmith preferred or willing to obtain a locksmith license, which will be funded by the District



Compensation: Contractual

Closing Date: March 29, 2023

Application Procedures: Candidates should apply on www.olasjobs.org/longisland
Interested, qualified candidates should submit a letter of interest and resume.

Rodney Gilmore, Ed.D.

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Associate Superintendent for Human Resources

We are an Equal Opportunity Employer